

report



meeting **ADMINISTRATION COMMITTEE**

date 30th September 2009

agenda item number **4**

REPORT OF THE SERVICE MANAGER, GOVERNANCE AND SCRUTINY

URGENT APPROVALS SINCE THE PREVIOUS ADMINISTRATION COMMITTEE MEETING

1. Purpose of Report

To inform Members of decisions taken under the agreed urgency procedures since the last meeting of the Committee.

2. Background

At its meeting on 13th July 2009, Administration Committee agreed an urgency procedure to enable approval by the Chief Executive, following the majority agreement of the Chair and Vice-Chair of the Committee and the Deputy Leader of the Council. The following urgent decisions have been taken since the last meeting:-

	<u>Date of approval</u>	<u>Decision taken</u>
1	27/7/09	Approval that a Social Worker and Interpreter travel to Poland for one week (at a cost to Children and Young People's Services of £890.50) to undertake an assessment of family members of a child currently in foster care.
2	28/7/09	Approval of course fees (£3,500) and travel costs (£1800) for 5 new members of the Pensions Committee, Pensions Investment Sub Committee and the Pensions Administration Sub Committee to undertake appropriate Pension Fund training.
3	5/8/09	Approval for 3 officers to lead an international visit to Uganda from 10-30 August 2009 for young people from Broxtowe. There was no cost to the Council as the visit was funded in full through grant aid from the Commonwealth Youth Exchange Council, fundraising and contributions from individual young people.

3. Statutory and Policy Implications

There are agreed processes for the taking of urgent decisions under the Travel and Accommodation Policy. Recent decisions were necessary to enable participation/travel arrangements to be confirmed.

4. Recommendation

That the report be noted.

**CHRIS HOLMES
SERVICE MANAGER
GOVERNANCE AND SCRUTINY**

Legal Services' Comments (SLB 08/09/09)

This report is for noting only.

Comments of the Service Director (Finance) (MB 09/09/09)

The financial implications are outlined in the report.

Background Papers Available for Public Inspection

Completed urgent approval forms and accompanying information.