



meeting **ADMINISTRATION COMMITTEE**

date 11th MAY 2004

agenda item number

REPORT OF THE DIRECTOR OF CULTURE AND COMMUNITY

Study visit by the European Funds Bureau, Poznan City Council

Purpose of the report

To seek approval of the Administration Committee for hospitality associated with a visit by the Director and officers from the European Funds Bureau of Poznan City to Nottinghamshire.

Background

The County Council and Poznan City Council have a longstanding twinning relationship, dating back to 1994, and recently formally renewed in April 2001. A number of study visits and projects are ongoing at any one time under the co-operation agreement.

The Director of the European Funds Bureau and two officers have been invited to Nottinghamshire from 8th to 13th May 2004 on a study visit to meet with the County Council's Funding Team and other Nottinghamshire partners. The Bureau has responsibility for infrastructure projects and social and cultural projects and will benefit from meeting Nottinghamshire specialists to determine how progress can be made to secure European Union funding. There will also be discussions about future joint project work and associated applications for European Union funding, including the DAPHNE programme.

The Chairman of the County Council has expressed a wish to welcome the visitors at a reception on 11th May.

Invitations have been extended to those elected members and officers with an interest in partnership working and links with Poznan City.

The estimated cost will be £225, to be met from the County Hospitality budget.

Statutory and Policy Implications

This report has been compiled after consideration of implications in respect of finance, equal opportunities, personnel, crime and disorder and those using the service. Where such implications are material they have been described in the text of the report.

Personnel implications

There are no personnel implications arising directly from this report.

Financial implications

The estimated cost of the catering for the Chairman's evening reception based on likely anticipated numbers of 15 will be £225 which can be met from the County Hospitality budget.

Equal opportunities implications

There are no equal opportunities implications arising directly from this report.

Crime and disorder implications

There are no implications arising specifically from this report.

Electoral Division(s) affected

No specific electoral divisions will be affected.

Head of Legal Services Comments

The Authorising of hospitality to be offered by the County Council is delegated to the Administration Committee by paragraph 11.5 of Part 3 of the Constitution (JA 22.04.04).

Recommendation

That hospitality is extended on 11th May in connection with the visit by the Director and officers from the European Funds Bureau of Poznan City and the cost met from the County Hospitality budget.

Michael Burrows
Director, Culture and Community

County Treasurer's Comments (R/MB)

The financial implications are included in the report

Background Papers Available for Inspection

Correspondence between the County Council and the Mayor of Poznan.