

Personnel Committee

Wednesday, 12 June 2013 at 14:00

County Hall, County Hall, West Bridgford, Nottingham NG2 7QP

AGENDA

- 1 To note the appointment of Councillor Sheila Place as the Chairman
and
Councillor Nicki Brooks as Vice-Chairman of the Committee
- 2 To note the Membership of the Committee as follows:-
Councillors John Ogle, Ken Rigby, Tony Roberts MBE, John Wilkinson, John
Wilmott, Yvonne Woodhead and Liz Yates

Ex-officio member (non-voting) - Councillor Alan Rhodes
- 3 Minutes of last meeting held on 20 March 2013 3 - 4
- 4 Apologies for Absence
- 5 Declarations of Interests by Members and Officers:- (see note
below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary)
- 6 Terms of Reference 5 - 8

Presentation on service areas covered by Committee
- 8 Sickness Absence Performance as at 31 March 2013 9 - 36
- 9 Vacancy Control Process 37 - 42
- 10 2012/13 Performance Report - Catering & Facilities Management
Services 43 - 60

Catering & Facilities Management presentation

11 Work Programme

61 - 64

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Keith Ford (Tel. 0115 977 2590) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.