



Meeting ADMINISTRATION COMMITTEE
Date Wednesday 21st September 2005 (10.30 am – 11.20 am)

Membership

Persons absent are marked with `A`

COUNCILLORS

A Andy Freeman (Chair)
Sybil Fielding (Vice Chair, in the Chair)

Peter Barnes		Thomas A J Pettengell
Chris Baron	A	Sheila Place
Martin Brandon-Bravo OBE		Mick Storey
Mrs K L Cutts	A	David Taylor
Stan Heptinstall MBE	A	Chris Winterton

MINUTES

RESOLVED:- 2005/097

That the Minutes of the last meeting held on Wednesday 6 July 2005 be agreed as a correct record.

Note

Arising from the above Resolution, the Minute Book was signed by Councillor Sybil Fielding.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Andy Freeman, Sheila Place, David Taylor and Chris Winterton.

DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

Councillor Mrs K L Cutts declared a personal interest in agenda items 5a, (Local Authority Pension Fund Forum Trustee Training Seminar and Annual Conference). 5b, (Pension Fund Trustee Training) and 5c, (Pension Fund Training and Sub-Committee Meeting) on the grounds that she is a Member of the Pensions Committee and would therefore be eligible to participate in the visits described in the reports.

Councillor Chris Baron declared a prejudicial interest in the urgent late item (Experience Nottinghamshire Board Presentation) on the grounds that he is the Member described in the report.

COUNTY HOSPITALITY BUDGET – FINANCIAL SUMMARY

RESOLVED:- 2005/098

That the report be noted.

LOCAL AUTHORITY PENSION FUND FORUM TRUSTEE TRAINING SEMINAR AND ANNUAL CONFERENCE

RESOLVED:- 2005/099

- (1) That approval be given for Members of the Pensions Fund Investment Sub-Committee to attend the LAPFF Trustee Training Seminar at Sheffield on 2 November 2005
- (2) That one Councillor and one officer be authorised to attend the LAPFF Annual Conference at Bournemouth on 30th November – 2nd December 2005.
- (3) That in accordance with usual practice, written reports evaluating the above events be prepared for consideration by the Pensions Committee or the Pensions Investment Sub-Committee.

PENSION FUND TRUSTEE TRAINING

RESOLVED:- 2005/100

- (1) That approval be given for all members of the Pensions Committee and its Sub-Committees to participate in the “Fundamentals 2005” Trustee training programme.
- (2) That in accordance with the usual practice, a report evaluating the training be considered by the Pensions Committee.

PENSION FUND TRAINING AND SUB COMMITTEE MEETING

RESOLVED:- 2005/101

- (1) That approval be given for the Pensions Fund Investment Sub-Committee to meet in Edinburgh on 4th November 2005 and for the training to be provided by Aegon on 3rd November 2005.
- (2) That in accordance with the usual practice, the training be evaluated by the Pensions Committee.

INVESTMENT SEMINAR – LIABILITY DRIVEN INVESTMENT SOLUTIONS

RESOLVED:- 2005/102

- (1) That approval be given for Councillor John Carter to attend the Seminar in Leeds on 5th October 2005.
- (2) That in accordance with the usual practice a written evaluation of the Seminar be produced for consideration as appropriate within the Council.

THE GLOBAL DIMENSION IN NOTTINGHAMSHIRE SCHOOLS TEACHERS INTERNATIONAL PROFESSIONAL DEVELOPMENT (TIPD)

RESOLVED:- 2005/103

- (1) That approval be given for an officer from the Local Education Authority to lead the TIPD group visit to Montgomery County, (Near Washington), USA, which will involve travel abroad for a period of more than four days.
- (2) That in accordance with the usual practice, a written evaluation of the visit be produced for consideration as appropriate within the Council.

JOINT YOUTH ASSEMBLY PROJECT, NOTTINGHAMSHIRE AND DEPARTEMENT DU NORD FRANCE.

Members had before them a revised version of a report of the Director of Culture and Community. The report, which had been circulated prior to the meeting described the arrangements required in connection with a visit to France from 25th – 29th October 2005.

The recommendation in the report was moved by Councillor Chris Baron and seconded by Councillor Peter Barnes.

The following amendment was moved by Councillor Mrs K L Cutts and seconded by Councillor Brandon Bravo :-

That the motion be amended to read as follows:-

‘That approval be given for one male officer and one female officer to travel with eight young people to take part in the youth assembly project between the Rushcliffe and Departement du Nord Youth Assemblies from 25-29 October 2005.’

Councillor Mrs Cutts explained that the motivation for the amendment was a desire to ensure appropriate gender balance within the adult support available for the young people participating in visits. During the full and frank discussion which followed, the meeting was adjourned briefly. The Head of Members’ Services ascertained that this issue had been taken into account at the planning stage and it was intended that 1 male officer and 1 female officer would accompany the party.

During the debate which followed, there was an exchange of views as to the perceived necessity for the inclusion of any reference to the gender of the workers in the Committee's eventual decision on this matter. In the circumstances, Councillor Mrs Cutts withdrew the amendment referred to earlier and then moved a further amendment, the effect of which was to alter the motion so it read as follows:-

“Having discovered and noted that 1 male and 1 female officer were to accompany the party, the Committee approves travel for those two officers with eight young people to take part in the youth assembly project between Rushcliffe and Department du Nord Youth Assemblies from 25th – 29th October 2005.”

The amendment was seconded by Councillor Martin Brandon-Bravo.

The amendment was put to the meeting and, following a show of hands, was declared lost to be lost by 3 votes “for” to 4 votes “against”.

The original motion was then put to the meeting and following a show of hands, was carried by 5 votes “for” to 3 votes “against”.

RESOLVED:- 2005/104

- (1) That approval be given for two officers to travel with eight young people to take part in the youth assembly project between the Rushcliffe and Departement du Nord Youth Assemblies from 25-29 October 2005.
- (2) That in accordance with the usual practice a written evaluation of the conference be produced for consideration as appropriate within the Council.

NOTE:

Councillors Martin Brandon-Bravo, Mrs K L Cutts and Thomas A J Pettengell requested that their votes against the above resolution be recorded.

MEETING CHALLENGES IN CHILDREN'S SERVICES

RESOLVED:- 2005/105

- (1) That three Members (being two from the Labour Group and one from the Conservative Group) be authorised to attend the conference Meeting Challenges in Children's Services on Wednesday 14 December 2005, in London.
- (2) That in accordance with the usual practice a written evaluation of the conference be produced by those attending for consideration as appropriate within the Council.

ACTE – ASSOCIATION OF EUROPEAN TEXTILES COMMUNITIES

RESOLVED:- 2005/106

- (1) That Councillor Chris Winterton and one officer be authorised to attend the ACTE Executive meeting to be held in Croatia on 21st November 2005.
- (2) That Cabinet Members be requested to provide written information in relation to meetings such as the one referred to in (1) above through their regular reports at full Council meetings.

LOCAL GOVERNMENT ASSOCIATION ANNUAL CONFERENCE AND EXHIBITION BOURNEMOUTH INTERNATIONAL CENTRE

RESOLVED:- 2005/107

- (1) That five Members (being four from the Labour Group and one from the Conservative Group) and one officer be authorised to attend the Local Government Association Annual Conference and Exhibition to be held in Bournemouth on 4th-7th July 2006.
- (2) That a written evaluation of the Conference be produced by those attending for consideration as appropriate within the Council.

LOCAL DEMOCRACY WEEK

Members had received a report which described events/expenditure connected with the LGA's Eighth Annual Local Democracy Week.

In moving support for the events, Councillor Mick Storey indicated that 22 Members had indicated that they wished to participate in 'Take Your Councillor to School' and that any other Members wishing to volunteer should let him know as soon as possible.

During discussion on the proposals relating to the full Council meeting on 20th October, Members were concerned that the time suggested for the adjournment was too long. In the circumstances, the Committee

RESOLVED: 2005/108

- (1) That the arrangements made in connection with 'Take Your Councillor to School' on 21st October 2005 be approved.
- (2) That approval be given to the transport and hospitality costs associated with the visit to the Council meeting on 20th October 2005 by up to 60 young people, it being noted that the arrangements for lunch on that day are to be revised by the Head of Members' Services, in consultation with the Leaders of the Groups, to accommodate the number of people involved.

- (3) That the Head of Members' Services be asked to forward the Committee's views regarding the timings of the business of the Council (and which are described below) to the Chairman, Group Leaders and those responsible for liaising with the young people.

10.30	Start of Council Meeting.
12.30	Council adjourns for lunch and Green Paper session
14.30	Council meeting reconvenes to resume/complete its business.

ANNUAL COMMITTEE TOUR OF INSPECTION

RESOLVED:- 2005/109

That approval be given to the costs of transport and refreshments associated with the Planning and Licensing Committee's Annual Tour of Inspection on 23rd September 2005, which will be met from the Members' Allowances budget.

NATIONAL COMMUNITY FOREST CHAIRS' MEETING

RESOLVED:- 2005/110

- (1) That approval be given for Councillor Jim Napier (Chairman of the Greenwood Community Forest) and Malcolm Hackett (Greenwood Project Manager) to attend the National Community Forest Chairs' Meeting on 11th-12th October 2005 in Darlington.
- (2) That the estimated cost of £516 in connection with this event be met from the Greenwood Forest Budget.

COUNTY COUNCILS NETWORK CONFERENCE

RESOLVED:- 2005/111

- (1) That four Members (being 3 Members of the Labour Group and one from the Conservative Group) be authorised to attend the County Councils Network Conference in Lancashire on 21st-22nd November 2005.
- (2) That in accordance with usual practice a written evaluation of the event be produced for consideration as appropriate within the Council

AGIS PROJECT VISIT TO POZNAN

RESOLVED:- 2005/112

- (1) That approval be given for an officer of the County Council to travel as part of the AGIS delegation to Poznan 8th-12th October 2005 to finalise the European Union Funding Bid.

- (2) That it be noted that the costs are to be met by the Police Authority.

COUNTRYSIDE ACCESS CONFERENCE

RESOLVED:- 2005/113

- (1) That approval be given for hospitality at the Countryside Access Conference at Boughton Pumping Station on Friday 25 November.
- (2) That the cost estimated at £750, be met from the Countryside Access Revenue Budget.

REQUESTS FOR URGENT APPROVALS – TRAVEL, ACCOMMODATION CONFERENCES AND SEMINARS

RESOLVED:- 2005/114

That the report on the following approvals be noted:-

Managing Multiple projects, Objectives and Deadlines - 21 September 2005
Preventing Violence and Abuse in Schools Conference - 20 September 2005
Delivering Adult Social Care Green Paper - 21 September 05
Annual Conference of the Coalfield Communities Campaign – 20-21 Sept 05
Member Training on Planning and Related Issues -
Attendance at the Association of Public Sector Excellence - 6-9 Sep 05

MEMBER TRAINING ON PLANNING AND RELATED ISSUES

RESOLVED:- 2005/115

That approval be given for all Members to attend training on Planning and Related Issues at County Hall on 10th October 2005.

ELECTED MEMBERS EMERGENCY RESPONSE TRAINING EVENT

RESOLVED:- 2005/116

- (1) That approval be given to the provision of a training event for all Members on Members' roles and issues arising from Emergency Planning and Response.
- (2) That it be noted that the costs are to be met from the Emergency Planning budget.

ANNUAL LEGAL SERVICE

RESOLVED:- 2005/117

- (1) That approval be given for the provision of a buffet lunch for approximately 80 guests in the Shire Hall, following the Annual Legal Service on 5

February 2006.

- (2) That the cost, estimated at £1,000, be met from the County Hospitality Budget.

NOTTINGHAM OUTWARD BOUND – PRESENTATION OF CERTIFICATES

RESOLVED:- 2005/118

- (1) That approval be given for the provision of tea/coffee and biscuits at the Nottingham Outward Bound Presentation of Certificates in November 2005.
- (2) That the estimated cost of £337.50 for approximately 225 people, to be met from the County Hospitality Budget.

GREAT NOTTINGHAMSHIRE BIKE RIDE PRESENTATION EVENT

RESOLVED:- 2005/119

- (1) That approval be given to a reception to be held on Thursday, 17th November 2005 in connection with the 2005 Great Nottinghamshire Bike Ride.
- (2) That the cost, estimated at £1,800, be met as follows:-

£900 from the County Hospitality budget
£900 from the Bike Ride budget.

REQUESTS FOR URGENT APPROVALS – HOSPITALITY

RESOLVED:- 2005/120

That the report on the decision to approve hospitality funded partly by the Environment Department at the Future of Sherwood Day Conference be noted.

REPORTS BACK ON CONFERENCES OR OTHER APPROVED VISITS

RESOLVED:- 2005/121

That the report be noted.

SHERWOOD FOREST NHS TRUST – APPOINTMENT OF PROJECT BOARD MEMBER

Members had before them a referral from the Health Select Committee seeking approval to the nomination of a County Councillor to the board of the Sherwood Forest NHS Trust.

RESOLVED:- 2005/122

- (1) That approval be given to the nomination, by the Health Select Committee, of Councillor John Allin as a member of the Foundation Status Project Board of Sherwood Forest Hospitals Trust.
- (2) That the, appointment be notified to the Trust by the Head of Members' Services, acting in accordance with usual arrangements relating to appointments to Outside Bodies, including the Code of Practice on such appointments.

MANTON NEIGHBOURHOOD MANAGEMENT PATHFINDER BOARD

RESOLVED:- 2005/123

- (1) That one County Councillor and one Officer from the Regeneration Division be nominated to the Manton Pathfinder Board.
- (2) That the appointments be made by the Head of Members' Services following consultation with the Groups' Whips and the Director of Culture and Community (in the case only of the nomination of an officer).
- (3) That in accordance with usual practice, the Head of Members' Services be authorised to appoint to any casual vacancy occurring in the County Council's representation in this organisation, following consultation with the Groups' Whips or Business Managers.

ACKNOWLEDGEMENT

RESOLVED:- 2005/124

That the report be noted.

URGENT ITEM

In accordance with Section 100(b)(4) of the Local Government Act 1972, the Chair had approved the late submission of the following item. The report was urgent because information regarding the matter referred to therein had not been received until after the preparation of papers for this meeting.

In accordance with the declaration he had made at the commencement of the meeting, Councillor Baron left the meeting during consideration and voting on the urgent item.

EXPERIENCE NOTTINGHAMSHIRE BOARD REPRESENTATION

RESOLVED:- 2005/125

- (1) That Councillor Chris Baron and Councillor John Cottee be nominated to represent the County Council on the Board of 'Experience Nottinghamshire'.

- (2) That the Head of Members' Services be authorised to appoint to any future casual vacancy in the County Council's representation on Experience Nottinghamshire occurring as a result of resignation or otherwise and following consultation with the relevant Groups' Whip or Business Manager.

CHAIR

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