

## SUMMONS TO COUNCIL

date Thursday, 20 September 2018 venue County Hall, West Bridgford,  
**commencing at 10:30** Nottingham

You are hereby requested to attend the above Meeting to be held at the time/place and on the date mentioned above for the purpose of transacting the business on the Agenda as under.



Chief Executive

- 1 Minutes of the last meeting held on 12 July 2018 7 - 28
- 2 Apologies for Absence
- 3 Declarations of Interests by Members and Officers:- (see note below)
  - (a) Disclosable Pecuniary Interests
  - (b) Private Interests (pecuniary and non-pecuniary)
- 4 Business Outstanding from the Last Meeting  
**Motion Four**  
The motion has been withdrawn by the Mover and Seconder.
- 5 Chairman's Business
  - a) Presentation of Awards/Certificates (if any)
- 6 Constituency Issues (see note 4)

<b>7a</b>	Presentation of Petitions (if any) (see note 5 below)	
<b>7b</b>	Responses to Petitions Presented to the Chairman of the County Council	29 - 30
<b>8</b>	Nottinghamshire Youth Justice Strategy Annual Update	31 - 54
<b>9</b>	The Great War 100 Year Commemorations 2018	55 - 60
<b>10</b>	Communities and Place Review and Development Committee	61 - 68
<b>11</b>	Questions	
	a) Questions to Nottinghamshire and City of Nottingham Fire Authority	
	b) Questions to Committee Chairmen	
<b>12</b>	NOTICE OF MOTIONS	

#### MOTION ONE

This Council notes Nottinghamshire County Council's Highways capital and revenue programme that is to be delivered during 2018/19.

This Council further notes the £20m to be invested in highways over the next 4 years and the continued consultations with Councillors about their divisional priorities.

This Council notes however that with such a huge investment in our Highways, the quality of any work is critical. This Council notes complaints from hundreds of residents across Nottinghamshire about the quality of pot-hole repairs with this Council having to repeatedly re-visit and improve patching on our Highways.

This Council therefore instructs the Communities and Place Committee or the Communities and Place Review and Development Committee to undertake regular reviews of any highway's improvements undertaken by this Council to ensure best practice so that any investment in our Highways benefits Nottinghamshire for the long term future.

**Councillor David Martin**

**Councillor Tom Hollis**

## MOTION TWO

This Council notes the ongoing problems caused by synthetic cannaboid substances like Black Mamba and Spice. Black Mamba, Spice and similar drugs are currently Class B drugs and are illegal to produce, supply or import in Britain.

This Council further notes that drugs like these do not just have a devastating impact on users but also cause huge demand on public services and our Police and other Emergency Services.

This Council calls for the substances and similar substances to be reclassified as Class A drugs to give our Police more powers to deal with the issues created by their misuse. These are substances that belong in the highest category of narcotics, alongside heroin and cocaine.

This Council believes that the illegal use of drugs like Spice and Black Mamba are the biggest threat to public health for a generation and congratulates Lincolnshire's Police and Crime Commissioner Marc Jones and 19 other PCCs for writing to the Home Secretary calling for the drugs to be reclassified.

This Council regrets that Nottinghamshire's current Police and Crime Commissioner has not counter-signed the letter.

This Council therefore resolves to:

1. Ask the Leaders of the Ashfield Independents, Conservatives, Labour and the Mansfield Independent Forum to write a joint letter to the Home Secretary Rt. Hon. Sajid Javid MP to outline Nottinghamshire County Council's support to reclassify drugs like Black Mamba and Spice to Class A Drugs.
2. This Council further calls for Paddy Tipping, Nottinghamshire's current Police and Crime Commissioner to join his PCC colleagues and write to the Home Secretary calling for a reclassification of these drugs and for extra resources to deal with it.
1. To request that the Adult Social Care and Public Health Committee receives regular reports on the problems that the misuse of these drugs are causing across our County for users, residents and traders.

**Councillor Jason Zadrozny**

**Councillor Helen-Ann Smith**

### MOTION THREE

This council congratulates its Planning Officers for the comprehensive written evidence submitted to the House of Commons Communities and Local Government Committee on guidance for local authorities taking planning decisions on fracking applications.

In summarising this written evidence, the authority highlighted the need for involvement in such applications throughout the various stages of the decision making process. This authority's response also emphasised:

*'The need to include both local professional and specialist input, as well as opportunities for elected members to represent their communities. The views of local people must be given the same level of consideration as is currently the case. It must remain a fair and transparent process and one with which local people feel able to engage'.*

This council further commends the work of the Ministry of Housing, Communities and Local Government in their Consultation document 'Permitted development for shale gas exploration', which summarised the findings of a National Consultation on this issue, and noted:

1. No justification or evidence had been provided for why fracking has been singled out to be included in a national planning regime.
2. *Mineral Planning Authorities should be free to adapt their Local Plans as they see fit as long as they do not arbitrarily restrict fracking developments. It is essential that Mineral Planning Authorities have the right to put conditions in their Local Plans which can be justified having proper regard to local circumstances.*
3. It is essential that Mineral Planning Authorities are sufficiently resourced to deal with fracking planning applications.

This council is in full support of the guidance issued by the House of Commons Select Committee, published July 5<sup>th</sup> 2018. Furthermore, this council resolves to respond to the current consultation on permitted development for fracking, reiterating that the right to determine shale gas applications for Nottinghamshire remains within our jurisdiction, and does not support any proposal to grant the status of 'Permitted Development' for shale gas applications.

**Councillor Jim Creamer**

**Council Sybil Fielding**

**13** ADJOURNMENT DEBATE  
(if any)

NOTES:-

**(A) For Councillors**

(1) Members will be informed of the date and time of their Group meeting for Council by their Group Researcher.

(2) The Chairman has agreed that the Council will adjourn for lunch at their discretion.

(3) (a) Persons making a declaration of interest should have regard to the Code of Conduct and the Procedure Rules for Meetings of the Full Council. Those declaring must indicate whether their interest is a disclosable pecuniary interest or a private interest and the reasons for the declaration.

(b) Any member or officer who declares a disclosable pecuniary interest in an item must withdraw from the meeting during discussion and voting upon it, unless a dispensation has been granted. Members or officers requiring clarification on whether to make a declaration of interest are invited to contact the Monitoring Officer or Democratic Services prior to the meeting.

(c) Declarations of interest will be recorded and included in the minutes of this meeting and it is therefore important that clear details are given by members and others in turn, to enable Democratic Services to record accurate information.

(4) At any Full Council meeting except the annual meeting, a special meeting and the budget meeting, Members are given an opportunity to speak for up to three minutes on any issue which specifically relates to their division and is relevant to the services provided by the County Council. These speeches must relate specifically to the area the Member represents and should not be of a general nature. They are constituency speeches and therefore must relate to constituency issues only. This is an opportunity simply to air these issues in a Council meeting. It will not give rise to a debate on the issues or a question or answer session. There is a maximum time limit of 30 minutes for this item.

(5) Members are reminded that petitions can be presented from their seat with a 1 minute time limit set on introducing the petition.

(6) Members' attention is drawn to the questions put to the Chairmen of the Children & Young People's Committee, and Communities and Place Committee under paragraphs 33, 40 and 41 of the Procedure Rules, and the answer to which is included at the back of the Council book.

(7) Members are reminded that these papers may be recycled. Appropriate containers are located in the respective secretariats.

(8) Commonly used points of order





Meeting COUNTY COUNCIL

Date Thursday, 12 July 2018 (10.30 am – 5.30 pm)

**Membership**

Persons absent are marked with 'A'

**COUNCILLORS**

Mrs Sue Saddington (Chairman)  
Kevin Rostance (Vice-Chairman)

Reg Adair  
Pauline Allan  
Chris Barnfather  
Joyce Bosnjak  
Ben Bradley  
Nicki Brooks  
Andrew Brown  
Richard Butler  
Steve Carr  
John Clarke  
Neil Clarke MBE  
John Cottee  
Jim Creamer  
Mrs Kay Cutts MBE  
Samantha Deakin  
Maureen Dobson  
Dr John Doddy  
Boyd Elliott  
Sybil Fielding  
Kate Foale  
Stephen Garner  
Glynn Gilfoyle  
Keith Girling  
Kevin Greaves  
John Handley  
Tony Harper  
Errol Henry JP  
Paul Henshaw  
Tom Hollis  
Vaughan Hopewell  
Richard Jackson  
Roger Jackson

Eric Kerry  
John Knight  
Bruce Laughton  
John Longdon  
Rachel Madden  
David Martin  
Diana Meale  
John Ogle  
Philip Owen  
Michael Payne  
John Peck JP  
Sheila Place  
Liz Plant  
Mike Pringle  
Francis Purdue-Horan  
Mike Quigley MBE  
Alan Rhodes  
Phil Rostance  
Andy Sissons  
Helen-Ann Smith  
Tracey Taylor  
Parry Tsimbirdis  
Steve Vickers  
Keith Walker  
Stuart Wallace  
Muriel Weisz  
Andy Wetton  
Gordon Wheeler  
Jonathan Wheeler  
Yvonne Woodhead  
Martin Wright  
Jason Zadrozny

## **OFFICERS IN ATTENDANCE**

Anthony May	(Chief Executive)
David Pearson CBE	(Adult Social Care and Health) (part)
Jonathan Gribbin	(Adult Social Care and Health)
Paul McKay	(Adult Social Care and Health)
Sara Allmond	(Chief Executives)
Carl Bilbey	(Chief Executives)
Heather Dickinson	(Chief Executives) (part)
Angie Dilley	(Chief Executives)
David Hennigan	(Chief Executives)
Marjorie Toward	(Chief Executives) (part)
Rob Shirley	(Chief Executives)
Nigel Stevenson	(Chief Executives) (part)
Colin Pettigrew	(Children, Families and Cultural Service)
Adrian Smith	(Place)

## **OPENING PRAYER**

Upon the Council convening, prayers were led by the Chairman's Chaplain.

## **MINUTE SILENCE**

A minute silence was held in memory of former County Councillor Terence Miller

## **AGENDA ORDER**

The Chairman agreed to move item 7 – Senior Staffing Appointments to the Chief Executive's Department to directly after item 3 – declarations of interest.

### **1. MINUTES**

#### **RESOLVED: 2018/026**

That the minutes of the last meeting of the County Council held on 10 May 2018 be agreed as a true record and signed by the Chairman.

### **2. APOLOGIES FOR ABSENCE**

The following apologies were submitted by members who arrived during the meeting:-

- Councillor Pauline Allan – attending a medical appointment
- Councillor Sheila Place – on other County Council business
- Councillor Tom Hollis – other reason

### **3. DECLARATIONS OF INTEREST**

Anthony May declared a pecuniary interest in Item 7 as his partner had a financial interest in the report.

## **7. SENIOR STAFFING APPOINTMENTS TO THE CHIEF EXECUTIVE'S DEPARTMENT**

Having declared pecuniary interests Anthony May left the meeting during consideration of this item.

Councillor Mrs Kay Cutts MBE introduced the report and moved a motion in terms of resolution 2018/027 below.

The motion was seconded by Councillor Reg Adair.

### **RESOLVED: 2018/027**

- 1) That the newly created post of Service Director Customers, Governance and Employees be designated Monitoring Officer and that the Constitution be amended accordingly.
- 2) That the appointment of Marjorie Toward to the post of Service Director Customers, Governance and Employees and Monitoring Officer be formally approved
- 3) That the appointment of Nigel Stevenson to the post of Service Director Finance, Infrastructure and Improvement and Section 151 Officer be formally approved

Anthony May returned to the meeting. Marjorie Toward and Nigel Stevenson arrived at the meeting.

## **4. CHAIRMAN'S BUSINESS**

### **(a) FORMER COUNTY COUNCILLOR TERENCE MILLER**

Councillors Steve Carr, Mrs Kay Cutts MBE, and Alan Rhodes spoke in memory of former County Councillor Terence Miller.

### **(b) PRESENTATION AND AWARDS**

#### Places that work for people award

Councillor Mrs Cutts MBE introduced the award won for the CAREER LOCAL two project which aimed to get young people inspired by the world of work, get good qualifications, have more opportunities to be ready to start their working life and impress local employers. The Chairman received the award from Councillor Mrs Cutts MBE and presented it to Lianna Law – Grant Development and Monitoring Officer and Abii Banjoko – Business Support Officer.

#### Ash Lea School Presentation

Councillor Philip Owen introduced the presentation of a framed certificate from the pupils at Ash Lea School, which was to be presented to the Chairman in thanks for the improvement works undertaken at the school. The Chairman

was presented with the framed picture by Councillor Philip Owen on behalf of the pupils.

## **CHAIRMAN'S BUSINESS SINCE THE LAST MEETING**

The Chairman updated the Chamber on the business she had carried out on behalf of the Council since the last meeting.

### **5. CONSTITUENCY ISSUES**

The following Members spoke for up to three minutes on issues which specifically related to their division and were relevant to the services provided by the County Council.

Councillor Andy Wetton – regarding the Meden Pool Sports Centre, Worksop

Councillor Paul Henshaw – regarding the Ladybrook Enterprise at the Ladybrook Community Centre

Councillor Rachel Madden – regarding the future on the A611

Councillor David Martin – regarding leisure in the Selston Parish, particularly Selson Golf Course.

### **6a. PRESENTATION OF PETITIONS**

The following petitions were presented to the Chairman as indicated below:-

- (1) Councillor Bruce Laughton regarding complaints about a recycling centre on the outskirts of Farnsfield
- (2) Councillor Bruce Laughton regarding parking issues outside Kirklington School
- (3) Councillor Jonathan Wheeler regarding reconsideration of LIS funding for Leahurst Road Pre-School
- (4) Councillor Stuart Wallace regarding a residents parking scheme for Balderdon Gate, Newark
- (5) Councillor Steve Carr regarding pavement repairs on four roads in his division
- (6) Councillor Reg Adair requesting completion of work on a footpath at Clifton Road, Ruddington
- (7) Councillor Stephen Garner requesting highways issues in Garth Road, Mansfield
- (8) Councillor Alan Rhodes regarding a request from residents to reinstate bus services along Hemmingfield Road, Worksop

- (9) Councillor Muriel Weisz requesting a residents parking scheme at Hazel Grove, Digby Avenue and Kent Road, Mapperley
- (10) Councillor John Peck JP regarding opposition to 'fracking' in Sherwood Forest from residents of Edwinstowe

**RESOLVED: 2018/028**

That the petitions be referred to the appropriate Committees for consideration in accordance with the Procedure Rules, with a report being brought back to Council in due course.

**6b. RESPONSE TO PETITION PRESENTED TO THE CHAIRMAN OF THE COUNTY COUNCIL**

**RESOLVED: 2018/029**

That the contents and actions taken as set out in the report be noted.

**8. MANAGEMENT ACCOUNTS 2017/18**

Councillor Richard Jackson introduced the report and moved a motion in terms of resolution 2018/030 below.

The motion was seconded by Councillor John Ogle.

**RESOLVED: 2018/030**

- 1) To note the provisional 2017/18 year end revenue position.
- 2) To approve the level of County Fund Balances as set out in section 6.2 and Appendix A of the report.
- 3) To note the movements in reserves as detailed in section 6 and Appendix B of the report.
- 4) To note the Capital Programme and its financing.
- 5) To note the Council's 2017/18 Prudential Indicators out-turn as detailed in Appendix D of the report.
- 6) To note the Treasury Management outturn report in Appendix E of the report.

**9. QUESTIONS**

**(a) QUESTIONS TO NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM FIRE AUTHORITY**

No questions were received

## **(b) QUESTIONS TO COMMITTEE CHAIRMAN**

Twelve questions had been received as follows:-

- 1) from Councillor Samantha Deakin concerning roads around Forest Glade School (Councillor John Cottee replied)
- 2) from Councillor Muriel Weisz regarding the shortfall in Adult Social Care funding (Councillor Stuart Wallace replied)
- 3) from Councillor Jason Zadrozny about electrification of the Midland Mainline (Councillor Mrs Kay Cutts MBE replied)
- 4) from Councillor Rachel Madden concerning funding for Rights of Way (Councillor John Cottee replied)
- 5) from Councillor Errol Henry JP regarding support and services signposting for those effected by the Windrush immigration issue (Councillor Mrs Kay Cutts MBE replied)
- 6) Councillor Michael Payne about local data on the impact of the roll out of Universal Credit on other local services (Councillor Stuart Wallace replied on behalf of Councillor Mrs Kay Cutts MBE)
- 7) from Councillor Jason Zadrozny concerning partnership working to tackle drug problems in the County (Councillor Stuart Wallace replied)

Councillor Pauline Allan arrived during question 7.

- 8) from Councillor John Peck JP regarding the tender for the East Midlands rail franchise in relation to the extension to Ollerton (Councillor John Cottee replied)
- 9) from Councillor David Martin about digital bus arrival boards in Selston and extending the Robin Hood card (Councillor John Cottee replied)
- 10) from Councillor Kate Foale regarding ensuring the removal of hidden restrictions to women entering and progressing within the Council workforce (Councillor Neil Clarke MBE replied)

The full responses to the ten questions above are set out in set out in Appendix A to these minutes.

The time limit of 60 minutes allowed for questions was reached before the following questions were asked. A written response to the questions would be provided to the Councillors who asked the questions within 15 working days of the meeting and be included in the papers for the next Full Council meeting.

- 11) from Councillor Mike Pringle regarding vulnerabilities of former mining communities by seismic activity (Councillor John Cottee to reply)

- 12) from Councillor Liz Plant about improving education outcomes for Nottinghamshire's most disadvantaged pupils (Councillor Philip Owen to reply)

Council adjourned from 12.30pm to 1.20pm for lunch.

Councillor Sheila Place arrived after lunch

## **10. NOTICE OF MOTIONS**

### **MOTION ONE**

Councillor David Martin, as mover, withdrew the motion due to the seconder not being in the room.

### **MOTION TWO**

A Motion as set out below was moved by Councillor Jason Zadrozny and seconded by Councillor Helen-Ann Smith:-

"The Council notes that:

1. Each year a number of young people (aged 16 or over) leave the care of Nottinghamshire County Council and began the difficult transition out of care and into adult life; and that when a young person leaves care and moves into independent accommodation, they begin to manage their own budget fully for the first time. In many cases, this can lead to a spiral of debt for some of our most vulnerable young people.
2. A recent report by the Children's Society found that when care leavers move into independent accommodation they begin to manage their own budget fully for the first time. The report showed that care leavers can find this extremely difficult and, with no family to support them and insufficient financial education, are falling into debt and financial difficulty.
3. Research from the Centre of Social Justice found that over half (57%) of young people leaving care have difficulty managing their money and avoiding debt when leaving care.
4. Nottinghamshire County Council has a duty of care to care leavers.
5. This Council notes that a number of District Councils in Nottinghamshire have already agreed or are in the process of agreeing to support young care leavers.

The Council believes that:

1. To ensure that the transition from care to adult life is as smooth as possible, and to mitigate the chances of care leavers falling into debt as they begin to manage their own finances, they should be exempt from paying Council Tax until they are aged 25.
2. Care leavers are a particularly vulnerable group for Council Tax debt.

This Council therefore resolves:

- (i) To request officers to explore exempting all care leavers in work from Council tax in Nottinghamshire up to the age of 25 and a report to come to the Finance and Major Contracts Management Committee of Nottinghamshire County Council at the earliest opportunity to implement this change that will make a significant difference to so many young people's lives.
- (ii) That the Leaders of the Ashfield Independents, the Conservatives, Labour and the Mansfield Independent Forum write to the Minister of State for Children and Families, Nadhim Zahawi MP, urging him to introduce a national exemption for care leavers from Council Tax up to the age of 25."

An amendment to the Motion as set out below was moved by Councillor Philip Owen and seconded by Councillor Tracey Taylor:-

"The Council notes that:

1. Each year a number of young people (aged 16 or over) leave the care of Nottinghamshire County Council and begin the difficult transition out of care and into adult life, and that when a young person leaves care and moves into independent accommodation, they begin to manage their own budget fully for the first time. In many cases, this can lead to a spiral of debt for some of our most vulnerable young people.
2. A recent report by the Children's Society found that when care leavers move into independent accommodation they begin to manage their own budget fully for the first time. The report showed that care leavers can find this extremely difficult and, with no family to support them and insufficient financial education, are **at risk of** falling into debt and financial difficulty.
3. Research from the Centre **for** of Social Justice found that over half (57%) of young people leaving care have difficulty managing their money and avoiding debt when leaving care.
4. Nottinghamshire County Council has a duty of care to care leavers.
5. This Council notes that a number of District Councils in Nottinghamshire have already agreed or are in the process of agreeing to support young care leavers.

**Therefore, The this** Council believes that:-

- a) **reiterates its commitment to 'explore opportunities to exempt care leavers from council tax and maximise their income', as agreed in its Partnership Strategy for Looked After Children and Care Leavers in Nottinghamshire 2018-21, approved by Children & Young People's Committee on 15<sup>th</sup> January 2018, 4.** To ensure that the transition from care to adult life is as smooth as possible, and to mitigate the chances of care leavers falling into debt. as they begin to manage their own finances, they should be exempt from paying council tax until they are aged 25.

~~2. Care leavers are a particularly vulnerable group for Council Tax debt.~~

**b) recognises that the power to introduce council tax exemptions lies with borough and district councils as collection authorities, working within the national legal framework, and supports the work Nottinghamshire County Council officers are undertaking with borough and district colleagues to deliver the above policy, which has already seen many Nottinghamshire councils introduce greater council tax reductions or exemptions for care leavers, with other councils expected to follow.**

~~This Council therefore~~

~~c) resolves (i) To request officers to explore exempting all care leavers in work from Council tax in Nottinghamshire up to the age of 25 and a **that regular reports should** to come to the **Children & Young People's Committee** Finance and Major Contracts Management Committee of Nottinghamshire County Council **updating Members on the progress made in delivering this commitment** at the earliest opportunity to implement this change that **which** will make a significant difference to so many young people's lives.~~

~~(ii) — That the Leaders of the Ashfield Independents, the Conservatives, Labour and the Mansfield Independent Forum write to the Minister of State for Children and Families, Nadhim Zahawi MP, urging him to introduce a national exemption for care leavers from Council Tax up to the age of 25."~~

Council adjourned from 1.42pm to 2.00pm.

Councillor Jason Zadrozny accepted the amendment, with the agreement of Councillor Owen to reinstate paragraph 4 from the original Motion.\*

The Motion as amended was put to the meeting and after a show of hands the Chairman declared it was carried and it was:-

### **RESOLVED: 2018/031**

The Council notes that:

1. Each year a number of young people (aged 16 or over) leave the care of Nottinghamshire County Council and begin the difficult transition into adult life, and when a young person leaves care and moves into independent accommodation, they begin to manage their own budget fully for the first time.
2. A recent report by the Children's Society found that care leavers can find this extremely difficult and, with no family to support them and insufficient financial education, are at risk of falling into debt and financial difficulty.
3. Research from the Centre for Social Justice found that 57% of young people leaving care have difficulty managing their money and avoiding debt.
4. Nottinghamshire County Council has a duty of care to care leavers.

Therefore, this Council:-

- a) reiterates its commitment to '*explore opportunities to exempt care leavers from council tax and maximise their income*', as agreed in its *Partnership Strategy for Looked After Children and Care Leavers in Nottinghamshire 2018-21*, approved by Children & Young People's Committee on 15<sup>th</sup> January 2018, to ensure that the transition from care to adult life is as smooth as possible, and to mitigate the chances of care leavers falling into debt.
- b) recognises that the power to introduce council tax exemptions lies with borough and district councils as collection authorities, working within the national legal framework, and supports the work Nottinghamshire County Council officers are undertaking with borough and district colleagues to deliver the above policy, which has already seen many Nottinghamshire councils introduce greater council tax reductions or exemptions for care leavers, with other councils expected to follow.
- c) resolves that regular reports should come to the Children & Young People's Committee of Nottinghamshire County Council updating Members on the progress made in delivering this commitment which will make a significant difference to so many young people's lives.

Councillor Hollis arrived during consideration of this item.

### **MOTION THREE**

Councillor Mrs Kay Cutts MBE moved an altered Motion in terms of resolution 2018/032 below. The motion was seconded by Councillor Reg Adair

Council adjourned from 2.02pm to 2.18pm

Following a debate the altered Motion was put to the meeting and after a show of hands the Chairman declared it was carried.

The requisite number of Members requested a recorded vote and it was ascertained that the following 35 members voted '**For**' the motion:-

Reg Adair	Richard Jackson
Chris Barnfather	Roger Jackson
Ben Bradley	Eric Kerry
Andrew Brown	Bruce Laughton
Richard Butler	John Longdon
Neil Clarke MBE	John Ogle
John Cottee	Philip Owen
Mrs Kay Cutts MBE	Francis Purdue-Horan
Dr John Doddy	Mike Quigley MBE
Boyd Elliott	Kevin Rostance
Stephen Garner	Phil Rostance
Keith Girling	Mrs Sue Saddington
John Handley	Andy Sissons
Tony Harper	Tracey Taylor
Vaughan Hopewell	Steve Vickers

Keith Walker  
Stuart Wallace  
Gordon Wheeler

Jonathan Wheeler  
Martin Wright

The following 30 Members voted '**Against**' the motion:-

Pauline Allan	John Knight
Joyce Bosnjak	Rachel Madden
Nicki Brooks	David Martin
Steve Carr	Diana Meale
John Clarke	Michael Payne
Jim Creamer	John Peck JP
Samantha Deakin	Sheila Place
Maureen Dobson	Liz Plant
Sybil Fielding	Mike Pringle
Kate Foale	Alan Rhodes
Glynn Gilfoyle	Helen-Ann Smith
Kevin Greaves	Parry Tsimbirdis
Errol Henry JP	Andy Wetton
Paul Henshaw	Yvonne Woodhead
Tom Hollis	Jason Zadzonzy

The Chairman declared that the motion was carried and it was:-

**RESOLVED: 2018/032**

This Council:-

- a) agrees that the current 'two-tier' structure of the County Council and seven district councils is an inefficient and ineffective way to deliver services in Nottinghamshire, especially at a time when local government finances are under severe pressure;
- b) agrees that forming a unitary council for Nottinghamshire would pool all existing resources and release approximately £20-£30 million pounds of public money annually, currently tied up in bureaucracy;
- c) agrees that a unitary authority would achieve economies of scale and deliver a more responsive service to residents by:-
  - i) creating a single headquarters and management team for the new council to replace the eight headquarters, chief executives and senior management teams currently serving the County Council and the seven district councils;
  - ii) bringing all council services in Nottinghamshire together under one roof, removing duplication and requiring fewer buildings, which would also deliver capital receipts for reinvestment by disposing of surplus property;
  - iii) retaining two councillors per electoral division to serve the principles of localism, but removing the confusion caused by 'two-tier' local government where residents are frequently unclear whether they should raise issues with district councillors or county councillors;

- iv) establishing single systems for council tax collection, waste management, housing and planning;
- v) providing a proactive solution to the current budget challenges facing the County and district councils and thereby protecting critical services, such as adult social care, potentially avoiding steep and prolonged increases in council tax and other charges;
- d) instructs officers to continue their work preparing a formal case for a unitary authority and bring forward a report to a future meeting of Full Council setting out the Business Case;
- e) on approval of this Business Case agrees to write to the Secretary of State for Housing, Communities & Local Government formally stating Nottinghamshire County Council's support for a unitary council for Nottinghamshire.

#### **MOTION FOUR**

As per Paragraph 7 of the Council's Procedure Rules the 5.30pm end time for the meeting was reached at this point, therefore all remaining business on the agenda would be carried over to the following meeting.

\*At the end of the meeting the Chief executive clarified, for the avoidance of doubt, that the resolution from motion 2 included the reinstated paragraph 4 from the original motion.

The Chairman declared the meeting closed at 5.33 pm.

#### **CHAIRMAN**

## **APPENDIX A**

### **COUNTY COUNCIL MEETING HELD ON 12<sup>TH</sup> JULY 2018 QUESTIONS TO COMMITTEE CHAIRMEN**

#### **Question to the Chairman of the Communities and Place Committee from Councillor Samantha Deakin**

Can I thank Councillor Cottee for his diligence and interest in the campaign to make the roads around Forest Glade School, Sutton-in-Ashfield safer?

Councillor Cottee visited Cavendish Street and Clipstone Avenue - both un-adopted roads in my division. These roads are next to one of the entrances to the school. Residents were delighted that the Council plan to bring the roads up to standard to ensure the safety of pupils, local residents and all those who use the road.

Can the Chairman please indicate when the Communities and Place Committee will be considering proposals, the type of work proposed and the timeframe of works, if agreed by his Committee?

#### **Response from Councillor John Cottee, Chairman of the Communities and Place Committee**

As you are aware, following my visit, Via East Midlands are currently undertaking an options analysis to assess the scope of the required works, and of course the timescale for the implementation. As soon as this is complete they will confirm arrangements with me, and I am happy to share those with you at the same time.

#### **Question to the Chairman of the Adult Social Care and Public Health Committee from Councillor Muriel Weisz**

Can the Chairman please advise members whether this authority has considered any contingency plans to support a shortfall in Adult Social Care funding if this government decides not to address the funding issue?

#### **Response from the Chairman of the Adult Social Care and Public Health Committee, Councillor Stuart Wallace**

The budget set in February projected that we would have a total shortfall for the Council of £54.2m and that would take place over the next three years finishing in 2020/21. Of that sum £23.4m can be attributed specifically to Adult Social Care and Health.

We will respond to these challenges through our Medium Term Financial Strategy, bearing in mind that we have already moved forward into a rolling process rather than an annual budget review. This means that savings proposals are now brought to all committees as soon as they are ready to be considered and implemented, enabling us to realise efficiencies sooner and reduce the budget gap more quickly.

I acknowledge that nationally, there is still uncertainty around the funding of adult social care, with the much awaited Green Paper which is now due to be published sometime in Autumn.

As former US Secretary of State for Defence, Donald Rumsfeld, once said:-

There are known knowns. These are things we know that we know.

There are known unknowns. These are things that we know we don't know.

Then of course there are unknown unknowns and these are things we don't know we don't know.

Obviously, I do not control the situation and timing of the Green Paper from the Government, and there may well be 'unknown unknowns' contained within it, but when these proposals and the financial implications do become 'known', we will manage and respond to the budgetary challenges as appropriate.

And finally, could I just make a mention in passing that later today, we will be looking at approving further work on a unitary authority bid, and that bid would release 23 – 29 million pounds of public money through rationalisation of the local government structure and economies of scale. That small contribution would do exceedingly well in my budget.

#### **Question to the Leader of the Council from Councillor Jason Zadrozny**

Does the Leader agree with the Parliamentary Select Committee's Report in June that criticised the decision to shelve the electrification of the Midland's Mainline in the East Midlands and would she agree to write to the Secretary of State for Transport supporting the re-categorising of the scheme cancelled in July 2017 from 'cancelled' to 'pending' as recommended by this influential Parliamentary Select Committee?

#### **Response from Councillor Mrs Kay Cutts MBE, Leader of the Council**

As stated in my written reply to your question from the previous Council meeting, which is recorded in today's papers, this Council has always supported the case for electrification of the Midland Main Line and we were collectively disappointed when the proposals were shelved.

However, as I also stated in that reply, I believe the Council should keep an open mind on all options for future investment to improve rail services for Nottinghamshire, be that bi-modal trains, electrification, or anything else.

I am willing to write to the Secretary of State for Transport stating that we would support re-categorisation of the electrification scheme from 'cancelled' to 'pending', but I think we should also recognise the complexities involved.

I believe that it could be that if electrification comes back onto the agenda, a phased approach might be the most feasible, where the straight parts of the track are addressed first, including those around East Midlands Airport.

**Question to the Chairman of the Communities and Place Committee from Councillor Rachel Madden**

Given the recent substantial increase in the Budget for Highways, together with the excellent "6 Aims" proposed in the draft Rights of Way Management Plan, could the Chairman of Communities and Place Committee outline how much money will be allocated for the Rights of Way section over the next few years?

**Response from the Chairman of the Communities and Place Committee, Councillor John Cottee**

The Rights of Way budget for staff is £420,000 and for maintenance and enforcement works is £320,000 per annum. This also includes contributions from the Local Transport Plan for general improvements and signing.

In addition to this, the Rights of Way team have secured an extra £200,000 for the maintenance and replacement of footpath and bridleway bridges.

As identified in the draft Nottinghamshire Rights of Way Management Plan, the Authority aims to deliver its vision and objectives by working with and involving partners and stakeholders to help assist with its duties in maintaining and recording the County's public Rights of Way network.

**Question to the Leader of the Council from Councillor Errol Henry JP**

Having raised the Windrush Immigration issue at last Full Council, I am aware that many of our affected Nottinghamshire residents are having to access over stretched services provided within Nottingham City boundaries, as no such support exists for county residents. Therefore could the Leader inform members what support this authority is providing to its own residents, and additionally how we are signposting available support services that are local to these valued members of our community?

**Response from the Leader of the Council, Councillor Mrs Kay Cutts MBE**

All relevant staff in the Registration Service for births, deaths, marriages and other services have been advised of guidance provided by the General Register Office section of Her Majesty's Passport Office. The guidance makes reference to the announcement by the Home Secretary regarding a Commonwealth taskforce set up in the Home Office to help those affected.

If Registration Officers are asked to advise individuals, especially in respect of a lack of documents, they will direct them to the Commonwealth taskforce on Freephone number on 0800 678 1925.

Alternatively, registration staff are aware that the taskforce can be contacted by email to [commonwealthtaskforce@homeoffice.gsi.gov.uk](mailto:commonwealthtaskforce@homeoffice.gsi.gov.uk) and that further information is available at [www.gov.uk/windrush](http://www.gov.uk/windrush).

This information has also been passed to the HR duty desk and the Customer Services Centre, for use by advisers dealing with enquires from employees and members of the public.

As of 28 June 2018, no enquiries have been raised and I understand that you have had a meeting with officers yourself and that no enquiries were raised by yourself either directly to those places and those are the place you can go to. I think you had a written answer last time and I am happy to give you the written answer this time to get the correct information in relation to the websites.

**Question to the Leader of the Council from Councillor Michael Payne**

A recent National Audit Office report has highlighted that due to the poor implementation and associated negative impact of the £1.9bn Universal Credit (UC) programme, additional costs have been created for other local services such as foodbanks, advisory and advocacy services. Have the County Council attempted to collect any local data from such services to establish the impact of UC being rolled out on our Nottinghamshire residents?

**Response from the Chairman of the Adult Social Care and Public Health Committee, Councillor Stuart Wallace on behalf of Councillor Mrs Kay Cutts MBE, Leader of the Council.**

Thank you for your question, Councillor Payne, which I shall take in my capacity as Chairman of the Adult Social Care and Public Health Committee.

Universal Credit was introduced under the 2012 Welfare Reform Act and will replace six existing legacy benefits, Income Based Jobseekers Allowance, Income Related Employment and Support Allowance, Income Support, Child Tax Credit, Working Tax Credit and Housing Benefit.

Existing claimants are expected to be migrated over to Universal Credit starting in January 2019 and to be completed by the end of March 2023.

Universal Credit is currently being rolled out for new claimants across the county with the completion expected by the end of November.

So far, Universal Credit for new people has been rolled out to the Retford, Worksop and Newark Jobcentres

I appreciate that the introduction of Universal Credit may have an impact on the people in Nottinghamshire. We will monitor this through our Benefits and Advice Team and if people are in hardship we will support people through our existing Emergency Pathway process. The evidence so far is largely anecdotal and it is important we deal with the facts.

Claimants will also be able to request an advance payment, but this will need to be repaid later.

As part of the introduction process, each Job Centre is required to produce a Complex Needs Plan which supports claimants with such needs. This will signpost claimants towards voluntary groups such as MIND and MENCAP and, where appropriate, the County Council's social care services.

There are also a number of other things we are doing as part of the roll out to minimise the impact. These include:-

- Awareness sessions for staff on Universal Credit;
- Supporting service users to prepare for migration over to Universal Credit by ensuring they have the necessary photographic ID, a bank account, email address and a mobile phone number; and
- Working with Inspire to set aside dedicated IT session time for claimants;

If Councillor Payne or indeed any County Councillors have more detailed queries in relation to Universal Credit, our Deputy Director for Adult Social Care & Health, Paul McKay, will be happy to arrange a briefing.

**Question to the Chairman of Adult Social Care and Public Health Committee from Councillor Jason Zadrozny**

The problem of drugs like 'Spice' and 'Black Mamba' are reaching epidemic proportions in many places in our County. This is putting our emergency services under intolerable pressure.

Places in some parts of Ashfield and Mansfield for example resembling real life horror films – with users walking around like zombies or lying unconscious in public places.

What is this Council doing to deal with this increasingly serious issue and what discussions has it had with other agencies like the NHS and Nottinghamshire Police to implement a multi-agency approach to help users?

**Response from the Chairman of the Adult Social Care and Public Health Committee, Councillor Stuart Wallace.**

It is a sad reality that the abuse of drugs is nothing new to our society, and the long-term effect on addicts, particularly of harder drugs, is very well known.

However, as your question suggests, the New Psychoactive Substances (NPS) like 'Spice' and 'Black Mamba' have effects which appear particularly visible and obvious to the public as they go about their daily business, with some of the users of these drugs, as you quite rightly identified, literally collapsing comatose in streets, parks and other public places. Not only is this a very distressing experience for those witnessing such incidents, but it goes without saying that the users themselves are left in a most exposed and vulnerable position.

According to 2016 national statistics from the Home Office on drug use in England and Wales in 2015:-

- The prevalence of NPS use was generally low among adults aged 16 to 59. Fewer than 1 in 100 (0.7%) adults had used an NPS during that year, equating to around 244,000 adults.
- Use of NPS was concentrated among younger people aged 16 to 24, with around 1 in 40 (2.6%) taking the substance, equating to around 162,000 people, and was particularly prevalent amongst young men.

Our own service data is more up-to-date, covering the period April 2017-May 2018. It shows that the number of referrals received where NPS is listed as 'Drug 1, 2, 3 & other' in each district is as follows:-

<b>Ashfield</b>	14
<b>Bassetlaw</b>	40
<b>Broxtowe</b>	3
<b>Gedling</b>	4
<b>Mansfield</b>	48
<b>Newark and Sherwood</b>	14
<b>Rushcliffe</b>	3
<b>Total</b>	126

We have this data because Nottinghamshire works hard to monitor and tackle the problem of New Psychoactive Substances as effectively as we can and we do that through:-

- Change, Grow, Live (CGL), the contracted provider of Nottinghamshire County Council's substance misuse treatment and recovery service, who are supporting individuals who use NPS problematically, with each individual given support to stop them using NPS productions;
- Nottinghamshire County Council also engages with partners including local NHS and the Police through the Safer Nottinghamshire Board Community Safety Partnerships; and
- The Safer Nottinghamshire Board has recently reviewed the role and contribution of 5 Assertive Outreach workers in place across Nottinghamshire, posts which are currently being funded through the Office of the Police and Crime Commissioner with additional funding provided by District Councils and Nottinghamshire County Council.

These outreach workers cover all the districts, working with the most vulnerable adults in local communities, many of whom are living on the streets and visibly using NPS drugs. The outreach workers provide care co-ordination to ensure these individuals can get access to the critical services they need.

Efforts are being focused in particular on those districts where NPS use is most visible, namely Mansfield and Bassetlaw, but as your question and our data illustrates, no borough or district is unaffected by this problem, including Ashfield.

The evidence and feedback from the Assertive Outreach Workers across the county is that housing and mental health are primary issues, with substance misuse being a result of these problems.

We will continue to work with other agencies to address the issue, whilst continuously reviewing the effectiveness of our strategies at a time when we all know resources are under pressure.

**Question to the Chairman of the Communities and Place Committee from Councillor John Peck JP**

Would the Chairman please provide members of this Council with an update on the outcome of the consultation regarding the tender for the East Midland rail franchise, in respect of the proposal to extend the Robin Hood Line to Ollerton?

**Response from the Chairman of the Communities and Place Committee, Councillor John Cottee.**

The Department for Transport published its responses to the East Midlands Rail franchise consultation in June 2018.

The response recognises that “Nottinghamshire County Council would like to see the freight line and test track between Shirebrook and Ollerton opened to passenger services.”

There were 1,807 responses to the question about whether the line should be opened to the public, with 90% of respondents in favour of re-opening the line between Shirebrook and Ollerton to passenger trains.

The Department for Transport’s response was therefore that:-

“The operator will be required to submit a business case to the Secretary of State once they have started to operate the franchise to demonstrate the case for opening the line for passenger service. Bidders are incentivised to propose schemes which include proposals to invest in railway infrastructure. Similarly, Bidders are incentivised to work with third party organisations to deliver investments, potentially via third-party funding.”

Officers will therefore work with the successful Bidder to pass on the findings of the County Council-funded studies into the reopening of the line, once that Bidder has started to operate the franchise.

**Question to the Chairman of Communities and Place Committee from Councillor David Martin**

Could the Chairman of Communities and Place Committee tell me when the roll out of the digital electronic apparatus for advanced notification of the arrival of buses will be coming to Selston Parish?

Is it perceivable that the Robin Hood card payment system will ever be deployed across the whole of Nottinghamshire to make it easier for residents beyond its current limitations to enjoy the multiple benefits of that system?

**Response from the Chairman of the Communities and Place Committee, Councillor John Cottee**

Nottinghamshire County Council and bus operators continue to invest in making Real Time Information available to the travelling public via on-street displays, the web and on mobile devices. This has included investment in over 630 displays, funded from bids to Government as well as from the Local Transport Plan Integrated Transport Measures block. We have also worked with smaller operators to help them to be able to provide Real Time Passenger information to their users. This will be completed by October 2018.

The County Council will continue to look for opportunities to support the further rollout of Real Time displays elsewhere in the County, including Selston.

We are working with bus operators to roll out integrated ticketing across the County, as outlined in the Integrated Ticketing Strategy, which includes the expansion of the Robin Hood Card to include communities beyond the Nottingham conurbation. Parallel to this work with the Robin Hood Steering Group, the County Council has facilitated the introduction of a smart integrated ticket for the Pronto service, which will provide the foundation for further integrated ticketing products in Mansfield and, in the medium term, other Market Towns in Nottinghamshire.

**Question to the Chairman of Personnel Committee from Councillor Kate Foale**

Thank you for your written response to my question last time about enabling more women to be in a position to apply for senior positions in this County Council.

Can Councillor Clark please identify what this Council is actually doing to ensure the hidden restrictions preventing highly qualified and talented women from entering our workforce and progressing to senior roles within this authority are being addressed to enable Nottinghamshire County Council to illustrate its commitment to equality of opportunity for all?

**Response from the Chairman of the Personnel Committee, Councillor Neil Clarke MBE**

To be frank, I would have thought that my written reply to Councillor Foale's previous question at the last Council was fairly comprehensive. It is set out in the white pages of the Council book from today's Council, where I set out the various ways the Council is seeking to ensure that more women have the opportunity and encouragement to apply for senior positions, from both inside and outside the organisation.

I specifically explained that work is being undertaken through the Personnel Committee to:-

- raise awareness of any potential for unconscious bias at the point of recruitment;
- ensure that posts are open to flexible working wherever possible; and
- provide a diverse range of role models and coaching, mentoring and networking opportunities to support female employees who aspire to move into senior managerial roles.

A further report will be brought to the Personnel Committee next January to update Members on the progress being made with all of these initiatives, and Members will of course have the opportunity to suggest any further measures they believe this Council should be taking.



## **REPORT OF THE CHAIRMAN OF COMMUNITIES AND PLACE COMMITTEE**

### **RESPONSES TO PETITIONS PRESENTED TO THE CHAIRMAN OF THE COUNTY COUNCIL**

#### **Purpose of the Report**

1. The purpose of this report is to inform Council of the decisions made by the Communities and Place Committee concerning issues raised in petitions presented to the Chairman of the County Council on 10 May 2018.

#### **A. Petition requesting road safety improvements on Plumtree Road, Cotgrave (Ref: 2016/0297)**

2. An 85 signature petition was presented to the 10 May meeting of the County Council by Councillor Richard Butler which requested that a review of road safety be carried out on Plumtree Road in the vicinity of the school, due to concerns about increases in the volume and speed of traffic on that road.
3. A site meeting was held with council officers, the county council and representatives of the school and church to discuss possible alterations and, as a result, the council agreed to undertake a study to determine the feasibility and cost of making improvements in the area. The study would look at reducing the speed of vehicles turning into Plumtree Road and making it easier for school children to cross.
4. Should proposals be considered feasible and offer value for money, they would be considered for inclusion in a future year's integrated transport measures programme.
5. It was agreed that the lead petitioner be informed accordingly.

#### **B. Petition requesting a residents parking scheme on Barton Street, Beeston (Ref: 2016/0298)**

6. A five signature petition was presented to the 10 May 2018 meeting of the County Council by Councillor Kate Foale on behalf of residents which requested a residents' parking scheme on Barton Street, Beeston due to the proximity of the train station and Victoria Hotel.
7. Barton Street is a residential road situated to the south-east of the town centre. There is a mixture of properties; many of which have off-street parking and there are some on-street parking restrictions.
8. Barton Street was considered for a residents' parking scheme as part of an area wide residents' parking scheme in 2012. At that time, it was determined that a residents' parking scheme on Barton Street was not appropriate and traffic levels would continue to be monitored.

9. Requests for residents' parking schemes are prioritised in locations where residents do not have off-street parking and where a scheme won't negatively affect nearby streets and town centres, or increase rat running or traffic speeds. Schemes are prioritised based on the level of non-resident parking.
10. Residents' parking schemes are not intended to offer any guarantee as to where residents' park within any such scheme or restrict the number of vehicles a household owns.
11. A parking survey would be undertaken to monitor whether a residents' parking scheme should be considered a priority for inclusion in a future years' integrated transport programme.
12. It was agreed that the lead petitioner is informed accordingly.

## **Statutory and Policy Implications**

13. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION**

It is recommended that the contents of the report and the actions approved be considered.

**Councillor John Cottee**  
**Chairman of Communities and Place Committee**

**For any enquiries about this report please contact:**

Adrian Smith, Corporate Director, Place  
adrian.smith@nottscc.gov.uk

## **Background Papers and Published Documents**

- None

## **Electoral Division(s) and Member(s) Affected** **Electoral Division(s) and Member(s) Affected**

- Cotgrave – Councillor Richard Butler
- Beeston Central and Rylands – Councillor Kate Foale

**REPORT OF THE CHAIRMAN OF THE CHILDREN AND YOUNG PEOPLE'S  
COMMITTEE**

**NOTTINGHAMSHIRE YOUTH JUSTICE STRATEGY ANNUAL UPDATE**

**Purpose of the Report**

1. This report presents the annual review of the Youth Justice Strategy 2015-18 for approval by Full Council. An annual Youth Justice plan is a statutory requirement under the Crime and Disorder Act (1998). A copy of the full plan is attached as **Appendix 1**.

**Information**

2. Youth Justice Services in Nottinghamshire are made up of three multi-agency locality Youth Offending Teams (YOTs) and a county wide Interventions team all of which are located in the 'Family Service' provision. The service meets all of the statutory requirements of a YOT as set out in the Crime and Disorder Act 1998 and includes seconded staff from Police, Probation, Health, and Futures.
3. The aims of the YOTs are to:
  - reduce the number of young people entering the criminal justice system
  - reduce the frequency and rate of reoffending by children and young people who are already within the youth justice system
  - keep the numbers of young people experiencing custody – either on remand or as a sentence of the court - to a minimum.
4. Nottinghamshire performs at or better than the national average against all of the above measures.
  - first time entrants to the youth justice system remain statistically low, and the Nottinghamshire rate of 322 first time entrants per 100,000 in the 10-17 population places the service in line with the national average levels despite a small rise in 2017/18.
  - rates of re-offending and numbers of re-offences committed by re-offenders have reduced steadily since 2008/09 but have started to increase again nationally. Nottinghamshire YOTs reoffending rate last year (34.4%) increased but remains below the national average which has also increased (37.9%). Re-offending from young people subject to pre-court disposals remains high and closer working with the police in an attempt to provide YOT interventions to young people prior to them

entering the criminal justice system, and to facilitate diversionary interventions to those who receive lower level sanctions, is being progressed.

- numbers of young people remanded and sentenced to custody has reduced significantly since 2009 (by over 70% in both areas), meaning that fewer young people are experiencing a period of incarceration than was previously the case.
5. In addition to the multi-agency make-up of the teams, the service works closely with partners and commissioned providers at a strategic and operational level to achieve its outcomes and aims. The Service is working closely with the Office of the Police and Crime Commissioner, the City Youth Offending Team (YOT) and Community Safety Partnerships on developing a Nottinghamshire Knife Crime Strategy which includes improved plans for early intervention to reduce risk of youth violence.
  6. There has been no reduction in grant funding to the YOT from the Youth Justice Board or local partners for the 2018/19 financial year and so staffing levels remain stable. The service is able to continue to offer non-statutory crime prevention intervention with funding from the Safer Nottinghamshire Board.
  7. The YOTs continue to monitor their activities via quality assurance, a process aligned with the broader Youth, Families and Social Work division and managed by the Quality Improvement Group. A new Her Majesty's Inspectorate of Probation inspection framework for YOTs was published in May 2018 and the service and partnership board are preparing self-assessments in line with the new inspection domains: organisational delivery, post court supervision and out of court disposals.
  8. The YOTs and the YOT Board continue to work with strategic partners to ensure that the health provision offered to young offenders meets their needs. The service benefits from having a YOT nurse specialist providing young people with a health needs assessment and a care plan to meet any unmet issues. YOT staff are also able to make direct referrals to Head 2 Head to access emotional wellbeing and mental health services, which this year has been expanded to include specialist therapeutic support for young people who sexually harm. The service has been successful in making a joint bid to NHS England to fund a Speech and Language Therapist to be embedded in the service until March 2020, recruitment to which is underway.
  9. An update on the progress made against the plan in 2017/18 is included on pages 3 and 4 of the strategy. Key outcomes include closer working with police to ensure appropriate and effective use of out of court disposals, the introduction of a joint working protocol with Social Care, Police, the Crown Prosecution Service and Nottingham City YOT to reduce the unnecessary criminalisation of children in care and the roll out of a training programme to assist staff in working with complex young people who have displayed harmful sexual behaviour.

### **Other Options Considered**

10. An annual Youth Justice plan is a statutory requirement under the Crime and Disorder Act (1998).

## **Reason/s for Recommendation/s**

11. The Youth Justice Strategy requires the approval of Full Council.

## **Statutory and Policy Implications**

12. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Crime and Disorder Implications**

13. An annual Youth Justice plan is a statutory requirement under the Crime and Disorder Act (1998) which requires the local authority with its partners to prevent offending and reoffending by children and young people and to deliver an effective local youth justice system.

## **Financial Implications**

14. Statutory Youth Justice plans must be fully costed and these details are included in the full plan attached as **Appendix 1**.

## **RECOMMENDATION/S**

- 1) That the 2018 annual update of the Youth Justice Strategy 2015-18, attached as **Appendix 1**, is approved.

**Councillor Philip Owen**  
**Chairman of the Children and Young People's Committee**

**For any enquiries about this report please contact:**

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## **Constitutional Comments (LM 29/08/18)**

15. Full Council is the appropriate body to consider the contents of the report.

## **Financial Comments (SAS 31/08/18)**

16. The financial implications of the report are contained within paragraph 14 above.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Nottinghamshire Youth Justice Strategy annual update – report to Full Council on 15 September 2017.

## **Electoral Division(s) and Member(s) Affected**

All.

C1149



# Executive Summary

Youth Justice Services in Nottinghamshire are made up of three multi-agency locality Youth Offending Teams (YOTs) and a county wide Interventions team all of which are located in the "Family Service" provision. The service meets all of the statutory requirements of a YOT as set out in the Crime and Disorder Act 1998 and includes seconded staff from Police, Probation, Health, and Futures (Education, Training and Employment).

## **The aims of the YOTs are to:**

- Reduce the number of young people entering the criminal justice system;
- Reduce the frequency and rate of reoffending by children and young people who are already within the youth justice system; and
- Keep the numbers of young people experiencing custody – either on remand or as a sentence of the court - to a minimum.

Performance against these measures is strong and remains consistently below the national average:

- First time entrants to the youth justice system has reduced dramatically since 2008/9 and remains below national average levels.
- Rates of re-offending and numbers of re-offences committed by re-offenders has reduced steadily since 2008/9, whilst there has been some fluctuations, it remains lower than national re-offending rates.
- Numbers of young people remanded and sentenced to custody has reduced significantly since 2009, meaning that fewer young people are experiencing a period of incarceration than was previously the case.

In addition to the multi-agency make-up of the teams, the service works closely with partners and commissioned providers at a strategic and operational level to achieve its outcomes and aims. The Service links closely with the Troubled Families agenda and acts as the lead professional where the young person committing crime or anti-social behaviour meets the triggers.

A new service delivery model was implemented in April 2017 and whilst a minimum operating model was implemented Nottinghamshire retained its commitment to crime prevention services and have not had to alter thresholds for service delivery as was envisaged may be the case.

The YOTs continue to monitor their activities via quality assurance; in order to align the Youth Justice quality assurance process more closely with that operating in other areas of Children's Services its quality management framework is now managed by the Quality Improvement Group; ensuring assessments, plans and work with children and young people remains of a high quality. It continues to seek feedback from children and young people, parents and carers regarding the service they have received and gathering suggestions for improvement.

The YOTs continue to try to ensure that the needs of children and young people are met within an ever challenging budgetary environment. It will therefore continue to work with partners (such as Children's Social Care and the Police) to ensure that children are not criminalised or remanded unnecessarily, whilst the Board works with strategic partners to ensure that the health provision offered to young offenders provides them with equality of access that the general population experiences.

# Introduction

Youth Justice Services in Nottinghamshire are made up of three multi- agency locality Youth Offending Teams (YOTs) and a county wide Interventions Team, providing support with interventions and crime prevention work to the locality teams and carrying out detached youth work in areas of high crime and deprivation. The service meets all of the statutory requirements of a YOT as set out in the Crime and Disorder Act 1998 and includes seconded staff from Police, Probation, Health, and Futures (Education, Training and Employment advisors).

In addition to the multi-agency teams, the service commissions specialist external providers from the voluntary, public and private sectors to help it deliver key statutory functions, such as substance misuse, reparation services, victim contact and appropriate adult work. The key aims of the YOTs are to:

- reduce the number of young people entering the criminal justice system;
- reduce the frequency and rate of reoffending by children and young people who are already within the youth justice system; and
- Keep the numbers of young people experiencing custody – either on remand or as a sentence of the court - to a minimum.

In working towards these targets, the YOTs work ensures that the needs of the child are at the centre of what they do and they work holistically, with both the child and their family to seek the best outcomes. Working with other teams, departments and partners is key to ensuring that the best outcomes are secured for children and young people. It is clear that key stable factors that many take for granted, such as stable and suitable accommodation, positive and enduring personal relationships, full participation in education, training or employment, feeling safe, secure and loved and a healthy lifestyle free from substances, exploitation, or unaddressed health needs drastically improve a child's ability to integrate successfully into society and lead a law abiding and productive life as an adult.

It is vital that there is partnership working to ensure that every child has maximum access to available resources and opportunities to achieve these outcomes regardless of their place within the criminal justice system - as a child on the cusp of offending, or a young person in youth detention accommodation with numerous offences. In adopting this approach the case manager will work with the child to tailor a programme individual to their needs to identify ways to build upon their strengths, develop their potential and identify strategies to reduce the negative factors in their life which may be pulling them into offending or increasing the risk of harm to either themselves or the public.

Whilst the YOTs strive to keep the child or young person safe and free from harm and will work to improve their life outcomes, it cannot be forgotten that the young person has offended and has caused harm to individuals and communities through their actions. Keeping individual victims and the public safe will therefore always remain an equal priority. Ensuring that victims have a voice and feel listened to is also an important aspect of the YOTs work and for that reason an independent organisation is used to deliver a service to victims and to support them in explaining the impact that the offence has had upon them to the young person and suggesting suitable reparatory activities where appropriate. In accordance with the Victim's Code of Practice, victims who have consented to their information being shared are contacted by the provider and offered the opportunity to participate as much as they wish with the youth justice process, being offered a range of restorative options. This can range from voicing the impact that the offence has had upon them, to suggesting reparative activities in which they would like the young person to participate in, through to engaging in direct reparation or mediation with the young person. Equally many would just like to be kept informed of the progress of the order in accordance with data protection considerations. Being listened to and being able to express their feelings in the aftermath of an offence and the court process can be beneficial for many victims and allows them to seek answers to the questions that may have been plaguing them since the offence, allowing them to obtain closure to the process.

# Review of Youth Justice Plan 2017/18

During 2017/18 the service set out to:

Actions to be completed in 2016/17	Update on Progress
<p><b>FTEs</b> Review the strategy to better target crime prevention resources</p>	<p><b>Completed</b> The interventions team have continued to target their resources, working with individuals and groups who have been identified as causing anti-social behaviour in the local community. They are actively tailoring their resources in order to meet local demand in accordance with areas of deprivation/crime/ asb. The team have provided training to youth groups to broaden the delivery of early crime prevention intervention and are working with partners to address local issues associated with knife crime.</p>
<p><b>FTEs and Re-offending – Data analysis</b> Analyse FTE data on a quarterly basis to understand profiles and hotspots to target resources;  Analyse re-offending data to identify profiles, hot spots and trends;</p>	<p><b>Completed</b> First Time Entrant and re offending data is produced for discussion at the YOT Partnership Board on a quarterly basis. In an attempt to reduce FTE, in conjunction with the police, the YOT have altered their approach to Out of Court Disposals, making better use of the available resources. Looked After Children have received a focus from the YOT given their over representation in the YOTs reoffending figures. Knife crime is identified as being on the increase locally which is also being given an increased YOT focus.</p>
<p><b>Service User evaluations</b> Team Managers to seek young person feedback at compliance panels, following resentence for new offences, for ISS cases and for young people in custody  Case managers to collect service user feedback as per the Asset Plus framework</p>	<p><b>Completed</b> Team Managers continue to seek the views of young people who have re offended/not engaged with their orders and this is collated on a quarterly basis.  Case Managers continue to seek service user feedback at the start, review and end of a young person's intervention.</p>
<p>Review Service User feedback quarterly</p>	<p><b>Completed</b> Service user feedback is collated by the Quality Improvement Group and produced alongside case management audit reports on a quarterly basis.  The YOT Management team are able to scrutinise service user feedback and identify emerging themes to assist in developing good practice within the YOT.</p>
<p><b>Service Delivery - Remands</b> Maintain close links with Children's Social Work Services to reduce instances of inappropriate remand  Managers to review all remands locally to identify any inappropriate remands</p>	<p><b>Completed</b> Over the past year there has been increased communication with Childrens Social Care in relation to young people at risk of remand/re remand.  All remands are reviewed by the locality manager and discussed at a wider management meeting in order to identify issues which may require further scrutiny, address procedures/processes which aren't working or causing barriers to young people being granted bail.</p>
<p><b>Service Delivery – Asset Plus</b> Embed Quality Assurance processes</p>	<p><b>Completed</b> Quality Assurance processes are now fully embedded within the three locality teams with the assistance of a central duty rota. These processes are actively monitored and reviewed in line with changes in local practice to ensure that they remain effective.  The Quality Improvement group is responsible for collating quarterly audits completed by managers/middle managers from across the Family Service and YOTs; performance is also monitored during regular staff supervision.</p>

<p>Review all policies and procedures incorporating the Asset Plus framework and new service quality standards</p>	<p><b>Completed</b> All policies and procedures were reviewed with the introduction of Asset Plus; incorporating new national and local practice.</p> <p>These policies and procedures are now being reviewed to take into account changes that have occurred as a result of a new case management recording system (CAPITA).</p>
<p><b>Service Delivery – Speech Language and Communication Needs</b> All eligible young people receive a communicate assessment, those eligible receive further intervention or information passed to education providers</p>	<p><b>Completed</b> All eligible young people continue to be allocated for a communicate assessment and, if identified, receive further intervention as part of their statutory intervention programme.</p> <p>For those young people in full time education, education providers continue to receive the outcome of communicate assessments to assist them in addressing that young person's needs. There is now an established flow of information to education providers.</p>
<p><b>Service Delivery – Health</b> YJ Service Manager to work with key partners to review the business case for increased YOT Nurse capacity</p>	<p><b>Not achieved</b> Whilst it was acknowledged that the YOT nurse capacity was not sufficient to meet the needs of all young people within the YOT there has been no further progress in securing additional resources in this area.</p> <p>Additional funding secured by the YOT will aim to boost the available resources in relation to young people and health.</p>
<p><b>Service Delivery – LAC prosecutions</b> CSC link manager to work with CSC, police and CPS to embed the LAC Prosecution policy for County LAC</p>	<p><b>Completed</b> Nottinghamshire YOT have signed up to a joint working protocol with CSC, Police, the CPS and Nottingham City YOT to reduce the unnecessary criminalisation of children in care. This protocol has been widely distributed and work is ongoing to raise awareness of the protocol to ensure that it is both understood and embedded within practice.</p>
<p><b>Service Delivery – Junior Attendance Centre's (JAC)</b> Review best practice for the Junior Attendance Centre and embed best practice approaches</p>	<p><b>Completed</b> The areas JAC's are run by the interventions team. The work of the JAC's has been reviewed and the team are now delivering 1-1 bespoke packages of intervention in addition to incorporating local issues into intervention programmes with young people.</p>
<p><b>Service Delivery – Victim Services, Unpaid Work and Restorative Justice</b> Complete revised specification and re-commission services</p>	<p><b>Completed</b> Restorative Justice, reparation and victim services has been recommissioned for the next 5 years.</p> <p>Remedi have once again secured the contract and will continue to build upon the good work that they were already completing within the service.</p>
<p><b>Service delivery – Offenders as Victims</b> Continue liaising with Remedi/H2H regarding young offenders who are also victims of offending to ensure they receive appropriate intervention.</p> <p>Work with the Office of the PCC to further analyse this area of work.</p>	<p><b>Completed</b> Remedi ensure that they address the individual needs of young offenders who are also identified as victims.</p> <p>Work is ongoing with the PCC to explore the needs of offenders who are also victims of crime. This work has received support from Nottingham Trent University and appropriate methodology is currently being explored.</p>
<p><b>Service delivery – Addressing Harmful Sexual Behaviour</b> Ensure the workforce are sufficiently equipped to work with young people who have displayed harmful sexual behaviour</p>	<p><b>Completed</b> All relevant staff from across the YOT have been trained in Harmful Sexual Behaviour foundation, 'Good Lives' interventions and planning work with children and young people with complex needs to assist them in working with young people who have displayed harmful sexual behaviour.</p> <p>The Brook Sexual Harm Traffic Light has been rolled out to staff as a structure for helping all professionals make initial assessments of sexual harm.</p>

# Governance and Structure

Nottinghamshire YOTs are part of the Local Authority's Children's, Families and Cultural Services department. Line Management of the service flows up through the department to the Corporate Director for Children's Services. The activities of the YOTs are monitored and directed by the Nottinghamshire Youth Justice Partnership Board, which is chaired by the Service Director for Youth, Families and Social Work. All key partners are represented at a senior level at the board. The Board reports to the Safer Nottinghamshire Board, which feeds into the Health and Wellbeing Board.

The Nottinghamshire Youth Justice Partnership Board holds the YOTs to account by ensuring that it meets its key statutory aims of reducing first time entrants, reducing re-offending and reducing the numbers of young people experiencing custody or remand.

It does this by:

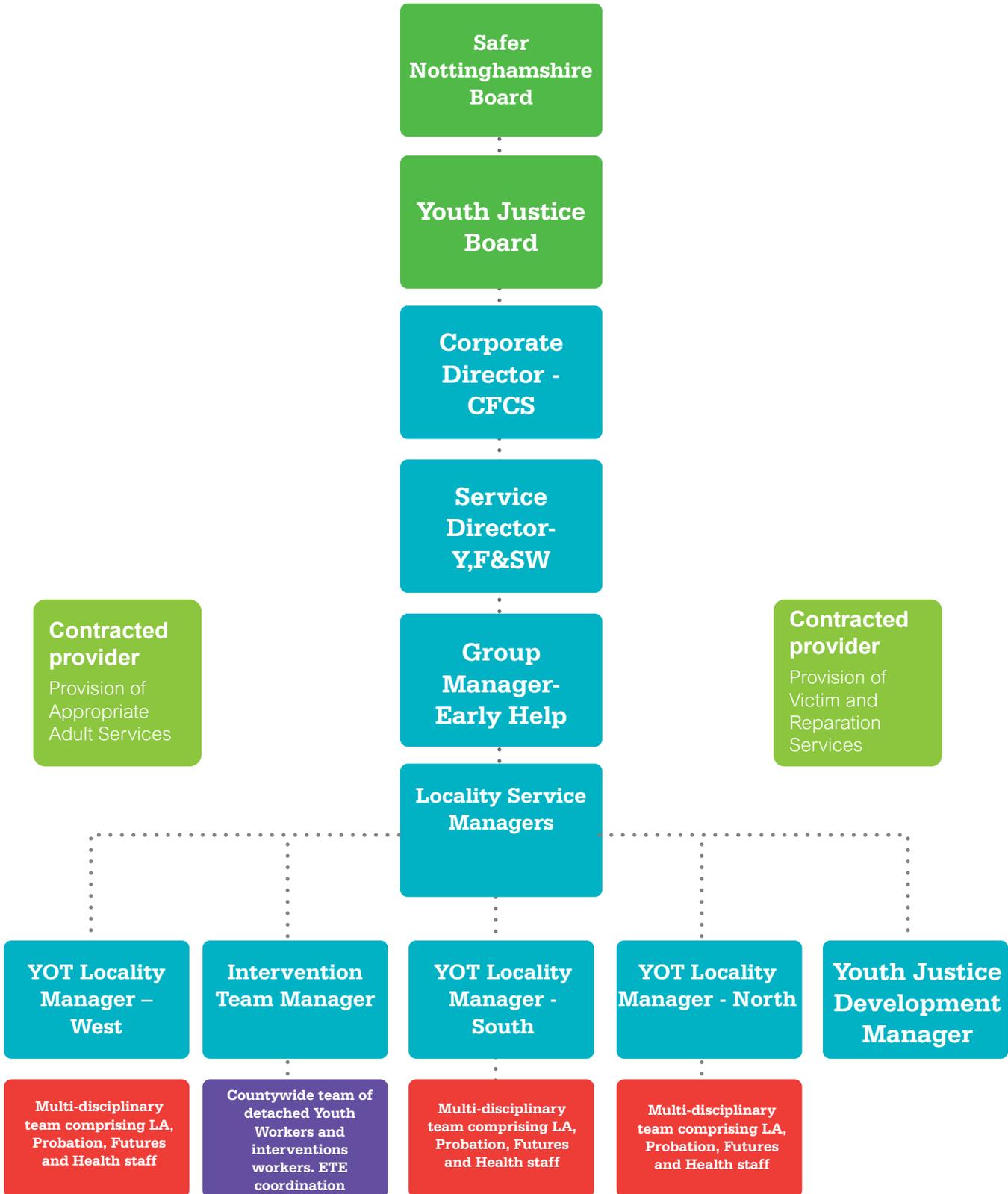
- Receiving quality assurance activity reports and quarterly performance reports, highlighting performance to date, areas of opportunity and risks to performance;
- Reviewing resources on a regular basis to ensure these are being effectively deployed;
- Benchmarking the practice of the YOTs and the Board against thematic inspections and the recommendations within these;
- Reviewing every Concise Incident Report along with details of any subsequent progress made against actions set.
- Reviewing any barriers to operational delivery which could impact upon performance or service delivery and identifying solutions to overcome these;
- Agreeing and signing off improvement/action plans from Inspections and monitoring progress against these;
- Holding partners to account for any deficits in their operations or practice which is highlighted in any of the above.

The terms of reference for the Board are attached at Appendix 1.

Nottinghamshire has three core YOT locality teams, covering the assessment and case management of young people involved in the criminal justice system or on the edge of offending. There is also a county wide Interventions Team, which provide interventions and support for the locality teams, co-ordinates the work of the JAC's and provides assertive outreach to children and young people in areas of high crime and deprivation. Information around staffing and volunteers is attached in Appendix 2.



# Governance of the Youth Justice Service



# Resources and Value for Money

Youth Justice Services in Nottinghamshire are funded from a variety of funding streams; both direct monetary payments and seconded staff.

Agency	Staffing costs (£)	Payments in kind – revenue (£)	Other delegated funds (£)	Total (£)
Local Authority		763,638		763,368
Local Authority - Public Health	120,000			120,000
Nottinghamshire Police	78,000	59,038		137,038
Office of the Police and Crime Commissioner		109,000		109,000
National Probation Service	45,000	5,000		50,000
Clinical Commissioning Group	173,000			173,000
YJB Good Practice Grant		937,419		937,419
Reserves		50,000		50,000
<b>Total</b>	<b>416,000</b>	<b>1,924,095</b>		<b>2,339,825</b>

**The Youth Offending Teams (YOTs) receive additional ‘in kind’ services from the County Council in terms of infrastructure (accommodation, IT support), assistance with quality and performance monitoring/ administration and business support.**

Senior representatives at the Nottinghamshire Youth Justice Partnership Board value the contribution that the YOTs make in reducing crime and anti-social behaviour and, in 2017, reached an agreement with partners that, as part of moving to a ‘minimum operating model’, they would provide a commitment of stable funding until 2020. Whilst this has resulted in little variance in grants, in March 2018 a joint national review of partnership arrangements between Probation Trusts and YOTs reconsidered the National Partnership Framework and the resources allocated to each YOT. As a result of this review, from July 2018 Nottinghamshire will see a reduction in NPS resource

by 1 member of staff, and an equivalent reduction in on-cost grant contributions. Given the reduction in NPS resource the YOT are now reviewing how NPS staff are deployed across the county alongside the transition arrangements for those turning 18.

Courts and case managers continue to make good use of the Junior Attendance Centres (JACs) to address the needs of young people on statutory Orders. The service is making use of the JAC for the delivery of tailored 1-1 sessions e.g. knife crime, relationship work and to deliver interventions that address locally identified issues.

# Partnership Arrangements

As well as working closely with partners operationally to deliver its key objectives, the YOTs engage with partners at a strategic level to ensure that youth issues are represented within Nottinghamshire priorities. The Service Director responsible for the service chairs the Nottinghamshire Youth Justice Partnership Board and the YOTs are represented by the Group Manager (Early Help) on the Nottinghamshire Safeguarding Children's Board, the Safer Nottinghamshire Board and Reducing Reoffending Board.

The YOTs engage with local partners around key crime priorities as these develop and link in with local Community Safety Partnerships. There is YOT representation across all localities on Local Multi Agency Problem Solving (LMAPS)/Vulnerable Persons Panels (VPPs) to ensure that they are able to contribute to addressing local issues relating to crime and anti-social behaviour that include children and young people.

The YOTs also commission services to ensure effective delivery in relation to their appropriate adult and victim service obligations. Following annual extensions the contract for Appropriate Adult Services was extended in May 2018. This will be the last extension and the service will be retendered in 2019. The YOTs also commission a specialist provider to deliver its victim and reparation services. Following the re tendering of this service provision, in April 2018, Remedi were successful in once again securing the contract which will remain in place for the next five years.

Since November 2015, the Troubled Families agenda has been absorbed into a mainstream service under the Family Service within Nottinghamshire County Council. The YOTs are closely aligned with the Family Service within all three localities and where they are already engaged with a young person who is eligible for support under the Troubled Families Criteria, the YOT will remain the lead professional and co-ordinate an agreed plan of work and activities. Working in conjunction with the Family Service gives access to increased resources for the individual child and ensures that appropriate support can also be accessed for the wider family.

Whilst the number of young people remanded to youth detention accommodation has increased from last year the figure remains lower than the national average. Nottinghamshire is committed to ensuring that remand is only used for those young people where the level of risk is too great to manage them in the community; managers continue to routinely

review all remands, ensuring that they are both appropriate and unavoidable. Working together with Children's Social Care (CSC) ensures that any issues can be rectified in a timely manner. In 2017/18 all remands were felt to be appropriate and there were no remands due to a lack of suitable accommodation; this has been assisted by YOTs developing closer working relationships with CSC. Closer working relationships have also been formed in relation to Harmful Sexual Behaviour (HSB) with new joint working practices being introduced across Children and Family Services.

Nottinghamshire continues to offer an enhanced level of service to children and young people in custody. As these are some of the YOTs most vulnerable young people Nottinghamshire have continued to make all visits face to face; this also assists in establishing close working relationships with secure establishments. Young people in custody are visited by their case manager and are also allocated an interventions worker and Education, Training and Employment (ETE) advisor, who visit them outside of formal reviews and work with them alongside the case manager planning for their transition into the community. ETE advisors also co-ordinate the initial request, implementation and review of Education Health Care Plan's (EHCP) for young people in custody. This ensures equality of access to appropriate educational provision whilst in custody and upon release into the community.

Meaningful full time engagement in ETE remains one of the most significant protective factors to reduce re-offending for young people. The YOTs acknowledge this and ensure that all young people who are supervised on statutory court orders have equal and equitable access to information, advice and guidance. Qualified specialist advisers (seconded from Futures) are based within each of the three localities to provide a bespoke package of support for those who are not accessing full time ETE provision. The team's policies and procedures are aligned with the wider Nottinghamshire County Council's Children Missing Education policy and they take an active role in the Vulnerable Children's Education Commissioning group, providing multi agency solutions in relation to the education provision of vulnerable groups.

In addition to the support of the case manager, ETE and interventions worker, case managers and YOTs are able to make direct referrals to Head2Head to access emotional wellbeing and mental health services and there are established

working agreements in place to ensure that this partnership working is effective. The substance misuse contract has been awarded to a new supplier who will take over delivery of this service from CAMHS in September 2018. If accommodation is identified as a potential issue, where the child is of statutory age, the YOTs will work closely with CSC to identify appropriate accommodation placements. If the child is approaching their 18th birthday they will be referred to the Homelessness team within the Family Service to identify appropriate supported accommodation.

Nottinghamshire have the benefit of having a YOT nurse specialist for all three locality teams providing young people with a health needs assessment and a care plan for care/or referrals on to services to meet unmet health needs. The YOT nurse continues to provide opportunities to assess those young people who are hard to engage and have refused health assessments from other services. There have been recent developments in practice to ensure that case managers are alerted when young people have accessed emergency services which is assisting workers to address issues of safety and wellbeing.

In order to keep a focus on reducing the number of young people entering the criminal justice system, the YOTs continue to work with key partners such as the police and community safety teams to identify appropriate young people for crime prevention activities. There has been recent partnership working with the police, and other agencies, addressing the issue of knife crime with young people who may, or may not, be already known to YOTs. This, and other initiatives, has also resulted in the YOTs developing closer links with the Tackling Emerging Threats to Children's team to develop further the early intervention that is available to young people outside of the criminal justice service.

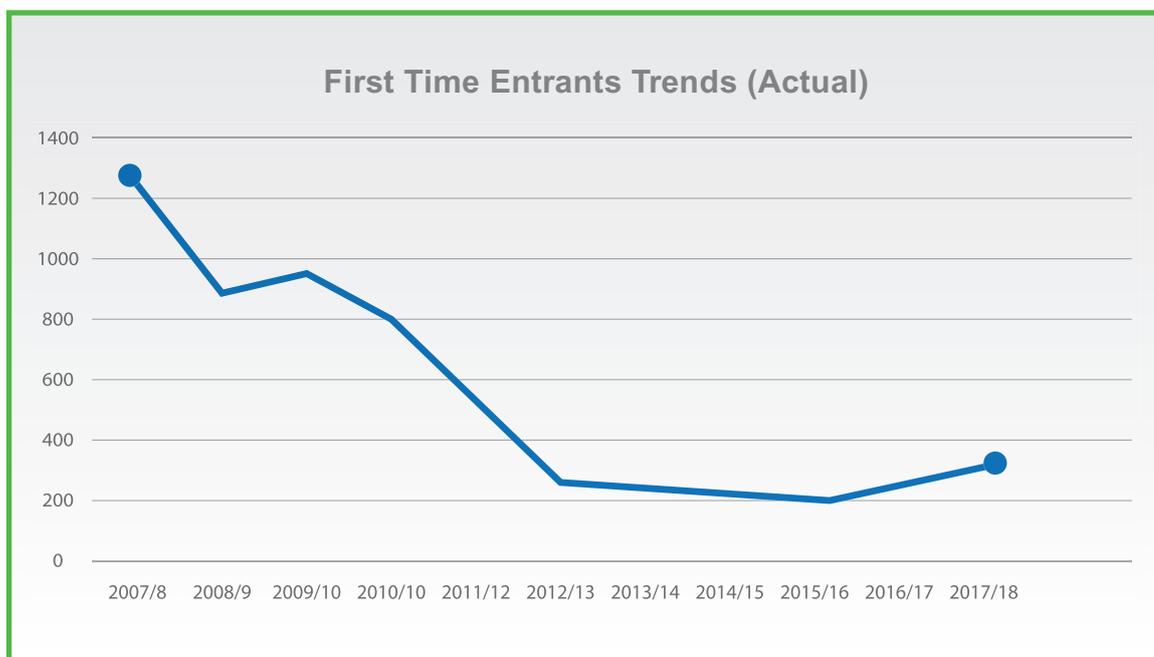
The YOTs continue to provide representation on the Channel Panel, providing advice and guidance regarding young people who are displaying concerning behaviour, which could be indicative of early radicalisation. Where the behaviour is low level, and does not meet the thresholds for a referral to PREVENT, the YOTs will work with the young person as part of a crime prevention referral.



# Performance and Risks to Future Delivery

## Performance: First Time Entrants to the Youth Justice System

During 2017/18 there were 322 actual First Time Entrants (FTEs), whilst slightly higher than last year this does not exceed the national average.



## Re-offending Rates

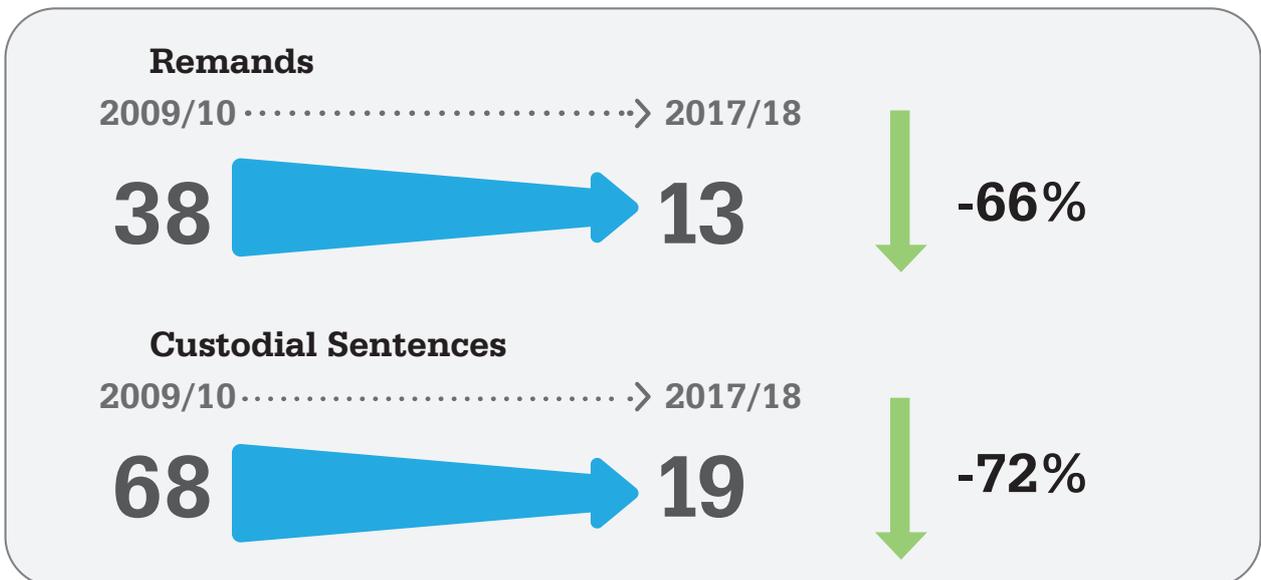
From 2010/11 reoffending rates of young people within the youth justice system has steadily fallen. Whilst Nottinghamshire YOTs reoffending figures had last year increased in line with the national average (37.9%), full year data for 2017/18 suggests that Nottinghamshire has a lower reoffending rate than the national average at 34.4%. Re offending from young people subject to pre-court disposals remains high and, as will be discussed, closer working with the police in an attempt to provide YOT interventions to young people prior to them entering the criminal justice system, and to facilitate diversionary interventions to those who receive lower level sanctions, is being progressed.

# Custodial Sentences / Remands

Performance Measure	Notts current or projected performance 2017/18	Target/Status
First Time Entrants: Number per 100,000 of 10-17 population	322	The national average (322)
Re-offending- Binary (reported 3 months in arrears)	34.4%	Lower than the national average (37.9)
Re-offending – Frequency re-offences per offender (reported 3 months in arrears)	0.82	Lower than the national average (1.24)
Re-offending – Frequency re-offences per re-offender (reported 3 months in arrears)	2.38	Lower than national average (3.30)

## Custodial Sentences / Remands

There have been significant reductions in the number of young people experiencing a custodial remand or a custodial sentence within Nottinghamshire since 2009/10 and this year has seen further reductions.

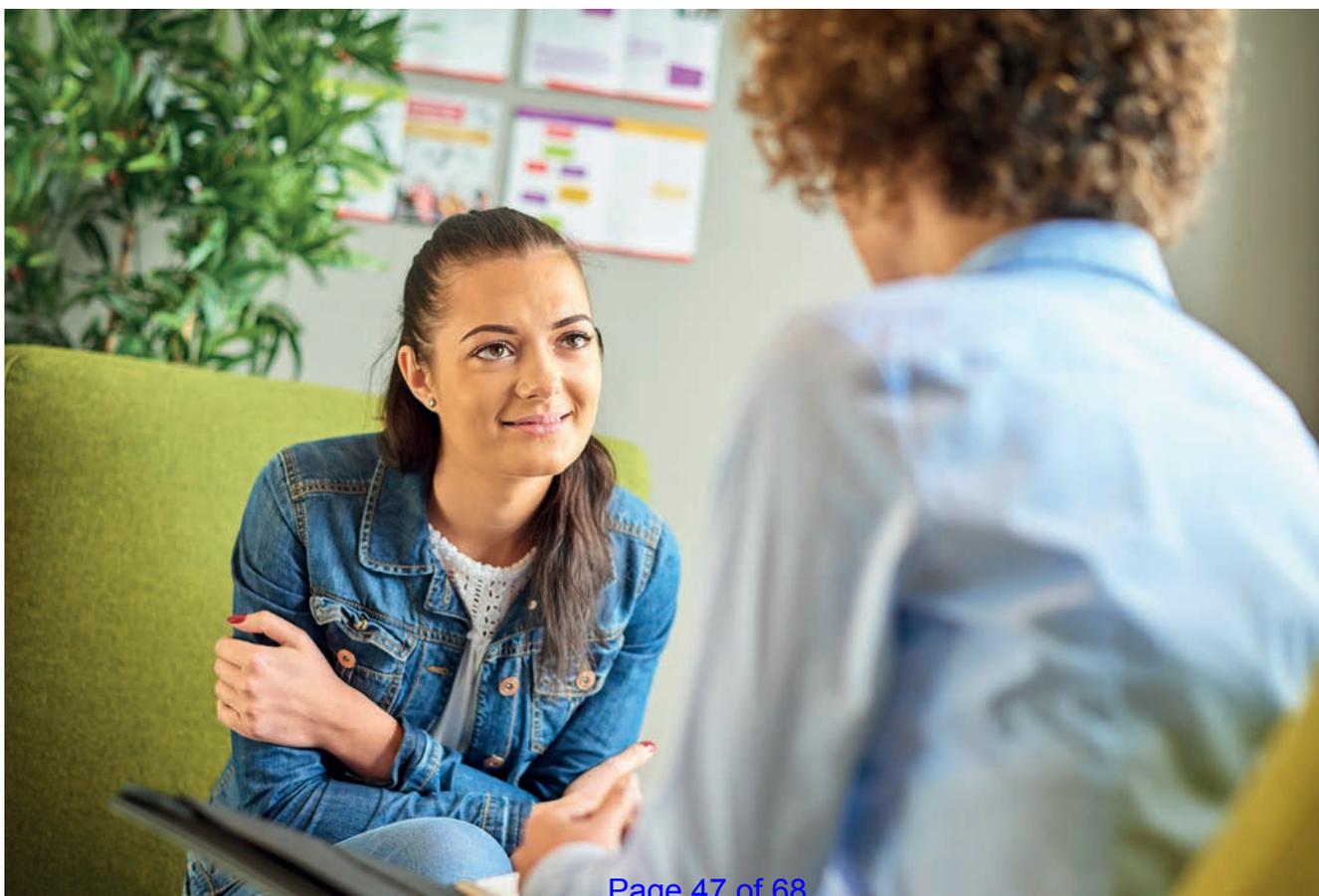


# Risks to Performance and Service Delivery

The YOTs have seen a reduction in its income from both Local Authority and Youth Justice Board streams over the last decade which has resulted in a reduction of its case managers and a new “minimum operating” model being implemented from April 2017 to ensure that service functions continued. The Youth Justice Partnership Board were keen to protect the crime prevention element of its work and this is in line with the work under development this year in respect of Out of Court Disposals.

A change in practice across the police has meant that young people committing certain offences (e.g. sexual/knife/violence etc.) have been referred to the YOT for an Out of Court Disposal (OOC) assessment. A review of referrals to Nottinghamshire YOT for OOC for 1st September - 31st December 2017 identified that there had been an 86% increase in the number of referrals from the same time period in the previous year, and OOC's assessments and interventions, had made up over half of the services overall workload.

A small rise in FTE's across both Nottingham City and Nottinghamshire County has led to a further agreement that all young people being considered for a Youth Caution be referred to the YOT. It is hoped that this will assist in diverting young people into Community Resolutions/Restorative Justice interventions prior to them entering the criminal justice system, and facilitate diversionary interventions to those who receive lower level sanctions; placing an additional strain on the workloads of case managers. A review of the current OOC practice in light of the HMIP thematic inspection report has led to the introduction of a desk top triage exercise and a new shortened assessment level. This has streamlined the OOC assessment process to allow for increased capacity. The changes were agreed by the partnership board and introduced in July 2018. Any risk of a fall in the standard of assessments is mitigated by local checks and balances being put in place.



# Developing and Improving the Service

As with other areas of Children's Services, the YOTs are now under the auspices of the Quality Management Framework (QMF), managed by the Quality and Improvement Group and case file audits are reported on, on a quarterly basis.

Over the past year (April 2017-2018) there have been 60 cases audited and performance within each of the locality teams remains positive. 55% of cases audited were found to be good (the highest grade), 40% satisfactory and just 5% of cases audited throughout the year were unsatisfactory. The coming year will see a full review of the YOTs internal audit tool to mirror changes in the new inspection framework implemented by HMIP. This will include a change in the current grading system, aligning with those used by both Ofsted and CSC (Outstanding, Good, Requires Improvement, and Inadequate). An additional change will be the introduction of a YOT action plan taking into account identified areas for improvement from case file audits; this will be produced alongside the quarterly audit report.

An analysis of a cohort of offenders and re offenders within Nottinghamshire found that the number of young people offending in care settings was significant and Looked After Children (LAC) were over represented. Nottinghamshire YOT has worked closely with Nottingham City YOT, the Police, CSC and the Crown Prosecution Service to agree a local protocol regarding the behaviour management of children and young people who are Looked After. This has been communicated to the relevant parties across children's services and work is continuing to ensure that this is clearly understood and embedded within practice. It is hoped that this will assist to prevent the criminalisation, or further criminalisation, of children in care for behaviour that would not lead to prosecution if they were residing within a family home.

All relevant YOT staff have now completed Harmful Sexual Behaviour (HSB) foundation and training in Good Lives; interventions and planning work to address HSB and Complex Needs in Young People. This has upskilled our staff to deal more effectively with the needs of the more complex cases. The YOTs are also fully involved in work to address the wider HSB processes across Children's and Families Services with the recent introduction of the HSB panel; a multi-agency approach to early identification and addressing the needs of young people who have

committed HSB. This aims to ensure that the needs of young people engaging in HSB are identified, and addressed, earlier than had previously been the case.

Knife and weapon enabled crime in Nottinghamshire has seen significant increases in the last four years which reflect, to some extent, national trends and concerns. Locally, 14% of the suspects/offenders are 16yrs or under; 50% are 24yrs or under, so not surprisingly there is a strong youth focus to the Home Office's Serious Violence Strategy. To improve the local collective response to knife and weapon enabled crime, Police and Crime Commissioners Office has appointed a Police Detective Superintendent knife crime lead and commissioned the development of a 'Knife Crime Strategy' for Nottinghamshire, (currently in draft form).



Bringing together a 'Youth Violence and Criminal Exploitation Group' for Nottinghamshire is a step towards fulfilling the authority's obligations in meeting the demands of the overarching Knife Crime Strategy. This will enable effective communication with internal and external partners to identify young people at risk of becoming involved in violent crime, diverting where possible and managing the risk and safety of those who escalate into the criminal justice system.

The Intervention Team within the YOT are looking at the resources and interventions they deliver and adopting a tiered approach to ensure that the correct level of intervention is delivered to young people, depending on their personal circumstances and where they are at in the criminal justice system.

The YOT are also involved in assisting with the co-ordination of, and sharing of good practice, in delivering weapons interventions across the county with different organisations. They have shared relevant resources with the youth service to assist in the delivery of knife crime intervention to a wider cohort of young people, and have been actively involved with the police and the Tackling Emerging Threats to Childrens Team in developing resources that can be delivered in schools and to other young people who may, or may not, be known to the criminal justice service.

It is accepted that social media plays an increasingly important part in the lives of young people. Research into social media use indicates that 15 and 16 year olds spend an average of 4.4 hours per day online, with 89% of 15 year olds having a social media profile. Recognising that the use of social media is often integral to young people's offending and their safety and well-being, in the past year, the YOT has identified a Social Media Champion to ensure that staff are kept informed of the latest trends in social media and the role that it plays with young people.

There has been little research into how social media and offending are linked, and YOT assessments do not incorporate any specific questions about social media in terms of analysing offending, risk of harm or safety and wellbeing; however, Nottinghamshire YOT believe that increasing staffs knowledge and understanding of social media and the online world, and incorporating this into interventions with young people, is essential.

With the aforementioned in mind, four strands of work related to social media have been developed into a proposal for actions.

- 1 - How social media influences and interacts with the offending of young people and how the YOT address this.
- 2 - How the YOT uses social media to connect with young people
- 3 - How the YOT uses social media to monitor young people in relation to risk of harm and their own safety and wellbeing. This includes the development of practice guidance as to how the YOT use social media platforms to gather information on YOT clients.
- 4 - How the YOT educates young people about social media for their own safety and wellbeing, and to reduce the risk of offending that can be attributed to social media.

Many of the young people with whom YOTs work have some form of Speech, Language or Communication Need (SLCN), but given the age of the young people, unfortunately, there is often

a lack of specialist provision to address this need. Nottinghamshire YOT screen all young people on statutory orders using the Communicate screening tool; assisting in the identification of speech, language and other communication needs. This is used to inform case managers on how to work with the young person to best meet their individual needs; the screening results are also fed back to school/education providers. For young people post year 11 experiencing issues, communicate sessions are completed in order to improve young people's communication skills and their ability to engage with future employment and training opportunities. In recognition of Nottinghamshire YOTs commitment to this area of work, they are one of only four YOTs across the country who have been awarded the 'gold star' AFA/AYM Quality Lead status in acknowledgement of securing better outcomes for young people with special education needs in the youth justice system; a fantastic achievement.

Developing upon this area of work, Nottinghamshire YOT have been part of a joint bid for funding for a NHS England Health and Justice CAMHS Transformation Innovation Project to be implemented across the Sustainability and Transformation Plans (STP) footprint (Nottingham City and Nottinghamshire). The money will be used to employ a speech and language therapist who will sit within the CAMHS Head2Head team and work across both City and County YOTs.

The speech and language therapist will deliver consultation with staff and direct 1:1 work with young people with high levels of need or particular complexities (where clinically appropriate). The post holder will assist in the identification of a SLCN lead within the YOTs; working alongside them and wider speech and language therapy services to develop a SLCN Strategy and Clinical Pathway. They will provide assistance with evaluating the skills and knowledge of the YOTs around identifying and supporting young people with SLCNs, identify skill gaps and training needs within the teams which will assist in the development and delivery of training to staff. There will be an evaluation and final report on the outcomes of this project, including the relevant Health and Justice KPIs

Another joint City and County YOT initiative, is the establishment of a Clinical Psychology post within Head2Head to focus on improving the care to young people who have experienced trauma. A training and consultation model will be implemented to enable YOT case managers, and others working in the youth justice system, to develop a better understanding of trauma, including the use of trauma informed practice and psychologically informed work to support young people who are already in contact with the police and are at risk of continued, escalating offending behaviour.

# Action Plan for 2017/18

Actions to be completed in 2018/19	Person responsible	Timescales
<b>FTEs</b> To ensure that new processes in relation to OOCDD are fully implemented To review the impact of the new OOCDD processes and the impact on FTE's Targeted crime prevention resources	YJ Management Team  YJ Team Manager (North)	<b>31/03/19</b>
<b>FTEs and Re-offending – Data analysis</b> Continued analysis of FTE data on a quarterly basis to understand profiles and hotspots to target resources Analyse re-offending data to identify profiles, hot spots and trends	YJ Management Team	<b>31/03/19</b>
<b>Service User evaluations</b> Team Managers to seek young person feedback and complete in-depth service user evaluations to identify what service users identify as 'good practice'	YJ Management Team	<b>31/03/19</b>
<b>Service Delivery - Remands</b> Maintain close links with Children's Social Care to reduce instances of inappropriate remand Managers to continue to review all remands locally to identify any inappropriate remands Bail and Remand policy to be reviewed to make better use of partnership working arrangements	YJ Management Team	<b>31/03/19</b>
<b>Service Delivery – Asset Plus</b> A revised internal audit tool to be implemented as part of the QMF Operating guidance available to staff which incorporates new processes as a result of the implementation of CAPITA (the new case recording system)	YJ Management Team  YJ Development Manager	<b>31/03/19</b>
<b>Service Delivery – SLCN</b> To work with the SLCN lead within the YOT to assist in developing a SLCN Strategy and Clinical Pathway Develop YOT staffs skills and knowledge in relation to SLCN	YJ Management Team	<b>31/03/19</b>
<b>Service Delivery – Health</b> YOT to support the appointment of a clinical psychology post within CAMHS A training and consultation model to be implemented within Nottinghamshire to enable workers to develop a better understanding of trauma, including the use of trauma informed practice and psychologically informed work to support young people	YJ Management Team  YJ Case Managers	<b>31/03/19</b>
<b>Service Delivery – LAC prosecutions</b> YOT to continue to actively promote the LAC prosecution protocol with partner agencies Evaluate the impact of the protocol upon police call outs and prosecution	YJ Development Manager	<b>31/03/19</b>
<b>Service Delivery – JACs</b> Continue to review practice for the Junior Attendance Centres', embedding best practice approaches	Intervention Team Manager	<b>31/03/19</b>
<b>Service Delivery – Victim Services and Restorative Justice</b> To review training/processes in relation to Referral Orders To ensure the workforce are sufficiently equipped to ensure a more restorative approach is adopted for Referral Orders	YJ Team Manager (West)	<b>31/03/19</b>
<b>Service delivery – Offenders as Victims</b> Work with the Office of the PCC to further analyse this area of work as is require	YJ Development Manager	<b>31/03/19</b>
<b>Service delivery – Addressing Harmful Sexual Behaviour</b> To remain active within HSB panels and be part of the evaluation process	YJ Team Manager (West/North)	<b>31/03/19</b>
<b>Service delivery – Youth Violence</b> Develop work streams, policies and procedures regarding the criminal exploitation of young people and issues associated with youth violence (e.g. knife crime)	YJ Development Manager/YJ Team Manager (North)	<b>31/03/18</b>

# Appendix 1

## Terms of Reference

### Nottinghamshire Youth Justice Board

#### 1. Purpose of the Board

The purpose of the Nottinghamshire Youth Justice Board is to provide strategic oversight and direction to the Youth Offending Teams and to coordinate the provision of youth justice services by the Youth Offending Teams and partner organisations.

#### 2. Status of the Board

The Board is made up of senior representatives of partner organisations. It is the governance group for the Youth Offending Teams and acts on behalf of the County Council and partner organisations. The Board reports to the Safer Nottinghamshire Board.

#### 3. Aim of the Board

To ensure that the Youth Offending Teams:-

- prevent offending, thus reducing first time entrants to the Youth Offending Teams;
- reduce re-offending of those within the Youth Offending Teams;
- keeps numbers of children and young people remanded into custody or sentenced to custody to a minimum;
- safeguard children and young people;
- protect the public from harm

#### 4 Main Tasks of the Board:

- Set the strategic direction of the Youth Offending Teams and wider youth justice services via the agreement and review of strategic plans;
- Ensure that the Youth Offending Teams and partner agencies meet their statutory obligations via the appropriate allocation of resources;
- Provide support and guidance to the designated YOT manager;
- Review the performance of the Youth Offending Teams via the quarterly performance report and commit resources to understand and remove any barriers to performance within their own agencies;
- Review the position of the Youth Offending Teams in line with national and local policy drivers;
- Review any operational issues/barriers impacting upon the delivery of youth justice services which could impact strategically or upon performance and identify solutions to overcome these;
- Determine and agree funds and resources necessary to provide effective Youth Offending Teams;

- Oversee reviews following Community Safeguarding and Public Protection Incidents or Serious Case Reviews and assist in the dissemination of learning or challenging of service provision/delivery;
- Ensure that the local youth justice system is safely managed, with particular reference to the management of risk and safeguarding of young people.
- Ensure that the services for young people who offend are an integral part of the services and provision for Nottinghamshire children and young people.

#### 5. Membership of the Board

- Service Director, Youth, Families and Social Work (NCC) (Chair)
- Group Manager, Early Help (NCC) (YOT Head of Service)
- Service Manager (lead on YOTs) (NCC)
- Group Manager, Children's Social Work Services (NCC)
- Principal Educational Psychologist, (NCC)
- Superintendent - Nottinghamshire Police
- Head of Nottinghamshire Probation Service - Nottinghamshire Probation
- Corporate Director - District Council (Representing District Councils)
- Chief Executive - Police and Crime Commissioner's office
- Senior Public Health and Commissioning Manager – Children's Integrated Commissioning Hub (representing Clinical Commissioning Groups)
- Service Manager (Homelessness Commissioning Manager) (NCC)

In order to be quorate, there must be representation from at least three statutory partners. A YJB representative is invited to each Board meeting.

#### 6. Frequency of Meetings

The Board will meet quarterly, following the production of quarterly performance information. Additional meetings will be held as necessary.

#### 7. Review

The terms of reference will be reviewed on an annual basis.

# Appendix 2

## Nottinghamshire Youth Justice Service Staffing Information

Ethnicity	Manager Strategic		Manager Strategic		Managers Operational		Managers Operational		Practitioners		Practitioners		Administration		Administration		Sessional		Sessional		Student		Student		Volunteers		Volunteers		Male		Female	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F		
White British	1	1	1	1	14	1	26	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1		
White Irish					1																											
Other White																																
White & Black Caribbean							1																									
White & Black African																																
White & Asian																																
Other Mixed					1		1																									
Indian																																
Pakistan							1																									
Bangladeshi																																
Other Asian							1																									
Caribbean							1																									
African																																
Other Black							1																									
Chinese																																
Any other ethnic Group									1																							
Not known																																
Total	1	1	1	1	19	4	31	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	25	53				
Welsh Speakers																																

Please note that these are individual workers and volunteers. They are not full time equivalents.

This annual refresh of the three year strategy was approved at the Nottinghamshire Youth Justice Board on and has been signed off by the Board pending final approval at Nottinghamshire's Children and Young Person's Committee and Full Council later in the year.

Signed:

Steve Edwards  
Chair of Nottinghamshire Youth Justice Board.

Dated:



**Nottinghamshire  
County Council**

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## **REPORT OF THE LEADER OF THE COUNTY COUNCIL**

### **THE GREAT WAR ONE HUNDRED YEAR COMMEMORATIONS 2018**

#### **Purpose of the Report**

1. To:

- pay the County Council's respects to the 14,000 brave men and women of Nottinghamshire who gave their lives in the service of their King and Country during the Great War;
- review the County Council's proposals to commemorate the end of the Great War;
- allow Members to address Full Council on any events taking place in their electoral divisions, especially those in which they will be directly involved; and
- for the Council to acknowledge these local events.

#### **Information**

2. This year marks the passing of 100 years since the end of the Great War. The Department for Digital, Culture, Media and Sport at a national level is planning a programme of centenary ceremonial, cultural, and educational events.
3. The Council's priorities are to support legacy projects to ensure that local landmarks and events are appropriately recorded, highlighted, and commemorated for future generations. The aim is to bring the Past, Present and Future to life, by promoting events that commemorate the proud history and sacrifice of Nottinghamshire people. To mark the centenary of the Great War the County Council established a Community Commemoration Fund. The fund offered financial grants of up to £300 to local communities to help reflect on what the war meant for their local area and how the lives of people were changed forever. Working with a range of partner organisations also commemorating their 100th anniversary the activities eligible for funding included: Educational visits, local exhibitions, music concerts, film shows, memorial research and restoration, talks and demonstrations, and poetry, prose and painting. List not exhaustive.

#### **For King and Country**

4. The County Council understands the rich history and sacrifice placed upon the county, and also the transformation that the War caused, that changed our lives forever.
- a. With the introduction of the 'Defence of the Realm Act', Nottinghamshire territorials were quickly mobilised. The 4<sup>th</sup> Battalion of the Sherwood Foresters mustered in Newark, and marched in full pack order the 40 miles to Derby to catch trains to the front.

- b. Over 70,000 men from Nottinghamshire went to war.
  - c. Clipstone Camp was one of the largest training camps in the Country, and 30,000 men were trained there every year. Faint traces of the camp and the trenches that the men dug can still be found today.
  - d. Bakers in Southwell produced 5,000 loaves of bread daily to feed the recruits in training at Clipstone.
  - e. Our sailors on the high seas participated in the Battles of Heliogoland Bight, Dogger Bank, and Jutland.
  - f. Our soldiers fought in the trenches at Gallipoli, the Somme and Passchendaele.
  - g. Our daring young men in their flying machines, members of the Royal Flying Corp, later the Royal Air Force, became the superstars of their day. Notably Captain Albert Ball VC.
5. The County Council also recognises the essential contribution of those that kept the mines, factories, farms, buses, trams and the home fires more generally burning during the those difficult days of war.
- a. It is estimated that over 35,000 Nottinghamshire women were employed on war contracts of all types. Their vital work included:
    - Making 90,000 gas respirators per week;
    - The 'Chilwell Canaries' at the Chilwell Shell Filling Factory filling 19 million high explosive shells per year, over a half of the nation's entire munitions production.
    - The Post Office employed women on both deliveries and sorting, and 62 became tram conductors.
    - Many immediately responded to the Red Cross appeal, and volunteered as nurses, joining the Voluntary Aid Detachment Hospitals. In the first instance they served across county, but latterly nearer the front.
  - b. At Home, families endured the heartache of the 'Lost Generation', and also scarce supplies of food and fuel. Most remained outwardly cheery, accepting privations as part of their patriotic duty.
6. The County Council acknowledges the supreme acts of gallantry shown by the six men born in the County of Nottingham who were awarded the Victoria Cross. They are;
- Lance Corporal Wilfred Dolby Fuller – gazetted 15 March 1915
  - Private Samuel Harvey – gazetted 29 September 1915
  - Captain Geoffrey Vickers – gazetted 14 October 1915
  - Sapper William Hackett – gazetted 23 June 1916

- Captain Albert Ball – gazetted 6 May 1917
  - Sergeant William Henry Johnson – gazetted 3 October 1918
7. The County Council fully supports the introduction of a new named memorial on the Victoria Embankment, which will be officially unveiled next year. For the first time, this memorial will honour both civilian and military deaths in one place. This has added poignancy, as in July, we commemorated the Chilwell Shell Filling Disaster, a moving tribute to the 139 men and women that died in that terrible explosion.

### **Proposed activities to mark the end of the Great War in 2018.**

8. **Sgt William (Bill) Johnson VC – 1/5 Battalion The Sherwood Foresters:** The Victoria Cross was awarded to Sergeant Johnson on 3 October 1918, following his exceptional gallantry and devotion to duty during action at Ramicourt. To mark the centenary of his action, and in line with national guidance, a paving stone will be placed in the Memorial Gardens, The Canch, Worksop. There will be a service of remembrance, civic reception, and a display of artefacts relating to him at the local library.
9. **Britten's War Requiem Concert:** County choirs and the Nottingham Harmonic Society will perform Britten's War Requiem, with Braimah Kanneh-Mason playing Vaughan Williams' Lark Ascending. The event will be held on Sunday 4 November, at the Royal Concert Hall, Nottingham.
10. **Commemorative Service and Armed Forces Covenant signing:** The Dean of Southwell Minster will conduct a Commemorative Service to mark the end of the Great War. To show our commitment to the current armed forces community, planning is underway to hold a joint Commemorative Service and Armed Forces Covenant signing on Tuesday 6 November. The collective signing involving all local authorities in Nottinghamshire is supported by Col John Wilson [retd] OBE DL, Regional Engagement Director, East Midlands, and Defence Relationship Management M.O.D.
11. **Games of Remembrance:** Nottinghamshire is to host the Greatest Game of Remembrance on Thursday 8 November. Notts County and Nottingham Forest Football Clubs have both joined forces with the British Army Football Association to play two games, one at each of both clubs against representatives of the German Armed Forces. Notts County will host the women's match at their stadium in Meadow Lane, with a 12pm kick off. The men's match will take place later at the City Ground, with a 7pm kick off.
12. **WW1 Beacons of Light:** Her Majesty the Queen will light a Beacon of Light at 7pm on 11 November 2018 at the Tower of London, signalling the lighting of Beacons across the Nation. A Beacon will be lit at County Hall to mark the occasion. As Beacons blaze around the country, bells in 1,000 churches and cathedrals will ring out in celebration of the end of the Great War.

### **Reason/s for Recommendation/s**

13. The County Council will commemorate the 100<sup>th</sup> anniversary of the Great War, including the proposed county-wide events and community projects. This report outlines and commemorates the end of the Great War and its impact upon Nottinghamshire communities.

## **Statutory and Policy Implications**

14. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Crime and Disorder Implications**

15. No direct implications.

### **Financial Implications**

16. No additional implications. All proposed activity was authorised by Policy Committee on 24 January 2018.

### **Human Resources Implications**

17. None.

## **RECOMMENDATION/S**

This Council:-

- 1) acknowledges the sacrifice of the 14,000 brave men and women of Nottinghamshire who gave their lives in the service of their country during the Great War;
- 2) endorses the programme of events in 2018 to commemorate the end of the Great War, as agreed by Policy Committee on 24 January 2018; and
- 3) agrees that a final report on this programme of work will be taken to Policy Committee, with any interim update reports being taken to the Communities and Place Committee.

**Councillor Mrs Kay Cutts MBE**  
**Leader of the Council**

**For any enquiries about this report please contact:** Cathy Harvey, Team Manager, Communities, Tel: 0115 977 3415, E-mail: [cathy.harvey@nottscc.gov.uk](mailto:cathy.harvey@nottscc.gov.uk)

### **Constitutional Comments [SLB 29/08/2018]**

18. Full Council may consider the matters set out in this report.

### **Financial Comments [RWK 30/08/2018]**

19. The financial implications are set out in paragraph 16 of the report.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

## **Electoral Division(s) and Member(s) Affected**

- All



## **REPORT OF THE CHIEF EXECUTIVE**

### **COMMUNITIES AND PLACE REVIEW AND DEVELOPMENT COMMITTEE**

#### **Purpose of the Report**

1. To establish a new committee to review the provision of services that fall under the remit of Communities and Place Committee.

#### **Information**

2. The Communities and Place Committee was established in May 2017 and has an extensive remit including highways, community safety, waste disposal, libraries and country parks. It is also responsible for scrutiny in relation to crime and disorder and flood risk management.
3. There is a high level of public interest in many of the services which fall under the remit of this Committee as the majority are universal services that everyone living, visiting or working in Nottinghamshire benefits from. The Council and individual Councillors receive more queries about highways issues than any other area of the Council's work.
4. Due to the breadth of services managed by the Committee there is now a need to build additional capacity in order to focus on review and development of key areas in greater detail to ensure continued high quality services which provide value for money and reflect latest developments and best practice in this area of service. It is proposed to establish a new committee for this purpose; to review the work undertaken by the Communities and Place Committee, to benchmark against other local authorities and consider where things could be done differently.
5. The intention is for the committee to explore individual areas of service delivery in-depth. For the first year a work programme with a focus on highways delivery will be developed. The new Committee will undertake reviews in relation to the services that fall under the remit of Communities and Place Committee, which may include researching different methods of working from elsewhere, and undertaking site visits. The committee's findings and recommendations will be presented to Communities and Place Committee for final consideration.
6. The draft terms of reference for the Communities and Place Development and Review Committee are attached at **Appendix A**.

7. There will be a membership of 9, drawn from members of the County Council. The Committee will meet at least 6 times a year.

### **Composition**

8. In determining the composition of the Council's committees, account must be taken of regulations that require seats on committees and sub-committees to be allocated to political groups in a way which reflects the overall balance on the Council. The advice of the Monitoring Officer is that to comply with legislative requirements the allocation of seats should be based on overall seat numbers rather than on individual committee numbers. The chart in **Appendix B** sets out the allocation of places on committees which Council is asked to agree. The addition of Communities and Place Development and Review Committee has not altered the allocation of seats on other committees.
9. It is proposed that Councillor Gordon Wheeler is appointed as Committee Chairman and Councillor Errol Henry is appointed as Committee Vice Chairman until the Annual Meeting of the Council in May 2019. The Vice Chairman will always be a member of the Main Minority Group. Councillor John Handley will replace Councillor Wheeler as Vice Chairman of Communities and Place Committee.

### **Financial Implications**

10. It is a legislative requirement that before a council makes or revises a member's allowances scheme it must have regard to a report from an Independent Remuneration Panel (IRP). The last report of the Council's Independent Remuneration Panel (June 2017) recommended that all committee chairs and vice chairs receive the same level of allowance. It also recognised that the Council may wish to make minor amendments to its committee structure, and considered the possible cost implications of further changes. It concluded that where the overall cost of the scheme is kept broadly within the same cost envelope, the IRP would be content for the Council to apply the principles set out in its report without reconvening it. In light of this it is not proposed to reconvene the IRP to consider the proposal for one additional committee.
11. Two additional Special Responsibility Allowances will be attached to the new Committee. This represents approximately 5% of the budget for the Members' Allowances Scheme and is therefore considered to be broadly within the same cost envelope.
12. Democratic Services will be required to provide clerking support for the new Committee. There is concern that current resources within Democratic Services are already stretched. A review of the resource requirements within Democratic Services will therefore need to be undertaken. If any additional posts are required these will have to be funded from savings elsewhere within the Chief Executive's Department. Departmental colleagues will be expected to lead on work required ahead of meetings.

### **Other Options Considered**

13. The Council considered a number of different ways of supporting the work of Communities and Place Committee. The approach set out in the report was considered to be the most effective overall by providing a focus on key priorities and areas of service.

## **Reason/s for Recommendation/s**

14. To undertake detailed consideration of specific areas of service delivery in order to ensure the Council is delivering the right services in the most cost effective way.

## **Statutory and Policy Implications**

15. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

- 1) That the Council establishes a Communities and Place Review and Development Committee with terms of reference as set out in **Appendix A** of the report and that the Council's Constitution be amended accordingly.
- 2) That Councillor Gordon Wheeler is appointed as Chairman and Councillor Errol Henry as Vice Chairman of the new Committee until May 2019 and that the Vice Chairman will always be a member of the Main Minority Group.
- 3) That Councillor John Handley is appointed as Vice Chairman of Communities and Place Committee until May 2019.
- 4) The Council confirms the composition of committees and sub-committees as set out in **Appendix B**.

**Anthony May**  
**Chief Executive**

**For any enquiries about this report please contact:**

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## **Constitutional Comments (KSK 10/09/2018)**

16. The proposals in this report are within the remit of Full Council.

## **Financial Comments (SES 11/09/18)**

17. The financial implications are set out in paragraphs 10 to 12 of this report.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Members Allowances Scheme – Report of the Independent Remuneration Panel – Council report dated 13 July 2017 is published

## **Electoral Division(s) and Member(s) Affected**

- All

## APPENDIX A

### COMMUNITIES AND PLACE SCRUTINY REVIEW AND DEVELOPMENT COMMITTEE – TERMS OF REFERENCE

21. Responsibility for review and development in relation to all matters that fall under the remit of Communities and Place Committee including but not limited to:
  - a. Review of the impact of decisions made and actions taken by Communities and Place Committee and whether any lessons can be learned or things done differently.
  - b. Review of performance in relation to the specific areas of service under review.
  - c. Identify areas requiring in-depth review and undertake targeted reviews based on an annual rolling programme of work agreed by Policy Committee.
  - d. Develop proposals for improvement and transformation of service delivery, taking into account reviews undertaken, experiences from other local authorities and relevant organisations, and the Council's strategic objectives.
  - e. Approving all Councillor attendance at conferences, seminars and training events within the UK mainland for which a fee is payable including any expenditure incurred, within the remit of this Committee and to receive quarterly reports from Corporate Directors on departmental officer travel outside the UK within the remit of this Committee.
22. If any report comes within the remit of more than one committee, to avoid the report being discussed at several committees, the report will be presented and determined at the most appropriate committee. If this is not clear, then the report will be discussed and determined by the Policy Committee.
23. As part of the detailed work programme the Committee will receive reports on the exercise of powers delegated to Officers relevant to the specific areas under review.
24. The Committee will be responsible for its own projects but, where it considers it appropriate, projects will be considered by a cross-committee project steering group that will report back to the most appropriate Committee.
25. The Committee will report its findings and make recommendations to Communities and Place Committee.
26. The Committee will not be responsible for the consideration of any issue that falls under the remit of Improvement and Change Sub-Committee or Finance and Major Contracts Management Committee.



**APPENDIX B - Allocation of Committee Seats**

Meeting	Number of County Cllrs	Cons and Mansfield Indep	Labour	Ashfield Indpep	Lib Dem	Indepen- dent	Other
Adult Social Care and Public Health Committee	11	6	4	1			
Children and Young People's Committee	11	6	4	1			4 non-voting co-optees: see recomm 4(a)
Communities and Place Committee	11	6	4	1			
Communities and Place Review and Development Committee	9	5	3	1			
Finance & Major Contracts Management Committee	11	6	4	1			
Governance & Ethics Committee	11	6	3	1	1		
Governance & Ethics Sub-Committee	3	2	1				
Greater Nott'm Light Rapid Transit Advisory Committee*	5	3	2				5 City Council Members
Health and Wellbeing Board **	5	3	2				19: see recomm 4(b)
Health Scrutiny Committee	11	6	4	1			
Improvement & Change Sub-Committee	9	5	3	1			
Joint Committee on Strategic Planning & Transport *	4	3	1				4 City Council Members
Local Joint Resolutions Committee	6	3	2	1			
Nottinghamshire Pension Fund Committee	9	5	3	1			10 non-voting co-optees: see recomm 4(c)
Personnel Committee	11	6	3	1		1	
Planning & Licensing Committee	13	7	5	1			
Policy Committee	19	10	7	2			
Senior Staffing Sub-Committee	9	5	3	1			

\* A joint committee between Nottinghamshire County Council and Nottingham City Council

\*\* In accordance with the decision of the Health and Wellbeing Board every other meeting will be a non-public workshop

