

Meeting **JOINT COMMITTEE ON STRATEGIC PLANNING AND
TRANSPORT**

Date **27 JUNE 2014** agenda item number

From **JOINT OFFICER STEERING GROUP**

GREATER NOTTINGHAM JOINT PLANNING ADVISORY BOARD UPDATE

Summary

- 1 The Greater Nottingham Joint Planning Advisory Board (JPAB) oversees the preparation of aligned Local Plans across Greater Nottingham, and the implementation of the Programme of Development infrastructure projects. This report updates the Joint Committee on the work of JPAB.

Background

- 2 Since the last Joint Committee, a meeting of JPAB was held on 19 June 2014. The minutes of this meeting are not yet available, however the minutes of the previous meetings of 13 February and 17 April 2014 are attached to this report, as appendix 1 and 2.
- 3 The main items of business for the meeting of 19 June and 17 April 2014 were adoption of a revised Terms of Reference, and progress with the Greater Nottingham Local Plans, summarised and updated as follows:

Terms of Reference

- 4 Revised Terms of Reference were adopted by the Board. The main changes to the Terms of Reference are an update to reflect the Duty to Cooperate fully within the Boards remit, and a change to reflect the new responsibility of the Board for the strategic planning of the HS2 Hub station at Toton. Broxtowe Borough Council was nominated the Chair of JPAB (currently Councillor Steve Barber), whilst Erewash Borough Council was nominated voice Chair (Councillor Geoffrey Smith). Secretarial support for the Board was agreed to continue for three years.

Ashfield District Council

- 5 Following an exploratory meeting and subsequent letter to the Council, the Inspector concluded that additional work would need to be commissioned which may change the Council's conclusions on preferred site allocations. He therefore recommended that the plan be withdrawn to enable the council to undertake further work. The

Council has responded to the inspector to confirm that a decision on the way forward will be made following correspondence with Nick Boles MP. This decision is anticipated in the summer.

Erewash Borough Council

- 6 Erewash Borough Council considered and adopted its Core Strategy at its meeting of 6th March. The 6 week period open for legal challenge has now expired, and the Councils is progressing a number of Supplementary Planning Documents, prior to commencing work on a Local Plan.

Rushcliffe Borough Council

- 7 Examination hearing sessions are to commence on 1 July, covering a full range of planning issues. The Greater Nottingham Planning Manager has been invited to participate in the Housing Provision hearing session, to represent the supportive views of the Housing Market Area as a whole.

Broxtowe, Gedling and Nottingham City

- 8 The Inspector has given the Councils the opportunity to respond to queries she has regarding a small number of issues raised during the consultation on the Main Modifications. She has indicated that her report will then be received by the Councils on or before 18 July 2014. The Councils will aim to adopt the ACS in September.
- 9 All three Councils are working on part 2 Local Plans, which will include development Management policies and site specific allocations. Consultation is anticipated in the winter 2014/15, with Gedling and Nottingham preparing a Publication draft, whilst Broxtowe are intending to publish a consultation draft.

Recommendation

- 10 It is recommended that the Joint Committee note the contents of this report.

Background Papers referred to in compiling this report

- 11 Greater Nottingham Joint Planning Advisory Board papers for 13 February, 17 April and 19 June 2014.

Contact Officer

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APPENDIX 1

3 MINUTES OF THE GREATER NOTTINGHAM JOINT PLANNING ADVISORY BOARD HELD ON THURSDAY 13 FEBRUARY 2014 AT 2.00 PM IN THE OLD COUNCIL CHAMBER, TOWN HALL, BEESTON

PRESENT

Broxtowe: Councillor Steve Barber (Chair);
Nottingham City: Councillor Alan Clark;
Nottinghamshire County: Councillor Jim Creamer
Rushcliffe: Councillor D Bell

Officers in Attendance

Ashfield: Ms Christine Sarris;
Broxtowe: Mr Steve Dance; Mrs Ruth Hyde
Gedling: Mr Peter Baguley;
Growth Point: Ms Dawn Alvey, Mr Matt Gregory;
Nottingham City: Jennie Maybury
Nottinghamshire County: Ms Lisa Bell
Rushcliffe: Mr David Mitchell

Observers

Broxtowe: Mr Steffan Saunders;
General Public: Mr John Hancox; Mr J Potter
HCA: Mr Alan Bishop;
Nottingham City: Councillor Ian Malcolm;
Signet: Mr Paul Stone

Apologies:

Derbyshire County: Mrs Christine Massey;
Gedling: Councillor Darrell Pulk;
Nottingham City: Mrs Sue Flack

1. **Welcome and Apologies**

Councillor Steve Barber, Chair, welcomed those attending and introductions were made.

2. **Declarations of Interests**

There were no declarations of interest.

3. **Approval of Minutes of last meeting**

The Minutes of the last meeting were approved after noting Derbyshire County Council's comments.

DCC confirmed under Item 7.12 HS2 Working Party that DCC officers attended this meeting on 14 January and working towards future planning briefs for the site.

4. **Local Sustainable Transport Fund** – Jennie Maybury

4.1 JM updated the Board of the LSTF 2014/15 programme for the Nottingham urban area which is being led by Nottingham City Council. Current programme amounts to £15m. The deadline for a further bid of £1m (the maximum allowed for each transport authority) falls on 25 February for the 2015/16 programme. With support from NCC and DCC, potential to increase the level of the bid.

4.2 The report updated that 19 electric buses would become operational in the next financial year and support workplace link services making it the largest electric bus fleet in Europe.

4.3 JM asked what would you like to see the partnership bid for?

DM – enquired if there were any plans for community travel hubs in the south particularly in West Bridgford?

JM – accepted that this could be considered but it was NCC's decision where to put their resources. BBC and GBC to prioritise their activities between themselves and the County Council.

SB – asked if cycle hire hubs to Beeston and further afield were planned.

JM – confirmed that this was already in the programme for 2014/15.

SD – sought clarification of Smartcard integrated ticketing between operators or separately within City Transport and tram.

JM – the Smartcard would include all operators across local services.

SD – checked if this applied to TrentBarton's Mango card.

JM – Operators would issue their own card but it would link and integrate with both services.

MG – Requested if motion from the board in support of the bid would be welcomed.

4.4 SB – Motion to propose the following:

This Board welcomes and endorses the bid proposed by Nottingham City Council and partners to the Local Sustainable Transport Revenue Fund 2015/16 to support the continued implementation of sustainable transport initiatives within the partnership's area.

Voted in favour.

It was resolved that Joint Planning Advisory Board NOTE the report which sets out progress on the delivery of the current LSTF programme and outlines proposals for the next LSTF bidding round.

5. **Core Strategy Update** –Matt Gregory

MG gave an update for each authority's Core Strategies.

5.1 **Ashfield**

The Inspector appointed has written to request an exploratory meeting. He has noted key issues to address at that meeting - further information is available on the ADC website.

5.2 **Erewash**

Now confirmed that the Inspector has issued his report with minor modifications. The Council can proceed to adoption which is excellent news.

5.3 **Rushcliffe**

Further work has been undertaken. Proposed Modifications to the Plan have been passed to the Inspector which will shortly be published for formal representation. After that period has ended Examination Hearing sessions will take place.

5.4 **Broxtowe, Gedling and Nottingham City**

- 5.4.1 This week has been busy with three further Hearing sessions requested by the Inspector to discuss the changes made by Broxtowe and Gedling and a legal opinion submitted on behalf of the Home Builders Federation. The Broxtowe changes comprise greater detail regarding development at the Strategic Location for growth at Toton and a limited redistribution of housing within Broxtowe adjacent to the main built up area of Nottingham. The Gedling changes comprise additional detail regarding the infrastructure implications on Hucknall, and redistribution of housing to focus on sites adjacent to the main built up area of Nottingham.

- 5.4.2 The legal opinion submitted by the House Builders Federation expressed the view that the 'tranching approach' to housing provision in the Core Strategy with lower numbers in the first five years of the plan with provision increasing in the later years was incapable of being legally sound. The three aligned Councils sought their own legal opinion which concluded that the approach could be found legally sound. No conclusions are yet available from the Inspector.
- 5.4.3 The session today continued to look at the proposed modifications put forward by Broxtowe and Gedling. Conclusion by the Inspector was to submit to her the proposed main modifications in draft form following the hearing sessions. She will write to the Council over the next week if she has any suggestions before the six week consultation starts.
- 5.4.4 From the point at which the Inspector receives the responses to the main modifications consultation it is likely to be a further four weeks until she is able to issue her report to the Councils which is a significant milestone.
- 5.4.5 The three authorities are preparing Part 2 plans to start to deliver their proposals in the Core Strategy.

Cllr Barber – has been pleased with the level of co-operation amongst all the authorities. Thanked officers for their efforts through out the process and the Examination.

SD – potential of JR raised by Home Builders Federation QC in the event that the three councils adopt before RBC.

MG – Not the case in other areas. Govt keen to have plans in place.

Cllr Bell– All villages are having large scale planning applications and important that plans are in place as soon as possible.

It was resolved that Joint Planning Advisory Board NOTE the progress of the Greater Nottingham Core Strategies.

6. **Future Role and Function of Joint Planning Advisory Board** – Matt Gregory

6.1 MG – provided an update on JPAB workshop held on 23rd January and summarised the key points and proposed work programme:

- Workshop attendees recognised the benefits of joint working
- Agreement that revenue funding should be targeted at staff support
- Need to maximise other funding opportunities and savings/efficiencies of working together
- Need to focus on HS2 opportunities
- Consider duplication of activities with other boards/committees
- Partnership has ongoing role re Duty to Co-operate
- Will need to consider mechanisms for future plans and building political consensus

- Work programme to include viability/CIL, refreshing evidence base studies, joint working on major infrastructure (e.g. 4th Trent Crossing), early review of Terms of Reference.

6.2 MG invited comments on the draft work programme.

DB – need to consider future housing numbers and their distribution as this will come up again quickly. Agree with the conclusions MG has outlined. 4th Trent Crossing debate needs comprehensive discussion sooner rather than later.

SB – HS2 impacts on whole area. Queried Rushcliffe position.

DB – RBC would prefer “Parkway” in Leicestershire but recognise Toton is a good location if “Parkway” was not pursued..

SB – decisions on the route will be approved early next year. JPAB looking at holistic area.

LB – more joint working with adjacent authorities across boundaries for railfreight in Derbyshire and Leicestershire may be required.

SB – good point, currently with DCC and Erewash.

SD – HS2 progressing local governance arrangements – further information should be included on the next agenda the next agenda. Broxtowe’s own HS2 Working Party needs to look for structure for all partnership councils to work together to gain the best from building HS2.

JC – in favour but benefits to Gedling and Ashfield need to be articulated and maximised, also need to consider wider links to north of the county through to Mansfield.

SB – need to be cautious not to dilute validity and regard Greater Nottingham’s point of strength. Derbys and Notts both need to make sure that both are fitting in.

CS – Ashfield has made representation on need for connectivity – offered to share comments made to date.

SB – potential for LS2 low speed cycle route alongside HS2 track.

PB – need to emphasise the benefits of joint commissioning –m need to continue this approach.

MG – noted that with budget pressures, councils working alone is not a rational option.

RH – greater strength of cross boundary working with Leicestershire airport.

SB – there is a place for LEP within HS2 Working Group.

MG - further report to next board following comments on the draft work programme.

Joint Planning Advisory Board resolved:

- (a) to consider a more detailed work programme at a future meeting;**
- (b) that revised Terms of Reference for JPAB, framed around the work programme, be presented to a future meeting; and**

- (c) **to AGREE to continued funding the dedicated secretariat support for the JPAB partnership for a period of three years, subject to the agreement of the Responsible Body (Nottingham City Council).**

7. **Programme of Development** – Dawn Alvey

7.1 DA reported the three recommendations for Board approval.

7.2 **Capital programme**

Project claims for 2013/14 have been received. Additional cost have been identified by Network Rail relating to the Trowell line speed enhancement project. Further information on implications for funding package and implementation awaited.

DA reported on underspend from the Albany Works scheme and a proposal to reallocate this to alternative housing schemes within Nottingham City as endorsed by ESG.

Revenue Update

It was reported that an estimated annual cost of £53,000 would be required for continued staff support. This could be accommodated in the current budget for three years.

SB announced that Ilkeston Station would be starting soon but still waiting for the Environment Agency's statement, scheduled for a December timetable.

It was resolved that Joint Planning Advisory Board:

- (a) **NOTE the capital programme update;**

(b) **ENDORSE the Executive Steering Group decision to support the reallocation of funds as set out in the report;**

(c) **APPROVE the proposed revenue budget for 2014/15 including provision for dedicated staff support for a period of three years, subject to agreement of the Responsible Body (Nottingham City Council).**

Vote carried.

8. **Any other business**

None

9. **Proposed Dates for Future Meetings**

Proposed dates tabled as below to commence at 2.00 pm.

Date	Venue
Thursday 19 June	Broxtowe Town Hall – Old Council Chamber
Thursday 4 September	Broxtowe Town Hall – Old Council Chamber
Thursday 13 November	Broxtowe Town Hall – Old Council Chamber

APPENDIX 2

3. MINUTES OF THE GREATER NOTTINGHAM JOINT PLANNING ADVISORY BOARD HELD ON THURSDAY 17 APRIL 2014 AT 2.00 PM IN THE OLD COUNCIL CHAMBER, TOWN HALL, BEESTON

PRESENT

Ashfield: Councillor John Wilmot;
Erewash: Councillor Geoffrey Smith (Chair);
Nottingham City: Councillor Jane Urquhart;
Nottinghamshire County: Councillor Steve Calvert; Councillor Jim Creamer;
Rushcliffe: Councillor D Bell

Officers in Attendance

Ashfield: Mr Trevor Watson;
Broxtowe: Mrs Ruth Hyde; Mr David Lawson;
Derbyshire County: Mrs Christine Massey;
Erewash: Mr Steve Birkinshaw;
East Midlands Councils: Mr Andrew Pritchard;
Gedling: Mr Tom Dillarstone;
Growth Point: Ms Dawn Alvey, Mr Matt Gregory;
Nottinghamshire County: Mrs Sally Gill;
Rushcliffe: Mr David Mitchell

Observers

General Public: Mr John Hancox; Mr J Potter
Nottingham City: Councillor Ian Malcolm;
Signet: Mr Paul Stone

Apologies:

Broxtowe: Councillor Steve Barber; Mr Steve Dance;
Gedling: Councillor Pulk; Mr Peter Baguley;
Growthpoint: Mr Matthew Grant;
HCA: Mr Mark Bannister; Mr Alan Bishop;
Nottingham City: Councillor Alan Clarke

1. **Welcome and Apologies**

Councillor Geoffrey Smith was nominated to Chair the meeting in the absence of Councillor Steve Barber. He welcomed those attending and introductions were made.

2. **Declarations of Interests**

There were no declarations of interest.

3. **Approval of Minutes of last meeting**

The Minutes of the last meeting were approved. There were no matters arising.

4. **Future Work Programme and Revised Draft Terms of Reference**

MG confirmed that the work programme had been revised to take account of comments made at the last meeting and presented draft Terms of Reference. Comments were invited.

4.1 **Work Programme**

JU supported the short term work programme reference to JPAB playing an important role as part of the HS2 Governance structure.

SC suggested moving cross boundary infrastructure to medium term as opposed to longer term.

4.2 **Draft Terms of Reference**

4.2.1 MG set out the proposed amendments to the Terms of Reference. It is an appropriate time to review and reassess the Board's role to align more closely with the Duty to Co-operate and to focus on facilitating sustainable development across Greater Nottingham.

Comments:

RH - important that the work of this Board links to the work of Joint Committees for Derbyshire/Nottinghamshire, HS2 and wider connectivity. Need to be clear on the roles and responsibility of the various structures.

JU - mentioned that no other group could bring together authorities across this spatial geography for planning and transport matters. A legacy document is important to capture the outcomes and benefits of partnership working.

SC - a change is required to the footnote to include Derbyshire and Nottinghamshire amongst constituent councils.

DB - need to be prepared for more challenges ahead in housing growth agenda.

CM - DCC eager to engage and co-operate. They will share their experiences, knowledge and challenges associated with developer contributions.

SC - may need to consider cross boundary issues associated with energy, flooding and waste.

SBk - with overlapping bodies and our unique geography for the whole of the conurbation other bodies might be assisted.

RH - need to consider wider representatives depending on topic.

GS - consider adding in NE Leicestershire to members.

DB - suggested Mansfield/Ashfield to be included.

CS - DCC should have representatives for both planning and transport.

DB - suggested Mansfield/Ashfield to be included.

SC - need to ensure 3 year review date is included in the TOR once approved.

4.2.2 Chair and Vice Chair:

The Board voted for Councillor Steve Barber, Broxtowe Borough Council, to Chair JPAB and Councillor Smith, Erewash Borough Council, was voted to be Vice Chair of the meetings for the next three years bearing in mind the forthcoming elections.

JU – suggested relevant elected members attend from each authority for their particular role or send a nominated representative from that council. No specific names should be given as these members could change at an election. Members voted on the recommendations.

4.2.3 It was agreed that the following amendments would be included:

- Para 2.8 to refer to successor organisations,
- Text relating to additional observer members to be amended to allow additional members as appropriate to the agenda item under discussion,

- Derbyshire membership to be amended to two reps to reflect planning and transport responsibilities,
- Oversight of LSTF to continue,
- Observer members list to be updated to reflect organisational changes,
- Review date to be included in the TOR following approval.

POST MEETING NOTE

Revised/approved Terms of Reference are included as an appendix to these minutes.

It was resolved that Joint Planning Advisory Board

- (a) NOTE the draft work programme set out in Table 1 incorporating agreed amendments;**
- (b) APPROVE the draft revised Terms of Reference for JPAB subject the inclusion of the agreed amendments;**
- (c) ELECT Broxtowe Borough Council to continue to Chair JPAB with Erewash Borough Council elected as Vice Chair .**

5. Core Strategy and Local Plan Update

MG gave an update for each authority's Core Strategies.

5.1 Ashfield

An exploratory meeting was held in March 2014. The Inspector has written to ADC with his views. There were three issues: development of site options; the Green Belt and plan period. He concluded that additional work would need to be commissioned to address his concerns. Has advised that the plan be withdrawn to undertake further work. ADC has responded to the Inspector fully to confirm a way forward after correspondence with Nick Boles MP.

TW advised that the Inspector did not favour a shortened plan period of less than ten years therefore the plan will be withdrawn. ADC are considering the next steps.

5.2 Erewash

EBC adopted their Core Strategy a few weeks ago.

SBk - has had no indications that there will be a legal challenge.

5.3 Rushcliffe

Representations and Proposed Modifications have been passed to the Inspector. RBC are awaiting confirmation of the date of hearing sessions.

DB queried the issues relating to Green Belt raised by the ADC Inspector.

TW advised that the Inspector is seeking clarity on the approach to Green Belt in different parts of the district. ADC have taken an approach which, unless areas of the Green Belt were allocated as sites for development, no alteration to the Green Belt was proposed – this was at odds with the Inspectors views that the key test should be the purpose of the Green Belt regardless of whether the area in question formed part of a proposed development site.

DB reported that the Inspector had required a review of RBC's Green Belt. Only prepared to change Green Belt boundaries where sites are required for development.

RH said this could affect all councils in their approach to green belt.

5.4 Broxtowe, Gedling and Nottingham City

- 5.4.1 The Main Modifications are out for consultation which closes at the end of April. This will leave a short time period to collate responses before they are passed to the Inspector. She has indicated that she will report within four weeks assuming the report concludes that the plan is sound; all the authorities will seek to align adoption timetables to minimise scope for conflicting timescales for the period in which a Judicial Review could be submitted.

It was resolved that Joint Planning Advisory Board NOTE the progress of the Greater Nottingham Core Strategies.

6. Programme of Development

- 6.1 DA confirmed that the final outturn would be available later in the month and an audit was scheduled for May. The Capital Programme is drawing to a close and the outstanding projects are listed in the report. Ilkeston Station and Radford are both to conclude in December 2014. Due to an increase in cost of the Radford line Network Rail has intimated that they will commit to the project although no final agreement has yet been made.

It was resolved that Joint Planning Advisory Board NOTE the report.

7. HS2 Governance Arrangements Presentation – Andrew Pritchard

Andrew Pritchard, East Midlands Councils, gave a presentation to the Board on the proposed HS2 Hub for the East Midlands.

He informed the Board that the decision by government will be based on excellent track design with high quality city centre connectivity.

This is an opportunity to develop construction jobs and skills locally rather than to import from abroad. We need to make our voice heard and demonstrate agreement amongst member authorities.

He announced that the East Midlands was a difficult area to deal with and less straight forward than Manchester or Birmingham due to various boundaries and structures. There is a need for high level strategic boards to help develop and co-ordinate activity. This Body is ideally placed for local strategic planning to develop the area around Toton with new housing and commercial development.

An initial meeting of the Programme Board should be held by the end of May/early June to form a structure how it will work once clearance given from Government.

7.1 Comments

JU - recognised the importance of this work. As a host city how can we combine and integrate with other cities. It is crucial to have a collective clear vision on how the station at Toton will create economic benefit for all of us. Places where High Speed rail journeys link reap rewards therefore she looks forward to discussions with this Body to have a unified voice despite its different politics.

SC - stressed that we cannot underestimate the transport and economic benefits from this scheme. NCC is very supportive of the projects discussed at Highways Committee which is very encouraging providing links to Birmingham and the north. Connectivity for the Greater Nottingham area is something to sort out quickly to maximise our local infrastructure.

TD - expressed the timescales are extremely important to bring the schemes together for future economic growth. Should be fairly quick.

JW - was concerned about residents thinking that there will be a disturbance to their lives with noise and vibrations merely 100-150m from their houses. He commented that the thousands of jobs being created for the new line did not stop anywhere near Ashfield.

GS - was also concerned that the works through Long Eaton cuts the town in half with no connectivity with lots of pain but no gain whilst work is being carried out 5-10m from residential homes.

JW - wanted to make sure that people affected in Hucknall are heard and views taken into consideration.

TW - said the strategic planning function of this Group is not to just build a station at Toton as it goes much wider than Greater Nottingham if it feeds into the Programme Board.

Thanks were passed to Andrew Pritchard.

It was resolved that Joint Planning Advisory Board NOTE the governance arrangements for the HS2 Toton Hub station, and welcome the specific role for this Board as set out in the revised Terms of Reference.

8. Any other business

None

9. Proposed Dates for Future Meetings

Proposed dates tabled as below to commence at 2.00 pm.

Date	Venue
Thursday 19 June	Broxtowe Town Hall – Old Council Chamber
Thursday 4 September	Broxtowe Town Hall – Old Council Chamber
Thursday 13 November	Broxtowe Town Hall – Old Council Chamber

Greater Nottingham Joint Planning Advisory Board - Draft Terms of Reference

1. Role

To facilitate the sustainable development and growth of Greater Nottingham¹ by discharging the Duty to Cooperate (S110 of the Localism Act), and advising the constituent Councils on the alignment of planning work across the Greater Nottingham area and other spatial planning and transport matters of mutual concern.

The Board Secretariat function will be provided by Broxtowe Borough Council.

2. Key Tasks

2.1 To advise on the preparation of coordinated and aligned Local Plans to provide a coherent and consistent planning framework across Greater Nottingham, including:

- Taking the current round of aligned Core Strategies and Local Plans through examination and adoption;
- To advise on the review of aligned Local Plans, including:
 - Agreeing the objectively assessed housing needs of Greater Nottingham;
 - In the light of this housing need, agreeing future housing provision levels for each Council on which to base Local Plan reviews;
 - Commissioning further evidence on matters such as the future of the Greater Nottingham economy, environmental matters and infrastructure requirements;
 - Liaising with other Duty to Cooperate bodies;
 - Working with the D2N2 Local Enterprise Partnership (LEP) to ensure that new Local Plans and LEP objectives are aligned.

2.2 To ensure effective implementation and monitoring of prepared plans, particularly through:

- the preparation of site specific part 2 Local Plans where appropriate;
- sharing best practice and experience in Development Management of significant proposals contained in the aligned plans, including joint

¹ Greater Nottingham is defined as the Nottingham Core Housing Market Area and Hucknall. It comprises of the local authority areas of Broxtowe, Erewash, Gedling, Nottingham City and Rushcliffe, plus the Hucknall part of Ashfield and the relevant parts of Derbyshire and Nottinghamshire County Councils.

working between Councils where those proposals have cross boundary implications;

- identifying and addressing barriers to delivery of sites on which the ACS relies;
- ensuring approaches to the Community Infrastructure Levy and planning obligations across the area are complimentary;
- monitor the effectiveness of the aligned Plans in a consistent way, to ensure the aims and objectives are met;
- ensuring the provision of infrastructure to support future growth, especially where this has impacts on more than one council area, particularly social and green infrastructure.

- 2.3 To identify and make links to other local funding sources and public / private investment programmes to further the work of the Joint Planning Advisory Board.
- 2.4 To ensure coordination and delivery of individual, joint or cross boundary projects funded from partnership or other sources.
- 2.5 To maximise and where appropriate advise on the best use of planning contributions arising from development.
- 2.6 To disseminate progress updates, information on latest Government guidance and related initiatives, and national and local best practice, to all partners.
- 2.7 To receive reports from the Executive Steering Group, and to advise on and review the activities of the Greater Nottingham Planning Manager.
- 2.8 To provide strategic advice and direction to the development and delivery of the Local Sustainable Transport Fund programme and successor initiatives.
- 2.9 To advise the strategic planning of the HS2 East Midlands Hub station at Toton, in order to maximise economic growth arising from the station, and to maximise connectivity opportunities with other parts of Greater Nottingham, and the wider area including Derbyshire, Leicestershire and Nottinghamshire and constituent District Councils.

3. Membership

One Council member covering each of the following remits:-

Ashfield District Council - Planning
Broxtowe Borough Council - Planning
Derbyshire County Council - Planning
Derbyshire County Council - Transport
Erewash Borough Council - Planning
Gedling Borough Council - Planning

Nottingham City Council - Planning
Nottingham City Council - Transport
Nottinghamshire County Council - Planning
Nottinghamshire County Council - Transport
Rushcliffe Borough Council - Planning

Member substitutes will be allowed.

Additional observer members as required (who may participate in discussion but will not be eligible to vote), to include bodies such as: LEP, Homes and Communities Agency, Natural England, English Heritage, Environment Agency, Nottingham Regeneration Ltd, and other representatives by invitation as required.

For matters concerning the strategic planning of HS2 (2.9 above), additional members (eg Leicestershire County, Leicester City, North East Leicestershire District Council, Mansfield District Council and Derby City Councils) and observer members (eg East Midlands Airport, Rail Companies) may be invited to ensure adequate representation across the wider area as determined by a future meeting of the Joint Planning Advisory Board. Additional members will be entitled to vote on matters relating to HS2, additional observer members may participate in discussion but will not be eligible to vote.

4. Context

The views of the Board will be communicated to the appropriate executive or other bodies of the constituent Councils as soon as possible following resolution by the Board. Where the Board has expressed a view on particular matters that is the subject of a report to any parent executive bodies, the recommendation of the Board will be included in the report.

Membership of the Board does not take over any responsibilities for any functions of the Councils which are properly dealt with elsewhere nor does it fetter any decisions constituent authorities make wish to make.

Nottingham City Council is the Responsible Body for Growth Point funding and hosts the Joint Planning Advisory Board secretariat.

Nottingham City and Nottinghamshire County Councils also operate a Joint Committee on Strategic Planning and Transport. The terms of reference of the Joint Committee will be reviewed to ensure minimisation of overlap between the two bodies.

The Joint Planning Advisory Board may advise on matters relating to strategic planning and transport delivery for consideration and determination by the Joint Committee.

5. Frequency of Meetings

The Board will meet on a quarterly basis, based on a timetable of key milestones. If necessary other Board meetings will be organised to meet specific programme deadlines/ requirements.

6. Chair and Vice Chair

The Chair will be provided by Broxtowe Borough Council here for the next 3 years of the programme, the Vice Chair will be Erewash Borough Council.

7. Organisation and Conduct of Meetings

Secretariat, notice of meetings, circulation of papers, conduct of business at meetings and voting arrangements will follow the Standing Orders of the authority which holds the Chair, or such Standing Orders which may be approved by the constituent authorities. Meetings will be open to members of the public.

8. Officer Support

The work of the Board will be advised by an Executive Steering Group which will assist the Chair and Vice Chair in setting agendas and brief them prior to meetings. The Executive Steering Group will be chaired by Nottinghamshire County Council and serviced by the Greater Nottingham Planning Manager.

9 Disagreement Between Constituent Councils

Where the members of the Board cannot arrive at a view on a particular issue which enjoys the support of the majority of Members, that issue should be referred back to the relevant executive bodies of the constituent Councils.

Participation in the Board will not deter any Council from expressing a dissenting opinion on any specific issue. The right to make representations at any formal preparation stage of the development plan making process will not in any way be curtailed by membership of the Board.

10 Review

The operation and Terms of Reference of the Board will be formally reviewed no later than April 2017 (3 years following the meeting of the Board adopting the Terms of Reference).