Nottinghamshire County Council

Culture Committee

Tuesday, 07 March 2017 at 10:30

County Hall, **County Hall, West Bridgford, Nottingham, NG2 7QP**

AGENDA

1	Minutes of the last meeting on 24 Jan	3 - 6
2	Apologies for Absence	
3	Declarations of Interests by Members and Officers:- (see note below) (a) Disclosable Pecuniary Interests (b) Private Interests (pecuniary and non-pecuniary)	
4	Service Update for the Period 3 January to 12 February 2017	7 - 10
5	Quarterly Performance Report (1 October to 31 December 2016)	11 - 16
6	Bestwood Country Park - Collaborative Agreement	17 - 22
7	Nottinghamshire Community Learning & Skills Service Annual Plan and Fees 2017-18	23 - 34
8	Disestablishment of Sports Team Posts	35 - 38
9	Gotham Community Partnership Library - Progress on Development	39 - 42
10	Work Programme	43 - 46

None

Notes

(1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.

(2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

(3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Peter Barker (Tel. 0115 977 4416) or a colleague in Democratic Services prior to the meeting.

(4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.

(5) This agenda and its associated reports are available to view online via an online calendar - http://www.nottinghamshire.gov.uk/dms/Meetings.aspx

Nottinghamshire County Council

minutes

Meeting	Culture Committee
Date	24th January 2017 (commencing at 10.30am)

Membership
Persons absent are marked with an 'A'

COUNCILLORS

John Knight (Chairman)
Pauline Allan (Vice-Chairman)

Roy Allan
Chris Barnfather
Alan Bell
John Clarke
John Cottee
Tom Hollis **-A**
Roger Jackson
Mike Pringle
John Wilmott

OFFICERS IN ATTENDANCE

Pete Barker	-Democratic Services
Gareth Broome	-Countryside Services Manager
Mark Croston	-Cultural Services Commissioning Manager
Sally Gill	-Group Manager, Planning
Derek Higton	-Service Director, CFCS
Philippa Milbourne	-CFCS
Heather Stokes	-Team Manager, Conservation

ALSO IN ATTENDANCE

Peter Gaw	-Inspire

MINUTES OF THE LAST MEETING

That the minutes of the last meeting held on 1 November 2016 were taken as read and were confirmed and signed by the Chairman.

APOLOGIES FOR ABSENCE

Apologies were received from Councillor Hollis (other County Council business)

MEMBERSHIP

Councillor Roy Allan replaced Councillor Fielding for this meeting only.

DECLARATIONS OF INTEREST

No declarations of interest were made.

The Committee agreed that the order of items be changed, to allow the following item to be considered first.

CRESWELL HERITAGE TRUST PARTNERSHIP AWARD FOR 2016/17 – 2019/20

RESOLVED 2017/001

1. That the partnership funding of £38,000 to Creswell Heritage Trust to support its operating costs for the financial year 2016/17, subject to a similar level of award being made by Derbyshire County Council, be approved.

2. That the provision of continued funding for Creswell Heritage Trust of £38,000 in 2017/18, £25,000 in 2018/19 and £12,500 in 2019/20 in accordance with their agreed Business Plan and subject to achieving key performance indicators and to similar levels of awards from Derbyshire County Council, be approved.

SERVICE UPDATE FOR THE PERIOD 10 OCTOBER 2016 TO 2 JANUARY 2017

RESOLVED 2017/002

That the update on a range of initiatives being undertaken to improve and enhance the quality of life for Nottinghamshire people be noted.

QUARTERLY PERFORMANCE REPORT (1 JULY TO 30 SEPTEMBER 2016)

RESOLVED 2017/003

That the update on performance progress made during the second quarter of the 2016/17 financial year, covering activities from 1st July to 30th September 2016, be noted.

FUTURE DIRECTION FOR CULTURAL SERVICES

RESOLVED 2017/004

1. That the proposed document 'The Future Direction for Cultural Services 2017-2027', attached as Appendix 1 to the report, be noted

2. That the proposed document be sent to Policy Committee for approval.

RUFFORD ABBEY COUNTRY PARK: 2016 VISITOR SATISFACTION SURVEY AND VAQS INSPECTION

RESOLVED 2017/005

That the outcome of the 2016 annual visitor satisfaction survey at Rufford Abbey Country Park and the 2016 VAQS inspection be noted.

FEES AND CHARGES 2017/18 FOR SHERWOOD FOREST COUNTRY PARK

RESOLVED 2017/006

That fees and charges at Sherwood Forest Country Park, and the car park charging period, remain unchanged for the 2017/18 financial year.

FEES AND CHARGES 2017/18 FOR LIBRARIES, ARCHIVES AND INFORMATION

RESOLVED 2017/007

That the fees and charges set out in Appendices 1 and 2 of the report be approved for 2017/18, with implementation from Saturday 1 April 2017.

A STRATEGY FOR NOTTINGHAMSHIRE'S LIBRARIES – ANNUAL PROGRESS REPORT 2016

RESOLVED 2017/008

That the update on implementation of the Strategy for Nottinghamshire's Libraries between January and December 2016 be noted.

SUTTON-ON-TRENT, EDGEWOOD AND JACKSDALE COMMUNITY PARTNERSHIP LIBRARIES – PROGRESS ON DEVELOPMENT

RESOLVED 2017/008

1. That the development of Sutton-on-Trent Library as a Community Partnership Library be approved, subject to completion of the necessary service level agreement and documenting the approved lease arrangements.

2. That the development of Edgewood Library as a Community Partnership Library be approved, subject to completion of the necessary service level agreement and documenting the approved lease arrangements.

3. That the development of Jacksdale Library as a Community Partnership Library be approved, subject to completion of the necessary service level agreement and documenting the approved lease arrangements.

ARTS SERVICE – CERAMICS PARTNERSHIP UPDATE

RESOLVED 2017/009

1. That approval be given for the Harley Foundation Charitable Trust, as custodians of the ceramics collection on behalf of the County Council, to undertake professional management of the collection including the listing, display, loan, deposit and disposal of the collection as appropriate.

2. That any income generated through the sale of surplus items be retained by the Foundation to further develop their ceramics outreach and educational programmes.

LOWLAND DERBYSHIRE AND NOTTINGHAMSHIRE LOCAL NATURE PARTNERSHIP CONTRIBUTION

RESOLVED 2017/010

That a financial contribution of £5,000 to the Lowland Derbyshire and Nottinghamshire Local Nature Partnership for the financial year 2017/18, be approved.

URGENT DECISION TAKEN BY THE CHIEF EXECUTIVE - INTERIM MANAGEMENT ARRANGEMENTS FOR SHERWOOD FOREST COUNTRY PARK COMMERCIAL SERVICES FEBRUARY 2017 – APRIL 2018

RESOLVED 2017/011

That the urgent approval by the Chief Executive on 23rd December 2016 to approve the appointment of an interim Commercial Manager (indicative Band A) for Sherwood Forest Country Park to cover the period from February 2017 to April 2018 (or until such time that the RSPB assume responsibility for the operation of the new Sherwood Forest Visitor Centre - expected in April 2018), be noted.

WORK PROGRAMME

RESOLVED 2017/012

That the committee's work programme be noted.

The meeting closed at 11.30am

CHAIRMAN

Nottinghamshire County Council

Report to Culture Committee

7 March 2017

Agenda Item: 4

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE

SERVICE UPDATE FOR THE PERIOD 3 JANUARY TO 12 FEBRUARY 2017

Purpose of the Report

1. To update the Committee on a range of initiatives being undertaken to improve and enhance the quality of life for Nottinghamshire people.

Information and Advice

LIBRARIES, ARCHIVES, ARTS, INFORMATION AND COMMUNITY LEARNING

Library Modernisation Programme

2. Work to transform Keyworth Library into a modern and inviting space for the community has commenced. The library closed on 28th January and will re-open on 29th May 2017.

3. In addition to access to neighbouring libraries, a mobile library service will visit Keyworth every Saturday 9am – 1pm during the refurbishment period.

4. This refurbishment is part of the libraries modernisation programme undertaken over the last ten years. In addition to Keyworth, significant projects at Beeston and Mansfield Woodhouse Libraries will be completed in 2017.

Nottingham Light Night

5. Nottingham Light Night celebrated its tenth year on 10th February. Inspire contributed three events:

<u>The Journey at St Mary's Church – County Youth Arts</u>

6. The Journey is a projection mapped sculpture created by over 60 disabled young people from the Nottinghamshire South Youth Link Clubs: Eastwood, Beeston, West Bridgford and Gedling and The Visualise arts project based at The Old Library, Mansfield. The work was viewed by over 3,000 people as it was projected onto St Mary's Church.

<u>Stories of Riot and Rebellion at Nottinghamshire Archives</u>

7. 20 people joined the Archives team in a presentation of genuine sources and stories of the framebreakers and the rioters who attacked and burned Nottingham Castle in 1831.

STEAM Powered Big Draw exhibition at West Bridgford Library

8. This is an Inspire Arts Service exhibition that brings together arts and technology. It is a very sparkly spectacle created by people of all ages turning science into art and creating beautiful original drawings with conductive materials. The Big Draw exhibition was visited by 140 people on 10th February and is currently touring main libraries and will be at West Bridgford until 19th February before touring to Mansfield Central Library from 22nd February.

COUNTRY PARKS AND GREEN ESTATES

Country Parks & Green Estate

9. Commercial operations at Rufford Abbey Country Park moved over successfully to Parkwood Leisure on 1st February and work has started on the planned refurbishment and upgrades to the facilities.

10. The RSPB has been successful in obtaining planning permission for the new visitor centre at Sherwood Country Park & National Nature Reserve and initial ground works will begin imminently.

11. Negotiations with Gedling Borough Council on the proposed collaboration agreement for the future management of Bestwood Country Park are progressing; this is covered in a separate report to Committee.

12. The dates for the 2017 Robin Hood Festival have now been confirmed. The event will take place from Monday 31st July to Sunday 6th August.

13. More prosaically, but equally importantly, work on day to day activities has continued. A flavour of the myriad of activities that are taking place weekly on the sites in the estate is detailed below:

Bestwood:

14. The monthly health walk continues to be very popular with an average of at least 20 people attending each time. The Thursday volunteer sessions have been increased to weekly because they have been so popular and we are currently undertaking the laying of the hedgerow at Parkside pasture. The group has also adopted the wildlife garden and plans are underway to revamp and rejuvenate this area. They have already made a start by building a fabulous new bug hotel, complete with pictures of potential new 'guests'! The Friends of Bestwood are supplying us with nice new bird feeders for the feeding station with profits from the café and they also intend to buy a couple of tracking cameras so that wildlife activity can start to be monitored.

15. The Winding Engine House and Dynamo House continue to be popular with both local residents and those visiting from further afield. The café has built up quite a customer base and has a steady stream of regular customers even in inclement weather. They are hoping to fund more outside tables and chairs now they have the new storage container to keep them in.

Cotgrave:

16. There has been a very successful hedge laying event in partnership with Nottinghamshire Wildlife Trust and more sessions are planned soon. The Volunteer Wardens continue to be a wonderful asset and the public using the park are getting more used to seeing them around and approaching them for help and advice. We have had quotes back for the proposed new 'wardens station' which is to be funded from developer contributions from the housing development on the old colliery yard. It will make a big difference to them to have a 'base' they can operate from as well as potentially earn a bit of income from tea and coffee sales etc.

RECOMMENDATION

1) That the update on a range of initiatives being undertaken to improve and enhance the quality of life for Nottinghamshire people be noted.

Derek Higton
Service Director, Youth, Families & Culture

For any enquiries about this report please contact:

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C0943

Nottinghamshire County Council

Report to Culture Committee

7th March 2017

Agenda Item: 5

REPORT OF THE CORPORATE DIRECTOR RESOURCES

QUARTERLY PERFORMANCE REPORT (1 OCTOBER TO 31 DECEMBER 2016)

Purpose of the Report

1. This report updates Culture Committee on performance progress made during the third quarter of the 2016/17 financial year, covering activities from 1st October to 31st December 2016.

Background

2. The performance data for the period 1st October to 31st December 2016 is set out in the dashboard at **Appendix A.** This provides a summary across all cultural service activities for the third quarter of this financial year.

3. The activities, key performance indicators and service level indicators which are reported in the dashboard have been identified by cultural services managers to provide information on key cultural service activities planned for 2016/17.

4. The performance dashboard includes a number of indicators which are included in the Council's Strategic Plan 2014 – 2018. These will also be reported to Policy Committee.

Report on Progress

5. The following activities are proceeding on schedule:

Sherwood Forest Country Park

a. Culture Committee approved in July 2015 an agreement for the Council to partner with the RSPB to design, build and operate a new visitor centre at Sherwood Forest Country Park and to decommission the existing facilities. During this quarter, the County Council has supported Newark and Sherwood District Council's planning application process, with planning permission being granted in January 2017. The RSPB is planning to commence preparatory works during 2017. It is expected that the new centre will open for business in April 2018.

Rufford Abbey Country Park

b. The project outcome is to achieve a long-term, sustainable future for Rufford Abbey Country Park, to conserve (protect and enhance) the heritage of the historic abbey buildings and the surrounding parkland and to develop a modern and attractive visitor offer. The County Council appointed Parkwood Leisure Ltd as the preferred partner

on 1st November 2016 and the contract commenced on 1st February 2017. The Council will continue to be responsible for maintaining the Park.

Bestwood Country Park

c. During this quarter, negotiations have been undertaken with Gedling Borough Council with a view to the grounds maintenance and on site management of Bestwood Country Park being provided by them. Negotiations are proceeding and a report regarding future management arrangements is also on the agenda of this Culture Committee meeting for approval, with a view to Gedling Borough Council taking management responsibilities from 1 April 2017.

Cultural Strategy

d. Culture Committee agreed on 6 September 2016 to review the County Council's Cultural Strategy 2011 – 2021. Work has been progressed on this review and the revised strategy was considered at Culture Committee on 24 January and will be presented to Policy Committee for approval in March 2017.

Community Partnership Libraries

e. Preparatory work to develop the Community Partnership Libraries at Lowdham, Gotham, Selston, Edgewood and Sutton on Trent continued during this quarter and is being reported to Culture Committee as appropriate.

Modernise public libraries

f. In April 2016 Inspire took over the provision of the Council's library service. Inspire has developed a programme of investment to modernise public libraries on behalf of the Council which will develop a range of cultural and learning services. Work commenced to transform Beeston library in October 2016 at an expected cost of £1million. Planning for the refurbishment of Keyworth and Mansfield Woodhouse libraries will follow in 2017.

Modernise virtual offer for cultural and learning services

g. Inspire is developing an improved virtual offer providing increased access to cultural and learning services without the need to visit a specific building. During this quarter, a new Inspire website went live in November 2016 and includes online events and course booking and payments for the first time. Further developments to the library service gateway and digital heritage site are due for implementation before March 2017.

Other Options Considered

6. The process for presenting performance information set out in this report is in line with corporate guidance, which has itself been established following an appropriate analysis of alternative options.

Reason/s for Recommendation/s

7. To ensure opportunities for effective and proportionate performance management are provided to Culture Committee on a quarterly basis as requested by Members and as set out in the constitution.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

1) That the Committee notes the performance of the Council's cultural services during the period 1st October to 31st December 2016.

Jayne Francis-Ward
Corporate Director Resources

For any enquiries about this report please contact:
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Constitutional Comments

9. Constitutional Comments are not required as this progress report is for noting only.

Financial Comments (TMR 08/02/17)

10. There are no direct financial implications arising from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Future direction for Cultural Services – report to Culture Committee on 24 January 2017

Electoral Division(s) and Member(s) Affected

All.

Nottinghamshire County Council

Appendix A

Youth, Families and Cultural Services

REPORT TO COMMITTEE

Our Performance from Oct to Dec 2016 Quarter 3

What we are going to achieve

Country Parks & Green Estates	Progress the development of a new Sherwood Forest Visitor Centre with the RSPB	⦿
	Secure a partner for the future operation of commercial services at Rufford Country Park	⦿
	Secure a partnership with Gedling Borough Council for the future operation and management of Bestwood Country Park	⦿
	Continue to implement the Green Estate Strategy	⦿
Cultural & Enrichment	Develop a refreshed Council wide Cultural Strategy	⦿
Libraries, Archives, Information & Learning	Develop and deliver sustainable Community Partnership Libraries (CPLS)	⦿
	Increased volunteering opportunities	O
	Continue to Modernise public libraries	⦿
	Modernise virtual offer for cultural and learning services	⦿
	Widen the curriculum of the learning offer and increase take up	⦿

Our achievement is rated by: [✓achieved ⦿ on schedule O progress being made, but behind schedule × not started or will not complete]

Country Parks & Green Estates Service	Yr Target	Oct – Dec 16	On Target?
Number of visitors to our Country Parks – Sherwood Forest & Rufford Abbey Country Parks (Quarterly)	765,000	**572,708**	✓
Increase Country Parks commercial income (Q)	£2,500,000	**£2,085,837**	✓
Number of volunteer workdays that Green Estates worked with (Q)	4000	**3727**	✓
Number of volunteer hours generated by Country Parks (Q)	5400	**3398**	✓
Service user and customer satisfaction level – Rufford Abbey Country Park (Annual)	>90%	**93%**	✓
Service user and customer satisfaction level – Sherwood Forest Country Park (A) (Using 2015 data)	>90%	**81%**	O
Libraries Archives Information and Learning Service	**Yr Target**	**Oct – Dec 16**	**On Target?**
The number of visits to Libraries (Q)	(2,800,000)	**2,024,797**	O
The number of virtual visits to Libraries (Q)	(1,000,000)	**857,286**	✓
The number of Library events and activities (Q)	(7,000)	**8,291**	✓
The number of Library loans (Q)	(3,000,000)	**2,194,682**	O
The number of new Library members (Q)	(28,000)	**23,069**	✓
The number of adult learners (target for Community Learning and Skills Services (CLaSS) is set for academic year Sept to August each year) (Q1 score)	(7,500)	**1,864**	O
Percentage of adult learners who started the course that met their expectations (Q)	(93%)	**95.3%**	✓
The number of Newlinc sessions (public computer access & Wi Fi sessions) (Q)	(250,000)	**191,796**	✓
The number of visits to Archives (Q)	(4,000)	**3,856**	✓
The number of virtual visits to Archives (Q)	(300,000)	**257,237**	✓
The number of Archives learning activities/events and number of attendances (Q)	(50 / 1,000)	**44 / 853**	✓
Successfully deliver file requests for the RMS within time delivery standard (A)	95%	**100%**	✓
Achieve Education Library Service schools buyback rates (A)	(70%)	**Annual**	
Service user and customer satisfaction levels achieved across the service area (A)	(90%)	**Annual**	

Version 1
(20.01.17)

Our achievement is rated by: [✓on or above target / Ooff target (by less than 10%) / ×off target (by more than10%)]
[1]data not yet received in full [2]against quarter profile (p) provisional figure (annual) figure not reported on a quarterly basis

Nottinghamshire County Council

Report to Culture Committee

7 March 2017

Agenda Item: 6

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE

BESTWOOD COUNTRY PARK – COLLABORATIVE AGREEMENT

Purpose of the Report

1. To seek approval to complete negotiations with Gedling Borough Council over the establishment of a collaboration agreement for Bestwood Country Park for the Borough Council to manage the general operations and visitor offer at Bestwood Country Park on behalf of the County Council.

2. To seek delegated authority for the Corporate Director, Children, Families and Cultural Services, in consultation with the Group Manager, Legal and Democratic Services, to approve any additions or amendments to any agreements which in their judgement are necessary to give effect to the project and which are within the financial parameters set out in this report.

3. To seek approval to bring annual reports to the Committee on the performance of the agreement.

Information and Advice

Background

4. Bestwood Country Park is an area of recreation and nature conservation, comprising 690 acres, in an urban fringe location on the northern border of Nottingham. It is well used by Nottinghamshire people, and enjoys the support of two active Friends groups. The County Council's ambition for Bestwood Country Park is to ensure its long term sustainability, and to maximise opportunities at the Park for visitors to participate in, appreciate and value their local landscape and heritage.

5. Roughly two thirds of the Park's land is owned by Nottinghamshire County Council and one third by Gedling Borough Council. Both Councils currently manage their land independently of the other (i.e. each Council independently carries out grounds maintenance, management of park buildings such as toilet blocks, and supports the activities of community groups operating on the site).

Current Budget Position

6. The annual revenue cost of Bestwood Country Park to the County Council is approximately £250,000. Full Council has previously agreed an Outline Business Case (OBC) for Bestwood that requires an annual revenue saving of £50,000 to be delivered through the exploration and establishment of alternative delivery models for the Park. The

saving is required from 2017/2018. There is little commercial activity at Bestwood, and little realistic prospect of significant commercial activity in the medium term future.

Country Parks Service Transition

7. Members will be aware that at the Culture Committee meeting in November 2016 approval was given for officers to progress negotiations with Gedling Borough Council over the establishment of a collaborative agreement for the future operation of the Park. Members will be aware also that the other two large country parks operated by the Country Parks Service – Rufford and Sherwood Forest - are currently in transition to alternative management arrangements.

8. Work to explore ways in which the revenue costs for Bestwood can also be reduced has therefore taken place within this context, and against an anticipated medium term reduction in managerial capacity for the Country Parks Service.

9. Work with Gedling Borough Council to establish the potential savings delivered through the establishment of a collaborative agreement has identified approximately £55,000 of direct annual revenue savings.

The Collaborative Agreement

10. The key terms of the proposed collaborative agreement with Gedling Borough Council are set out below.

11. In broad terms, the County Council will:

- remain the freehold owner of the land it currently owns;
- retain sole responsibility for the management and maintenance of the Alexandra Lodge buildings and associated infrastructure;
- retain responsibility for the structural maintenance of the other buildings and structures on the Park site (including the Winding Engine House), as set out in the repairs and maintenance schedule that will form part of the collaborative agreement;
- retain direct oversight of the agricultural tenancy areas within the Park;
- retain capacity to offer support to the Park's Friends and volunteer groups.

12. In broad terms, Gedling Borough Council will:

- undertake the day to day management of the Park. In this respect, Gedling Borough Council will absorb, through TUPE transfer, relevant County Council Country Parks Service staff into its own Parks Division;
- undertake the day to day stewardship and grounds maintenance of the Park, in accordance with current landscape and conservation plans, and in accordance with standards agreed with the County Council;
- manage on a day to day basis the Park's buildings and structures (except for Alexandra Lodge);
- assume responsibility for the day to day co-ordination and support of the Park's Friends and volunteer groups;
- deliver appropriate community and education events and activities.

13. The collaborative agreement will be for an initial term of five years, and will allow for further extension, subject to the agreement of both Councils. Implementation will be from 1 April 2017, or as soon as final agreement between both Councils is reached. Either Council may serve notice and withdraw from the Collaborative Service by giving not less than 12 months' notice to the other Council of its intention to do so.

14. The implementation of the agreement will deliver the required financial savings previously agreed by Full Council.

15. The operation of the agreement will be actively monitored and managed by both Councils through the establishment of regular quarterly joint meetings.

Other Options Considered

16. Other options have been previously considered and discarded in prior reports to the Culture Committee.

Reason/s for Recommendation/s

17. To support the delivery of the required revenue budget savings for Bestwood Country Park, as agreed by Full Council.

18. To ensure that the future arrangements for the management of the Park support its effective, safe and sustainable operation, and that its overall visitor offer is properly supported.

19. To enable the Council to maintain ownership and control of its land holding, and provide a contractual mechanism for quality control.

20. To minimise the impact of financial constraints on local residents and Park users.

Statutory and Policy Implications

21. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

22. These are set out in the body of the report.

Human Resources Implications

23. These are set out in the body of the report.

Implications for Service Users

24. The establishment of the collaborative agreement will see the Park managed and maintained at a comparable level to that currently attained under the direct management of the County Council.

Implications for Sustainability and the Environment

25. Gedling Borough Council has experience in managing ecologically sensitive sites, and care of Bestwood's natural habitats will form a key component of the services delivered by the Borough Council through the agreement.

RECOMMENDATION/S

That the Committee:

1) approves the completion of negotiations with Gedling Borough Council over the establishment of a collaboration agreement for Bestwood Country Park for the Borough Council to manage the general operations and visitor offer at Bestwood Country Park on behalf of the County Council.

2) gives delegated authority for the Corporate Director, Children, Families and Cultural Services, in consultation with the Group Manager, Legal and Democratic Services, to approve any additions or amendments to any agreements which in their judgement are necessary to give effect to the project and which are within the financial parameters set out in this report.

3) approves that annual reports be brought to the Committee on the performance of the agreement.

Derek Higton
Service Director, Youth, Families and Culture.

For any enquiries about this report please contact:

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Constitutional Comments (SMG 17/02/17)

26. The Committee has responsibility for country parks and the proposals in this report fall within the remit of this Committee.

27. The Employment Procedure Rules provide that the report to Committee include the required advice and HR comments and that the recognised trade unions be consulted on all proposed changes to staffing structures (and any views given should be fully considered prior to a decision being made).

Financial Comments (CDS 20/02/17)

28. The financial implications of the report are set out in paragraph 14 above.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Bestwood Country Park – future maintenance arrangements – report to Culture Committee on 19 April 2016

Bestwood Country Park – future maintenance arrangements – report to Culture Committee on 1 November 2016

Electoral Division(s) and Member(s) Affected

All.

C0944

Nottinghamshire County Council

Report to Culture Committee

7 March 2017

Agenda Item: 7

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE

NOTTINGHAMSHIRE COMMUNITY LEARNING AND SKILLS SERVICE ANNUAL PLAN AND FEES 2017/18

Purpose of the Report

1. The purpose of this report is to:

- report on performance and outcomes during the 2015/16 academic year
- seek approval for the service's strategic aims and objectives for the 2017/18 academic year
- seek approval for plans for use of Skills Funding Agency (SFA) and Education Funding Agency (EFA) resources in the 2017/18 academic year
- seek approval for the proposed fees for the 2017/18 academic year
- seek approval for the service's Supply Chain Statement
- provide an update on plans for utilisation of reserves funding in the 2016/17 and 2017/18 academic years.

Information and Advice

Performance and Outcomes 2015/16

2. During the 2015/16 academic year, the following key outcomes were achieved:

- recruited 295 16/19-year-old EFA funded students against a funding target of 245 learners (the additional 50 learners will be 'consolidated' by the EFA during the 2017/18 academic year)
- achieved the target expenditure of all EFA funding in year
- recruited 8,378 SFA funded Community and Family Learning learners against a target of 8,000
- delivered 1,847 SFA funded Community and Family Learning courses
- delivered 13,400 SFA funded enrolments (learners may enrol on more than one course)
- delivered 68.3% of provision to learners from the 250 most deprived 'Super Output Areas' across Nottinghamshire against a 68% target
- successfully implemented Nottinghamshire County Council procurement compliant subcontracting processes using Due North system.

Approval for strategic aim and objectives for 2017/18

3. The strategic aims and objectives for the 2017/18 academic year are as follows:

Aim

To ensure that local people have access to an appropriate range of flexible learning opportunities that contribute to personal, social, educational and economic development.

Objectives

- Deliver a programme of high quality learning which clearly contributes to the priorities of the County Council: to support safe and thriving communities; support economic growth and employment; provide care and promote health; and invest in our future
- Focus EFA and SFA public funding on people who are disadvantaged and least likely to participate in learning, including Not in Education, Employment or Training (NEET) young people, people on low incomes, those with low skills and furthest away from the labour market
- Continue to deliver a universal community learning and skills offer with access for all and set a fees policy to ensure fees are paid where learners are able to do so
- Provide Study Programmes for 300+ young people (aged between 16 and 19 years) from seven centres across the County
- Increase direct delivery to up to 50% of the total of 8,000 learners per year including providing a range of programmes under the themes of: Employability; Health and Wellbeing; Family Learning and Learning for Learners with Learning Difficulties and/or Disabilities (LLDD)
- Develop new full-cost commercial learning programmes where appropriate, building upon the successful pilots utilising support from the reserve funding, including as a progression route to higher learning for Community Learning learners.
- Deliver the new Apprenticeship standards following successful registration and approvals, including apprenticeship levy funded provision to County Council employees where appropriate.

Plans for expending EFA and SFA funding in the 2017/18 Academic Year:

4. The service has the following priorities for delivering EFA and SFA funded provision in the 2017/18 academic year:

- To build on the successful 2016/17 pilot of direct delivery, the service will expand direct delivery by up to 50% of the learner target and SFA funding allocation in 2017/18
- To build on the growth in learners in the 2015/16 academic year, the service will seek to deliver 300+ EFA funded learning places in the 2017/18 academic year
- To deliver learning to approximately 1,500 additional learners currently delivered by the Academy Transformation Trust if the transfer is approved
- To directly deliver new apprenticeships.

Seek approval for the Service's fees for the 2017/18 academic year

5. Consistent fees arrangements are required to ensure that young people and adults within Nottinghamshire are treated equitably by each delivery partner within the Service Provider Network (which includes the Service itself as a Direct Delivery provider). It is proposed that the hourly tuition fee for SFA Community Learning and Family Learning programmes

for adults not qualified for fee remission should be increased from £2.90 to £3.00, a 3.4% increase. The proposed fees for 2017/18 are attached as **Appendix 1**.

Seek approval for the Service's supply chain statement

6. The Skills Funding Agency (SFA) requires that all organisations that use subcontractors to deliver all or a proportion of their contract must publish a copy of their supply chain statement on their public website. This must clearly outline the level of SFA funding that is retained by the service to cover the support delivered to subcontractors, and the level of funding that is distributed to the subcontractors to pay for their delivery. The proposed supply chain statement is attached as **Appendix 2.**

Update on progress and plans for utilising the £623,000 of 'reserves' in 2016/17

7. Culture Committee at its 12 July 2016 meeting approved the allocation of £623,000 from reserves to be utilised by the service during the 2016/17 academic year. There were six categories of activity that were agreed:

Activity	Original Allocation £	Amount Allocated to date £	Remaining Allocation £	Notes
1. EFA Growth in Newark and 300 learners	£108,000	£60,597	£47,403	The remaining amount will be spent by 31st July 2017
2. Commercial Learning	£104,000	£55,073	£48,927	The remaining amount will be spent by 31st July 2017
3. Supporting Apprenticeships and 19 + Advanced Learning Loans	£64,000	£84,148	-£20,148	This will be covered from the £129,000 for ESF match
4. Shift to 25% direct delivery of SFA Community and Family Learning	£70,000	£57,836	£12,164	The remaining amount will be spent by 31st July 2017
5. Supporting European Funding ESF Match	£129,000	£0	£129,000	This will be vired to cover Supporting Apprenticeships and supporting the Service during this transitional year
6. Supporting the Service	£148,000	£184,673	-£36,673	This will be covered from the £129,000 of unspent funds for ESF match
Total	**£623,000**	**£442,327**	**£180,673**	**Remaining allocation will be spent by 31st July 2017**

Other Options Considered

8. No other options have been considered.

Reason/s for Recommendation/s

9. The recommendations are made to ensure effective spend of the EFA and the SFA grant against relevant government and Nottinghamshire County Council priorities and to set fair fees.

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

11. The anticipated 2017/18 SFA grant of £2.2 million and the EFA grant of £1.3 million will be fully utilised delivering the services set out in this report.

Human Resources Implications

12. None.

Safeguarding of Children and Adults at Risk Implications

13. The service fully supports Fundamental British Values, the Prevent agenda and all forms of safeguarding for all its learners and staff. To this end the service has arranged a series of training sessions for staff and subcontracted providers in 2016/17 academic year.

RECOMMENDATION/S

That:

1) the Community Learning and Skills Service delivery and outcomes for 2015/16 be noted

2) the Community Learning and Skills Service Strategic Aim and Objectives for 2017/18 be approved

3) the expenditure of the anticipated grant allocation from the Education Funding Agency and the Skills Funding Agency against the priorities identified be approved

4) the proposed fees for 2017/18 be approved

5) the service's supply chain statement for community learning be approved

6) the plans for utilisation of reserves funding in the 2016/17 and 2017/18 academic years be noted.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

Ian Bond
Nottinghamshire Community Learning and Skills Service Manager
T: 0115 977 2875
E: ian.bond@inspireculture.org.uk

Constitutional Comments (SLB 23/02/17)

14. Culture Committee is the appropriate body to consider the content of this report.

Financial Comments (CDS 20/02/17)

15. There are no direct financial implications arising from this report.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

C0942

APPENDIX 1

ADULT AND COMMUNITY LEARNING SERVICE FEES FOR 2017/2018

1. **COVERAGE:** this covers activity classified as Adult Education Budget Community Learning, funded by the Skills Funding Agency and sub-contracted to Nottinghamshire County Council Community Learning and Skills Service for delivery in Nottinghamshire County. Family Learning programmes (Wider Family Learning, Family English, Mathematics and Language) contracted to Nottinghamshire County Council Community Learning and Skills Service for delivery in Nottinghamshire County Council will be free of charge.

2. **IMPLEMENTATION DATE:** the fees will take effect from 01.08.17.

3. **TUITION FEE:** the hourly charge for Community Learning Employability and Health and Wellbeing Routes courses will be £3.00 per hour. The collection method is at the discretion of the Community Learning provider. Learners who pay tuition fees will also be charged examination fees if relevant to the course of learning. Exemptions/remissions in respect of course fees also apply to examination fees, if appropriate.

4. **ADMINISTRATION FEE**: A £5 administration fee will be charged to <u>all</u> learners undertaking an accredited course to contribute to the cost of examination registration, and issuing of certificates. NB learners eligible for remitted tuition fees <u>will not</u> be exempt from the administration charge.

5. **EXEMPTIONS:** the following provision within Community Learning will be exempt from fees:

    - **Customised Provision for Learners with Learning Difficulties and/or Disabilities (LLDD):** discrete provision for LLDD cohorts will be exempt from fees. Individual members of the LLDD cohort enrolling on Community Learning courses will be charged fees unless they are covered by one of the remissions detailed under section 6, below.

    - **Discrete Courses for Volunteers:** prior approval for remission is required from the Team Manager, Community Learning and Skills Service.

6. **REMISSIONS:** learners in receipt of the following benefits will be eligible for fee remission:

    - **Income based Job Seekers Allowance (not contribution based)**

    - **Housing Benefit or Council Tax Support (not Single Person's Discount)**

    - **Employment Support Allowance**

    - **Income Support**

    - **Incapacity Benefit**

    - **Working Tax Credit**

- **Pension Credit (not savings credit)**
- **Unwaged Dependents** of those in receipt of the above benefits.
- **Identified elements of Universal Credit**

All benefits claimants will be required to provide evidence of their benefit status to qualify for fee remission.

7. **DISCRETIONARY REMISSIONS:** there are some categories of learners, for example but not exclusively travellers, the homeless and hostel dwellers who, whilst not necessarily in receipt of benefits, are clearly unable to contribute to the cost of their learning. In such instances, CLASS may agree discretionary fee remission to groups of learners or individual learners without the prior consent of the SFA. Records of all such discretionary remissions will be retained.

8. **REFUNDS:** if a Community Learning course is terminated by the provider because, for example, of low numbers, learners who have paid in advance will be refunded for the sessions cancelled by the provider. Individual learners who choose to leave a Community Learning course before its completion will not be eligible for a refund. If an award bearing class is cancelled by a provider, full refunds will be provided to course participants.

APPENDIX 2

Nottinghamshire County Council - Community Learning and Skills Service (CLASS): Supply Chain Statement for Community Learning

Mission Statement:

"To provide learners with an outstanding learning experience that enables them to make positive changes to their lives"

Introduction

The Nottinghamshire Community Learning and Skills Service has a long and successful tradition of contracting out the delivery of its Skills Funding Agency funded Community and Family Learning provision. The Service was last inspected by Ofsted in May 2015 and was awarded an overall effectiveness Grade 2 (with a Grade 2 for the Community Learning delivery and a Grade 1 for the Family Learning delivery). The Ofsted inspectors praised the arrangements that Nottinghamshire CLASS has for managing its subcontractors, and they confirmed that management and leadership of these partnerships is good. Subcontracting allows the Service to work with an extensive number of delivery partners and stakeholders to reach into communities and respond to local needs. The Service's model allows smaller voluntary and community organisations, whose main purpose may not be the delivery of learning, to access the resources to deliver learning opportunities to their client group. This model of working is a key element of the Service's successful widening participation strategy which delivers 68% of learning to residents from the 250 most deprived Nottinghamshire super output areas. Opportunities to access funding are available via the Service's website www.inspireculture.org.uk

Nottinghamshire County Council targets the majority of its resources on those learners with low skills and who have low confidence levels and consequently the Service seeks to work with partners who can deliver high quality learning opportunities that are tailored to meet the needs of these priority groups. The Service arranges regular Continuous Professional Development (CPD) activities for all tutors; feedback on these events has been extremely positive. The opportunity to meet people from different organisations but with similar and /or complementary aims is always favourably commented upon.

The Skills Funding Agency's Funding Rules require providers who subcontract their provision to publish a Supply Chain Fees and Charges Statement in the interests of transparency. This document lays out Nottinghamshire County Council's arrangements for subcontracting its Community Learning funding allocation.

Support Provided to Subcontractors

Nottinghamshire County Council seeks to ensure that all learners participating in an SFA Community and Family Learning funded activity receive a high quality learning experience. To ensure consistency of approach and to continually improve quality Nottinghamshire County Council has put in place a range of measures and support for its providers, including providing:

- All Relevant Paperwork: Standard paperwork, (e.g. enrolment forms, registers, evaluation forms, Individual Learners' Plans (ILPs), is provided to all subcontractors.

- Guidance: For new providers a meeting is arranged with a staff member from Nottinghamshire CLASS to clarify processes, procedures and expectations. Handbooks are available for Providers and Tutors. All providers are assigned a named Nottinghamshire CLASS contract officer to resolve any queries they may have.

- Data Analysis: Regular electronic data reports are provided to larger providers so that they may assess their progress as the contract progresses.

- Individual Learners' Record (ILR): Inputting of data, processing of the ILR returns and associated validation reports is undertaken by Nottinghamshire CLASS on behalf of the subcontracted providers.

- Nottinghamshire CLASS Web Site: All our policies, procedures and paperwork are available on the Inspire website: www.inspireculture.org.uk

- Targets: Clear targets are set for each contract confirming: learner numbers to be engaged; and success, attendance and retention rates, so providers know at the outset what quality standards are expected of them.

- Class Visits/Observations: Once a contract is agreed then Nottinghamshire CLASS will arrange a themed class visit and/or observation.

- Curriculum Development: Nottinghamshire CLASS undertakes regular reviews of the subcontractors' curriculum content to ensure that it meets the required quality standards and the Service provides support to providers in developing new ideas and programmes.

- Meetings: Providers and stakeholders benefit from regular locality meetings to review local learning needs and reflect upon the activity that has taken place and identify any gaps in provision. Focused contract meetings with each provider also take place on a termly basis to review progress and offer support.

- CPD: Nottinghamshire CLASS arranges a number of CPD events for tutors throughout the year to share best practice, address common quality issues that are arising and ensure tutors are aware of key developments in relation to Nottinghamshire CLASS's drive for continual improvement. Events include an annual Tutor conference that is designed to provide subcontractors with access to a forum to share the challenges and targets for the forthcoming year. Tutors are funded to attend identified types of training events throughout the year.

- Resources: Access to resources to support the quality of delivery e.g. Individual Learning Technology (ILT), minor works etc.

- Infrastructure to support provision of AIM awards qualifications: Nottinghamshire CLASS has registered centre status with AIM Awards and provides all the quality assurance mechanisms (as required by AIM) including verification to offer qualifications to learners should this be appropriate. Nottinghamshire CLASS has its own appointed Internal Verifier and Business Support Officer to support this activity.

- News: Regular news for providers and tutors are issued to communicate updates, developments, their contribution towards meeting overall Nottinghamshire CLASS Service targets and feedback from learners etc.

Tuition Fees

All Providers are required to operate the Nottinghamshire County Council Fees arrangements to ensure learners receive an equitable experience in relation to payment for their classes.

List of Subcontractors

This list is provided to the SFA via the "Subcontractor Declaration Form" in line with the agreed timelines and the aggregated Subcontracting Register is published on the SFA website. Updates are provided as required. A copy is located on the same web page as this document.

Payment Timelines

Nottinghamshire County Council endeavours to pay all invoices within 28 days of their receipt. The Nottinghamshire County Council Funding Agreement outlines what information is required from each delivery partner to enable invoices to be paid promptly. Where a provider may experience a cash flow problem(s) with this timeline, then alternative arrangements are negotiated on a case-by-case basis. The Service's Funding Agreement stipulates that reductions may be made where targets have not been met.

Retained Funding

With the introduction of Community Learning Trusts in 2014-2015, the funding the Service receives from the Skills Funding Agency is deemed to be a "contribution" to the overall costs. The funding retained centrally by Nottinghamshire CLASS supports the services outlined above; in summary:

- Contract Management
- Quality Assurance and Improvement
- Submission of Individualised Learner Records (ILR), provision of all required paperwork and associated inputting of all data (including the Management Information System (MIS) system)
- Community Engagement
- Professional Development (Providers and Tutors)
- Curriculum Development
- Budgets to support quality improvement e.g. ILT equipment and minor works
- Marketing, promotion and celebration events
- Additional Learner Support

These services are provided for all delivery partners. Nottinghamshire CLASS endeavours to establish a level playing field for both learners and providers and as such the retained fee is common to all contracted providers.

Nottinghamshire County Council will retain up to 20% of the annual funding available to cover the costs of the above mentioned functions.

Review

The Nottinghamshire County Council Supply Chain Fees and Charges Statement will be reviewed in October 2017 by the Team Manager, Learning and Skills.

Publication

The Nottinghamshire CLASS Supply Chain Fees and Charges Statement will be published on the Service's web pages: www.inspireculture.org.uk

Nottinghamshire County Council

Report to Culture Committee

7 March 2017

Agenda Item: 8

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE

DISESTABLISHMENT OF SPORTS TEAM POSTS

Purpose of the Report

1. To confirm the disestablishment of 3 fte (full-time equivalent) posts within the County Council's Sports Team with effect from April 2017.

2. To note potential changes to the organisational structure of Sport Nottinghamshire that may impact upon the secondment arrangements currently in place for the County Council's Sports Team.

Information and Advice

3. As part of the County Council's programme of budget efficiencies in 2014/15, and 2016/17, members agreed to transfer the County Council's Sports Team and its functions to Sport Nottinghamshire on a secondment basis. Sport Nottinghamshire is Nottinghamshire's community sports partnership, and is supported and part funded by Sport England. The secondment arrangements, which encompassed all 6 fte members of the team, were supported by a Service Level Agreement, with Council funding agreed until April 2018, with a 50% reduction (£108,000 - equivalent to 3 fte posts) in April 2017, and the remaining funding being withdrawn in April 2018.

4. In the period between 2014 and 2017, Sport Nottinghamshire has explored alternative funding sources for the Council's Sports Team, with a view to securing income that could replace Council funding in the medium/long term. Unfortunately, alternative funding sources have not been successfully identified, due to the current difficult public sector funding climate.

5. This being the case, and in order to deliver the agreed level of Council revenue budget savings required for 2017/18, 3 fte posts within the Sports Team will be disestablished with effect from April 2017.

6. Appropriate consultation with the affected members of staff has taken place, and at this stage it is not anticipated that any compulsory redundancies will be required (two members of staff will take Voluntary Redundancy, and one member of staff has resigned).

7. Sport Nottinghamshire is currently exploring, alongside its counterpart Derbyshire Sport, whether it would be appropriate, both in terms of cost efficiencies and strategic focus, for the two organisations to consider a collaboration that would involve shared services and the establishment of a single independent entity. Discussions are currently progressing,

and a final decision on whether to proceed will be taken by both Boards in April. If the exploration is brought to fruition, a new organisation designed to support sport and physical activity across the two counties could be established in late 2017.

8. As part of this work, Sport Nottinghamshire is considering whether the current secondment arrangements for the remaining 3 fte Sports Team posts could be accommodated temporarily within the new organisation's structure until April 2018. If this proves unachievable, consideration will be given as to what alternative arrangements, both in staffing terms and in respect of the achievement of sporting/activity outcomes, may be suitable in the period to April 2018.

Other Options Considered

9. None. The business case for the reduction of the Sports Team by 3 fte posts was approved by Full Council in February 2014

Reason/s for Recommendation/s

10. To ensure the delivery of the business case agreed by Full Council in February 2014.

Statutory and Policy Implications

11. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

12. These are contained within the body of the report.

Human Resources Implications

13. These are contained within the body of the report.

RECOMMENDATION/S

That:

1) the disestablishment of 3 full-time equivalent posts within the County Council's Sports Team with effect from April 2017 is noted.

2) potential changes to the organisational structure of Sport Nottinghamshire that may impact upon the secondment arrangements currently in place for the County Council's Sports Team are noted.

Derek Higton

Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

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Constitutional Comments

14. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (CDS 20/02/17)

15. The financial implications of the report are set out in paragraphs 3-5 above.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Annual Budget 2014/15 – report to Full Council on 27 February 2014.

Electoral Division(s) and Member(s) Affected

All.

C0948

Nottinghamshire County Council

Report to Culture Committee

7 March 2017

Agenda Item: 9

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE

GOTHAM COMMUNITY PARTNERSHIP LIBRARY – PROGRESS ON DEVELOPMENT

Purpose of the Report

1. To seek Committee approval for the development of Gotham Library as a community partnership library.

Information and Advice

2. The business case approved by Full Council in February 2014 identified the development of community partnership libraries (CPLs) as making a contribution to the £1m savings identified at that point for the Libraries, Archives and Information Group of Services.

3. CPLs are a form of community managed libraries delivered through partnership with local bodies and groups to support the continuing sustainability of local library services.

4. The Council's 'Redefining Your Council' strategic vision re-affirmed the Council's approach to the development of community partnerships to ensure a sustainable network of libraries, without the threat of closure. The approach is a voluntary involvement of communities in the creation of bespoke partnerships to ensure and embed the sustainability of small community libraries.

5. Gotham Library operates from a building owned by the Gotham Memorial Hall Committee. The Memorial Hall Committee has always been very supportive of the library, and discussions to explore the possibility of Gotham Library becoming a community partnership library have been positively received. As a consequence, members of Gotham Memorial Hall Committee have been happy to work with Inspire to progress the idea, and to establish a body of volunteers from among the local community.

6. As a result of these discussions, Inspire has agreed to maintain all current expenses associated with the current library building, and Gotham Memorial Hall Committee will recruit and organise volunteers to cover day to day transactional operations within the library. This will result in financial savings for Inspire associated with employing library assistants to cover the 9 opening hours of the library. It should be noted that there is currently a vacancy at Gotham Library, and the opening hours are currently being met by library assistants who are called in to cover as needed.

7. A service level agreement will be drawn up between Inspire and Gotham Memorial Hall Committee to reflect both parties' responsibilities and any necessary changes to the lease will also be arranged with the landlord.

8. Volunteer recruitment is well underway following an open meeting, organised by Inspire in October 2016. Around 8 people attended the meeting with apologies from others who had expressed an interest but were unable to attend the meeting. As a result, 11 members of the community have now agreed to become library volunteers. This is a good number of volunteers for a CPL and is a testament to the support the village has always given to the library. Training, delivered by Inspire, will start in April 2017 and continue as needed until May 2017. In addition, and in order to simplify day to day transactions for both volunteers and members of the public, a small self-service machine will be installed prior to May 2017.

Other Options Considered

9. After looking at alternative locations, it was concluded that currently the present location is most suited to delivery of the service.

Reason/s for Recommendation/s

10. The proposed partnership builds on the work undertaken by the Gotham Memorial Hall Committee and has been developed in liaison with and support of the local community. It is a sustainable model for delivery of accessible library services in Gotham.

Statutory and Policy Implications

11. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

12. The successful development of CPLs will contribute towards the £1M savings required as set out in Outline Business Case B13.

13. Capital investment requirements are included within the Council's capital programme.

RECOMMENDATION/S

1) That the development of Gotham Library as a community partnership library be approved.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

Gary Porter
Library Services Manager – Culture, Learning and Libraries - Inspire
T: 0115 8042683
E: gary.porter@inspireculture.org.uk

Constitutional Comments (LM 02/02/17)

14. The recommendations in the report fall within the Terms of Reference of the Culture Committee.

Financial Comments (TMR 02/02/17)

15. The financial implications are set out in the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Annual Budget 2014/15 – report to Full Council on 27 February 2014

Update on the development of Community Partnership Libraries – reports to Culture Committee on 3 June 2014, 22 September 2015 and 6 September 2016

Electoral Division(s) and Member(s) Affected

Soar Valley Cllr Andrew Brown

C0941

Nottinghamshire County Council

Report to Culture Committee

7 March 2017

Agenda Item: 10

REPORT OF CORPORATE DIRECTOR, RESOURCES

WORK PROGRAMME

Purpose of the Report

1. To consider the Committee's work programme for 2017.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.

3. The **attached** work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time.

Other Options Considered

4. None.

Reason for Recommendations

5. To assist the committee in preparing its work programme.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

That the Committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

Jayne Francis-Ward
Corporate Director, Resources

For any enquiries about this report please contact:

Pete Barker
Democratic Services Officer
T: 0115 977 4416

Constitutional Comments (HD)

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

8. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None.

Electoral Division(s) and Member(s) Affected

All.

CULTURE COMMITTEE - WORK PROGRAMME 2016-17

Report Title	Brief summary of agenda item	Lead Officer	Report Author
25 April 2017			
Service update: 13 February to 26 March 2017	For noting	Derek Higton/Sally Gill	Various
Inspire – first year review		Derek Higton	Peter Gaw
Historic Environment Record update	For noting	Sally Gill	Sally Gill
20 June 2017			
Service update: 27 March to 28 May 2017	For noting	Derek Higton/Sally Gill	Various
Performance reporting (2016/17)	For noting	Celia Morris	Matt Garrard
25 July 2017			
Service update: 29 May to 2 July 2017	For noting	Derek Higton/Sally Gill	Various
Annual review of the County Council Cultural Strategy		Derek Higton	Derek Higton/ Mark Croston
Nottinghamshire Community Learning and Skills Development Service – outcomes of draw-down of reserves for 2016/17		Derek Higton	Ian Bond/Peter Gaw
National Water Sports Centre - annual update	For information	Derek Higton	Mark Croston