Nottinghamshire County Council

minutes

Meeting	PERSONNEL COMMITTEE
Date	Wednesday 29 January 2014 (commencing at 2.00 pm)

Membership
Persons absent are marked with an 'A'

COUNCILLORS

Sheila Place (Chairman)
Nikki Brooks (Vice-Chairman)

	Steve Carroll	John Wilkinson
	John Ogle	John Wilmott
A	Ken Rigby	Liz Yates
	Tony Roberts MBE	

OFFICERS IN ATTENDANCE

Beverley Cordon – Senior HR Business Partner, Occupational Health
Gill Elder – Group Manager, Human Resources
Helen Fifoot – Team Manager, Schools Catering
Claire Gollin – Group Manager, Human Resources
Jas Hundall – Service Director, Environment & Resources
Christine Marson – Assistant Democratic Services Officer
Kevin McKay – Group Manager, Environment and Resources
Marje Toward – Service Director, HR and Customer Service

Martin Sleath – Branch Secretary, Unison

COMMITTEE MEMBERSHIP

Councillor Steve Carroll had been appointed in place of Councillor Yvonne Woodhead for this meeting only.

MINUTES OF THE LAST MEETING

The minutes of the meeting held on 6th November 2013, having been circulated to all Members, were taken as read and were confirmed and signed by the Chairman, with it noted that Councillor Yvonne Woodhead was present at the meeting.

APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Ken Rigby (medical reasons)

DECLARATIONS OF INTEREST

There were no declarations of interest.

NOTTINGHAMSHIRE COUNTY COUNCIL EMPLOYEE RESOURCING INFORMATION

Marje Toward, Service Director HR and Customer Service provided Members with an updated overview relating to the number of people directly employed by the County Council and trends relating to this data.

RESOLVED 2014/001

That Members note:-

(1) The updated employee resourcing information and trends contained within the report.
(2) The relative impact of redundancies and associated mitigations, natural turnover, vacancy control and TUPE transfers on the overall number of employees.
(3) The range of mitigating measures put in place to minimise the impact in respect of compulsory redundancies.

VACANCY CONTROL – IMPACT ON WORKFORCE

An update was provided by Marje Toward on the implementation of the Council's Vacancy Control Process.

RESOLVED 2014/002

(1) That the contents of the report be noted and the impact on the profile of the Council's workforce.
(2) That the Committee receive future vacancy control summary information reports as part of, and in synch with, the overarching employee resourcing information report.

THE SCHOOL FOOD PLAN

Kevin McKay, Group Manager, Catering and Facilities Management presented the report, providing information on the recent development and proposed introduction of the National School Food Plan.

RESOLVED 2014/003

(1) That the Committee noted the contents of the report and the actions required to deliver the National School Food Plan in Nottinghamshire.
(2) That a further report be brought to the Committee after further consultation with schools on the implementation of the Universal Free School Meals programme before the Summer recess.

PERFORMANCE REPORT – CATERING AND FACILITIES MANAGEMENT SERVICES

An update report was presented by Kevin McKay, Group Manager, Catering & Facilities Management on the performance of the Environment and Resources Department Catering Services.

RESOLVED 2014/004

> That the Committee noted the contents of the report and that the financial performance across the Schools Catering is meeting the financial targets set for the period up to 30 November 2013.

WORK PROGRAMME

A revised work programme was circulated to all Members.

RESOLVED 2014/005

That the Committee's work programme be noted.

The meeting closed at 3.15 pm

CHAIRMAN