

Annex 1: Public Health Departmental Plan – performance monitoring 2015/16 – Quarter 4 year-end update

1. Improving efficiency and quality in commissioned services

Item	Status	Q1 and Q2 activity report	Q3 activity report	Q4 activity report
1.1 Develop a Procurement Plan to ensure the Department maintains services and meets its legal and contractual obligations whilst aligning plans and future timeframes for management of future workload.	GREEN	<p>Procurement Plan completed and approved by Public Health Committee in May 2015.</p> <p>Activity was completed by end Q1.</p> <p>Procurement activities to be conducted in accordance with Plan and reported separately below.</p>	Activity completed in Q1.	Activity completed in Q1.
1.2 Maximise the use of resources to deliver health improvements and identify opportunities to make value for money improvements, whilst still delivering public health outcomes for tobacco control, sexual health services, oral health promotion services, health checks, and health education/promotion in schools.	GREEN	<p><u>Tobacco control</u></p> <ul style="list-style-type: none"> Tobacco Control Services re-commissioned. New provider to commence April 1st 2016. Peer support ASSIST programme commissioned to be delivered in targeted schools from January 2016. 	<p>Mobilisation of the new Tobacco Control contract ensuring smooth transition from existing to new provider.</p> <p>Appointment of ASSIST coordinator and trainers. Training in the programme delivery.</p> <p>Ongoing monitoring of action plans for existing organisations.</p>	<p>Mobilisation of the new Tobacco Control contract completed. Service operational from 1 April 2016.</p> <p>ASSIST programme operational. All schools in the first wave of targeted schools have been contacted. Delivery has started in one school and expressions of interest received by several other schools.</p>
	GREEN	<p><u>Sexual health</u></p> <p>Recommissioning proceeding to plan for an integrated sexual health service that will offer a 'one stop shop' approach to sexual health services in a number and range of accessible locations, ensuring that service users within a single visit have access to STI testing and treatment, contraceptive and sexual</p>	<p>Following competitive tender process contracts awarded to successful bidders with mobilisation of the Integrated Sexual health Service (ISHS) underway to enable a 'go live' date of 01.04.2016.</p> <p>Contracts awarded as follows: Lot 1 Doncaster and Bassetlaw Hospitals NHS Foundation Trust</p>	<p>The three providers DBH, SFHFT and NUH worked proactively with PH to mobilise the ISHS which were ready to go live as planned on 01.04.2016. Each provider worked with the council's communications team to disseminate publicity targeted to service users and key</p>

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		health promotion.	Lot 2 Sherwood Forest Hospitals NHS Foundation Trust Lot 3 Nottingham University Hospitals NHS Trust	stakeholders to support access to the new services. Contract Quality Review Meetings have been established to support contract management and quality assurance.
	GREEN	<u>Oral health promotion services</u> Procurement exercise undertaken over the summer, bids evaluated.	Report to PH Committee on 12 November to seek approval of preferred supplier. Contract awarded to NHFT.	Mobilisation complete, together with ranking of county primary schools re need for new supervised tooth brushing programme Fluoridation costs have fluctuated over recent years due to variable operation of water plants and issues with fluoride supplies. The 2015/16 invoice was substantially above the forecasted level. Indications are that costs in future will remain significantly higher than previously. The LA is working with PHE and Severn Trent Water to secure stability for future fluoridation costs.
	AMBER	<u>Health checks</u> Procurement of new Outreach Service and IT Solution commenced as per PH procurement plan but discontinued after tender closed with no bids for Lot 2 Outreach service, as Lot 1 IT was inextricably linked.	IT contract extension agreed to 31/3/17 and re-procurement initiated for 2017-18. Mandated core GP-led contract for 2016-17 prepared, pending budget agreement. Quality monitoring framework agreed and incorporated into practice liaison visits.	2016-17 GP contracts issued. IT specification and tender questions completed. Health Check incorporated into local pathway for NHS diabetes prevention. Rushcliffe bin lorry promotion campaign delivered.

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	GREEN	<u>Health education / promotion in schools</u> <ul style="list-style-type: none"> • Approval by Public Health Committee of development and funding of the schools health hub, steering group developing model • Recognition of duplication with CFCS Tackling Emerging Threats to CYP and the PREVENT agenda 	<ul style="list-style-type: none"> • Combine the schools health hub steering group with the tackling emerging threats to children universal support group, first joint meeting 15th October • Develop joint electronic learning platforms for schools and professionals providing information, advice, guidance • Finalise service model, commissioning for service and agree revised timeframes, in place by September 2016 • Explore function of SHH co-ordinator in relation to TETC/primary mental health worker • Develop links with Future in Mind Transformation Plan and young people's health website 	<p>Finalised Job Description for Schools Health hub 'co-ordinator' post</p> <p>Working with colleagues in CFCS (Education Standards and Inclusion Division) and lead for Future in Mind programme, aligned job purpose with TETC co-ordinator and primary mental health worker</p> <p>Completed soft market testing activity to explore pre-existing models/ potential providers and opportunities for SHH</p>
1.3 Develop integrated commissioning plans for children and young people aged 0-19 years taking account of impact, cost-effectiveness and opportunities to align and join up service provision, and including the smooth transition of responsibility for the Family Nurse Partnership and	GREEN	<u>Integrated commissioning plan development – 0-19 years</u> <ul style="list-style-type: none"> • Plan developed in conjunction with the Early Years' service through the Early Help and HCP ICH. • Procurement and direct award proposals approved by Public Health Committee in May, presented to HWB also. Update to plan signed off by Chris Kenny. New service in place from 01.04.17 	<ul style="list-style-type: none"> • Mapping of Health Visiting and Children's Centres core offer completed, identifying overlap and gaps. • Commencing Phase 2 of HV, FNP and SN future service model – Direct Award and Business as usual for 2015-16/17 • Development of procurement plan for 2017 contract 	<ul style="list-style-type: none"> • Completed soft market testing for provision of 0-19 integrated HCP and PH Nursing Service • Completed consultation with key stakeholders: service users/ workforce/ partner agencies/CCGs • Public Health Committee approved proposed procurement plan • Public consultation on proposed model of service completed March-April 2016 • Service specification

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Health Visiting Services from October 2015.				/outcomes framework and contract negotiation for direct award 2016/17 completed
	GREEN	<u>Transfer of responsibility for FNP / HV services</u> <ul style="list-style-type: none"> Health Visiting Transfer Assurance Group convened to sign off transfer of Health Visiting and Family Nurse Partnership services to LA. Completed on 29.09.15 Resident reporting data collaged, distributed and reported to PHE via LGA. 	<ul style="list-style-type: none"> Regional 0-5 groups for NHS England South Yorkshire & Humber and North Midlands planning for transfer of caseloads from registered to resident. Joint city/county commissioning group to oversee mobilisation of transfer 	<ul style="list-style-type: none"> Provider led city/county mobilisation plan developed Communication re changes sent to CCG/ primary care Transfer of ante-natal clients commenced January 2016

2. Work in partnership to improve health and wellbeing

Item	Status	Q1 and Q2 activity report	Q3 activity report	Q4 activity report
2.1 Develop the role of the Health & Wellbeing Board to fulfil its role as a systems leader as identified by the 2015 peer review, focusing the work of the Board on a smaller number of tightly focused priorities which will deliver significant improvements in health and address health inequalities.	GREEN	<p>Action plan developed and report was approved by Health & Wellbeing Board on 2 September 2015.</p> <p>New working principles, revised priorities and action plan were agreed by the Board.</p>	<p>Following an unsuccessful recruitment process for the HWB Executive Officer post, support was secured from within the Department to help the work programme for the Board.</p> <p>Work has started on reviewing the delivery plan and establishing measures and milestones for the new annual actions. A progress report on this work was agreed by the Implementation Group in December, for presentation to the Board in January 2016.</p>	<p>A workshop took place in January to establish an action plan for Housing and Health.</p> <p>A workshop also took place in March to agree action to tackle health inequalities.</p> <p>The implementation group received monitoring reports on the 20 priorities and 7 strategic actions in the Health and Wellbeing strategy.</p> <p>The implementation group agreed to review governance arrangements in line with the STP</p>

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2.2 Work in partnership with the Police and Crime Commissioner to undertake joint commissioning of services to combat domestic violence that are evidence-based, joined up and deliver significant improvements in outcomes.	GREEN	Joint commissioning exercise complete. Public Health Committee approved award of contracts in July 2015. Mobilisation phase underway. Agreement of how data collection and reporting will take place is underway. Agreement of which outcomes are to be reported on is underway.	New services commenced on 1 October 2015. Q3 produced first reporting period (Q1 of contract), some data quality issues but performance surpassed estimated demand. Reporting process and timeframe agreed with providers.	process. Continued to work on and agree the outcomes and KPIs to be reported on via the performance report. Quality assurance visits arranged with date, format and focus of visit all agreed with providers. Training Needs Assessment planned and ready for dissemination in Q3 of contract year
2.3 Work with partners to promote joint and aligned strategy to tackle tobacco use, covering the full spectrum of supply, control, prevention and cessation support, through the implementation of the Nottinghamshire Declaration on Tobacco Control.	GREEN	Trading Standards service delivering specification for control of illegal tobacco. Police Officer now seconded to the team. Estimated value of products seized in first two quarters £99k. 25 Legal outcomes including prosecutions, cautions and warnings.	247,905 cigarettes, 59.55Kg of pouched tobacco have been seized so far, which equates to approximately £146,500 (£119,500 cigarettes and £27,000 Handrolled tobacco) at high street prices. Up to the end of Q3 there were 43 legal outcomes (Legal outcomes including prosecutions/ cautions/warnings) 7 premises associated with illicit tobacco sales closed after recent investigations. Up to the end of Q3 there were 5 license reviews, 9 press releases and a media campaign – Stub it out – which received wide coverage.	Up to the end of quarter 4 575,045 cigarettes, 103.4kg of pouched tobacco have been seized, which equates to approximately £296,091 at high street prices. There have been 58 legal outcomes including prosecutions/ cautions/warnings totalling approx. 250 offences. 10 premises associated with illegal tobacco sales closed after recent investigations. There have been 10 license reviews Over 30 press releases/media coverage about illegal tobacco enforcement work Two very successful roadshows with BWY canine LTD have taken place in Mansfield and Sutton-in-Ashfield that provided

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				15 pieces of intelligence, nationwide coverage on social media and conversations with about 207 individuals about illegal tobacco.
	GREEN	<p>Local Authority Declaration on Tobacco Control and Nottinghamshire and Nottingham Declaration on Tobacco Control. Action plans completed by all Health and Wellbeing Board member organisations.</p> <p>The Declaration is being rolled out in 3 phases: Phase 1 (HWB members) 93% of members have signed the Declaration and 33% have an Action Plan.</p> <p>Phase 2 (Other NHS and significant public bodies) 2 NHS Trusts have signed along with Notts Fire and Rescue Service. Other organisations have agreed to sign.</p> <p>Phase 3 (Private sector employers) 4 have signed through the Wellbeing@Work Scheme.</p>	<p>The target is for 100% of HWB partners to have signed the declaration and have Action Plans in place by year end.</p> <p>By the end of Q3, 93% of members had signed the Declaration and 40% had an Action Plan.</p>	<p>By the end of Q4, 93% of members had signed the Declaration and 63% had an Action Plan.</p> <p>All partners in phase 2 have signed the Declaration; 5 NHS Trusts have signed along with Notts Fire and Rescue Service and Children's Centres.</p> <p>Phase 3: 4 organisations have signed through the Wellbeing@Work Scheme along with a further 2; Notts Womens Aid and Notts Women's Aid Integrated Services.</p> <p>The Declaration will continue to be rolled out in 2016/17 with the monitoring of action plans for HWB members.</p>
2.4 In conjunction with relevant partners, complete and then implement the Young People's Health strategy to improve health and wellbeing outcomes for this group, linking in with	GREEN	<p>Young People's Health event held 13 8 15, good engagement of young people and partners. Draft Strategy developed and signed off by steering group</p>	<ul style="list-style-type: none"> • Presentation of Young People's Health Strategy to Health and Wellbeing Board, and Policy Committee • Steering group established to develop implementation and commissioning plan, involving young people • Funding for publication of YP 	<ul style="list-style-type: none"> • Steering group meeting to progress strategy, three year action plan in place • Teenage pregnancy oversight to be integrated as part of YPHS steering group • Plan for YP website under development • Report and recommendations

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the Health and Wellbeing Board to ensure its wide application.			Health strategy agreed by HWBB	completed, following engagement with Ashfield Secondary School Heads (supporting elected member of Ashfield District Council)
2.5 Respond to the challenges of an ageing population and the implications of the Care Act 2014 by working in partnership with other services of the County Council, CCGs, district and Borough Councils and the voluntary sector, to develop / commission Public Health services for older people, to support people with dementia and their carers, to reduce fuel poverty and loneliness and the risk of falls.	GREEN	<ul style="list-style-type: none"> • Audit of progress against new NICE guidance (published March 2015). • Ongoing monitoring of contracts to support the reduction of excess winter deaths and fuel poverty, including advice and support for the public, and training for professionals. • Partner organisations submitted bids to National Energy Action (NEA) to lever funding for a warm homes on prescription service and for support to people not on the main gas grid. • Improve access to information about dementia and local services via the development of <i>Nottinghamshire Help Yourself</i>, internet and paper-based systems • Extending the provision of Dementia Carers' Support Workers <i>Compass workers</i> to March 2016 • Developing joint health and social care plans to promote exercise and bone health and reduce falls in localities: <ul style="list-style-type: none"> ○ South Notts 	<ul style="list-style-type: none"> • Report to October Health and Wellbeing Board on excess winter deaths and fuel poverty. • Dissemination of "Keep Warm this Winter" leaflet to practices, libraries, voluntary sector partners and district and borough councils. • Implementation of successful National Energy Action bid. • Further work to ensure equitable provision of advice and support services across Nottinghamshire working with district and borough council colleagues. • Ongoing monitoring of contracts to support the reduction of excess winter deaths and fuel poverty, including advice and support for the public, and training for professionals. • Health & Wellbeing Board Dementia Stakeholder Event held 24 November • Complete Falls & Bone health plans for mid and south Notts 	<ul style="list-style-type: none"> • Launch of Early Intervention & Prevention Service, January 2016 • Dissemination of "Keep Warm this Winter" leaflet to practices, libraries, voluntary sector partners and district and borough councils. • Continued implementation of NEA bids. • Health and Housing Group scoping event held on 19 January. • Nottinghamshire Falls Pathway agreed by Health & Wellbeing Board (6 April) • County-wide dementia Plan to Health & Wellbeing Board (4 May)

Item	Status	Q1 and Q2 activity report	Q3 activity report	Q4 activity report
		<ul style="list-style-type: none"> ○ Mid-Notts ○ Bassetlaw 		
2.6 Work with newly realigned services to embed Public Health considerations into these services (Moving Forward Service, Grant aid to victims of sexual abuse, Children's Centres).	GREEN	<p>Grant aid for victims of sexual abuse agreement concluded in Q1. Moving Forward performance framework in development, July 2015.</p> <p>Children's Centres performance framework in place and being monitored by CICH.</p> <p>Quarterly monitoring in place for all realignment lines/services.</p>	<p>All previous lines of realignment reviewed for evidence of contribution to Public Health outcomes.</p> <p>Continued to develop Moving forward performance framework with ASCH commissioner and the provider Framework.</p>	<p>Co-production and Moving Forward performance outcomes for 2016/16 are aligned with PHOF. ASCHOF.</p> <p>Public Health and Framework have agreed the 2016/17 Moving Forward performance framework</p> <p>Public Health and Co-production have agreed and signed off the 2016/17 performance framework and Delivery Plan</p>
2.7 Lead a countywide Workplace Health scheme, working with external partners to improve health outcomes for employees.	GREEN	<ul style="list-style-type: none"> • 30 organisations are now engaged to include 14 of the original Bassetlaw organisations; 2 of which have recently been awarded 'Platinum' accreditation. • Approximately 360 workplace health champions have been trained in the nationally accredited RSPH level 2 Health Trainer Training. • Up to 150 have undertaken 'Motivational interviewing Training', • 20 have received Mindfulness training (linked to the wider district work around the 'Take Five' theme) • 90 have received 'Basic Counselling Skills Training' (linked to supporting the wider district mental health and well- 	<p>80 workplace health champions undertook Community Mental Health First Responder Training (September to December 2015)</p> <p>40 agencies now engaged</p> <p>11 awards presented between October and December 2015; to include the first 2 platinum awards for Bassetlaw workplaces who came over to the county model.</p> <p>Future local schools engagement planned</p> <p>District level roll-out has commenced.</p>	<p>- 40 more workplace health champions have undertaken the mental health training in March 2016</p> <p>-On-going RSPH health trainer training for champions; Train the trainer for RSPH was delivered March 16</p> <p>-Currently analysing year one lifestyle data; report to be developed to show findings.</p>

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		<p>being agenda).</p> <ul style="list-style-type: none"> • A large network has been developed to ensure sharing of information and best practice • The Bassetlaw workplaces have also supported the GGC Working Voices initiative, with 4 of the five original workplaces joining the scheme and now inputting their say into the shaping of local health services. 		

3. Embed Public Health leadership and oversight

Item	Status	Q1 and Q2 activity report	Q3 activity report	Q4 activity report
3.1 Meet the statutory obligations of Public Health, including publishing the Director's annual report to highlight areas of public health that require particular focus and attention, refreshing the JSNA, and publishing the Health and Wellbeing Strategy.	GREEN	JSNA refresh for diet, physical activity and excess weight underway.	<p>DPH Annual Report completed and approved by PH Committee, Nov 2015.</p> <p>JSNA refresh for excess weight, physical activity and diet/nutrition has been completed and approved by HWIG on 10th December.</p> <p>JSNA refresh for loneliness completed and sent out for consultation.</p>	<p>JSNA topic review has begun. The process aims to ensure the JSNA reflects current priorities.</p> <p>Work to improve engagement and involvement of the voluntary and community sector in the JSNA has begun with events held to identify key areas the sector can help support. This will be followed with task and finish groups over the coming months.</p> <p>Nottinghamshire Insight has been revised making it easier to navigate, including the JSNA pages.</p> <p>JSNA topics on loneliness and suicide prevention have been completed and submitted to</p>

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				HWIG for approval in April. There are 14 JSNA topic refreshes in progress including substance misuse.
3.2 In accordance with the agreed Memorandum of Understanding, provide Public Health advice and support to CCGs across all three of the planning localities in Nottinghamshire (Bassetlaw, Mid Notts, and South Notts), building on previous achievements to influence commissioning and promote preventive health services.	GREEN	Public Health support provided to Mid-Notts Transformation Programme, completion of HIA of the programme. Leading development of women and children's workstream. Risk to achievement of KPI (paediatrics).	<ul style="list-style-type: none"> • Further development of Mid-Notts women and children's workstream, addressing KPIs and system-wide transformation. • South Notts transformation population group work commenced October/November 2015, to develop new models of care. 	As part of changed planning footprint and input to Sustainability and Transformation Plan, models of care covering sub-population groups of CYP developed, to be agreed, national review of Maternity Services published in March 2016, will inform development of local maternity services in Nottinghamshire.
3.3 Ensure that the health response to emergencies is planned and co-ordinated, maintaining strong working relationships with the emergency planning function of the Council, and also addressing Public Health responses to emerging environmental issues, such as fracking.	GREEN	Establish links with PHE environmental science specialists regarding national work on fracking	Options paper was developed to support decision about the value and role of health impact assessment in regard to possible application(s) for fracking.	Workstream to be picked up in activities under 4.2 below.

4. Develop and make maximum use of Public Health skills within the Council

Item	Status	Q1 and Q2 activity report	Q3 activity report	Q4 activity report
4.1 Embed and widen the use of Public Health principles in the commissioning and delivery of Council services to improve Public Health outcomes.	GREEN	<p>Realignment project established for 2015/16 and quarterly monitoring schedule in place.</p> <p>Undertook review of effectiveness of realignment lines in delivering Public Health outcomes in light of budget restrictions, September 2015.</p>	<p>Realignment monitoring conducted to end Q2 with report on progress, including identification of savings, to Public Health Committee, 21 Jan 2016.</p>	<p>Continued to monitor use of realignment funds for contribution to PH outcomes.</p> <p>Realignment monitoring in 2016/17 has been planned to be in line with other Public Health-commissioned activity.</p>
4.2 Provide specialist Public Health advice and input into Health Impact Assessments on service provision and spatial planning.	GREEN	<p>Mid-Notts Better Together Programme – HIA completed (not council) HWB Board workshop scheduled for October 1st.</p> <p>Public health response provided to planning applications for large developments.</p>	<p>Nottinghamshire Health and Wellbeing Stakeholder 'Planning and health' event run by the Town & County Planning Association took place on 1st October. Event promoted in a national document to be published in the next month. Attended Nottinghamshire Planning Policy Officers and Development Management Officers Groups to discuss way forward. Have internal support from NCC Planning Department to progress work in the next quarter.</p> <p>Worked with Mansfield DC to undertake a Health Impact Assessment of the Mansfield Plan – learning from this to support work moving forwards</p>	<p>Spatial planning and health document has been written, in which all districts will be encouraged to sign up to. It is to go to the HWB in May for sign off and then for districts to endorse and sign up to.</p>
4.3 Maintain the Council's accreditation as a training location for Public Health registrars and Foundation Year doctors	GREEN	<p>PH continues to meet accreditation requirements as training location.</p> <p>4 Registrars and 2 FY doctors on placement during Q1 and Q2, plus NHS Management Trainee 8-week placement.</p>	<p>Three PH registrars on placement in phase 1 of their specialist training program and one FY2 doctor during Q3.</p>	<p>Three PH registrars and 1 FY2 on placement during Q4.</p>

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4.4 Implement the NCC Public Health staff workforce development plan, as part of a commitment to staff development which also includes continuing professional development, personal appraisal, and seeking to spread Public Health skills across the wider Council.	GREEN	<p>Workforce development plan signed off by SLT in May 2015. Implementation actions during Q1 and Q2:</p> <ul style="list-style-type: none"> • CPD programme planned for 2015/16 • Health and Social Care Journal Club programme planned for 2015/16 • Information provided to staff on mandatory training requirements • Monitoring of mandatory training compliance • Exploration of professional registration revalidation requirements 	<p>Plan adjusted to take account of feedback from staff survey undertaken in May 2015.</p> <p>Institution of routine monitoring and evaluation for training attendance, to inform future training attendance.</p>	<p>Implementation actions during Q4:</p> <ul style="list-style-type: none"> • CPD and Journal Club events held. • Refresher information governance training requirement highlighted. Compliance is being monitored. • Revalidation of registrations – staff attended information events run by PHE. <p>Information was provided to staff on a new opportunity in the East Midlands for qualifying staff to join the Register for Public Health practitioners.</p>
4.5 Review Public Health structures and responsibilities and agree a new structure in line with Redefining Your Council	AMBER	<p>Department event held 16 July 2015 to give initial information to staff. Senior structure agreed as part of RYC interim Council structure by Policy Committee in July 2015. Transfer of Public Health to ASCH&PP, September 2015</p>	<p>Job descriptions for all posts in new structure were drawn up. Job evaluations were undertaken.</p>	<p>Restructure proposals were published 18 January 2016. Consultation closed mid-February.</p> <p>As a result of the many consultation responses, the implementation of the restructure has been delayed to 2016/17, to allow additional time for all the consultation responses to be considered.</p>