

Finance and Major Contracts Management Committee

Monday, 17 July 2017 at 14:00

County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|---|--|---------|
| 1 | Minutes of the last meeting 19 June 2017 | 3 - 4 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below) (a) Disclosable Pecuniary Interests (b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Financial Monitoring Report Period 2 2017-18 | 5 - 16 |
| 5 | Contract Management - Presentation | |
| 6 | Contracts in Excess of £10m or Otherwise of Major Significance | 17 - 24 |
| 7 | Work Programme | 25 - 32 |

None

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.

- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Democratic Services (Tel. 0115 977 3141) prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting FINANCE AND MAJOR CONTRACTS MANAGEMENT COMMITTEE

Date 19 June 2017 (commencing at 2pm)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Richard Jackson (Chair)
Roger Jackson (Vice Chair)
John Ogle (Vice Chair)

John Clarke
Keith Girling
John Longdon
Diana Meale

Mike Pringle
Francis Purdue-Horan
Helen-Ann Smith
Andy Wetton

OFFICERS IN ATTENDANCE

Pete Barker Democratic Services Officer
Jayne Francis-Ward Corporate Director - Resources
Nigel Stevenson Service Director - Finance, Procurement and Improvement

CHAIR AND VICE CHAIRS

RESOLVED 2017/001

That the appointment by the County Council on 25 May 2017 of Councillor Richard Jackson as Chairman and Councillors Roger Jackson and John Ogle as Vice Chairmen, be noted.

TERMS OF REFERENCE AND MEMBERSHIP

RESOLVED 2017/002

That the committee's membership and terms of reference be noted.

MINUTES OF THE LAST MEETING

The minutes of the last meeting of the Finance & Property Committee held on 20 March 2017, having been circulated to all Members, were taken as read and were confirmed, and were signed by the Chair.

APOLOGIES FOR ABSENCE

Councillor Longdon replaced Councillor Kerry, Councillor Purdue-Horan replaced Councillor Quigley and Councillor Smith replaced Councillor Hollis, all for this meeting only.

DECLARATIONS OF INTERESTS

No declarations of interest were made.

DRAFT MANAGEMENT ACCOUNTS 2016/17

RESOLVED: 2017/003

- 1) To note the provisional 2016/17 year end revenue position.
- 2) To recommend the level of County Fund Balances for approval by County Council as set out in Appendix B.
- 3) To note the movements in reserves as detailed in Appendix B.
- 4) To note the final position on contingency requests as detailed in Appendix C.
- 5) To approve the capital variations outlined in Appendix D.
- 6) To note the capital programme and its financing.

FINANCIAL MONITORING REPORT: PERIOD 1 2017/18

RESOLVED: 2017/004

To note the individual Committee revenue budgets for 2017/18.

- 1) To approve the contingency requests received to date.
- 2) To approve the additional use of the 2016/17 underspend.
- 3) To note the Council's Balance Sheet transactions.
- 4) To note the performance of the Procurement Team.
- 6) To note the performance of the Accounts Payable and Accounts Receivable teams.

MANAGEMENT OF MAJOR CONTRACTS – PRESENTATION

Jayne Francis-Ward outlined the options for Committee going forward.

RESOLVED: 2017/005

That the contents of the presentation be noted.

WORK PROGRAMME

A more detailed Work Programme will be brought to the July meeting of the Committee.

RESOLVED: 2017/006

That the Committee's work programme be noted.

The meeting closed at 2.30pm



17 July 2017

Agenda Item: 4

**REPORT OF THE SERVICE DIRECTOR – FINANCE, PROCUREMENT AND
IMPROVEMENT**

FINANCIAL MONITORING REPORT: PERIOD 2 2017/2018

Purpose of the Report

1. To provide a summary of the Committee revenue budgets for 2017/18.
2. To request approval for an additional contingency request.
3. To provide a summary of Capital Programme expenditure to date and year-end forecasts
4. To inform Members of the Council's Balance Sheet transactions.

Information and Advice

Background

5. The Council approved the 2017/18 budget at its meeting on 23 February 2017. As with previous financial years, progress updates will be closely monitored and reported to management and Committee each month.
6. This report is based on upon the revised Committee structure that was approved at Full Council on 25 May 2017.

Summary Revenue Position

7. The table below summarises the revenue budgets for each Committee for the forthcoming financial year. A £2.7m net underspend is currently predicted. In light of the Council's continuing financial challenges, the key message to effectively manage budgets and wherever possible deliver in-year savings is being reinforced.

Table 1 – Summary Revenue Position

| Forecast Variance as at Period 1 £'000 | Committee | Annual Budget £'000 | Actual to Period 11 £'000 | Year-End Forecast £'000 | Latest Forecast Variance £'000 |
|---|--|------------------------|------------------------------|----------------------------|-----------------------------------|
| | - Children & Young People | 132,258 | 9,236 | 132,052 | (206) |
| | - Adult Social Care & Public Health | 222,207 | 13,838 | 220,156 | (2,051) |
| | - Community & Place | 112,024 | 12,218 | 112,068 | 44 |
| | - Policy | 34,907 | 7,284 | 34,465 | (442) |
| | - Finance & Major Contracts Management | 2,962 | 1,866 | 2,807 | (155) |
| | - Governance & Ethics | 7,135 | 988 | 7,025 | (110) |
| | - Personnel | 16,671 | 2,143 | 16,644 | (27) |
| | - Net Committee (under)/overspend | 528,164 | 47,573 | 525,217 | (2,947) |
| | - Central items | (16,108) | 1,288 | (16,157) | (49) |
| | - Schools Expenditure | (56) | - | (56) | - |
| | - Contribution to/(from) Traders | - | (8) | - | - |
| | - Forecast prior to use of reserves | 512,000 | 48,853 | 509,004 | (2,996) |
| | - Transfer to / (from) Corporate Reserves | (22,914) | - | (22,914) | - |
| | - Transfer to / (from) Departmental Reserves | (8,304) | - | (8,003) | 301 |
| | - Transfer to / (from) General Fund | (5,500) | - | (5,500) | - |
| | - Net County Council Budget Requirement | 475,282 | 48,853 | 472,587 | (2,695) |

Committee and Central Items

The main variations that have been identified are explained in the following section.

Adult Social Care & Health (forecast £2.1m underspend)

8. The underlying forecast is an underspend of £2.1m (before any adjustments for new savings proposals or budget reductions).
9. Throughout the County, the significant variances across the service types relating to community care packages are as follows:
 - Residential and Nursing Care is forecasting a £0.5m underspend primarily in Older Adults.
 - Supported accommodation is forecasting a £0.9m overspend across Younger and Older Adults
 - Homecare is reporting an overspend of £1.8m primarily in Older Adults.
 - External Day services are forecasting an underspend of £0.5m across Younger and Older Adults
 - Direct Payments are reporting a combined overspend of £0.8m across Older and Younger Adults.
 - Staffing budgets are now forecasting an overspend of £1.5m across Older and Younger adults. This will be rectified with budget virements for the temporary money.
 - Continuing Health Care income is forecasting £4.6m more than budget due to the improved processes.

- Predicted Needs and Transitions are now forecasting a £0.8m underspend.
10. In addition there are further forecast underspends within the market development team (£0.2m), a potential overachievement of client contribution income (£0.3m) and Public Health forecasting an underspend (£0.2m).
11. £1.0m of savings associated with the reviews of packages have not yet been factored into this forecast as the reviews have not been completed. In addition, a detailed review of budgets is being undertaken with an anticipation that the budget will be adjusted to reflect underlying budget underspends and areas of pressure

Requests for contingency

12. The Council's budget includes a contingency budget of £5.1m to cover redundancy costs, slippage of savings, the November increase of the Living Wage Foundation rates paid to Authority employees, Business Rates Revaluations, the Apprenticeship Levy and unforeseen events.
13. As reported to Policy Committee in June 2017, a request for contingency has been submitted to provide up to £0.16m of funding in 2017/18 to meet the cost of establishing and resourcing an Information Governance Improvement Plan and Programme to deliver improvements in this key area

Progress with savings and risks to the forecast

14. Council on 23 February 2017 approved savings proposals of £1.6m for delivery over the four year period 2017-21. These proposals are in addition to those approved previously by County Council. Officers will continue to monitor the deliverability of individual schemes and targets as part of the budget monitoring process and reflect achievability in the forecast outturn.
15. Issues associated with the achievement of savings relating to Adult Social Care Transport are being reviewed. The outcome of the reviews will be reported to the Corporate Leadership Team and subsequently to Finance and Major Contracts Management Committee.

Balance Sheet

General Fund Balance

16. Members were asked to approve the 2016/17 closing General Fund Balance of £27.7m at Council on 13 July 2017. The 2017/18 budget approves utilisation of £4.5m of balances which will result in a closing balance of £23.2m at the end of the current financial year. This is 4.9% of the budget requirement.
17. Following approval at Finance and Major Contracts Management in June 2017, a further £1.0m of General Fund balance is now earmarked for use to repair potholes across the County.

Capital Programme

18. Table 2 summarises changes in the gross Capital Programme for 2017/18 since approval of the original programme in the Budget Report (Council 23/02/17):

Table 2 – Revised Capital Programme for 2017/18

| | 2017/18 | |
|--|---------|----------------|
| | £'000 | £'000 |
| Approved per Council (Budget Report 2017/18) | | 102,520 |
| Variations funded from County Council Allocations : Net slippage from 2016/17 and financing adjustments | 23,426 | |
| | | 23,426 |
| Variations funded from other sources : Net variation from 2016/17 and financing adjustments | (2,956) | |
| | | (2,956) |
| Revised Gross Capital Programme | | 122,990 |

19. Table 3 shows actual capital expenditure to date against the forecast outturn at Period 2.

Table 3 – Capital Expenditure and Forecasts as at Period 2

| Committee | Revised Capital Programme £'000 | Actual Expenditure to Period 2 £'000 | Forecast Outturn £'000 | Expected Variance £'000 |
|-----------------------------|------------------------------------|---|---------------------------|----------------------------|
| Children & Young People | 42,419 | 2,310 | 39,056 | (3,363) |
| Adult Social Care & Health | 7,212 | 52 | 7,180 | (32) |
| Community & Place | 48,338 | 250 | 48,227 | (111) |
| Policy | 23,506 | 1,021 | 23,302 | (204) |
| Finance and Major Contracts | 220 | (193) | 220 | - |
| Personnel | 295 | - | 295 | - |
| Contingency | 1,000 | - | 1,000 | - |
| Total | 122,990 | 3,440 | 119,280 | (3,710) |

Children and Young People

20. In the Children and Young People's capital programme, an underspend of £3.4m has been identified. This is mainly due to a £2.9m forecast underspend against the Schools Capital Refurbishment Programme. Following scrutiny and challenge of final accounts by the commissioning and delivery property teams, the cost of completed projects are coming in lower than previously forecast. It is also anticipated that an element of the 2017/18 programme will slip into the next financial year as a result of the late notification of grant. A further £0.4m underspend is forecast against the Beardall Street Phase 2 project.

Financing the Approved Capital Programme

21. Table 4 summarises the financing of the overall approved Capital Programme for 2017/18.

Table 4 – Financing of the Approved Capital Programme for 2017/18

| Committee | Capital Allocations £'000 | Grants & Contributions £'000 | Revenue £'000 | Reserves £'000 | Gross Programme £'000 |
|----------------------------|------------------------------|---------------------------------|------------------|-------------------|--------------------------|
| Children & Young People | 31,477 | 10,803 | - | 139 | 42,419 |
| Adult Social Care & Health | 6,165 | 984 | - | 63 | 7,212 |
| Community & Place | 18,920 | 28,383 | 600 | 435 | 48,338 |
| Policy | 22,420 | 817 | - | 269 | 23,506 |
| Finance & Major Contracts | - | - | - | 220 | 220 |
| Personnel | 295 | - | - | - | 295 |
| Contingency | 1,000 | - | - | - | 1,000 |
| Total | 80,277 | 40,987 | 600 | 1,126 | 122,990 |

22. It is anticipated that borrowing in 2017/18 will increase by £19.9m from the forecast in the Budget Report 2017/18 (Council 23/02/2017). This increase is primarily a consequence of:

- £23.4m of net slippage from 2016/17 to 2017/18 and financing adjustments funded by capital allocations.
- Net slippage in 2016/17 of £3.5m of capital expenditure funded by capital allocation identified as part of the departmental capital monitoring exercise.

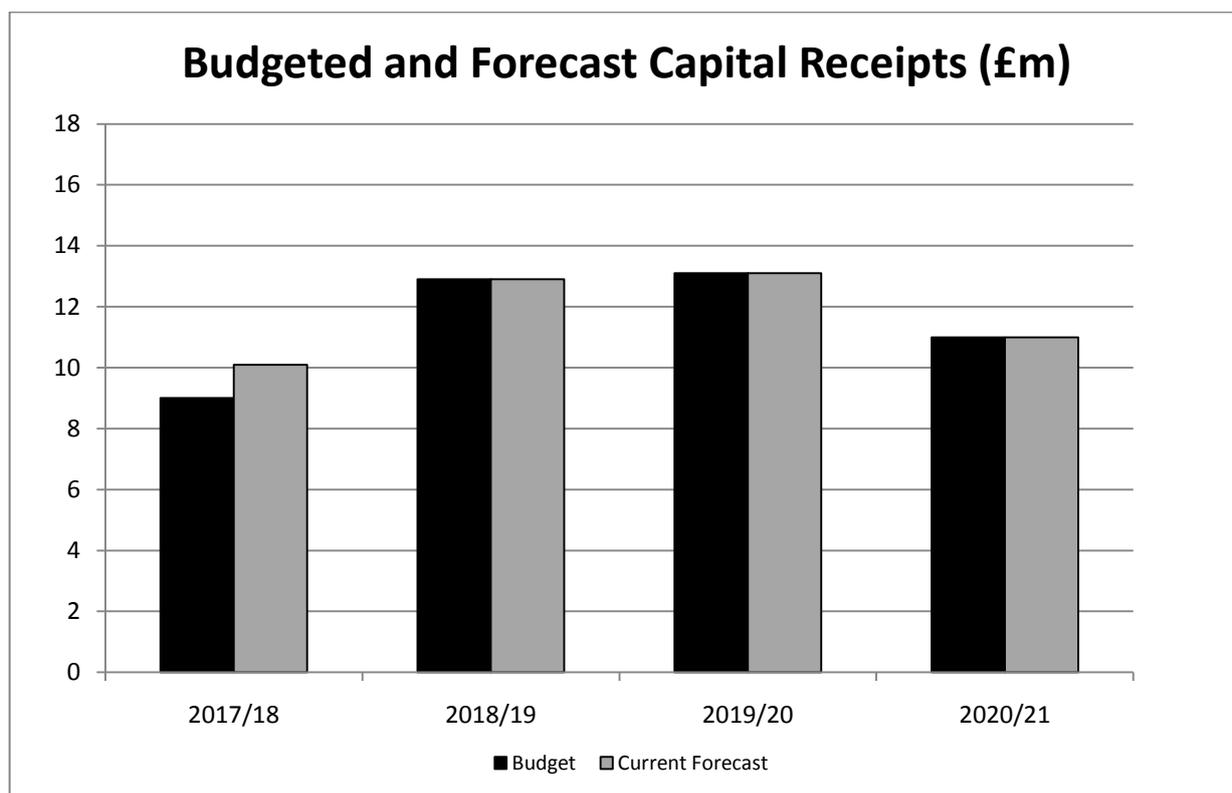
Prudential Indicator Monitoring

23. Performance against the Council's Prudential Indicators is regularly monitored to ensure that external debt remains within both the operational boundary and the authorised limit.

Capital Receipts Monitoring

24. Anticipated capital receipts are regularly reviewed. Forecasts are currently based on estimated sales values of identified properties and prudently assume a slippage factor based upon a review of risk associated with each property.

25. The chart below shows the budgeted and forecast capital receipts for the four years to 2020/21.



26. The dark bars in the chart show the budgeted capital receipts included in the Budget Report 2017/18 (Council 23/02/2017). These capital receipts budgets prudently incorporated slippage, giving a degree of “protection” from the risk of non-delivery.

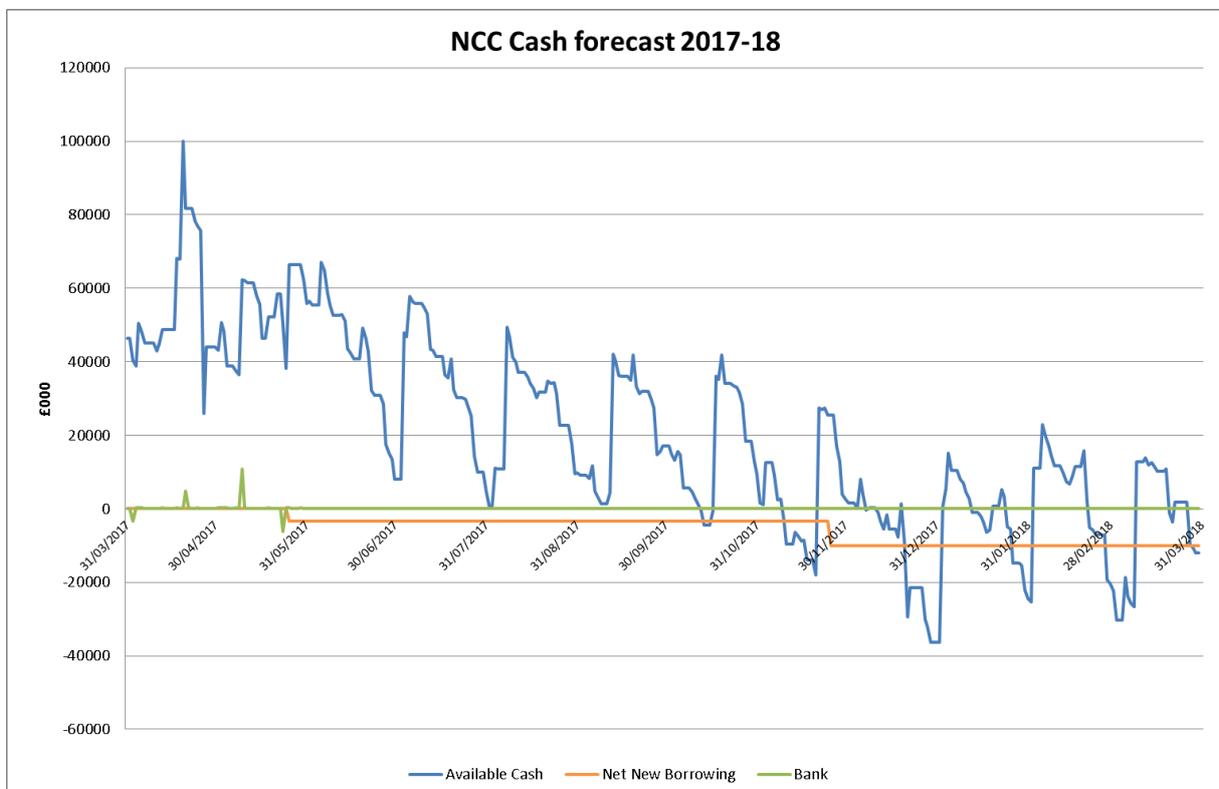
27. The capital receipt forecast for 2017/18 is £10.1m. To date in 2017/18, capital receipts totalling £0.2m have been received.

28. The number and size of large anticipated receipts increase the risk that income from property sales will be below the revised forecasts over the next three years. Although the forecasts incorporate an element of slippage, a delay in receiving just two or three large receipts could result in sales being lower than the forecast.

29. Current Council policy (Budget Report 2017/18) is to use the first £2.3m of capital receipts to fund in-year transformation costs. Any capital receipts in excess of this will set against the principal of previous years’ borrowing. This reduces the amount of Minimum Revenue Provision (MRP) to be set aside each year. It is important to regularly monitor capital receipt forecasts and their effect on the overall revenue impact of the Capital Programme.

Treasury Management

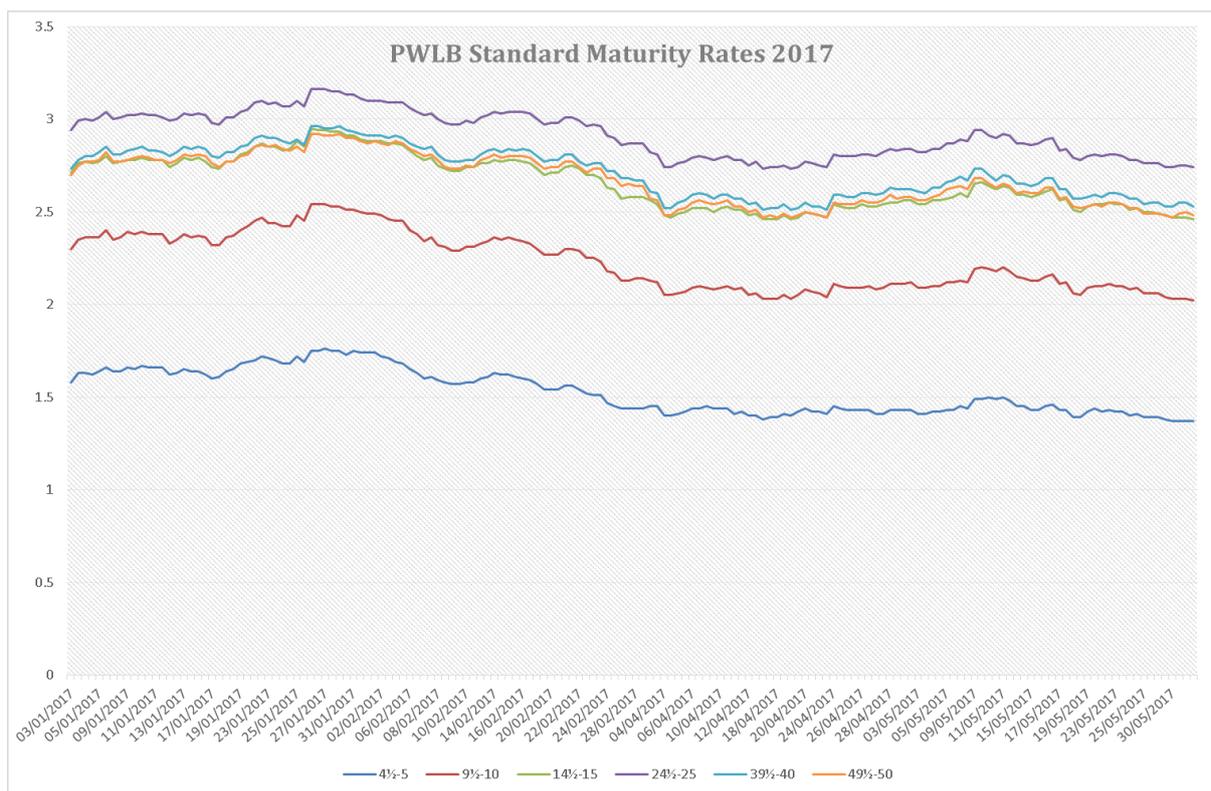
30. Daily cash management aims for a closing nil balance across the Council's pooled bank accounts with any surplus cash invested in accordance with the approved Treasury Management Policy. Cash flow is monitored by the Senior Accountant (Pensions & Treasury Management) with the overall position reviewed quarterly by the Treasury Management Group.
31. The Cash forecast chart below shows the actual cash flow position for the financial year 2017/18. Cash inflows are typically higher at the start of the year due to the front loading receipt of Central Government grants, and the payment profile of precepts. Cash outflows, in particular capital expenditure, tend to increase later in the year, and the chart shows a clear need for the Council to borrow during the course of the year.



32. The chart above gives the following information:

| | |
|--------------------------|--|
| Available cash | Surplus cash (invested in call accounts or money market funds) or a shortfall of cash indicating a need to borrow. |
| Net new borrowing | New loans taken during the year net of principal repayments on existing borrowing. |
| Bank | That element of surplus cash held in the Council's Barclays Bank account. |

33. The Treasury Management Strategy for 2017/18 identified a need to borrow approximately £30m over the course of the year to (a) fund the capital programme, (b) replenish internal balances and to (c) replace maturing debt. It is likely that the first tranche of this will be taken prior to the end of July (at which point the forecast shown in the chart above gets close to zero). PWLB interest rates continue to be monitored closely to allow dips in rates to feed into decisions on new borrowing. The Council remains able to take advantage of the PWLB “certainty rate” which is 0.2% below the standard rates. The chart below shows the movement in standard PWLB maturity rates over the course of 2017 so far.



34. Borrowing decisions will take account of a number of factors including:

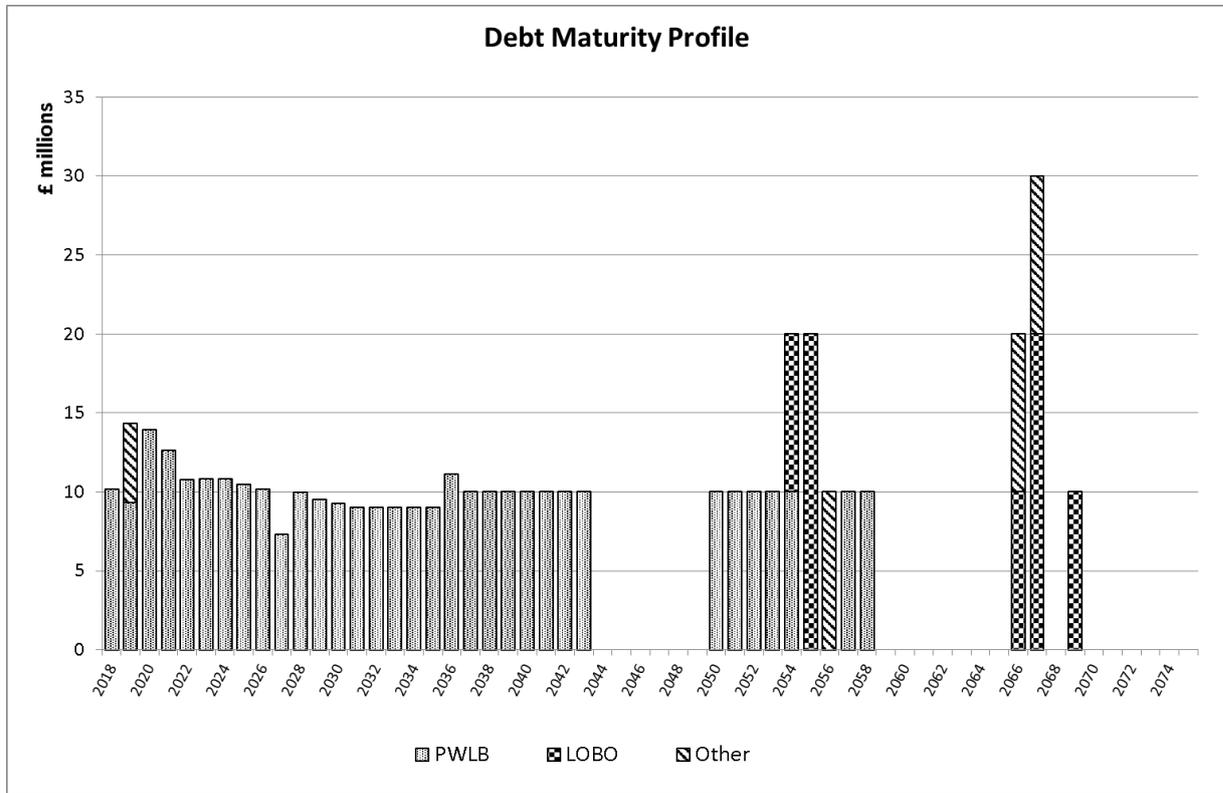
- expected movements in interest rates
- current maturity profile
- the impact on revenue budgets and the medium term financial strategy
- the treasury management prudential indicators.

35. The maturity profile of the Council’s debt portfolio is shown in the chart below. The PWLB loans are reasonably well distributed and have a maximum duration of 41 years. When deciding on the lengths of future loans the Council will factor in any gaps in its maturity profile, with a view to minimising interest rate risk, but will consider this alongside other financial factors.

36. Longer-term borrowing (maturities up to 52 years) was obtained from the market some years ago in the form of ‘Lender’s Options, Borrower’s Options’ loans (LOBOs). These loans are treated as fixed rate loans (on the basis that, if the lender ever opts to increase the rate, the Council will repay the loan) and were all taken at rates lower than the prevailing PWLB rate at

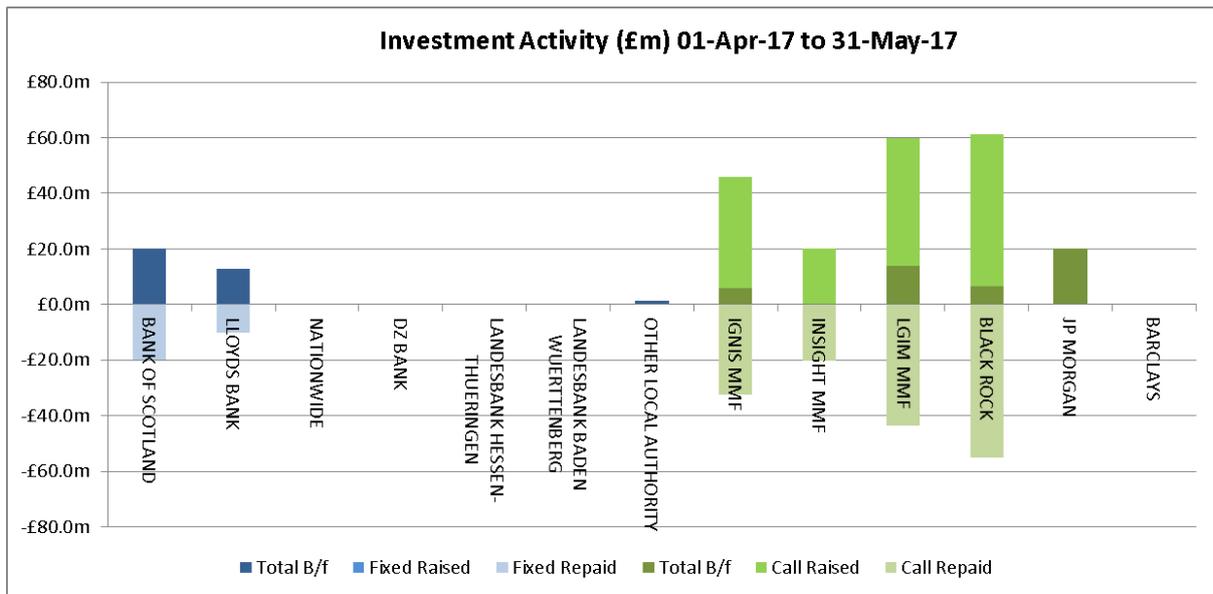
the time. However, LOBOs could actually mature at various points before then, exposing the Council to some refinancing risk.

37. The 'other' loans denote borrowing from the money markets where the main objective was to minimise interest costs, and also includes loans from Barclays Bank that were converted from LOBOs to fixed-term loans.



38. The investment activity for 2017/18 to the end of May 2017 is summarised in the chart and table below. Outstanding investment balances totalled £81m at the start of the year and approximately £61m at the end of the period. This reduction includes the effect of making a £39m contribution to the Nottinghamshire Pension Fund in order to reduce the deficit.

| | Total B/F £ 000's | Raised £ 000's | Repaid £ 000's | Outstanding £ 000's |
|-----------------------|----------------------|-------------------|-------------------|------------------------|
| Bank of Scotland | 20,000 | - | (20,000) | - |
| Lloyds Bank | 13,000 | - | (10,000) | 3,000 |
| Other Local Authority | 1,500 | - | - | 1,500 |
| IGNIS MMF | 6,000 | 40,000 | (32,550) | 13,450 |
| Insight MMF | - | 20,200 | (20,200) | - |
| LGIM MMF | 13,950 | 45,800 | (43,500) | 16,250 |
| Black Rock | 6,500 | 54,900 | (55,000) | 6,400 |
| JP Morgan | 20,000 | - | - | 20,000 |
| Total | 80,950 | 160,900 | (181,250) | 60,600 |



39. As part of the Council's risk management processes all counterparty ratings are regularly monitored and lending restrictions changed accordingly.

Statutory and Policy Implications

40. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATIONS

- 1) To note the revenue budget expenditure to date and year end forecasts.
- 2) To approve the contingency request.
- 3) To note the Capital Programme expenditure to date and year end forecasts.
- 4) To note the Council's Balance Sheet transactions.

Nigel Stevenson Service Director – Finance, Procurement and Improvement

For any enquiries about this report please contact:
 Keith Palframan, Group Manager, Financial Strategy and Compliance
 Tamsin Rabbitts - Senior Accountant, Pensions and Treasury Management

Constitutional Comments (KK 05/06/2017)

41. The proposals in this report are within the remit of the Finance and Major Contracts Management Committee.

Financial Comments (GB 22/06/2017)

42. The financial implications are stated within the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

17 July 2017

Agenda Item: 6

REPORT OF SERVICE DIRECTOR – FINANCE, PROCUREMENT & IMPROVEMENT

CONTRACTS IN EXCESS OF £10 MILLION OR OTHERWISE OF MAJOR SIGNIFICANCE

Purpose of the Report

1. To provide Members with information relating to contracts that the authority has in place that are in excess of £10 million or otherwise of major significance.
2. To provide members with information for consideration when determining the work plan of the committee.

Information and Advice

3. The Council procures goods, works and services from a variety of providers, the value of contracts procured vary, and this report focuses on those contracts that have a life time value of over £10m, or that are considered to be of major significance.
4. Major significance has been categorised as those contracts that deliver key strategic products or services with a reliance on their long term availability. Including those with strategic partnership arrangements.
5. Each contract has a contract type as defined below;

Framework Agreements:

A framework agreement is an 'umbrella agreement' that sets out the terms (particularly relating to price, quality and quantity) under which individual contracts (call-offs) can be made throughout the period of the agreement.

National Framework Agreement

Is an arrangement that has been put into place by a professional buying organisation acting on a National basis managing the procurement of common goods and services, utilising these contracts allows public sector organisations with similar needs to achieve value by buying as a single customer.

NCC framework Agreement

NCC agreement that has been specifically procured for the needs of the authority to call off requirements as they arise during the agreement term.

Standalone contract

Unlike a framework agreement a standalone contract has specific goods or service deliverables defined for the period of the agreement.

Dynamic Purchasing Systems (DPS)

Is similar to a framework agreement however unlike a framework agreement, suppliers can apply to join the DPS at any point during its cycle, making this a flexible approach to contracting in buoyant markets.

Joint venture

Is an organisation created by two or more parties, generally characterised by shared ownership, shared returns and risks.

Community Benefit Society

An organisation that conduct business for the benefit of their community.

Public Finance Initiative

Is a method of providing funds for major capital investments where private firms are contracted to complete and manage public projects.

6. The contracts are listed are shown by department.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) Members to consider the list of contracts in determining the work plan of the committee.
- 2) Members to consider the criteria for contracts of major significance.

Nigel Stevenson

Service Director – Finance, Procurement & Improvement

For any enquiries about this report please contact:

Clare Winter - Group Manager, Procurement

Constitutional Comments (KK 06/07/2017)

8. The proposals in this report are within the remit of the Finance & Major Contracts Management Committee

Financial Comments (SES 05/07/17)

9. There are no specific financial implications arising directly from this report.

Background Papers and Published Documents

10. Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

| Title | Supplier | Department | Description | End date | Contract period (years) | Contract Value | Annual Value | Contract Manager | Joint Contract | Comments | Contract Type |
|--|----------------------------------|------------|---|------------|-------------------------|----------------|----------------|---|---|---|------------------------------|
| Managed Service Provision for Agency Staff | Reeds | Resources | A call off arrangement that covers the majority of agency staff in the authority | 31.08.2017 | 3 | £60,000,000 | £20,000,000.00 | Gill Elder | No | Extension taken, new contract end date 31.08.2018. Next steps meeting 21.09.2017, re procure 2018. | National Framework Agreement |
| Software Reseller | Specialist Computer Centre | Resources | A framework agreement that enables us to call off software licensing and software as a service (SAAS) | 31.08.2020 | 4 | £10,000,000 | £2,500,000.00 | Various in ICT depending on software being called off | Available to other authorities in the East Midlands | | NCC framework Agreement |
| Managed WAN service | Virgin Media Business | Resources | The provision and management of our wide area network which includes internet. | 27.11.2020 | 6 | £25,000,000 | £4,166,666.67 | Yacine Zerdazi | Available to other authorities in the east midlands, all EM police have bought through it and Nott's HC trust have bought some links through it. 1.75% contract management fee. | Extension only available for transition if moving supplier | National Framework Agreement |
| Supply of Grocery and Frozen foods | Brakes | Place | Supply and delivery of Frozen and Grocery food stuffs | 30.09.2019 | 2 | £28,000,000 | £14,000,000.00 | John Hughes/Donna Baines | Yes with Nottingham City Council, but they have signed a separate contract | | National Framework Agreement |
| Utilities - Gas | Corona | Place | Gas supply | Ongoing | 8 | £20,000,000 | £2,500,000.00 | Mick Allen | No | Doing a review shortly and market test to gain savings | National Framework Agreement |
| Utilities - Electric - Street lighting | EDF | Place | Electric, street lights | Ongoing | 8 | £36,000,000 | £4,500,000.00 | Mick Allen | No | Doing a review shortly and market test to gain savings | National Framework Agreement |
| Utilities - Electric - Buildings NON half hourly | British Gas | Place | No Half Hourly | Ongoing | 8 | £32,000,000 | £4,000,000.00 | Mick Allen | No | Doing a review shortly and market test to gain savings | National Framework Agreement |
| Utilities - Electric - Buildings half hourly | EDF | Place | Half Hourly | Ongoing | 8 | £40,000,000 | £5,000,000.00 | Mick Allen | No | Doing a review shortly and market test to gain savings | National Framework Agreement |
| Utilities - Wood fuels | High Park Industries | Place | Wood pellets, Biomass | 04.07.2017 | 2 | £2,400,000 | £1,200,000.00 | Mick Allen | No | 12 month extension agreed to 2018. | Standalone contract |
| Utilities - Liquid Fuels | Certas | Place | Supply of Bulk Liquid Fuels | 30.09.2018 | 2 | £600,000 | £300,000.00 | Various Depts. | No | | National Framework Agreement |
| Transport and Travel - Fixed Term, incl SEN | Various, approx. 112 | Place | Fixed route Transport | 31.09.2017 | 3 | £7,585,000 | £2,528,333.33 | TTS | No, but new contract will have buy in from other Public Bodies | Fixed route transport over 6 weeks duration, taxis, buses etc new one will be DPS | Standalone contract |
| Transport and Travel - AD-HOC | Various, approx. 100 | Place | AD-HOC taxi | 31/12/2017 | 3 | £2,100,000 | £700,000.00 | TTS | No, but new contract will have buy in from other Public Bodies | Short term transport provision, School meal distribution, want to finish Fixed route before starting this. DPS going forward | NCC framework Agreement |
| ARC | SCAPE, ex NCC Property | Place | Buildings repair and Maintenance, new Builds etc. | 31.5.2026 | 10 | £440,000,000 | £44,000,000.00 | Andrew Stevens/Mick Allen | No | Total Building control | Joint Venture |
| VIA | Cornwall County Council/NCC | Place | Fleet and Highways | 31.03.2026 | 10 | £470,000,000 | £47,000,000.00 | Gary Wood | No | highways and Fleet control | Joint Venture |
| PFI - East Leake | East Leake Schools Ltd | Place | PFI | 31.12.2027 | 25 | £76,750,000 | £3,070,000.00 | Mick Allen | No | PFI | PFI |
| PFI - Bassetlaw | Transform Schools Ltd Bassetlaw | Place | PFI | 31.12.2027 | 25 | £77,000,000 | £3,080,000.00 | Mick Allen | No | PFI | PFI |
| PFI - Waste | Veolia | Place | PFI | 31.12.2032 | 32 | £832,000,000 | £26,000,000.00 | Mick Allen | No | PFI | PFI |
| Provision of Children Centre Services | Nottinghamshire Healthcare Trust | CFCS | Delivery of children centre services across Nottinghamshire Children Centres | 01.05.2018 | 3 | £59,000,000 | £19,666,666.67 | Irene Kakoulis | No | The contract has been extended until 2020 with reduced budget for June 2018 to March 2020 - budget reduction being negotiated | Standalone contract |
| National Water Sports Centre | Serco | CFCS | Delivery of services and activities at the Water Sports Centre | 31.03.2034 | 21 | £6,750,000 | £321,428.57 | Mark Croxton | No | Under 10 million, but of strategic importance | Standalone contract |

| Title | Supplier | Department | Description | End date | Contract period (years) | Contract Value | Annual Value | Contract Manager | Joint Contract | Comments | Contract Type |
|---|---|------------|---|------------|-------------------------|----------------|----------------|------------------|---|--|---------------------------|
| Supply of Care and Accommodation | Prospects Group and The Priory Group | CFCS | Delivery of children's homes across Nottinghamshire | 31.03.2022 | 7 | £98,000,000 | £14,000,000.00 | Ty Yousef | Joint procurement with City but individual contracts | | Standalone contract |
| Supporting Young People 16-21 to live independently | Framework Housing and Nottinghamshire Housing Association | CFCS | Semi Independent Living support Framework agreements across Nottinghamshire | 31.07.2020 | 3 | £20,000,000 | £8,000,000.00 | Beth Downing | No | | NCC framework Agreement |
| Inspire Culture, Learning & Libraries | Inspire | CFCS | Provision of library, learning and cultural services | 31.04.2021 | 5 | £100,000,000 | £20,000,000.00 | Mark Croxton | No | In addition Inspire receive grant funding from the Education Funding Agency and Skills Funding Agency of approx. £3m per annum | Community Benefit Society |
| Rufford Country Park | Parkwood | CFCS | Delivery of Commercial Operations across the Park | 02.01.2027 | 10 | £30,000,000 | £3,000,000.00 | Mark Croxton | No | | Standalone contract |
| Sherwood Visitor Centre and County Park | RSPB | CFCS | Provision of visitor centre and activities | 31.03.2035 | 20 | £4,300,000 | £215,000.00 | Mark Croxton | | Under 10 million, but of strategic importance | Standalone contract |
| Provision of information, advice, guidance and support for young people | Futures | CFCS | Information, advice, guidance and support for young people | 31.03.2018 | 5 | £9,500,000 | £1,900,000.00 | Denis McCarthy | Yes with Nottingham City Council, | Council owned company. Contract will be reviewed in the Autumn 2017 | Standalone contract |
| Access to Advocacy and Statutory Advocacy | POhWER | ASCH | <ul style="list-style-type: none"> Independent Mental Capacity Advocates (IMCA) Independent Mental Health Advocates (IMHA) Paid Representatives NHS Complaints Advocacy (ICA) Care Act Advocacy | 30.09.2019 | 3 | £12,500,000 | £4,166,666.67 | Cherry Dunk | Yes CCG's and Nottingham City Council | CCG's Contribution may reduce after year 1 of the Contract. | Standalone contract |
| Care, Support & Enablement Services for Younger Adults | Community Integrated Care, Fitzroy, Nottingham Community Housing, United Response | ASCH | This is for CQC registered Providers to deliver care and support within a geographically based area, to Younger Adults with Disabilities and/or Complex Needs and who have chosen a 'managed budget', | 31.08.2017 | 3 | £30,000,000 | £10,000,000.00 | Cherry Dunk | No | 1st extension applied is for 6 months only to February 2018. | NCC framework Agreement |
| Dynamic Provider List Housing for People with Care and Support Needs | Multiple | ASCH | This Dynamic Purchasing System will enable commissioners to procure a sufficient supply of suitable accommodation with housing management services for people in need of care and support. | 08.02.2023 | 7 | £150,000,000 | £21,428,571.43 | Cherry Dunk | Yes Rutland County, Nottingham City, Derby City, Lincolnshire County, Derbyshire County | Call Off Mini Competitions put Contracts in place. | DPS |
| Dynamic Provider List - Residential Care for Younger Adults | Multiple | ASCH | This Dynamic Purchasing System will enable the Authority to procure appropriate residential care services offering accommodation, care and support, which promote independence and help people move into supported accommodation. | 31.08.2026 | 10 | £100,000,000 | £10,000,000.00 | Cherry Dunk | No | Call Off Mini Competitions put Contracts in place. | DPS |
| Home Based Care and Support Services | Agincare, Comfort Call, Direct Health, Mears | ASCH | Delivery of Care and Support needs in users own homes | 30.06.2018 | 3 | £75,000,000.00 | £0.00 | Cherry Dunk | Yes CCG's | 1st extension 12 months period. | Standalone contract |
| Integrated Community Equipment Services (ICELS) | British Red Cross | ASCH | The aim of the service is to enable Service Users and/or their carers to access a range of equipment and minor adaptations according to assessed need. A fundamental principle of the service is to promote and enable Service Users to continue living independently and in their own homes. | 31.03.2021 | 5 | £48,300,000 | £9,660,000.00 | Sarah Docksey | Yes CCG's, and Nottingham City Council | | Standalone contract |

| Title | Supplier | Department | Description | End date | Contract period (years) | Contract Value | Annual Value | Contract Manager | Joint Contract | Comments | Contract Type |
|---|---|---------------|--|------------|-------------------------|----------------|---------------------------|------------------|---------------------------------------|--|---------------------|
| Partnership Homes for Adults with Learning Disabilities | Royal Mencap Society | ASCH | To deliver Care and Support Services to Younger Adults in Registered Care Homes | 30.06.2017 | 4 | £21,212,040 | £5,303,010.00 | Cherry Dunk | No | Contract ceases on the 1st July 2017. A new Care, Support and Enablement Framework Agreement is in place and commissioners are currently contacting services users to inform them that they have a choice in provider. | NCC Framework |
| Home Based Care Dynamic Provider List | Multiple successful applicants | ASCH | Establish a Dynamic Provider List, using a Dynamic Purchasing System (DPS), of organisations able to provide home based care and support services in Nottinghamshire County and Nottingham City. This Dynamic Purchasing System will enable the Commissioners to procure appropriate Home Based Care and Support Services | 01.01.2027 | 10 | Not Disclosed | £0.00 | Cherry Dunk | Yes CCG's and Nottingham City Council | Contracts only awarded after a Mini Competition. Value of DPS lifetime expected to be in the region £999m | DPS |
| Older Adults Residential Care Home | Multiple | ASCH | Provision of Older Adult Care Homes for Service Users to select where they wish to stay | Ongoing | Ongoing | £0 | £ 44,681,921.00 Per Annum | Cherry Dunk | No | Payments set of a Banded Rate. Service user selection | Standalone contract |
| Day Services | Multiple | ASCH | Provision of Day Care Services | 31.03.2018 | 3 | £15,878,007 | £5,292,669 | Cherry Dunk | No | Payments set of a Banded Rate. Service user selection | Standalone contract |
| Integrated Tobacco Control and Smoking Cessation Services | Solutions 4 Health | Public Health | The delivery of outcome focused, high quality and person centred tobacco control services for adults and children across Nottinghamshire County is required, which will form an integral part of the local comprehensive tobacco control strategy. | 31.03.2020 | 4 | £10,000,000 | £2,500,000.00 | Tanya Makins | No | | Standalone contract |
| Integrated Sexual Health Services | Doncaster and Bassetlaw Hospital NHS Trust, Sherwood Forest NHS Trust, Nottingham University Hospital NHS Trust | Public Health | To Provide Sexual Health advice, Screening and treatment services | 31.03.2021 | 5 | £41,136,000 | £8,227,200.00 | Rachel Topless | Yes Nottingham City Council | | Standalone contract |
| Substance Misuse | Crime Reduction Initiatives, Nott's Healthcare NHS Trust | Public Health | To provide Substance Misuse Recovery | 30.09.2018 | 4 | £36,000,000 | £9,000,000.00 | Tanya Makins | Yes Nott's Police Crime Commissioner | | Standalone contract |
| 0-19 | Nottinghamshire Healthcare Trust | Public Health | Healthy Families Services | 31.03.2021 | 4 | £60,000,000 | £15,000,000.00 | Tanya Makins | No | | Standalone contract |

17 July 2017

Agenda Item: 7

REPORT OF CORPORATE DIRECTOR, RESOURCES

WORK PROGRAMME

Purpose of the Report

1. To consider the Committee's work programme for 2017/18.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chair and Vice-Chairs, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the revised committee arrangements from 2012, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme.

Other Options Considered

5. None.

Reason/s for Recommendation/s

6. To assist the committee in preparing its work programme.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required

RECOMMENDATION/S

- 1) That the committee's work programme be noted, and consideration be given to any changes which the committee wishes to make.

Jayne Francis-Ward
Corporate Director, Resources

For any enquiries about this report please contact: Pete Barker, x 74416

Constitutional Comments (HD)

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

9. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

| <u>Report Title</u> | <u>Brief summary of agenda item</u> | <u>For Decision or Information ?</u> | <u>Lead Officer</u> | <u>Report Author</u> |
|--|---|---|----------------------------|-----------------------------|
| 18 September 2017 | | | | |
| Monthly Budget & Capital Monitoring Report 2017/18 | Budget Capital Monitoring, Capital Receipts, Capital Variations | Decision | Nigel Stevenson | Glen Bicknell |
| Local Expenditure | Contracts placed with Nottinghamshire firms | Info | Nigel Stevenson | Clare Winter |
| BCF Q1 Reconciliation (TBC) | | Info | Joanna Cooper | Joanna Cooper |
| Inspire Contract | Update report | Info | Peter Gaw | Peter Gaw |
| Contract Update(>£10m) | Standard item | Info | Various | Various |
| 16 October 2017 | | | | |
| Monthly Budget & Capital Monitoring Report 2017/18 | Budget Capital Monitoring, Capital Receipts, Capital Variations | Decision | Nigel Stevenson | Glen Bicknell |
| VIA Contract | Update report | Info | Doug Coutts | Doug Coutts |
| Contract Update(>£10m) | Standard item | Info | Various | Various |

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

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|--|---|----------|-----------------|----------------|
| | | | | |
| 20 November 2017 | | | | |
| Monthly Budget & Capital Monitoring Report 2017/18 | Budget Capital Monitoring, Capital Receipts, Capital Variations | Decision | Nigel Stevenson | Glen Bicknell |
| BCF Q2 Reconciliation (TBC) | | Info | Joanna Cooper | Joanna Cooper |
| Waste PFI Contract | Update report | Info | Mick Allen | Mick Allen |
| Risk and Insurance | Performance report | Info | Nigel Stevenson | Anne Hunt |
| Contract Update(>£10m) | Standard item | Info | Various | Various |
| 18 December 2017 | | | | |
| Monthly Budget & Capital Monitoring Report 2017/18 | Budget Capital Monitoring, Capital Receipts, Capital Variations | Decision | Nigel Stevenson | Glen Bicknell |
| Arc Contract | Update report | Info | Arc Chief Exec | Arc Chief Exec |
| Contract Update(>£10m) | Standard item | Info | Various | Various |

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

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|--|---|----------|-----------------|---------------|
| 15 January 2018 | | | | |
| Monthly Budget & Capital Monitoring Report 2017/18 | Budget Capital Monitoring, Capital Receipts, Capital Variations | Decision | Nigel Stevenson | Glen Bicknell |
| Contract Update(>£10m) | Standard item | Info | Various | Various |
| 5 February 2018 | | | | |
| Annual Budget Meeting | To recommend to Full Council the financial strategy, annual revenue budget, annual capital budget, and precept on billing authorities | Decision | Nigel Stevenson | Glen Bicknell |
| 26 February 2018 | | | | |
| Monthly Budget & Capital Monitoring Report 2017/18 | Budget Capital Monitoring, Capital Receipts, Capital Variations | Decision | Nigel Stevenson | Glen Bicknell |
| BCF Q3 Reconciliation (TBC) | | Info | Joanna Cooper | Joanna Cooper |
| Contract Update(>£10m) | Standard item | Info | Various | Various |
| 19 March 2018 | | | | |
| Monthly Budget & Capital Monitoring Report 2017/18 | Budget Capital Monitoring, Capital Receipts, Capital Variations | Decision | Nigel Stevenson | Glen Bicknell |
| Contract Update(>£10m) | Standard item | Info | Various | Various |

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

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|--|---|----------|-----------------|---------------|
| 23 April 2018 | | | | |
| Monthly Budget & Capital Monitoring Report 2017/18 | Budget Capital Monitoring, Capital Receipts, Capital Variations | Decision | Nigel Stevenson | Glen Bicknell |
| Contract Update(>£10m) | Standard item | Info | Various | Various |
| 21 May 2018 | | | | |
| Monthly Budget & Capital Monitoring Report 2017/18 | Budget Capital Monitoring, Capital Receipts, Capital Variations | Decision | Nigel Stevenson | Glen Bicknell |
| BCF Q4 Reconciliation (TBC) | | Info | Joanna Cooper | Joanna Cooper |
| Contract Update(>£10m) | Standard item | Info | Various | Various |
| 18 June 2018 | | | | |
| Monthly Budget & Capital Monitoring Report 2017/18 | Budget Capital Monitoring, Capital Receipts, Capital Variations | Decision | Nigel Stevenson | Glen Bicknell |
| Contract Update(>£10m) | Standard item | Info | Various | Various |

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

| | | | | |
|--|---|----------|------------------------|------------------------|
| | | | | |
| 16 July 2018 | | | | |
| Monthly Budget & Capital Monitoring Report 2017/18 | Budget Capital Monitoring, Capital Receipts, Capital Variations | Decision | Nigel Stevenson | Glen Bicknell |
| Contract Update(>£10m) | Standard item | Info | Various | Various |
| TO BE PLACED | | | | |
| Local Government Finance | Overview report | Info | Nigel Stevenson | Nigel Stevenson |
| Commercial Development Unit | Details of Commercial Strategy | Info | Martin Done | Martin Done |
| Trading Organisations | Update report | Info | Jas Hundal / Ian Hardy | Jas Hundal / Ian Hardy |

