IMPROVEMENT AND CHANGE SUB-COMMITTEE - WORK PROGRAMME (AS AT 15 JUNE 2018)

Report Title	Brief summary of agenda item	Lead Officer	Report Author
25 June 2018			
Business Change Analysis	This report and presentation will update Members on the work of the business change analysis function within the Council.	Nigel Stevenson	Celia Morris
Smarter Working Programme Update	To provide an update to the Committee and to approve the deployment of resources for the final two years of the programme.	Nigel Stevenson	Iain McMillan
Council Plan – Review of Progress Quarter 4	Overview of progress against the Council Plan	Nigel Stevenson	Celia Morris
Programmes, projects and savings - Quarter 4	Progress report on delivery of programmes, projects and savings	Nigel Stevenson	Celia Morris
ICT Programmes and Performance – Quarter 4	Progress report on ICT programmes and projects	Nigel Stevenson	Sue Milburn
4 September 2018			
Programmes, projects and savings - Quarter 1	Progress report on delivery of programmes, projects and savings	Nigel Stevenson	Celia Morris
ICT Programmes and Performance – Quarter 1	Progress report on ICT programmes and performance.	Nigel Stevenson	Sue Milburn
Departmental Update on Improvement & Change	Update on progress within one of the Council's Departments from the relevant Corporate Director or Chief Executive (Date and Department TBC)	TBC	TBC
5 November 2018			
Approaches to project management	To consider difference project management approaches such as Prince 2 and agile project management.	Nigel Stevenson	Sue Milburn
Transformation Strategy	To consider the Council's new transformation strategy	Nigel Stevenson	
Programmes, projects and savings - Quarter 2	Progress report on delivery of programmes, projects and savings	Nigel Stevenson	Celia Morris
ICT Programmes and Performance – Quarter 2	Progress report on ICT programmes and performance.	Nigel Stevenson	Sue Milburn
Smarter Working Programme Update	To provide a progress report to the Committee	Nigel Stevenson	Iain McMillan
7 January 2019			
Departmental Update on Improvement & Change	Update on progress within one of the Council's Departments from the relevant Corporate Director or Chief Executive (Date and Department TBC)	TBC	TBC

Council Plan – Six Monthly Review of Progress	Overview of progress against the Council Plan	Nigel Stevenson	Celia Morris
4 March 2019			
Programmes, projects and savings - Quarter 3	Progress report on delivery of programmes, projects and savings	Nigel Stevenson	Celia Morris
ICT Programmes and Performance – Quarter 3	Progress report on ICT programmes and projects	Nigel Stevenson	Sue Milburn
30 April 2019			
Departmental Update on Improvement & Change	Update on progress within one of the Council's Departments from the relevant Corporate Director or Chief Executive (Date and Department TBC)	TBC	TBC
Smarter Working Programme Update	To provide a progress report to the Committee	Nigel Stevenson	Iain McMillan
24 June 2019			
Council Plan – Review of Progress Quarter 4	Overview of progress against the Council Plan	Nigel Stevenson	Celia Morris
Programmes, projects and savings - Quarter 4	Progress report on delivery of programmes, projects and savings	Nigel Stevenson	Celia Morris
ICT Programmes and Performance – Quarter 4	Progress report on ICT programmes and performance.	Nigel Stevenson	Sue Milburn
Departmental Update on Improvement & Change	Update on progress within one of the Council's Departments from the relevant Corporate Director or Chief Executive (Date and Department TBC)	TBC	TBC