

meeting **ADMINISTRATION COMMITTEE**

Date **29 September 2010**

agenda item number **4(e)**

HOLOCAUST MEMORIAL DAY EVENT, COUNTY HALL, 28 JANUARY 2011

1. Purpose of the Report

To approve hospitality for 100 guests in the form of afternoon tea following an Afternoon of Reflection and Music by the Nottinghamshire Young People's Theatre Company & Choir in the Assembly Hall, County Hall on Friday 28th January 2011.

2. Background

2.1 The purpose of a Holocaust Memorial Day is to ensure that the horrendous crimes against humanity committed during the Holocaust are never forgotten, and its relevance to each new generation is understood. Such a day provides a national focus for education, and promotes a democratic and tolerant society, free of the evils of prejudice and racism. The principle of a Holocaust Memorial Day is widely supported internationally, including by almost every European Country.

2.2 The National Holocaust Memorial Day is held annually on 27th January. It is proposed to hold an Afternoon of Reflection and Music by the Nottinghamshire Young People's Theatre Company and Choir on Friday 28th January 2011 in the Assembly Hall for 100 guests, followed by a light afternoon tea.

3. Financial Implications

3.1 The cost of refreshments in the form of tea, coffee and scones, if approved, is estimated at £275 for an invited audience of approximately 100 guests, at £2.75 per head, which would be met from the County Hospitality Budget.

3.2 Other costs for this event will be met from the relevant Departmental budget and will include those relating to transport for the young people who will be performing (£215); staffing for the choir (£142) and resources/props (£73).

4. Statutory and Policy Implications

This report has been compiled after consideration of implications in respect of finance, equal opportunities, personnel, crime and disorder, human rights and those using the relevant service. Where such implications are material, they have been described in the text of the report.

5. Recommendation

That consideration be given for the provision of light Afternoon Tea in the Assembly Hall for approximately 100 guests at a cost of £275 to be met from the County Hospitality Budget.

David Ellis

Service Manager, Member Support

Legal Services' Comments (SLB 26/08/2010)

Administration Committee has authority to authorise hospitality to be offered by the County Council.

Comments of the Service Director (Finance)

The financial Implications are outlined in the report. (MB 31/08/10)

Background Papers Available for Inspection

Nil