

# **Joint Committee on Strategic Planning and Transport**

**Friday, 12 December 2014 at 10:00**

**County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP**

---

## **AGENDA**

- |   |  |         |
|---|--|---------|
| 1 | Minutes of the last meeting held on 26 September 2014  | 3 - 8   |
| 2 | Apologies for Absence  |         |
| 3 | Declarations of Interests by Members and Officers:- (see note below)<br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) |         |
| 4 | Updated Terms of Reference   | 9 - 18  |
| 5 | Greater Nottingham Joint Planning Advisory Board Update  | 19 - 28 |
| 6 | Cycling update   | 29 - 34 |
| 7 | Date of the next meeting - 27th March 2015   |         |

### **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.

- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact David Ebbage (Tel. 0115 977 3141) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

**JOINT COMMITTEE ON STRATEGIC PLANNING AND TRANSPORT**

**MINUTES of the meeting held at County Hall on 26 September 2014 from  
10.00 am to 10.35 am**

**Nottinghamshire County Council**

- ✓ Councillor Jim Creamer (Chair)
- ✓ Councillor Kevin Greaves
- ✓ Councillor Stan Heptinstall
- ✓ Councillor Richard Jackson

**Nottingham City Council**

- Councillor Alan Clark
- Councillor Ian Malcolm
- Councillor Toby Neal
- ✓ Councillor Jane Urquhart (Vice-Chair)
  
- ✓ Indicates present at meeting

**Colleagues, partners and others in attendance**

Sally Gill - Group Manager, Planning ) Nottingham County Council  
David Ebbage - Democratic Services )  
Suzanne Osborne-James - Principal Planning Officer )  
Kevin Sharman - Team Manager, Transport )

Chris Carter - Transport Strategy Manager ) Nottingham City Council  
Matt Gregory - Policy & Research Manager )

**MINUTES**

The Committee confirmed the minutes of the meeting held on 27 June 2014 as a correct record, and they were signed by the Chairman.

**APOLOGIES FOR ABSENCE**

Apologies for absence were received from - Councillor Alan Clark & Ian Malcom who were on other City Council business.

**DECLARATIONS OF INTERESTS**

None.

## **TERMS OF REFERENCE**

Sally Gill introduced the report to Members to consider options for the future operation on the Joint Committee.

Sally Gill introduced the report to Members to consider options for the future operation on the Joint Committee.

The Joint Committee has operated in its current form since 1998. It originally established to oversee strategic planning and transport matters affecting Greater Nottingham following the City Council being granted unitary status.

There have been many changes to strategic planning arrangements since the inception of the Committee, including the creation and subsequent abolition of Regional Strategies, and more recently the Joint Planning Advisory Board, which oversees the production of strategic elements of Local Plans in Greater Nottingham and also includes representation from the constituent District Councils.

Three options were presented to Members and they were:-

Option 1 – Business as usual

Option 2 – Synchronised Meetings

Option 3 – Merge Joint Committee and Joint Planning Advisory Board

Each option had advantages and disadvantages but option 2 & 3 would require the cooperation and agreement of the Joint Planning Advisory Board.

During discussions the following points were made:-

Members raised concern if the Committee merged with JPAB the agenda's may become too large due to the responsibility JPAB been given through the LEP in relation to HS2.

Members agreed the timings of the meetings could be improved so reduce the overlap between the Joint Committee and JPAB.

## **RESOLVED 2014/005**

That members agreed to go with Option 1 but with an element of Option 2 regarding the scheduling of meetings.

## **TRANSPORT ISSUES UPDATE**

Kevin Sharman updated the Committee on the key sustainable transport issues for the Greater Nottingham area. The following points were made:-

He explained the Growth Deal for the Derby, Derbyshire, Nottingham, Nottinghamshire (D2N2) LEP's set out £174.3 million secured from the Government's Local Growth Fund to support economic growth - £31.6m of new funding confirmed for 2015/16 and £69.5m for 2016/17 to 2020/21. This included £42.8m of funding the Government had previously committed as part of the LGF process (i.e. Local Transport Board prioritised schemes) and

a £30.4m indicative award of further of funding for projects commencing in 2016 and beyond. Successful Nottingham/Nottinghamshire transport schemes were:

- Broadmarsh/Southern Gateway - £10.3m (£3m in 2015/16)
- Cycle City Ambition Package - £6.1m (£3m in 2015/16)
- Harworth access road improvements - £1.1m (£0.6m in 2015/16)
- Newark Southern Link Road - £7m (£1m in 2015/16)
- Nottingham enterprise zone sustainable transport package £6m (in 2016/17 and beyond)
- D2N2 sustainable travel programme £5.8m (2016/17 and beyond) - the process for awarding allocations to individual authorities to be agreed
- Rolls Royce, Hucknall - £5.8m (2016/17 and beyond)

### **Local Sustainable Transport Fund 2015 – 2016 revenue outcome**

The Nottingham LSTF programme to provide “sustainable access to employment, skills and training” was successful in securing £1.180m revenue for 2015/16. Detailed plans and procurement arrangements are being progressed to commence delivery from April 2015.

The two complementary work strands are as follows:-

A: Community Smarter Travel Initiatives to promote travel options to individuals and households to access employment opportunities

B: Worksmart Business Travel Support Package for employers to promote business growth and sustainable travel.

Delivery will be aligned to support the implementation of the major infrastructure projects such as the NET tram expansion completion and the cycle city ambition package.

### **Local Sustainable Transport Fund 2011 – 2015**

Good progress has been made with delivery of the programme as it enters its final year of the current round. The Smartcard development and integrated ticketing has worked really well.

Community Smarter Travel Hubs, Worksmart and Active travel partnerships were the other successful mainstrands.

### **NET Tram Update**

The first tram travelled from the Line One Station street terminus as far as Wilford Lane overnight on 21st August 2014. The testing of trams will gradually extend out along each line on and will be overnight initially, but progressing to day time running later in October. Public services on the new lines are expected to start in the first part of 2015.

Following Mr Sharman’s update, the following points were made:-

- That a more detailed NET update meeting took place the following week at Loxley House for Members to attend.

- Seemed to be a lot of confusion regarding the completion date for the trams. Members were told that daytime testing has to commence before a more definitive answer could be given as it is unsure how long the testing will take.

#### **RESOLVED 2014/006**

That the contents of the report be noted.

#### **GREATER NOTTINGHAM JOINT PLANNING ADVISORY BOARD UPDATE**

The meeting of JPAB due to take place on 4 September was cancelled in lieu of an HS2 Hub Station Visioning workshop to which all JPAB members were invited. As a result of the cancellation of JPAB, the minutes of the meeting held on 19 June 2014 are still not available.

However, an update note was circulated to all JPAB members updating them on progress being made with Local Plans across Greater Nottingham. A copy of that note is attached for information at Appendix 1 in the report.

#### **RESOLVED 2014/007**

That the contents of the report be noted.

#### **NOTTINGHAMSHIRE AND NOTTINGHAM WASTE LOCAL PLAN PROJECT GROUP**

Matt Gregory informed the Committee of the setting up of a cross party Members group to assist in preparation of the Waste Local Plan (Part 2): Site Specific and Development Management Policies.

The County and City Councils have a statutory duty to prepare a Waste Local Plan which provides vision and a framework which will help shape future waste development over the next 15 to 20 years.

The purpose of a Project Group was to provide a forum for member/officer discussion on issues arising from the preparation of the Waste Local Plan. The aim was to help inform and 'steer' officers in the preparation of the planning document particularly in relation to potential future site allocations.

The group had no decision making powers, any views and suggestions from the group was reported to the Councils' relevant Committee/Cabinet (where appropriate) to inform the decisions required at the relevant stages of the plan preparation process. Any decision making powers remained with the relevant Committee/Cabinet (Executive Board in the case of the City Council).

The cross party working group would comprise the Chairman and Vice Chairman of the County Council's Environment and Sustainability Committee, one other representative from the largest group of the County Council, a representative from each of the other Parties within the County Council and a representative from Nottingham City Council and would meet as required.

With the recent changes to the County Council regarding committee compositions, there would be 2 Conservatives, 1 from Liberal Democrats and 1 City Council member.

## **RESOLVED 2014/008**

That the contents of the report be noted

### **ORAL UPDATE ON NOTTINGHAM – NEWARK TRAIN SERVICE**

Kevin Sharman gave Members a brief update as Jim Bamford was unable to attend the meeting.

He outlined that there had been a significant improvement to the service between the two stations.

The package support funding is all in place with the Department for Transport but we are still waiting to see the final deal. Kevin told Members that he was hopeful to see the deal within the next couple of weeks.

Kevin did assure members that once they have been informed, he would circulate the information to Members

The meeting closed at 10.35am.

## **CHAIRMAN**

26 September 2014 – Jt Strategic Planning & Transport





Meeting: **JOINT COMMITTEE ON STRATEGIC PLANNING AND TRANSPORT**

Date: **12 DECEMBER 2014**

agenda item number: **4**

From: **JOINT OFFICER STEERING GROUP**

## **JOINT COMMITTEE ON STRATEGIC PLANNING AND TRANSPORT – TERMS OF REFERENCE**

### **Purpose of report**

1. To consider updated Terms of Reference for the future operation of the Joint Committee.

### **Information and Advice**

2. The Joint Committee on Strategic Planning and Transport has operated in its current form since 1998. It was originally established to oversee strategic planning and transport matters affecting Greater Nottingham following the City Council being granted unitary status. One of its most important tasks was to oversee the preparation of the Joint Structure Plan and subsequently to provide statutory advice to the Regional Planning Body on the content of the Regional Strategy. It also oversaw several iterations of the two Councils' Local Transport Plans and latterly has taken a lead on lobbying for improved rail services.
3. There have been many changes to strategic planning arrangements since the inception of the Committee, including the creation and subsequent abolition of Regional Strategies and more recently the introduction of the National Planning Policy Framework and the Duty to Cooperate on strategic planning matters.
4. These changes to strategic planning arrangements have led to the creation of their own governance structures, in particular the Joint Planning Advisory Board (JPAB), which oversees the production of strategic elements of Local Plans in Greater Nottingham and includes representation from the constituent District Councils. Inevitably, there is a large degree of overlap between the two bodies. Joint Committee has four representatives from each Council, whilst the Joint Planning Advisory Board has two.
5. As a result, at the September 2014 meeting of Joint Committee, a paper outlining three options for the future operation of Joint Committee was considered. It was resolved that 'Option 1 – Business as Usual' would be implemented and the Joint Committee would continue to run as at present.
6. However, the Terms of Reference of Joint Committee are due for review. The Terms of Reference (Protocol for the Operation of a Joint Committee on Strategic Planning and Transport in Greater Nottingham) were originally approved in 1998. They have been periodically reviewed to determine whether updating was required. They were last considered in March 2014. At that time the Terms of Reference of JPAB were under review. It was considered that it would be opportune to consider the operation of the Joint Committee in the light of the revised Terms of Reference

of JPAB, therefore no changes were made to the Terms of Reference of Joint Committee.

7. JPAB's revised Terms of Reference have now been established and it is considered that the Joint Committee's Terms of Reference should be updated to reflect these. Although the roles of Joint Committee and JPAB are different, in that Joint Committee has an oversight of minerals and waste planning and strategic transport matters, there is a high degree of overlap.
8. At the June 2014 meeting of Joint Committee it was resolved that the current arrangements for hosting the Committee should be changed from an annual to a two year cycle. The Terms of Reference therefore also require revision to this effect.
9. The suggested revised Terms of Reference (Protocol) for Joint Committee are attached in Appendix 1 and the current Terms of Reference of JPAB are attached in Appendix 2.

### **Recommendation**

10. That approval be given to the revised Terms of Reference (Protocol) as set out in Appendix 1.

### **Contact officers:**

Sally Gill, Group Manager Planning  
Policy, Planning and Corporate Services Department  
Nottinghamshire County Council  
Tel 0115 9696536  
Email: [sally.gill@nottscc.gov.uk](mailto:sally.gill@nottscc.gov.uk)

Matt Gregory, Policy and Research Manager  
Development Department  
Nottingham City Council  
Tel: 0115 876 3974  
Email: [matt.gregory@nottinghamcity.gov.uk](mailto:matt.gregory@nottinghamcity.gov.uk)

## **APPENDIX 1**

### **PROTOCOL FOR THE OPERATION OF A JOINT COMMITTEE ON STRATEGIC PLANNING AND TRANSPORT IN GREATER NOTTINGHAM (REVISED DECEMBER 2014)**

1. Nottinghamshire County Council and Nottingham City Council established a Joint Committee between the two Authorities to advise on strategic planning and transport matters in Greater Nottingham in April 1998.
2. This protocol agreed between the two Authorities on the establishment and operation of the Joint Committee requires a two yearly review, to ensure it remains relevant to the needs of the Joint Committee.

#### **Role**

3. The role of the Joint Committee is to advise the County Council and City Council on strategic planning and transport matters of mutual concern in order to facilitate the sustainable development and growth of Greater Nottingham and to assist in meeting the Duty to Cooperate (S110 of the Localism Act).

#### **Responsibilities**

4. The Joint Committee will be responsible for providing advice on strategic planning and transport matters, including advice in relation to the following:
  - (a) The preparation of coordinated and aligned Local Plans to provide a coherent and consistent planning framework across Greater Nottingham, including consideration of significant evidence base studies, such as Strategic Housing Market Assessments and Economic/Employment Land reports;
  - (b) Local Plans/Development Plan Documents and Strategies prepared by other Local Planning Authorities;
  - (c) The approach to, and use of, planning contributions arising from development in Greater Nottingham where this is of strategic importance;
  - (d) Liaison with statutory bodies;
  - (e) Liaison with the D2N2 Local Enterprise Partnership and Local Nature Partnership;
  - (f) Co-ordination of policies and management for minerals and waste matters, including the Local Aggregates Assessment and the joint Replacement Waste Local Plan ;
  - (g) The provision of infrastructure, including transport, social and green infrastructure, to support future growth, particularly where this has cross boundary implications;
  - (h) Nottinghamshire Local Transport Plan (2011 – 2026);

- (i) Nottingham Local Transport Plan (2011 – 2016);
  - (j) Strategic issues arising from the management of the Traffic Control Centre;
  - (k) Strategic issues arising from public transport operations, including rail services and High Speed 2, Bus Quality Partnerships and the development of the Nottingham Express Transit;
  - (l) Strategic issues arising from the District Councils' air quality review and assessments.
5. To assist the Joint Committee in carrying out the responsibilities in paragraph 4 above, they shall be entitled to receive information and to comment where they deem appropriate on other relevant matters including:
- (a) Planning applications within and adjacent to Greater Nottingham subject to the statutory timetable;
  - (b) Major development proposals in areas within and surrounding Greater Nottingham;
  - (c) Significant developments in the highway and transport networks;
  - (d) Major strategic initiatives of either Authority in Greater Nottingham e.g. tackling climate change.
  - (e) Economic strategies for Greater Nottingham;
  - (f) Government legislation, regulations, guidance and initiatives affecting strategic planning and transport matters.
6. The Joint Committee will have regard to the views and resolutions of the Greater Nottingham Joint Planning Advisory Board.

### **Area of Responsibility**

7. The Joint Committee will be responsible for advising on strategic planning and transport matters across the whole area known as Greater Nottingham. Greater Nottingham is defined as the Nottingham Core Housing Market Area and Hucknall. It comprises the local authority areas of Broxtowe, Erewash, Gedling, Nottingham City and Rushcliffe, plus the Hucknall part of Ashfield and the relevant parts of Derbyshire and Nottinghamshire County Councils, however, the remit of this Committee excludes Erewash Borough in Derbyshire.

### **Relationship to Parent Authorities**

8. The views of the Joint Committee will be communicated to the appropriate executive or other body or bodies of the County and City Councils as soon as possible following a resolution by the Joint Committee. Where the Joint Committee has expressed a view on particular matters

that is the subject of a report to any of the parent executive bodies, the recommendation of the Joint Committee will be included in the report.

### **Membership**

9. The Joint Committee will be composed of four (4) members from each authority.
10. With the agreement of the Chair and Vice Chair, other members may be co-opted onto the Committee from time to time to assist the Joint Committee in carrying out the responsibilities in paragraphs 4 to 7 above. Such members will not have voting rights.
11. The appropriateness of co-opted members will be reviewed in accordance with paragraph 12.

### **Chair and Vice Chair**

11. The Chair and Vice Chair will be appointed every two years and alternate between each Authority. The Vice Chair will always be appointed by the Authority not holding the Chair.

### **Frequency of Meetings**

13. The Joint Committee will meet at least 4 times a year.

### **Organisation and Conduct of Meetings**

14. Notice of meetings, circulation of papers, conduct of business at meetings and voting arrangements will follow the Standing Orders of the Authority which holds the Chair, or such Standing Orders which may be approved by the parent Authorities. Meetings will be open to members of the public.

### **Officer Support**

15. The secretariat of the Joint Committee will alternate every two years between the two Authorities with the Chair. The costs of operating the Joint Committee will be met by the Council providing the secretariat services. The work of the Joint Committee will be serviced by a Joint Officer Steering Group which will assist the Chair and Vice Chair in setting agendas and brief them prior to meetings. They will also be responsible for communicating the views of the Joint Committee.

### **Disagreement Between the two Authorities**

16. Where the members of the Joint Committee cannot arrive at a view on a particular issue which enjoys the support of the majority of members, that issue should be referred back to the relevant executive bodies of the two Councils.
17. Participation in the Joint Committee will not deter either Authority from expressing a dissenting opinion on any specific issue. The right to make representations at any consultation stage in the development plan making process or at an Examination in Public will not in any way be curtailed by membership of the Joint Committee.

## **Review**

18. The role and operation of the Joint Committee will be kept under review, with a further complete review of its responsibilities and workings to be carried out not later than two years from the adoption of this revised protocol.

Protocol V5

## APPENDIX 2

### Greater Nottingham Joint Planning Advisory Board - Terms of Reference

#### 1. Role

To facilitate the sustainable development and growth of Greater Nottingham<sup>1</sup> by discharging the Duty to Cooperate (S110 of the Localism Act), and advising the constituent Councils on the alignment of planning work across the Greater Nottingham area and other spatial planning and transport matters of mutual concern.

The Board Secretariat function will be provided by Broxtowe Borough Council.

#### 2. Key Tasks

2.1 To advise on the preparation of coordinated and aligned Local Plans to provide a coherent and consistent planning framework across Greater Nottingham, including:

- Taking the current round of aligned Core Strategies and Local Plans through examination and adoption;
- To advise on the review of aligned Local Plans, including:
  - Agreeing the objectively assessed housing needs of Greater Nottingham;
  - In the light of this housing need, agreeing future housing provision levels for each Council on which to base Local Plan reviews;
  - Commissioning further evidence on matters such as the future of the Greater Nottingham economy, environmental matters and infrastructure requirements;
  - Liaising with other Duty to Cooperate bodies;
  - Working with the D2N2 Local Enterprise Partnership (LEP) to ensure that new Local Plans and LEP objectives are aligned.

2.2 To ensure effective implementation and monitoring of prepared plans, particularly through:

- the preparation of site specific part 2 Local Plans where appropriate;
- sharing best practice and experience in Development Management of significant proposals contained in the aligned plans, including joint working between Councils where those proposals have cross boundary implications;
- identifying and addressing barriers to delivery of sites on which the ACS relies;
- ensuring approaches to the Community Infrastructure Levy and planning obligations across the area are complimentary;
- monitor the effectiveness of the aligned Plans in a consistent way, to ensure the aims and objectives are met;

---

<sup>1</sup> Greater Nottingham is defined as the Nottingham Core Housing Market Area and Hucknall. It comprises of the local authority areas of Broxtowe, Erewash, Gedling, Nottingham City and Rushcliffe, plus the Hucknall part of Ashfield and the relevant parts of Derbyshire and Nottinghamshire County Councils.

- ensuring the provision of infrastructure to support future growth, especially where this has impacts on more than one council area, particularly social and green infrastructure.
- 2.3 To identify and make links to other local funding sources and public / private investment programmes to further the work of the Joint Planning Advisory Board.
  - 2.4 To ensure coordination and delivery of individual, joint or cross boundary projects funded from partnership or other sources.
  - 2.5 To maximise and where appropriate advise on the best use of planning contributions arising from development.
  - 2.6 To disseminate progress updates, information on latest Government guidance and related initiatives, and national and local best practice, to all partners.
  - 2.7 To receive reports from the Executive Steering Group, and to advise on and review the activities of the Greater Nottingham Planning Manager.
  - 2.8 To provide strategic advice and direction to the development and delivery of the Local Sustainable Transport Fund programme and successor initiatives.
  - 2.9 To advise the strategic planning of the HS2 East Midlands Hub station at Toton, in order to maximise economic growth arising from the station, and to maximise connectivity opportunities with other parts of Greater Nottingham, and the wider area including Derbyshire, Leicestershire and Nottinghamshire and constituent District Councils.

### **3. Membership**

One Council member covering each of the following remits:-

Ashfield District Council - Planning  
 Broxtowe Borough Council - Planning  
 Derbyshire County Council - Planning  
 Derbyshire County Council - Transport  
 Erewash Borough Council - Planning  
 Gedling Borough Council - Planning  
 Nottingham City Council - Planning  
 Nottingham City Council - Transport  
 Nottinghamshire County Council - Planning  
 Nottinghamshire County Council - Transport  
 Rushcliffe Borough Council - Planning

Member substitutes will be allowed.

Additional observer members as required (who may participate in discussion but will not be eligible to vote), to include bodies such as: LEP, Homes and Communities Agency, Natural England, English Heritage, Environment Agency, Nottingham Regeneration Ltd, and other representatives by invitation as required.



For matters concerning the strategic planning of HS2 (2.9 above), additional members (eg Leicestershire County, Leicester City, North East Leicestershire District Council, Mansfield District Council and Derby City Councils) and observer members (eg East Midlands Airport, Rail Companies) may be invited to ensure adequate representation across the wider area as determined by a future meeting of the Joint Planning Advisory Board. Additional members will be entitled to vote on matters relating to HS2, additional observer members may participate in discussion but will not be eligible to vote.

#### **4. Context**

The views of the Board will be communicated to the appropriate executive or other bodies of the constituent Councils as soon as possible following resolution by the Board. Where the Board has expressed a view on particular matters that is the subject of a report to any parent executive bodies, the recommendation of the Board will be included in the report.

Membership of the Board does not take over any responsibilities for any functions of the Councils which are properly dealt with elsewhere nor does it fetter any decisions constituent authorities make wish to make.

Nottingham City Council is the Responsible Body for Growth Point funding and hosts the Joint Planning Advisory Board secretariat.

Nottingham City and Nottinghamshire County Councils also operate a Joint Committee on Strategic Planning and Transport. The terms of reference of the Joint Committee will be reviewed to ensure minimisation of overlap between the two bodies.

The Joint Planning Advisory Board may advise on matters relating to strategic planning and transport delivery for consideration and determination by the Joint Committee.

#### **5. Frequency of Meetings**

The Board will meet on a quarterly basis, based on a timetable of key milestones. If necessary other Board meetings will be organised to meet specific programme deadlines/ requirements.

#### **6. Chair and Vice Chair**

The Chair will be provided by Broxtowe Borough Council here for the next 3 years of the programme, the Vice Chair will be Erewash Borough Council.

#### **7. Organisation and Conduct of Meetings**

Secretariat, notice of meetings, circulation of papers, conduct of business at meetings and voting arrangements will follow the Standing Orders of the authority which holds the Chair, or such Standing Orders which may be approved by the constituent authorities. Meetings will be open to members of the public.

## **8. Officer Support**

The work of the Board will be advised by an Executive Steering Group which will assist the Chair and Vice Chair in setting agendas and brief them prior to meetings. The Executive Steering Group will be chaired by Nottinghamshire County Council and serviced by the Greater Nottingham Planning Manager.

## **9 Disagreement Between Constituent Councils**

Where the members of the Board cannot arrive at a view on a particular issue which enjoys the support of the majority of Members, that issue should be referred back to the relevant executive bodies of the constituent Councils.

Participation in the Board will not deter any Council from expressing a dissenting opinion on any specific issue. The right to make representations at any formal preparation stage of the development plan making process will not in any way be curtailed by membership of the Board.

## **10 Review**

The operation and Terms of Reference of the Board will be formally reviewed no later than April 2017 (3 years following the meeting of the Board adopting the Terms of Reference).

Meeting **JOINT COMMITTEE ON STRATEGIC PLANNING AND  
TRANSPORT**

Date **12 DECEMBER 2014** agenda item number **5**

From **JOINT OFFICER STEERING GROUP**

## **GREATER NOTTINGHAM JOINT PLANNING ADVISORY BOARD UPDATE**

### **Summary**

- 1 The Greater Nottingham Joint Planning Advisory Board (JPAB) oversees the preparation of aligned Local Plans across Greater Nottingham, and the implementation of the Programme of Development infrastructure projects. This report updates the Joint Committee on the work of JPAB.

### **Background**

- 2 The last meeting of JPAB took place on 13<sup>th</sup> November. The minutes of this meeting are not available, but a summary of the main items of business and any update since the meeting is provided below. The minutes of the previous meeting, held on 19<sup>th</sup> June are attached for information (appendix 1).

### **Meeting held on 13<sup>th</sup> November**

- 3 The items included an update on HS2 and the Higgins Report, Local Plans across Greater Nottingham, an update on the Programme of Development, and an update on the Local Sustainable Transport Fund (LSTF).

**HS2** – Board was updated on the announcement in the Higgins report (Published 27<sup>th</sup> October) that consideration was being given to a location to the east of the M1 for the East Midlands Hub station, as a possible alternative to Toton. Most Councils did not consider the case for changing the location had been made, but Rushcliffe Borough have an established view that the Hub station should be located at the Parkway Station on the Midland Main Line. It was agreed that further work on the planning and economic advantages of the Toton location would be a helpful input into the consideration being given by HS2 to the station locations, and Broxtowe Borough agreed to take a lead on drafting a proposal, for circulation to all JPAB members, following which Broxtowe Borough would request contributions from participating Councils. It was also agreed that a letter be drafted for the Chair's

signature, reminding Sir Higgins that connectivity to Mansfield/Ashfield area was an important consideration.

**Local Plans update** – a report was presented highlighting progress with Local Plans across Greater Nottingham. Significant changes since the last meeting were that the Rushcliffe Core Strategy Inspectors report was anticipated for Fact Checking by the Borough in early December, and that Broxtowe Borough, Gedling Borough and Nottingham City Councils had adopted their Aligned Core Strategies. It was reported that a legal challenge has been received by all three Councils, the Claimant being Calverton Parish Council. The challenge will be contested, and the three Councils have appointed Counsel to advise them.

**Programme of Development** – the position with the remaining Growth Point budgets was presented, and it was noted that the only outstanding capital project is Ilkeston Station, and that financial completion of Growth Point capital projects is anticipated this financial year. It was also reported that three joint studies were in the process of being commissioned, an Employment Land study covering the whole of Greater Nottingham, as well as Ashfield, Mansfield and Newark and Sherwood Districts, a Retail Study covering Broxtowe Borough, Gedling Borough, Nottingham City and Rushcliffe Borough Council areas, and a Plan-wide Viability Study covering Broxtowe Borough, Nottingham City and Rushcliffe Borough Council areas.

**LSTF** – JPAB was updated on progress with the implementation of the LSTF, and it was noted that a partnership bid to DfT to continue the best performing elements of the LSTF programme in 2015/16 has been successful in securing a further for £1.18 million of revenue funding.

## **Recommendation**

- 4 It is recommended that the Joint Committee note the contents of this report.

## **Background Papers referred to in compiling this report**

- 5 None.

## **Contact Officer**

Matt Gregory  
Greater Nottingham Growth Point Planning Manager  
Nottingham City Council  
Tel: 0115 876 3981  
E-mail: [matt.gregory@nottinghamcity.gov.uk](mailto:matt.gregory@nottinghamcity.gov.uk)

## APPENDIX 1

### MINUTES OF THE GREATER NOTTINGHAM JOINT PLANNING ADVISORY BOARD HELD ON THURSDAY 19 JUNE 2014 AT 2.00 PM IN THE OLD COUNCIL CHAMBER, TOWN HALL, BEESTON

#### PRESENT

**Broxtowe:** Councillor Steve Barber;  
**Erewash:** Councillor Chris Corbett;  
**Nottingham City:** Councillor Jane Urquhart;  
**Nottinghamshire County:** Councillor Jim Creamer;  
**Rushcliffe:** Councillor Richard Butler

#### Officers in Attendance

**Ashfield:** Ms Christine Sarris;  
**Broxtowe:** Mr Steve Dance; Mrs Ruth Hyde;  
**Cabe:** Ms Kathy MacEwen; Mr David Waterhouse;  
**Derbyshire County:** Mrs Christine Massey;  
**Erewash:** Mr Adam Reddish;  
**Gedling:** Mrs Joanna Gray;  
**Growth Point:** Ms Dawn Alvey, Mr Matt Gregory;  
**HCA:** Mr Alan Bishop;  
**Nottingham City:** Mrs Sue Flack; Ms Jennie Maybury;  
**Nottinghamshire County:** Ms Lisa Bell;  
**Rushcliffe:** Mr Andrew Pegram

#### Observers

**Broxtowe:** Mr Steffan Saunders;  
**General Public:** Mr John Hancock;  
**Nottingham City:** Councillor Ian Malcolm;

#### Apologies:

**Ashfield:** Councillor John Wilmot; D Mitchell;  
**Gedling:** Councillor Darrell Pulk;  
**Nottingham City:** Councillor Alan Clarke;  
**Nottinghamshire County:** Councillor Steve Calvert;

1. **Welcome and Apologies**

Councillor Barber Chaired the meeting. He welcomed those attending and introductions were made.

2. **Declarations of Interests**

Councillor Urquhart declared that she was a member of the NET Board for the City Council.

3. **Approval of Minutes of last meeting**

The Minutes of the last meeting were approved. There were no matters arising.

4. **Presentation on Design Support for Large Scale Housing Schemes**

Dave Waterhouse and Kathy MacEwen gave a presentation for the service Cabe can provide to assist local authorities with their large scale housing developments. They can provide links to industry, government agencies, local authorities and developers to assist with the process of planning and design. They aim to use good urban design to create places for communities which are aesthetically pleasing, incorporating areas for physical activities whilst exploiting the natural landscape. They can offer workshops with Built Environment panellists to guide local authorities through the process of planning for large schemes and offer design solutions which have proved favourable in similar types of areas.

RB (RBC) does Cabe think the developer takes notice of discussions?

KM – most of the involvement is with major developers and architects – discussions are generally very constructive and serve to try and bring everyone together to look at the future and what they want to achieve whether it is in the private or public sector. Dialoue early in the design process is preferable stage.

JU (City) is the cost of good design understood by developers and can Cabe respond to different types of housing such as schemes geared for the elderly.

KM – Each challenge may be assisted with reference to solutions/approaches from other places. It's a question of how to balance those needs and explore the issue by seeing what is happening around the country. Good design does not have to cost more.

JC (NCC) Viability issues are usually raised by developers. Is there advice on how to include effective approaches to energy reduction and opportunities for large scale energy generation?

DW – Basic requirements are covered by the Building Regulations but councils may seek higher standards such as the Code of Sustainable Homes (CFSH). Energy provision benefits communities and householders.

AB (HCA) The HCA also promotes reviews with large scale housebuilders. There is some resistance for them to commit substantive changes to their schemes. Experience of the approach taken to good design and parking on RBC schemes will be replicated at

GBC. Govt is still aiming for building regulations to include requirements for new homes to be zero carbon by 2016.

CM (DCC) New standard is likely to be less onerous than CFSH.

AB (HCA) Building in energy efficiency is a matter for the local authority.

CS (ADC) queried Cabe relationship to OPUN.

KM – Cabe no longer has a formal affiliation. Our experience with developers is that they are reluctant for Cabe to get involved and believe the service is expensive although it is approximately £2.5k for a review. The key is striking a balance to avoid unsightly streetscenes by working with people, integrating everyone to set the future.

AP – generally developers are reluctant to this type of activity as it can be seen as delaying the process and adding cost.

DW – key is to suggest workshop at the earliest stage so that both developers and public stakeholders benefit and add value to the project.

SF (City) – the experience of Built Environment Experts assist where sites need expert construction. Tackling specific issues with reference to real examples is useful.

DW – authorities need to take a multi-disciplined approach.

SD (BBC) thinking about the cost and procurement for design advice at the Housing Market Area level, there may be advantages/discounts for joint advice via this Board and consistent messages to developers.

KM – the cost is met by the developer, some are funded by the local authority where there is a local authority interest. Most are secured by Planning Performance Agreements.

DW – through the PPA mechanism, support and training will be provided. Copies of a document titled: "Greater Nottingham Design support for large scale housing" by Cabe at the Design Council, May 2014 was left for circulation.

## 5. **Core Strategy Update** - MG

MG gave an update for each authority's Core Strategies.

### 5.1 **Ashfield**

ADC has still yet to make a formal decision to withdraw their Local Plan.

### 5.2 **Erewash**

EBC has adopted its Local Plan and is progressing Supplementary Planning Documents.

### 5.3 **Rushcliffe**

RBC has Examination hearing sessions commencing on 1 July.

#### 5.4 Broxtowe, Gedling and Nottingham City

Waiting for Inspectors fact check report - anticipated in July prior to formal issue for publication.

Several Examinations have been criticised for reliance on out of date evidence and been delayed or found unsound. It is therefore important to ensure the partnership's evidence base is up-to-date including employment studies, retail studies and viability assessments.

AP (RBC) if all goes well RBC would like to work on Stage 2 in partnership with other councils.

MG – RBC already regarded as aligned and further partnership working welcomed.

SB (Chair) was pleased with commitment to partnership working.

**It was resolved that Joint Planning Advisory Board NOTE the progress of the Greater Nottingham Core Strategies.**

#### 6. Programme of Development - DA

##### Expenditure

Nottingham City Council's internal audit team have reviewed Growth Point's 2013/14 expenditure and issued a report confirming "High Assurance". A formal update has been provided to Leicester City Council.

##### Capital

Good progress continues on the capital programme which is due to be completed by the end of this year.

##### Revenue

The revenue budget was agreed at the last meeting to take account of staff salaries over the next three years. In Table 2 a working revenue budget of approximately £100k remains which will be insufficient to cover joint commissions. Therefore councils will need to review their own budgets to support commissioning work. It was proposed that each council contributes equal shares towards these study costs unless all partners benefited from a study, in which case a contribution from the Growth Point programme would be made.

A programme of future studies and estimated costs over the next three years was provided. Joint studies were regarded as more robust providing common methodologies and consistency and cost savings.

SD (BBC) Notts CC is part of JPAB but they are not listed as a contributor.

AP (RBC) Queried if the study costs be split equally or be proportionate.



JU (City) simplest approach is to equally split cost, although there may be occasions where there is clearly more benefit to one partner and where it may be more relevant to look at cost apportionment.

CM (DCC) Are there possibilities to commission at D2N2 level to provide further savings such as householder projections?

SD (BBC) It would depend on the type of study and the relevance of a wider area.

DA – Geography of study is important as is the timing of studies and the various stages of plan preparation. Household projections may present a timing issue.

CS (ADC) We need to balance scope of studies and partners required timescales.

CC (EBC) Erewash in full support of joint HMA commission for the employment land study – delivers significant savings.

SD (BBC) - Invited vote on principles how much each contributes.

SB (Chair) Vote carried for equal shares.

**It was resolved that Joint Planning Advisory Board:**

- (a) NOTE the update on the 2013/14 audit and capital programme;**
- (b) APPROVE the draft revenue budget;**
- (c) APPROVE, in principle, the approach to sharing the costs of future commissions and priorities for the remaining revenue budget.**

## 7. **HS2** - SF

SF (City) reported her recommendations for the HS2 Toton Hub Station governance arrangements.

Governance arrangements have now been agreed for the Programme Board through East Midlands Councils.

The eastern leg Birmingham to Crewe line is being pushed but may have to wait until after the General Election.

A decision is expected in mid-July for the LEP funding bid of £1m for supporting the development of HS2. If the bid is approved in principle then JPAB can apply for funding through LEP for development work.

In order to meet the timescale of the HS2 Agreement in the Autumn, it was suggested that a workshop be held in August for the Board to prepare a vision statement to inform the growth strategy idea for the area HS2 in the East Midlands.

JU (City) -Government has been engaging through the Core Cities network and important that we demonstrate support.

SF (City) – Alternative route may make connections to Derby more problematic. If we cannot agree amongst ourselves we may lose out to other areas, we need to work

harder and faster as other proposed stations are far ahead of us in developing their vision and requirements for connectivity. We need to send clear information to Government that we have one vision.

SB (Chair) There are also known issues for Stoke and Crewe.

RH – agreed that we need to work quickly to agree an overarching vision. Our good track record stands us in good stead. When Steve Hammond MP visited he understood we were not like Leeds/Birmingham/Manchester and that it is slightly more complicated for us to work together but we still need to send a clear message. There are a number of interconnecting layers. It is Important that we can develop these across the different counties of Derbyshire/Leicestershire/Nottinghamshire to maximise economic potential and growth strategy to a wider area. In Broxtowe wide engagement to shape the vision is welcomed. Need to focus on the big picture and work away into the detail.

SB (Chair) suggested involving members into a well facilitated workshop together with Derbyshire and Leicestershire, organisations with expertise such as Cabe and local stakeholders. A large venue will then need to be sourced.

RB (RBC) reiterated that Rushcliffe has resolved not to support Toton as the preferred station as they favour East Midlands Parkway but is a supporter of HS2.

SB (Chair) there will need to be a link to the airport with cycling provision (PEDALS).

The reopening Bennerley viaduct may provide opportunities for cycle route connections.

**Joint Planning Advisory Board resolved to:**

- (a) NOTE the governance arrangements outlined with the addition of Ashfield District Council to the Programme Board;**
- (b) SUPPORT the principle of developing a growth strategy for the HS2 East Midlands Hub area including a vision for the station and the economic benefits of HS2 to the conurbation and the wider area;**
- (c) AGREE in principle to submitting a bid requesting funds for items related to planning and development of the station and its surrounds should the relevant funding be received by the LEP;**
- (d) AGREE that a workshop for JPAB members is arranged in August to discuss these items and to influence the development of both the growth strategy and any funding bid.**

**8. Local Sustainable Transport Funding - JM**

Jennie Maybury (City) reported progress of the LSTF programme with a bid for continuation funding up to 2016 for specific elements submitted in March. Through the current programme:

Smartcard development and integrated ticketing improvement are on track making it easier for people to buy a range of ticket products.

There are now five Community Smarter Travel Hubs operational in the area.

The WorkSmart scheme continues to support local employers including launch of the City Car Club. The Medilink service between Park & Ride sites and Nottingham hospitals is now electric with electric charging points for buses, electric cars and electric bikes provided at the Queens Drive Eco Hub..

The range of active travel events are being held over the summer to involve people with different abilities in cycling including Cycle Live incorporating the Great Notts Bike Ride.. Locations for cycle parking and hire have been identified in Rushcliffe and Arnold but agreeing a viable location in Beeston is proving difficult during the tram works.

Through LEP funding it is possible to provide and complement sustainable travel options for commuter cycle corridors and networks.

SB (Chair) it was good to see that integrated ticketing was improving.

JU (City) local people are more active around Community Smarter Travel Hubs especially from a health perspective this has positive outcomes.

RB (RBC) recognised that Smarter Travel Hubs were not in RBC. If an area could be identified for a cycle hub in West Bridgford would it be considered.

JM (City) the suggestion would be raised and a decision made based around other activities and prioritising in the area.

**Joint Planning Advisory Board resolved to NOTE the report which set out progress on the delivery of the current LSTF programme and proposals for continuation of LSTF activities in 2015/16.**

9. **Any other business**

The Chair announced that it was Steve Dance's last JPAB meeting before retirement and thanked him for all his good work.

SD responded that he had worked in planning for 41 years but the last five years were the best he had ever seen with joint working and encouraged the Board to continue.

10. **Proposed Dates for Future Meetings**

Proposed dates tabled as below to commence at 2.00 pm.

<b>Date</b>	<b>Venue</b>
Thursday 4 September	Broxtowe Town Hall – Old Council Chamber
Thursday 13 November	Broxtowe Town Hall – Old Council Chamber



Meeting: **JOINT COMMITTEE ON STRATEGIC PLANNING AND TRANSPORT**

Date: **DECEMBER 2014** Agenda item number: 6

From: **JOINT OFFICERS STEERING GROUP**

## **TRANSPORT ISSUES UPDATE**

### **Purpose of report**

1. To update the Committee on cycle infrastructure proposals and highlight opportunities for joint working within the urban area.

### **Importance of cycling**

2. At the September Joint Committee meeting a report was provided on the areas which will directly benefit from Local Growth Fund investment being coordinated through the D2N2 Local Enterprise Partnership as part of the Growth Deal with Government.
3. Investment in cycle infrastructure was recognised as a key feature in the Growth Deal because it supports economic growth, access to housing and the creation of new jobs as well improving health, social inclusion and access to work.

### **Committed funding for cycle infrastructure**

4. This report specifically focuses on investment which will provide improved cycle infrastructure and the associated benefits. Funding has been committed from the following sources:
  - Cycle City Ambition Package - £6.1 million (2015/16 and 2016/17)
  - Nottingham Enterprise Zone Sustainable Transport Package £6m (2016/17 and beyond)
  - D2N2 Sustainable Travel Programme £5.8 million (share to be confirmed from 2016/17 and beyond)
  - Cycle Rail fund £600,000 for the upgrade of the cycle parking facility at Nottingham Station.

## **Proposed areas for cycle infrastructure investment (Appendix A – plan showing where investment will be made)**

### **5. Cycle City Ambition Package**

- North – south and east – west high quality branded cross city cycle corridors.
- Enhanced cycle routes in, around and through the City Centre.
- Routes through, around and to Nottingham's Parks.
- Multi-user path along the banks of the Leen creating a north – south corridor through the City.
- Improved cycle access in the neighbourhoods. Specific areas identified include St Anns Wells Road, Lenton and Bulwell.
- Expansion of the Citycard Cycles scheme.

### **6. Nottingham Enterprise Zone Sustainable Transport Package**

Measures which will build and provide sustainable transport access to the Enterprise Zone and support future growth capacity. These measures will ensure good sustainable transport connections to key routes such as University Boulevard and the tram as well as the Big Track.

### **7. D2N2 sustainable travel programme**

In total £5.8 million is available for the D2N2 area some of which is to be allocated to the Nottingham urban area. Allocations will be used for infrastructure measures that complement the £1.2 million Local Sustainable Transport Fund programme.

### **8. Cycle Rail Fund**

£600,000 has been provided to East Midlands Trains to allow the expansion, a roof and enhanced facilities at the Nottingham Station Milk Dock cycle parking facility. Construction is planned to start in March 2015.

## **Wider investment and implementation**

9. In addition to the direct investment into sustainable transport infrastructure cycling and walking connections are key priorities which are supported by the wider transport programme. In particular in the City Centre investment from the Broadmarsh/Southern Gateway and the Creative Quarter schemes will help deliver improved cross City connections and enable the north – south and east – west (and future cycle corridors) to be joined up and coherent through the City Centre.

The Ring Road Major will deliver significant improvements to the cycle route from the QMC through to the A60. This will include crossing facilities as all major junctions and smooth and continuous route across all minor side roads.

## **Longer term vision and funding**

10. The City Council is working up a 10 year vision to 'Cycle Proof' the City. This will build on and expand the Local Sustainable Transport Fund and Cycle City programmes. In designing this vision and ensuring delivery extends to the full conurbation close working with the County Council will be essential as well as other partners.
11. Areas are also being invited to establish partnerships with the Department for Transport (DfT). This will include aligning the local vision and strategy for cycling with the Government's Cycling Delivery Plan. Discussions have begun with the DfT with final Expressions of Interest needing to be submitted in the New Year. This partnership will help develop design standards and funding opportunities.

## **Recommendation**

12. Agree to closer working between the City and County Council to work up and deliver the longer term vision for the cycle network in the urban area.

### Contact officers

Chris Carter, Development, Nottingham City Council

Tel: 0115 8763940

Email: [chris.carter@nottinghamcity.gov.uk](mailto:chris.carter@nottinghamcity.gov.uk)

Kevin Sharman, Environment and Resources, Nottinghamshire County Council

Tel: 0115 9772970

Email: [kevin.sharman@nottscc.gov.uk](mailto:kevin.sharman@nottscc.gov.uk)

**Appendix A – Areas to benefit from cycle Infrastructure Investment in 2015/16 – 2016 -17**







