

## minutes

Meeting    ADMINISTRATION COMMITTEE

Date       11 September 2012 (commencing at 2.00 pm)

### **membership**

Persons absent are marked with 'A'

### **COUNCILLORS**

Mrs Kay Cutts (Chairman)  
Alan Rhodes (Vice-Chairman)

Reg Adair  
Chris Barnfather  
Joyce Bosnjak  
Mel Shepherd MBE

June Stendall  
Martin Suthers OBE  
Jason Zadrozny

### **OFFICERS IN ATTENDANCE**

Mike Bradford – Senior Accountant  
Julie Brailsford – Civic Officer  
Ruth Rimmington – Temporary Governance Officer

### **MINUTES OF THE PREVIOUS MEETING**

The minutes of the last meeting of the Committee held on 11 July 2012 having been circulated to all Members, were taken as read and were confirmed and signed by the Chair.

### **APOLOGIES FOR ABSENCE**

None.

### **DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS**

There were no declarations of interest.

### **COUNTY HOSPITALITY BUDGET FINANCIAL SUMMARY**

**RESOLVED 2012/34**

That the report be noted.

**MEMBERS' ATTENDANCE AT CONFERENCE AND SEMINARS AND  
OTHER COUNTY COUNCIL BUSINESS / OFFICERS' TRAVEL OUTSIDE  
OF THE UNITED KINGDOM**

- (a) Members' Visit to the Outdoor and Environmental Education Residential Centres**

**RESOLVED 2012/35**

That a visit by Members to the day and residential environmental education centres on 4 October 2012 be approved.

- (b) National Children's and Adults Conference**

**RESOLVED 2012/36**

That the second place at the National Children's and Adult Services Conference be filled by the nomination of the Majority Group.

**HOSPITALITY**

- (a) Bloodhound Project Launch Event at County Hall**

**RESOLVED 2012/37**

That hospitality be provided for a launch event for the Bloodhound Project on 30 October 2012 at County Hall.

- (b) Duke of Edinburgh's Award Certificate Presentations Gedling Area**

**RESOLVED 2012/38**

That hospitality be provided for the County Council's hosting of the Duke of Edinburgh Awards Ceremony on Wednesday, 19<sup>th</sup> September 2012.

- (c) Discovery Awards Association – Presentation of Discovery Awards**

**RESOLVED 2012/39**

That approval be given for the County Council to host the Discovery Awards Ceremony on Thursday, 25<sup>th</sup> October as set out in the report.

**(d) Lengthsman Scheme Evaluation Event for Town and Parish Councils**

**RESOLVED 2012/40**

That approval be given for hospitality to be provided as described in the report, at an event to be held on 13 November 2012 at Rufford Mill in connection with feedback on the pilot Lengthsman Scheme.

**URGENT ITEMS**

The Chair of the meeting agreed to the following item being taken as an urgent item in light of the short timescale involved.

**CIPS 2012 Awards Best Public Procurement Project**

**RESOLVED 2012/41**

That approval be given for Councillor Kevin Rostance to attend the CIPS Awards ceremony in London on Wednesday, 12 September 2012.

The meeting closed at 10.10 am.

**CHAIRMAN**