



Meeting	ADMINISTRATION COMMITTEE
Date	7 November 2007
	agenda item number

REPORT OF THE JOINT ACTING HEADS OF MEMBERS' SERVICES

80TH ANNIVERSARY IN 2008 – 504 (COUNTY OF NOTTINGHAM) SQUADRON

Purpose of the Report

1. To request that the Administration Committee consider a buffet reception at County Hall for 80 guests to celebrate the 80th Anniversary in 2008 of the 504 (County of Nottingham) Squadron

Background

2. The Joint Acting Head of Members Services' have received a letter from the Secretary of of the 504 Squadron Association, requesting that the County Council host a buffet reception on Friday 28th March, 2008 to celebrate their 80th Anniversary.
3. The Regiment was formed as a Bomber Squadron on 26th March 1928 at RAF Hucknall. The Squadron was disbanded along with all the other 20 Royal Auxiliary Air Force Squadrons on 10th March 1957. However, in 1999 the badge was granted with the Association's blessing to a newly formed Reserve Squadron which now operates at RAF Cottesmore, Rutland. The Association is very active and meets four times a year at Rolls Royce, Hucknall.

If the Reception was to be granted, the Association would like to parade the Royal Air Force Reserve colours.

4. The cost of a buffet reception for 120 guests, e.g. 80 external guests and 40 County Council representatives would be:-

120 x £12.50 per head for food	£1,500
120 x £2.50 per head for drinks	£ 300
Photographer	£ 250
Printing of Invitations	£ 75
TOTAL	<u>£2,125</u>

- 5.1 The guest list would be made up as follows:

