

20th June 2013

Agenda Item: 10

REPORT OF THE CORPORATE DIRECTOR FOR POLICY, PLANNING AND CORPORATE SERVICES

WASTE AND MINERALS PROJECT GROUPS – TERMS OF REFERENCE

Purpose of the Report

1. To agree the Terms of Reference for both the Waste Project Group and Minerals Project Group and to discuss membership arrangements.

Information and Advice

2. The County Council has a statutory duty to prepare Waste and Minerals Local Plans which provides vision and a framework which will help shape future waste and minerals development over the next 15 to 20 years.
3. The purpose of the Project Groups is to provide a forum for member/officer discussion on issues arising from the preparation of the Minerals Local Plan and Waste Development Framework. The aim is to help inform and 'steer' officers in the preparation of these planning documents particularly in relation to potential future site allocations.
4. It is proposed that the Project Groups are made up of three members from the majority group and three members from the other groups represented on the Committee, with representation from across the County's geographical area.
5. The two groups will consider the implications of emerging strategies and Plans and policies arising out of the preparation of the relevant planning documents, the approach used and outcomes of public consultation responses.
6. The groups will have no decision making powers, any views and suggestions from the group will be reported to Environment and Sustainability Committee to inform the decisions of that Committee. Any decision making powers remain with the Committee.

Other Options Considered

7. The only other option would be not to set up Project Groups for both the Waste and Minerals Plans but this could lead to delays in the process.

Reason/s for Recommendation/s

8. To agree the Terms of Reference and discuss membership arrangements for the groups. Production of Waste and Minerals Local Plans is a statutory requirement.

Statutory and Policy Implications

9. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

10. There are no direct financial implications arising from the contents of this report.

Implications for Sustainability and the Environment

11. The production of Waste and Minerals Local Plans is a statutory requirement.

RECOMMENDATION/S

- 1) That Committee approve the Terms of Reference for the Waste Project Group and Minerals Project Group and agree membership requirements.

Jayne Francis-Ward

Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact: Lisa Bell, Planning Policy Team Manager, ext 74547

Constitutional Comments (SHB.21.05.13)

12. Committee have power to decide the Recommendation.

Financial Comments (SEM 21/05/13)

13. There are no specific financial implications arising directly from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected
All

DRAFT TERMS OF REFERENCE

Member/Officer Working Groups - Minerals and Waste

Proposed Terms of Reference

Purpose of each Group:

The purpose of each group is to provide a forum for member/officer discussion on issues arising from the preparation of the Minerals Local Plan and Waste Development Framework. The aim is to help inform and 'steer' officers in the preparation of these planning documents.

Make up of Group:

Members: The two groups will be chaired by the Nottinghamshire Committee Member for Environment and Sustainability and be made up of three members from the majority group and three members from the other groups represented on the Committee, with representation from across the County's geographical area.

Officers: Officers involved in the preparation or management of the relevant planning documents. For the Waste Development Framework, this may also include officers from the City Council.

Remit of Group:

The two groups will consider the implications of emerging strategies and Plans and policies arising out of the preparation of the relevant planning documents, the approach used and outcomes of public consultation responses. The groups will have no decision making powers, any views and suggestions from the group will be reported to Environment and Sustainability Committee to inform the decisions of that Committee.

Records of meetings:

The meetings will be held in private, but a public record will be kept.

Confidentially:

The groups will not have access to or discuss any matters of commercial sensitivity or other information provided by third parties to officers in confidence. (Reasons: Whilst the new development plan system focuses on openness and transparency, there may be occasions where the Industry or other parties will wish to discuss matters in strict confidence with officers prior to submitting formal representations or other comments in public as part of any on-going consultation).

Frequency of Meetings:

Meetings will be held as necessary and where practical in advance of any public consultation exercise and Member decision making stage to aid preparation of the relevant planning documents and guide consultation.