

## **Community Safety Committee**

**Tuesday, 19 July 2016 at 14:00**

**County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP**

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### **AGENDA**

1	Minutes of last meeting held on 14 June 2016	3 - 6
2	Apologies for Absence	
3	Declarations of Interests by Members and Officers:- (see note below) (a) Disclosable Pecuniary Interests (b) Private Interests (pecuniary and non-pecuniary)	
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## **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact David Ebbage (Tel. 0115 977 3141) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting **COMMUNITY SAFETY COMMITTEE**

Date **Tuesday 14 June 2016 at 2.00 pm**

**membership**

Persons absent are marked with 'A'

**COUNCILLORS**

Glynn Gilfoyle (Chairman)

Chris Barnfather  
John Clarke  
Maureen Dobson  
Bruce Laughton

Alice Grice  
Rachel Madden  
Darrell Pulk  
Stuart Wallace

**OFFICERS IN ATTENDANCE**

Rob Fisher  
Sarah Houlton  
Paul McKay  
Mark Walker

} Adult Social Care, Health & Public Protection

David Ebbage

} Resources

Sally Gill  
Cathy Harvey

} Place

**MINUTES OF THE LAST MEETING**

The minutes of the last meeting held on 26 April 2016 were confirmed and signed by the Chairman.

**APOLOGIES FOR ABSENCE**

None

**DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS**

None.

## **COMMUNITY SAFETY BUDGET – REQUEST FOR FUNDING**

Sarah Houlton, Team Manager, sought approval for committing a total of £22,680 from the Community Safety Initiatives Budget.

### **RESOLVED 2016/032**

The following spends from the Community Safety Initiatives Budget for 2016/17 be approved:-

- a) The Heartstone Odyssey - A new Cohesion and Integration Project for Schools and their Communities (£5,000)
- b) Safer Nottinghamshire Board Workshop (£680)
- c) Dragons Den 8 (£3,500)
- d) Promoting Community Cohesion (£10,000) Hawtonville Community (£3,500)

## **COMMUNITY SAFETY UPDATE**

Sarah Houlton updated the committee about Key Community Safety matters. The following point was outlined in her report:-

- The raising of the Gypsy Flag which was attended by the Chairman of the County Council on 8<sup>th</sup> June was a successful event.
- The Safer Nottinghamshire Board (SNB) had received a grant offer from the Nottinghamshire Police and Crime Commissioner (PCC) for 2016/2017. The total of the grant was £737,038.
- The Safer Nottinghamshire Board had listed crime in rural areas as one of the seven priorities but the amount being given has not yet been confirmed.

### **RESOLVED 2016/033**

That the various developments in the areas of work contained in the report be noted.

## **UPDATE ON THE WORK OF THE COMMUNITY AND VOLUNTARY SECTOR TEAM**

Sally Gill, Group Manager, Planning updated Members on the work of the Community and Voluntary Sector Team. She outlined the following point: -

- Reminded Members to keep the 1<sup>st</sup> July date in their diaries for the Somme 100 Years Commemorations event at County Hall.

### **RESOLVED 2016/034**

That the work undertaken by the Community and Voluntary Sector team be noted.

## **UPDATE ON KEY TRADING STANDARDS MATTERS**

Mark Walker, Trading Standards updated the Committee on Key Trading Standards matters. He outlined the following points in the report:-

- The Operation Summit sentencing took place on 16<sup>th</sup> June 2016
- Operation Spinnaker – 10 of the individuals have now got a date for sentencing taking place on 27<sup>th</sup> & 28<sup>th</sup> October 2016.
- The County Council's raising awareness within departments around the risks of spam mail and the information is also included in Members induction packs.

The Chairman wanted to thank Simon Redfern as press officer in the area around the hard work with bringing these stories to Committee.

### **RESOLVED 2016/035**

That the updates from the previous meeting and the various developments in the areas of work contained in the report be noted.

## **UPDATE ON EMERGENCY MANAGEMENT & REGISTRATION SERVICES**

Rob Fisher provided an update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services. He outlined the following in his report:-

- Very close to the opening of the new site for the Eastwood Registry Office which has been moved to Eastwood Town Hall
- The suspicious package found in the Idlewells Shopping Centre in Sutton in Ashfield ended with a controlled explosion.

### **RESOLVED 2016/036**

That the recent key activities and events in the work of the Emergency Planning Team and Registration and Celebratory Services be noted

## **WORK PROGRAMME**

### **RESOLVED 2016/037**

That the work programme be noted.

The meeting closed at 2.57pm

## **CHAIRMAN**



**19 July 2016**

**Agenda Item: 4**

## **REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND PUBLIC PROTECTION.**

### **COMMUNITY SAFETY BUDGET UPDATE: REQUEST FOR FUNDING.**

#### **Purpose of the Report**

1. To seek approval for committing a total of **£5,300** funding from the Community Safety Initiatives Budget for 2016/17.

#### **Information and Advice**

##### **Community Safety Budget**

2. Each year, a proportion of the Community Safety Budget is allocated to initiatives across the County that are designed to reduce crime, disorder and anti-social behaviour, reduce the fear of crime and increase levels of community safety and confidence within our communities. Initiatives are targeted at vulnerable communities, and are designed to tackle the issues that are causing the most harm to communities and individuals.
3. Funding approved to date from the “initiatives” element of the Community Safety Budget for 2016/17 are summarised in the following table:

The total funding available within the Community Safety Initiatives budget for 2016/17 is:	<b>£212,380</b>
Funding from the OPCC for the Community Safety Team acting as the “Accountable Body” for the grant received from the OPCC*.	<b>£25,000</b>
<b>Total</b>	<b>£237,380</b>
Vulnerable Persons Panels: Social Worker	(up to) £32,000
Contribution to the work of the Safer Nottinghamshire Board: Locality Working	£100,000
The Heartstone Odyssey	£5,000
Safer Nottinghamshire Board Workshop	£680
Dragon’s Den Style Project 8	£3,500
Promoting Community Cohesion	£10,000
Hawtonville Community	£3,500
<b>Current balance</b>	<b>£82,700</b>

(\*£25,000 received from the Office of the Nottinghamshire Police and Crime Commissioner (OPCC) for acting as the “Accountable Body” for the grant received from OPCC. Monitoring and co-ordinating use of this funding, ensuring maximum impact by effective interface with other funding sources. Providing lead officer support to SNB Champions for priority thematic/geographic work areas. Providing communication messages as appropriate.)

### **Contribution towards a Complex Needs Worker / Homelessness Support in Newark (£5,000)**

4. Through the work of the Vulnerable Person Panel in Newark, known locally as the Local Multi Agency Problem Solving Meetings (LMAPs), it has been identified that some of the most vulnerable and chaotic individuals that become known to this group require a one to one, intensive approach, to deal with their issues. This then enables them to begin to engage within support and to re-gain control of their lives and improve their involvement in antisocial behaviour.
5. An initial pilot approach was trialled, developed in discussion with Framework the homeless and homelessness prevention charity, to provide a personalised approach to individuals presenting with complex needs and homelessness within Newark and Sherwood.
6. The case studies that outline the impact of this pilot, which saw a Complex Needs Worker being employed, demonstrate the impact of this role. Outcomes for individuals with complex needs include accessing support for substance misuse issues, ensuring individuals recognise their responsibilities and the consequences of their antisocial behaviour towards others, accessing support for mental health needs, stabilising of accommodation, significant reductions in complaints regarding specific individuals and assistance with controlling finances.
7. Police and other related information is also currently being reviewed by the Partnership Officer for the Bassetlaw, Newark and Sherwood Community Safety Partnership that supports the assessment that this role has had a positive impact on improving community safety in Newark.
8. At the end of the initial six month pilot scheme the decision to further extend the pilot to the end of March 2017 was made by the Bassetlaw, Newark and Sherwood Community Safety Partnership. The Partnership allocated £22,500 from the monies made available for locality working by the Office of the Police and Crime Commissioner and Nottinghamshire County Council.
9. A further £5,000 is requested directly from Nottinghamshire County Council to support this post becoming full-time. During the next period of this pilot intensive work with key individuals will continue and the extension of the pilot scheme would also allow further links to be developed with organisations to provide follow up support when individuals become less vulnerable and in need of reduced support.
10. The work of the Complex Needs Worker would be linked to that of the Nottinghamshire County Council Social Worker (Community Safety) to further support work to develop pathways to provision for vulnerable people and to develop an evidence base in relation to current service gaps with a view to approaching relevant commissioning organisations.



11. The Community Safety Team will be working with other partners and sectors, for example, Health, to assess the potential for contributions to this work/post on a more sustainable basis.

### **Commemoration Event - Battle of the Somme (£300)**

12. 2016 marks the centenary of the Battle of the Somme. The commemoration is being led by the Department for Culture, Media and Sport (DCMS), on behalf of the UK Government in partnership with the Commonwealth War Graves Commission and the Royal British Legion to build a programme of events which reflect the significance of the First World War Somme campaign.
13. The Somme was one of the bloodiest battles of the First World War, resulting in over 1 million casualties. There will be a wide programme of events taking place in the UK and France to mark the centenary period. The DCMS are responsible for managing events information on the Remembering Somme Map.
14. The Community and Voluntary Sector Team have co-ordinated a successful Battle of the Somme commemoration event. The event held at County Hall on 1<sup>st</sup> July 2016, started with a commemoration service at the front of County Hall which included the blowing of whistles, symbolic of the order to, 'go over the top'. This was followed by exhibition and film show in the assembly room. The exhibition, 'Nottinghamshire County Council 1916', told the story of The County Council throughout 1916 and the war years. The film show, 'The Somme', shows footage from the battlefield. In 1916, this provided a unique opportunity to 'go to the flicks and marvel at images from the front'. Both the exhibition and film show have been designed by the Nottinghamshire Heritage Forum.
15. A contribution of £300 is requested towards this commemoration event.

### **Other Options Considered**

16. There will be other options for use of the 2016/17 community safety initiatives budget and proposed spends of the remaining **£77,400** balance will be the subject of future reports to the Community Safety Committee.

### **Reason/s for Recommendation/s**

17. Community Safety remains one of the key concerns for the residents of Nottinghamshire. The recommendations contained within this report will enable funding to action a range of targeted projects, specifically designed to combat issues of crime and disorder, anti-social behaviour and fear of crime. Any reductions in these issues will encourage the development of strong, healthy and vibrant communities thus reducing risks to those deemed as vulnerable within those communities.

### **Statutory and Policy Implications.**

18. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users,

sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

19. The proposed **£5,300** can be met from within the Community Safety Initiatives Budget for 2016/17.

## **RECOMMENDATION/S:**

20. That Members approve the proposed spends from the Community Safety Initiatives Budget for 2016/2017:

- a) Contribution towards a Complex Needs Worker / Homelessness Support in Newark (£5,000)
- b) Commemoration Event - Battle of the Somme (£300)

## **PAUL MCKAY**

### **Service Director, South Nottinghamshire & Public Protection**

21. For any enquiries about this report please contact: Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460 or Tony Shardlow, Community Safety Officer, Trading Standards & Community Safety x 73846.

## **Constitutional Comments (LM 30/06/2016)**

The recommendations in the report fall within the Terms of Reference of the Community Safety Committee.

## **Financial Comments (KAS 30/06/2016)**

The financial implications are contained within paragraph 19 of the report.

## **Background Papers and Published Documents**

None

## **Electoral Division(s) and Member(s)**

All

**19<sup>th</sup> July 2016****Agenda Item: 5****REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND  
PUBLIC PROTECTION****TEMPORARY TEAM MANAGER-TRADING STANDARDS AND COMMUNITY  
SAFETY****Purpose of the Report**

1. To propose the creation of an additional temporary Team Manager post within the Trading Standards & Community Safety for a period of 12 months.

**Information and Advice**

2. In April 2014 a combined Trading Standards & Community Safety Service was created with the Trading Standards Management structure, comprising of one Group Manager and five Team Managers, absorbing the management responsibility for Community Safety. Total cost savings of £104k were realised from the deletion of the Community Safety Group Manager and Team Manager posts. The changes resulted in a very lean management structure for the new Trading Standards & Community Safety Service, with significantly increased demands upon management capacity.
3. In the next year the Service faces a major transformational period to address a number of fundamental changes in Service delivery which will further impact on management capacity, including:
  - a) Developing and embedding commercialisation within the Service to generate savings of £0.125m over 3 years by creating an arm's length trading company to sell Trading Standards services to businesses in a more commercial way. The Business Development Manager, Group Manager and a Team Manager are working closely with the County Council's new Commercial Development Unit to develop this pilot initiative further. This involves significant management resource which is having a big impact on the management capacity available for the day to day management of the Service.
  - b) Supporting staff through the culture change of moving to a more commercial service delivery model and identifying and delivering the staff learning and development needed to create a work force ready to meet the demands of the new commercial model.

- c) Reviewing the current Trading Standards & Community Safety structure and working practices to ensure they are still fit for purpose and meet the demands of the changing regulatory environment.
- d) Developing a robust and effective performance management framework for the Service which addresses the significant changes in outcomes and priorities resulting from the move to a more commercial model of service delivery.
- e) Reviewing and developing partner relationships with key partner organisations such as Nottinghamshire Police and other regulatory authorities who are also facing significant changes to their structures and operating practices.

## **Proposal**

- 4. The proposal is to create additional management capacity in the Trading Standards & Community Safety Service by the establishment of an additional temporary Team Manager post for a period of 12 months, commencing October 2016. The temporary post would provide the much need additional management capacity to address the additional challenges during this transformational period.
- 5. The Service has one level 3 Trading Standards Officer role that will become vacant when the officer leaves in August 2016. The total funding costs of £27.2k in 2016/17 and £27.2k in 2017/18 for the 12 months temporary Team Manager contract (October 2016-September 2017) can be met from staffing underspends generated from leaving this level 3 TSO role vacant for the period August 2016 to October 2017 and other staffing underspends due to staff turnover in 2016/17.
- 6. The Authority hosts the regional “Scambusters” team managed by one of the five Team Managers within the Trading Standards & Community Safety Service. This manager, who previously held a Team Manager role within the main Trading Standards Service and led on the previous re-design of the Service in 2009, has the knowledge and skills needed to play a key role in the transformational work needed.
- 7. The proposal is to move that Team Manager into the temporary Team Manager role for a 12 month period and look to cover the Scambusters Team Manager role by a 12 months secondment. The secondment would be likely to attract interest from Trading Standards Officers/Managers within the region who would view this an excellent development opportunity to gain experience of managing large complex investigations and of regional and national engagement. The current manager would be on hand, working in the same building, to provide support and guidance to the seconded manager.

## **Other Options Considered**

- 8. Additional management capacity could be provided by offering the Temporary Team Manager role as a secondment opportunity. However that secondment opportunity would be unlikely to be seen as such an attractive development opportunity as the Scambusters role. The current Scambusters Team Manager also brings the unique insight into the Temporary Team Manager role from having led on the previous re-design of the Service.

## **Reason/s for Recommendation/s**

9. The Service requires increased management capacity for this short term transformational period to ensure the successful re-design of the Service into a more commercial model of service delivery.

## **Statutory and Policy Implications**

10. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken with HR and trade unions and advice sought on these issues as required.

## **Financial Implications**

11. The cost of a Team Manager at SCP47 including on-costs for twelve months is £54.4k. This would result in a cost of £27.2k each in 2016/17 and 2017/18.
12. It is anticipated that a vacant TSO post within the team and other staff turnover would be able to offset these costs.

## **Human Resources Implications**

13. See Human Resources comments below.

## **RECOMMENDATION/S**

- 1) It is recommended that the Committee approve the proposal to create a Temporary Team Manager post within the Trading Standards & Community Safety Service for a period of 12 months commencing October 2016.

**PAUL MCKAY**

**Service Director South Nottinghamshire and Public Protection**

**For any enquiries about this report please contact:**

Mark Walker, Group Manager Trading Standards & Community Safety x 72173 or Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460.

## **Constitutional Comments (KK 6/7/16)**

The proposal in this report is within the remit of the Community Safety Committee

**Financial Comments (CT 08/07/16)**

The financial comments are contained within paragraph 11 of the report.

**Human Resources Comments (SJ 06/07/16)**

The post will be recruited to using the County Council's vacancy control protocol and recruitment policy

**Background Papers**

- None

**Electoral Division(s) and Member(s) Affected**

- All.

19 July 2016

**Agenda Item: 6**

## **REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND PUBLIC PROTECTION.**

### **COMMUNITY SAFETY UPDATE**

#### **Purpose of the Report**

1. To update the Community Safety Committee about key Community Safety matters.

#### **Information and Advice**

##### **Each Amazing Breath C.I.C – Take Five Ambassadors Event**

2. An event in celebration of the success of the Take Five Ambassador Programme was held on the 29<sup>th</sup> June at Rufford Country Park. This committee has previously supported a contribution of £6k to this programme and have supported the initiative since its introduction into the County. The Community Safety Team has the lead role in co-ordinating the contribution of the County Council to this programme.
3. The Take Five Ambassador programme has 125 trained young people aged between 6 and 11 to deliver and lead their peers in daily grounding and breathing practices. This peer leadership approach has been evidenced to build resilience, promote focus and concentration and improve emotional health and well-being and behaviour at school and at home.
4. The event was organised by Each Amazing Breath C.I.C. in partnership with the Sherwood Forest Trust as it has clear links to the national strategy to which the Trust contributes, “A Vision for a Resilient Urban Forest”. This is about encouraging children and their families to explore the local green spaces, which are on their doorstep and to appreciate being outside with nature. This in turn promotes health and well-being and leads to a better appreciation of being part of the wider community and natural world.
5. The programme is currently mid-way through the Take Five Ambassador training at 7 schools in Worksop. Approximately 125 new take Five Ambassadors (aged 6-12 years) from 7 schools in Worksop received their award at the event. The Community Safety Team will continue to promote and advise on the use and impact of this programme.

##### **Honour Based Violence and Forced Marriage Road Show**

6. On the 28<sup>th</sup> June almost 80 delegates attended the Honour Based Violence and Forced Marriage Roadshow at County Hall. This was one of 10 events being held nationally, funded by the Department for Communities and Local Government.
7. The Community Safety Team co-ordinated and hosted this roadshow and secured commitment from Karma Nirvana, a national charity leading the way in raising awareness of honour based violence and forced marriage, to have a lead role at the roadshow. The contribution of Karma Nirvana not only raised the profile of this roadshow, but was also key to evidencing how this issue is linked to the wider community safety agenda, important to all our communities.
8. The roadshow was an excellent opportunity to empower the voices of women from those sections of our communities, who are not often heard as they experience greater barriers impacted by honour systems and forced marriages, and to raise awareness of the national and local services available to tackle this issue, increase reporting and reduce isolation.
9. The Gypsy and Traveller Liaison officer from the Community Safety Team gave a presentation explaining how this issue impacts on the Gypsy, Roma and Traveller Communities. The Community Safety Team will be an integral part of the process in developing the agenda to tackle this issue.

### **Tackling Prejudice and Celebrating Diversity in Nottinghamshire Schools.**

10. During June, 10 schools have been recruited to participate in both the Gypsy Roma and Traveller History Month and the National Heartstone Project. The project which uses story fiction, photo-documentary and historically based story themes, to raise social and environmental issues with children and young people whilst developing communication and understanding across different nationalities, cultures and backgrounds, to raise the common human experience and see past stereotypes and prejudice. This participation will make a powerful contribution to the British Values Curriculum, whilst offering young people the opportunity to celebrate diversity and challenge prejudice.
11. The schools participating are:-

<b>Area</b>	<b>School</b>
Newark	<ul style="list-style-type: none"> <li>• Walesby C of E Primary</li> <li>• All Saints Anglican Methodist Primary, Elston</li> <li>• William Gladstone C of E Primary</li> <li>• Tuxford Primary Academy</li> <li>• Forest View Junior, Ollerton</li> </ul>
Bassetlaw	<ul style="list-style-type: none"> <li>• John Blow Primary</li> <li>• Misterton Primary</li> <li>• Thrumpton Primary</li> </ul>
Ashfield	<ul style="list-style-type: none"> <li>• Kingsway Primary</li> </ul>
Broxtowe	<ul style="list-style-type: none"> <li>• Springbank Primary</li> </ul>

12. This work will build on the successful projects undertaken with schools in Ashfield as part



of the Dragons Den Style Project 6, (reported to an earlier meeting of this committee). The focus of this years' Dragons Den Style Project is on "promoting emotional health and resilience to prevent crime in real time and online." These are key elements of the ongoing commitment to prevent young people from becoming the victims or perpetrators of crime and anti-social behaviour.

13. The Community Safety Team will ensure that good practice from this work is shared across the county, so optimising the potential impact and the use of funding and resources. The Community Safety Team will also ensure that this work contributes to the work and agenda of the Safer Nottinghamshire Board, in particular the areas of vulnerability, young people and crime, and also informs the developing work to tackle such agendas as child sexual exploitation.

### Nottinghamshire Youth Commission – 2016 Report

14. Between November 2015 and March 2016, Nottinghamshire's Youth Commission spoke to more than 1,000 young people through events and outreach activity – including workshops, consultation events with students and stands on school and college campuses. This has culminated in the **"Nottinghamshire Youth Commission Report, 2016"**.
15. This report was presented to the County Council Youth Crime Prevention Advisory Group on the 7<sup>th</sup> June 2016. This group has been working over the last 5 years to share good practice in terms of crime prevention and community safety interventions. The group is chaired and co-ordinated by the Community Safety Team who will be an integral part of the forthcoming programme of work that will be put in place to work with partners to address issues raised by the report. Priorities identified within the report are:-

Theme	Action
<ul style="list-style-type: none"> <li>Education and Crime Prevention</li> </ul>	<ul style="list-style-type: none"> <li>Review existing resources for education about law and implications of crime.</li> <li>Deliver sessions to young people in schools, colleges and youth clubs about the law and consequences of crime. The Council's Community Safety projects such as "Virtual Justice" can be helpful here.</li> </ul>
<ul style="list-style-type: none"> <li>Peer Educators</li> </ul>	<ul style="list-style-type: none"> <li>Give incentives and training for young people to provide education to other young people, such as upper school students teaching lower school students</li> <li>Consider establishing student-led Neighbourhood Watch scheme to engage university/college students</li> </ul>

	in preventing crime.
<ul style="list-style-type: none"> <li>• Drugs Alcohol and Sexual Harassment</li> </ul>	<ul style="list-style-type: none"> <li>• Improvement of youth engagement on issues of drug use and dealing by police and partners. Make young people aware of how to report and give them easier ways to do so.</li> <li>• In-depth education for young people from an early age, with a focus on both health and mental health effects of drugs and alcohol. Better education on how to support friends and family.</li> <li>• Support for users and victims. Providing more accessible support at school, at home and at festivals and clubs. More effective signposting for young people to support services for drugs, alcohol and sexual harassment.</li> </ul>
<ul style="list-style-type: none"> <li>• Re-offending and Re-habilitation</li> </ul>	<ul style="list-style-type: none"> <li>• Explore Youth Courts. Consider establishing a 'youth_peer_court' for Nottinghamshire to get young people more involved in the consequences of offending using a restorative justice approach.</li> </ul>
<ul style="list-style-type: none"> <li>• Relationship with the Police</li> </ul>	<ul style="list-style-type: none"> <li>• More youth-friendly mechanisms for reporting, such as online platforms and helplines where young people can report anonymously. The Community Safety Team could work with partners including Crimestoppers to help young people report more crimes.</li> </ul>

16. The Community Safety Team will use the experience and success of other projects operating across Nottinghamshire, including Virtual Justice, Dragons Den, and Take Five to contribute and aid partners in addressing the issues identified within the report.

### **Preventing Violent Extremism – “Prevent”**

17. As reported at the previous meeting of this committee, over 40 Prevent training sessions have taken place throughout the county over the last few months, which have been attended by almost 4,000 local authority staff, Elected Members and other partners. These sessions were commissioned and managed by the Community Safety Team and

have been funded by the Home Office. Recent tragic events have served to highlight how valuable this training and awareness is for both staff and Elected Members.

18. The sessions were designed to enable staff to understand their responsibilities in relation to the Government strategy to prevent and disrupt violent extremism, often referred to as "Prevent". This is a statutory responsibility under the Counter Terrorism and Security Act (2015) and requires local authorities, schools and other public bodies to have "due regard to the need to prevent people from being drawn into terrorism." This is known as the Prevent Duty and it aims to protect those who are vulnerable to exploitation, extremism or radicalisation from those who seek to recruit them to support their cause. The Government defines extremism as: *"vocal or active opposition to fundamental British values, including democracy, the rule of law, individual liberty and mutual respect and tolerance of different faiths and beliefs."*
19. The training provided crucial background to the Prevent Duty and why it is particularly important for those who work in local government. This is especially relevant in the light of the recent murder of MP Jo Cox and the fact that in the East Midlands up to 40% of referrals to Prevent are related to far-right extremism. The training was particularly timely in reminding staff from local authorities, including the County Council that employees need to be alert to the dangers around us in our own communities. The training included guidance on warning signs of potential radicalisation and promoted an awareness that terrorists and their supporters can come in a variety of guises and with a wide range of beliefs. This was particularly borne out by the moving testimony, which formed part of the training, from, a previous far-right terrorist sympathiser who through the Prevent programme had turned his life around and become a champion of counter-terrorism and tackling hate crime.
20. Evaluations completed by staff from both the County and District/Borough councils have been extremely positive in the main with many participants commenting that it has been one of the best training opportunities they have ever experienced. Potential funding streams for further Prevent training sessions are being examined by the Community Safety Team and on line e-learning Prevent training package has been put in place - Nottinghamshire Prevent Programme', which can be accessed by staff on the Intranet via the BMS.
21. The Community Safety Team are responsible for the development and implementation of the "Prevent Action Plan", of which this training is an integral element. This plan is owned and managed by the Safer Nottinghamshire Board.

## **No to Hate! Training**

22. The Community Safety Team have led on the development and delivery of the recent **"No to Hate!"** training in the county. Over 200 people drawn from the Community Safety Partnerships and Vulnerable People's Panels took part in 3 **'No to Hate!'** training days at the National Holocaust Centre. The training days were a chance to build on the commitment made at the 'No to Hate!' Pledge event last December and to ensure that colleagues were fully aware of their responsibilities and had an understanding of both hate crime victims and perpetrators.
23. The programme was an ambitious and successful attempt to combine an understanding of both the motivations of perpetrators but also the devastating impact on victims. This was

achieved in particular by inviting two exceptional speakers to give their relative perspectives on these issues. Sylvia Lancaster OBE shared with participants her work at the Sophie Lancaster Foundation, the charity she established after the murder of her daughter in 2009 and which focuses on creating respect for, and understanding subcultures in communities.

24. Chris Hardy, a former far-right hate crime perpetrator, offered a perspective on how easy it is for individuals to be drawn into committing hate crime and what triggers could lead to making such a choice. The impact on participants and subsequent discussions which these two speakers generated was enormously significant. The resulting evaluations completed by participants have been universally positive and the Community Safety Team will be leading the development of a second series of training days to take place later this year in response to the demands for similar further training sessions.

## **Remembering Srebrenica**

25. On 11th July 2016 the County Council in partnership with the National Holocaust Centre held a memorial event at County Hall to mark the 21<sup>st</sup> anniversary of the Srebrenica massacre and to remember the 8,372 men and boys killed in the Bosnian town of Srebrenica in July 1995, during the Balkans conflict of 1992 to 1995. The Chairman of the County Council, invited guests, council staff and partners from across Nottinghamshire to attend and listen to a varied programme of items dedicated to the memory of those who were killed.
26. The Chair of the Community Safety Committee, Councillor Glynn Gilfoyle, shared his experiences of his recent trip to Bosnia as guest of the charity Remembering Srebrenica and as a participant in its 'Lessons from Srebrenica' educational programme, where he learned at first-hand about the genocide. Guests also listened to the powerful testimony of a Bosnian survivor of the massacre and to hear a memorial poem read by the Chairman.
27. The event concluded with the lighting of a memorial candle and a recital of the Srebrenica Prayer which is displayed at the memorial site in the Srebrenica-Potočari Memorial and Cemetery:

*We pray to almighty God,  
May grievance become hope  
May revenge become justice  
May mothers' tears become prayers  
That Srebrenica never happens again  
To no one and nowhere.*

28. It is proposed that Remembering Srebrenica becomes part of the County Council's calendar of events and that a similar memorial event takes place every year on 11 July to remember the victims of this massacre. This work will be undertaken by the Community Safety Team as part of the tackling Hate Crime agenda, a key priority for the Safer Nottinghamshire Board.

## **Gypsy and Traveller History Month – “Together Towards Tomorrow” Conference**

29. The 'Together Towards Tomorrow' conference was a joint event in partnership with the Office of the Police & Crime Commissioner and Southwell Diocese. Contributions to the

event from the County Council were managed and organised by the Gypsy and Traveller Liaison Officer, a member of the Community Safety Team. It was a half day event held on the 14th June as part of the Gypsy Traveller History Month celebrations which also included the raising of the Romani flag above County Hall for the first time and a series of events in selected schools. There were three speakers from the Gypsy Traveller communities:

- Sgt Jim Davies – a serving police officer of over twenty years and also the founder of the Gypsy and Traveller Police Association.
- Richard O'Neill – nationally acclaimed story teller and also holder of the Literacy Hero Award from the Duchess of Cornwall.
- Bobby O'Neill – a local man who led the 'Looking after Mandi' project funded by Newark and Sherwood CCG which saw the creation of a men's health DVD.

30. Over 70 people attended the event – which was hosted by Southwell Diocese at Christchurch, Newark – and came from a wide variety of back grounds. There was representation from the County Council, District Council, Newark and Sherwood MP's office, Health, third sector organisations, Nottinghamshire Police, East Midland Ambulance Service and also members of the travelling communities. The event was opened by the Nottinghamshire Police and Crime Commissioner.

31. The key objective of the event was an opportunity for delegates to hear current issues affecting Gypsy Travellers in the areas of health, policing, education and planning and to explore these further with a view to improving their service delivery. The event was extremely well received.

32. The Gypsy and Traveller Liaison Officer will take a lead role in progressing these issues, recognising that nationally the Gypsy and Traveller community traditionally experience a negative inequality of service in these key service areas.

### **Vulnerable Persons Panels**

33. As previously reported to the Community Safety Committee there are, in each of the districts, multi-agency panel arrangements for managing cases of people who are victims, or at risk of becoming victims, of issues such as antisocial behaviour and hate crime. These panels, known generically as Vulnerable Persons Panels (VPPs), are part of the Community Safety Partnership structures. Working with and to protect vulnerable people, is a key priority of the Safer Nottinghamshire Board. The Community safety Team lead on the development and co-ordination of this work and the VPPs.

34. On the 25 May 2016 a development day was held with the Chairs and key representatives of each of the VPPs to look at strengthening this area of work. This day was funded by the Office of the Police and Crime Commissioner and led by Superintendent Richard Fretwell from Nottinghamshire Police. During the event attendees agreed the main issues that need to be addressed to ensure an effective response to vulnerable people who do not meet the threshold for Adult Social Care. They subsequently then identified the essential actions that need to be undertaken to address these.

35. An action plan has now been developed to take this work forward. To ensure the progression of this plan a Vulnerable Person Development Board is being established,

which will be chaired by Paul McKay, Nottinghamshire County Council, Adult Social Care Service Director, South Nottinghamshire and Public Protection and also the Safer Nottinghamshire Board lead for work to progress the vulnerable persons agenda. The Board will also include the VPP Chairs from across Nottinghamshire. This Development Board will link directly to the Safer Nottinghamshire Board to ensure accountability.

36. Some of the actions that will be initiated in the coming months include:

- Getting the Safer Nottinghamshire Board (SNB) agreement for a refreshed terms of reference, and mission statement, for VPPs that formally establishes the expanded role of these panels moving solely from working with victims of antisocial behaviour (which for most was their original purpose) to a wider complex persons and prevention agenda.
- Training for front line colleagues in appropriately recognising mental health issues.
- Taking the issue with the current gap in relation to mental health issues to the Nottinghamshire Health and Wellbeing Board where the Nottinghamshire Mental Health Strategy is owned.
- Ensuring the work of the VPPs dovetails with the Police and Crime Commissioners Victims Service that is currently being commissioned.
- Establishing links with the Crisis Concordat mental health work, including the street triage initiative.
- Exploring the appropriateness of a Pathway to Provision style approach (as utilised in children and young people's services) to clarifying what services are available for adults and in what circumstances. This to cover the continuum of vulnerability from the lower level self-help offer to the higher end safeguarding / Adult Social Care.
- Establishing the role of the VPP work in the wider integrated locality work stream, as identified by the SNB Chair, the Nottinghamshire County Council Chief Executive, Anthony May. This will be explored at the SNB Integrated Locality Working Workshop on the 15 July 2016.
- Agreeing an approach for ensuring that the voice of the individual in the case is heard in determining how effectively the case has been managed and shaping future approaches.
- Establishing how the VPP work fits with the wider building capacity and community resilience agenda, including work the voluntary and community sector that is being led by Nottinghamshire County Council.

37. A vital piece of work that is shaping the development of the community safety partnership work with vulnerable people is the role of the Nottinghamshire County Council Social Worker (Community Safety) that has been part funded from the Initiatives Budget of the Community Safety Committee for twelve months. This innovative role, which works across the County, has enabled an insight into the complex nature of cases that are being



presented and the issues around providing effective support that hasn't been able to be gathered before. This is key in determining which additional existing services need to be engaged in the VPP processes.

38. The Community Safety Team with assistance from the Social Worker (Community Safety) will also take a lead role in developing an evidence base to present to commissioning organisations, such as those that sit within the Nottinghamshire Health and Wellbeing Board structures, to fulfil any significant unmet needs, or forge additional pathways to provision. This is likely to be in relation to mental health.

39. In the first 4 months of this Social Worker role, a particular area of concern already identified is around pathways for managing dual diagnosis. This is where a person has substance misuse and mental health issues, the identification and service provision relating to each making the other problematic.

40. Within Nottinghamshire County Council conversations are now taking place to explore more fully how the vulnerable persons work described in this report supports the Council's work in preventing / delaying demand at Adult Social Care level.

## **Other Options Considered**

41. None

## **Reason/s for Recommendation/s**

42. It is recommended that the Community Safety Committee notes the various development's in the areas of work contained in this report.

43. The report is a regular update to the Community Safety Committee to keep them abreast of local and national developments and out community safety work.

## **Statutory and Policy Implications**

44. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

45. This report contains no additional financial implications, with activity reported or that proposed being contained within the existing service budget.

## **RECOMMENDATIONS**

- 1) It is recommended that the Community Safety Committee notes the various developments in the areas of work contained within this report.

**PAUL MCKAY**

**Service Director, South Nottinghamshire & Public Protection**

**For any enquiries about this report please contact: Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460 or Tony Shardlow, Community Safety Officer, Trading Standards & Community Safety x 73846.**

## **Constitutional Comments**

None

## **Financial Comments**

The financial implications are contained within paragraph 44 of this report.

## **Background Papers and Published Documents**

- Home Office 'Prevent Action Plan'
- Police and Crime Plan 2016 - 2018

## **Electoral Division(s) and Member(s) Affected**

All







**19<sup>th</sup> July 2016****Agenda Item: 7**

## **REPORT OF THE CORPORATE DIRECTOR OF PLACE**

### **UPDATE ON THE WORK OF THE COMMUNITY AND VOLUNTARY SECTOR TEAM**

#### **Purpose of the Report**

1. To update members of the Community Safety Committee on the work of the Community and Voluntary Sector Team.

#### **Information and Advice**

2. The priorities of the team have been identified as working in partnership with the voluntary and community sector:
  - to improve preventative and core services that help strengthen the local community;
  - to streamline the corporate grant aid process; and
  - to promote localism by working with communities to increase community involvement in the way services are shaped and delivered.
3. A key strategic priority for the Council is to ensure that Nottinghamshire has strong communities that are safe and thriving. The reality of the challenges faced means that the Council of the future will be different in the way it is shaped, organised and how services are delivered. The Council is committed to working in partnership with local communities, voluntary groups and volunteers to provide services.
4. Work being undertaken by the team seeks to support ways to develop and strengthen engagement with communities, moving towards a changed landscape of local services with new and innovative models being implemented. The contribution made to improving public services and well-being in Nottinghamshire by communities and the voluntary sector is recognised and supported through both an extensive grant aid programme and direct hands-on support from Community Officers.
5. Over recent years economic circumstances have drastically changed how organisations are funded with the result that only the most well organised third sector groups can thrive and provide a valuable contribution to the local community. Only by being robustly established and equipped to respond to new challenges can the wealth of voluntary sector organisations across the County maximise the positive impact that they have on local communities.

## **Working with Communities**

6. The work of the Community and Voluntary Sector Team underpins the Council's commitment to building on its reputation of working in partnership with the community and voluntary sector to help build local capacity. The range and scope of activities which members and officers are involved in seek to help to drive programmes with communities to deliver local solutions and move towards providing services in a different way.
7. The Council has several important roles to play in supporting communities to:
  - Build a strong sense of community, capacity and pride through collaborative partnerships.
  - Engage in the planning and delivery of services.
  - Generate and sustain their own capacity to respond to the challenges which Nottinghamshire faces.
8. Building confident and stronger communities is especially important within the current climate and the Team has been working with different communities across Nottinghamshire to help support local activities. These activities bring individuals together to celebrate the uniqueness of localities by helping to encourage and empower communities to take ownership and pride in the places they live and the people they live with. Examples of this include:

### **Porchester Festival**

9. The weekend of 1-3 July 2016 saw the 2<sup>nd</sup> Porchester Community Festival in Gedling. This is the second Porchester Community Festival that the CVS team have helped support – the first years programme had 6 events across Mapperley and was put together by a small group of volunteers from St James Church Mapperley. This year the coordinating committee was expanded and a total of 15 events filled the programme – ranging from sports tasters for young people, tribute acts in pubs, a Community Marquee with Voluntary Organisations, Jazz on the Lawn, a Community Walk & a Celebration Event.
10. Between 600 and 700 people took part across the weekend. The CVS Team will support a review meeting in August/September and use social media to get feedback about what went well and what could be improved with a view to planning a 3rd Porchester Community Festival

### **Battle of the Somme Commemoration Event**

11. The Community and Voluntary Sector Team co-ordinated a successful Battle of the Somme commemoration event. The event held at County Hall on 1<sup>st</sup> July 2016, started with a commemoration service at the front of County Hall which included the blowing of whistles, symbolic of the order to, 'go over the top'. This was followed by exhibition and film show in the assembly room. The exhibition, 'Nottinghamshire County Council 1916', told the story of The County Council throughout 1916 and the war years. The film show, 'The Somme', shows footage from the battlefield. In 1916, this provided a unique opportunity to 'go to the flicks and marvel at images from the front'. Both the exhibition and film show have been designed by the Nottinghamshire Heritage Forum. A contribution of £300 has been requested towards this commemoration event from the Community Safety Budget.

## **Cromwell Village Hall**

12. Support has been given to the parish council with an application to WREN to the value of £43k – to rebuild the internal structure and refurbish the village hall. Also, exploring other funding opportunities to get the hall operational as soon as possible and appealing against an unsuccessful application being administered by the Derbyshire Environmental Trust on behalf of Tarmac.

## **Kingsway Hall**

13. The Team are supporting Kingsway with an application to Comic Relief for a project being developed called Activ8 – this is a youth project aimed at addressing the poor health and physical activity levels of young people in Forest Town. The project will deliver some short term benefits through active participation in sports and longer term life outcomes through healthier living.

## **Funding Fair – Rainworth Village Hall.**

14. Held at Rainworth Village Hall on 17<sup>th</sup> June 2016, 16 funding, business and infrastructure organisations took part in the funding fair. These included; C&VS Team, Newark and Sherwood CVS, National Lottery, D2N2, Gedling Borough Council, Sport England, Enterprise Zone, Central Notts College – apprenticeships, Ashfield District Council, Newark and Sherwood District Council, WREN, Community Accounting Plus, Coalfields Regeneration Trust, Children in Need, Pioneer10 Notts and Nottingham Business Venture Enterprise Solutions.
15. As a result of the Team's involvement, 10 community groups have requested support in looking for funding to develop their services, these include; Tarkara Academy – group music provision for 9 – 15 years old. Funds to support a roll out programme; Girl Guiding Mansfield – Brownies, Guides and Rainbows in Mansfield, Rainworth and Blidworth; Woodborough Great to build a New Play Park and Friends of Moor Pondwood – to provide disabled access, interpretation and welcome boards.

## **Selston Sculpture Walk**

16. The team is working with a small sub-committee of Selston Parish Council to develop a Heritage Lottery application for a 2.6 mile circular walk with 8 wooden sculptures that depict the history and heritage of the local area.

## **Harlow Wood Residents**

17. Following a number of incidents of anti-social behavior including the dumping and burning of vehicles Cllr Carroll has been approached by residents interested in establishing some form of residents group. The team are advising on the most suitable structure to meet the needs of the local community.

## **Promoting Community Cohesion**

### **Netherfield Forum – St Georges Centre Open day**

18. On 16 July the St Georges Centre in Netherfield held an open day to showcase the range of activities and groups that use the centre. A key part of the event was to engage all sections of the community and to welcome new users. A contribution of £250 from the Community Safety Community Cohesion budget has been made to support this event.

## **TenFifty**

19. TenFifty is a monthly night club event that supports adults with a learning disability to experience the night club scene, develop new social networks and have fun within a safe environment. The events take place at 'And Why Not', Leeming Street, Mansfield. The team are working with the organising committee to look for funding opportunities.

## **Newark & Sherwood Partnership Plus**

20. Currently working on Delivery Plan including engagement with local communities of Castle and Bridge wards. The team supported Yorke Drive community event and undertook a survey of local residents. Further consultation work, aimed at promoting social cohesion, to be undertaken in the area over the coming months

## **Mansfield Community Partnership**

21. Currently working with Mansfield District Council and partners to support the development of enhanced community engagement which establishes a sustainable bank of Community Connectors to help build strong and resilient communities.

## **Other Options Considered**

22. The report sets out how the Council priorities are being addressed.

## **Reason/s for Recommendation/s**

23. To inform Members of Community Safety Committee of work undertaken to support the community and voluntary sector in Nottinghamshire

## **Statutory and Policy Implications**

24. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

25. To note the work undertaken by the Community and Voluntary Sector Team.

**Tim Gregory**

**Corporate Director, Place**

**For any enquiries about this report please contact:**

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### **Constitutional Comments**

This report is for noting only

### **Financial Comments (SES 29/06/16)**

There are no specific financial implications arising directly from this report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

### **Electoral Division(s) and Member(s) Affected**

- All





**July 2016****Agenda Item: 8****REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND  
PUBLIC PROTECTION.****UPDATE ON KEY TRADING STANDARDS MATTERS****Purpose of the Report**

To update the Committee on key Trading Standards matters.

**Information and Advice**

1. **Safeguarding the Vulnerable** – the Service continues to intervene to protect our more vulnerable residents:
  - July is national Scams Awareness Month. Citizens Advice and the Chartered Trading Standards Institute run the campaign each year working with Trading Standards authorities and other agencies around the country to raise consumer awareness about the dangers of scams. £5 billion is the estimated amount lost each year by UK consumers to mass-marketed scams via phone and post. Scams prevention activity by the Service during Scams Awareness Month will include:
    - Attending a market place event for social workers who cover the Bassetlaw and Newark & Sherwood areas of the county. This is to raise awareness of our work and also to learn more about the other services that support vulnerable residents.
    - Attending the team meeting for social workers who work with those with physical disabilities to raise awareness of scams and doorstep crime issues.
    - Giving a presentation about scams and doorstep crime to the Community Safety Team at Nottinghamshire Fire and Rescue Service. Doorstep crime and scam awareness will be something that is introduced in to a new way of working for Notts Fire Service and fire officers will be giving some leaflets out on our behalf. Following this meeting there will be further discussions about how we can raise the awareness of fire officers at stations across the county, especially as some scam victims hoard and are an increased fire risk.
  - Officers intervened to obtain a £494 refund for a vulnerable consumer who had been supplied a large quantity of nutritional supplements that she didn't need and didn't know she had. The unwanted supplements were returned to the trader within the 14 day cooling off period. The high pressure selling of nutritional supplements to vulnerable

consumers is becoming an increasing problem. The Service's press release issued as part of Scams Awareness Month focussed on this particular growing problem.

- A Trading Standards Officer attended a "Think CO" training session to raise awareness of the dangers of carbon monoxide poisoning. Information will be cascaded at staff team meetings and to vulnerable residents as part of officer's visits. Apart from being an informative session, several new contacts were made which will be useful to officers when working with vulnerable people.
  - In June the National Trading Standards Scam Team launched their "Friends Against Scams" initiative, which aims to protect and prevent people from becoming victims of scams by empowering communities to "Take a Stand Against Scams". Similar to the Dementia Friends idea, the initiative aims to recruit people to join the fight against scams. There will be:
    - "Friends": attend a short training session, commit to talking to others about scams and potentially identify victims
    - "SCAMchampions": friends who attend a further training session to enable them to recruit new Friends Against Scams and
    - SCAMBassadors: MPs, senior officials or someone who will use their influence to raise the profile of scams.
  - Nottinghamshire Trading Standards will work to actively promote and recruit to the new "Friends Against Scams" initiative in the coming months.
2. **Illicit Tobacco** - Efforts continue to stem the supply of illicit tobacco in Nottinghamshire. Two weeks ago a licence review of Biedronka Max, a shop in Worksop with a history of selling cheap cigarettes on three occasions, resulted in a revocation of the alcohol licence. An appeal against the decision has already been received and will be heard in August.
  3. Operation Vellum concerns an OCG associated with the distribution of illicit tobacco throughout the Midlands. Information and a request has now been submitted to East Midlands Special Operations Unit (EMSOU) by the Regional Co-ordinator, to provide analytic support to go through data evidence which has been gathered (i.e. mobiles and computers) which includes a huge amount of intel gathered from within Nottinghamshire by TS.
  4. A day of enforcement activities by TS on Monday 20<sup>th</sup> June culminated in the biggest single seizure of illicit tobacco the service has seen to date. 198,000 cheap/illicit cigarettes and 125kg of duty evaded hand rolling tobacco were recovered from a storage unit on a trading estate in Kirkby in Ashfield. Investigations continue into the identity of the storage unit owner. The combined value of this seizure at the lowest end of the market would be approx. £116,300 and the highest retail market value would be approx. £190,000.
  5. On the same day, a tobacco detection dog found a hide in a shop that officers were aware existed, but had been previously unable to find without the use of the dog. The hide was found by removing a windowsill in a flat above a shop in Mansfield. Underneath a wall cavity contained 3,540 illicit cigarettes and 350 grams of hand rolling tobacco. A male who had previously served an undercover officer with cheap cigarettes will now face charges for this further offence.

6. Shakhawan SALAH, the owner of Andrews News and Booze in Sutton in Ashfield and is currently being held on remand since April for a number of illicit tobacco offences, made an application for bail which was submitted on Friday afternoon, 10<sup>th</sup> June. The full trial is scheduled for September the application was contested at the hearing on the following Monday morning. The application was refused, and Mr SALAH remains in prison, pending his trial.
7. **Animal Health – Newark Livestock Market** – Trading Standards Officers are mid-way through a 6 week plan of action conducting unannounced adhoc inspections following complaints and intelligence that the market operator was breaching their licence provisions and putting livestock and traders at risk from disease. TS have shared the evidence with APHA (Animal & Plant Health Agency) and have raised serious concerns on what appears to be a lack of support from the Agency. APHA licence the market to operate including implementation plans and disease control, and whilst TS can take offences, there needs to be strong partnership working in order to put pressure on the market operator to comply.
8. APHA have now written to the market operator (23.6.16) to ask for detailed information for their licence renewal and have agreed to work closely with TS on the plans before being signed off with the market operator. We will then draw up a MOU between the agencies on how to address non-compliance and with APHA making it clear to the market operator that the licence can be revoked or suspended should non-compliances continue. APHA have also agreed to provide additional support for inspections days when TS are not attending.
9. **Illegal Landings** - under the 'Pet Passport' scheme, dogs brought into the country must be inoculated against rabies, however the dog has to be at least 12 weeks old for the rabies vaccine to be effective. A puppy was recently imported from Southern Ireland and sold via Facebook to a family in the Worksop area, and was discovered by a private vet to be too young for the required rabies vaccination to have taken effect. TS Officers ensured that the puppy was placed into quarantine as per the legal requirement. Other puppies from the litter were traced through Facebook transactions and following notification by this Service, officers in two areas of Scotland (Bannockburn & Falkirk) and Manchester have acted in their areas to seize and quarantine a further 3 puppies. The intelligence has been put on MEMEX but TS are unable to trace the actual person(s) who imported the puppies. HMRC have now requested more information on illegal dog trading from regional partners and have put this as a priority for emerging issues.
10. **Approval of Feed Business** - We have received a request from a Nottinghamshire animal feed manufacturer to be approved under the Animal Feed (Composition, Marketing and Use)(England) Regulations 2015 and the Animal Feed (Hygiene, Sampling, etc. and Enforcement (England) Regulations 2015. The majority of feed manufacturers only need to register with us, however this company is intending to manufacture high risk products including manufacturing
- nutritional additives
  - zootechnical additives
  - antioxidant additives
  - proteins obtained from micro-organisms
  - premixtures containing vitamins A and D
  - premixtures containing copper and selenium

11. The company is currently registered with us for the manufacture of animal feed and is well known to us. We will be auditing them next week in advance of the approval.
12. **Regional “Scambusters” Team – Operation Summit.** On 16<sup>th</sup> June Gareth Bryan and Martin Jacks were sentenced for their part in fraudulent roofing and general building activities that preyed upon the most elderly and vulnerable across the East Midlands.
13. You will recall that earlier in the year the original trial was halted after 4 weeks when Gareth Bryan was involved in a motor vehicle accident.
14. At a hearing before the retrial both Bryan and Jacks entered guilty pleas.
15. At the sentencing hearing as part of his summing up Judge Sampson commented on their systematic shoddy work, systematic high pressure selling, demands for quick payment, shoddy work, non-existent work, their lies about the products used and insurance backing.
16. He went on to say that this was a significant and serious case of dishonesty that Bryan was the controller and that although Jacks was his right hand man he was just as involved.
17. In mitigation he recognised their guilty pleas, that the victims would not have to be brought back before the Court, that there was a saving of public money in not going to retrial, that some work had been done and that there were some satisfied customers.
18. Bryan and Jacks were then sentenced to 2 years suspended for 2 years.
19. The Judge left them in no doubt that should they commit any offence, however minor they would be back in front of the Court.
20. The sentencing of the 10 individuals involved in the fraudulent publishing investigation Operation Spinnaker has been now set for the 27<sup>th</sup> and 28<sup>th</sup> October 2016.
21. **Legal Action Update** - Eight defendants pleaded guilty in the Nottingham Crown Court to a number of different charges under the Fraud Act 2006, the Companies Act 2006 and the Legal Service Act 2007. The eight were found to be mis selling trust documents to older and vulnerable adults, alleging that the documents would ring fence their properties against having to pay for care home fees. Sentencing of the eight was on the 13<sup>th</sup> and 15<sup>th</sup> Of May 2015. The three main defendants were given prison sentences, one to four and a half years and two to four years. The so called legal consultant and four salespeople were given suspended prison sentences, they were ordered to complete unpaid work all of 200 hours and one individual was given a curfew order for six months. A Proceeds of Crime hearing was listed for the 6<sup>th</sup> and 7<sup>th</sup> October 2016.
22. At a Hearing of Ashfield District Council’s Licensing Sub-committee on the 12<sup>th</sup> August, a decision was made to revoke the alcohol licence for Biedronka, 8-10 Outram Street, Sutton in Ashfield. The review was brought by Nottinghamshire County Council Trading Standards Service following a seizure of counterfeit tobacco and a previous licence review relating to illicit tobacco where conditions were imposed on the licence by Ashfield District Council including that no illicit, counterfeit or illegal goods should be present or stored at the

premises, either for sale, personal use or held for other persons. The company were appealing the decision but have withdrawn their application.

23. Paul and Peter Dye appeared in the Nottingham Crown court on the 25<sup>th</sup> August 2015. They pleaded guilty to the sale of illicit tobacco in shops at Stapleford and Netherfield on two separate occasions. Peter Dye was sentenced to 12 months in prison and Paul Dye to 2 years in prison. On 22nd December 2015 a Confiscation Order was granted in relation to Mr Paul Dye. It was declared that Paul Dye had benefited from his criminality amounting to £42,942.75 and he was ordered to pay £11,000.10 within 28 days or face a default prison sentence of 8 months. Peter Dyes POCA case will be heard on the 21<sup>st</sup> July 2016
24. Murwan Muhamed of the Famous Shop, Eastwood pleaded not guilty to charges at the Nottingham Magistrates Court on the 5<sup>th</sup> November 2015, he was due for trial on the 8<sup>th</sup> June 2016 at the Nottingham Magistrates Court. He was charged with the possession of illicit and dangerous cigarettes. He changed his plea on the morning of trial and was sentenced to 120 hours unpaid work and £500 costs.
25. This is currently the third person to have been prosecuted for these types of offences operating from this shop. This is the first time Mr Muhammed has been dealt with by Nottinghamshire Trading Standards Service, previous defendants are Baba Mirza, he was fined £240 with £333 costs, Azad Abdulla who fined £1030 with £333 costs and Mr Amir Ahmadi who has been prosecuted by the service on two occasions, on the first occasion he was fined £360 with £333 costs and on the second occasion he was given 120 hours unpaid work with £350 costs and he was required to undertake a rehabilitation activity.
26. On the 16<sup>th</sup> June 2016 a further defendant Mr Rekan Osman, found in possession of dangerous cigarettes at the same premise appeared in the Nottingham Magistrates Court and pleaded not guilty to the charges his trial is listed for the 15<sup>th</sup> September 2016.
27. On the 5<sup>th</sup> December 2015 Afsana Ahmed of Sutton Mini Market, Sutton in Ashfield was in the Nottingham Crown Court, following charges of supply of illicit and dangerous cigarettes. He pleaded guilty to the charges, he was sentenced to 10.5 months in prison. A POCA hearing was listed for the 17<sup>th</sup> June 2016, at which he was given a confiscation figure of £3975.52 which has since been paid in full.
28. There have currently been three other defendants prosecuted for similar offences from the same shop, these being Omid Khoshaab, he was caught twice in the shop and was given £100 fine and £120 costs, Mr Bilind Ahmed who again was caught twice was given £240 fine and £100 costs.
29. Mr Osmany also of the Sutton Mini market, pleaded not guilty to charges at the Mansfield Magistrates Court on the 23 February 2016 he was due for trial on the 3rd June 2016 at which he was found guilty, he has been sentenced to 200 hours unpaid work and a curfew order. He was charged with the possession of illicit and dangerous cigarettes.
30. Mr Hosmand Zada and Mr Edris Zadeh from Biedronka at Sutton in Ashfield appeared in the Mansfield Magistrates court initially on the 21<sup>st</sup> August 15. They were charged with sale and possession of illicit cigarettes and tobacco. Mr Zada pleaded guilty on the 8<sup>th</sup> September



2015 and was given 60 hours unpaid work. Mr Zadeh was sent to the Crown Court and appeared on the 25<sup>th</sup> January 2016, he pleaded guilty to the charges and was sentenced to 9 months in prison, a POCA hearing is listed for September 2016. Mr Hosmand Zada was further prosecuted for similar offences on the 23rd February 2016, he received a custodial sentence of 8 weeks suspended for 12 months, he was also ordered to complete a further 60 hours unpaid work and costs of £600.

31. We have previously prosecuted Adam Barzani from the same shop he was fined £900 with £460 costs.
32. Luqman Ahmed and Nicheer Taha of Kubus Mini Market, Worksop, appeared in the Mansfield Magistrates court on the 1<sup>st</sup> October 2015 charged with the possession of counterfeit cigarettes. They were found with over 1000 packets of illicit cigarettes. Three brands of which have found to be unsafe in that they will not self-extinguish if left unattended. Their case was sent to the Crown Court and a plea and case management hearing was heard on the 5<sup>th</sup> December 2015. Mr Taha has pleaded not guilty to the charges and Mr Ahmed has pleaded to some offences but is due to go to trial in August of 2016 for the remaining charges.
33. Mr Luqman Ahmed has been prosecuted by Trading Standards in the past along with his brother Sam Ahmed, Luqman Ahmed was fined £100 and £60 costs and Sam Ahmed £200 fine with £260 costs.
34. On the 13<sup>th</sup> April 2016, Mr Alizadeh and Mr Saidi of Outram General Stores Sutton in Ashfield appeared in the Mansfield Magistrates court, they were charged with the possession of dangerous and counterfeit cigarettes. Mr Alizadeh pleaded guilty to the charges and was given 80 hours unpaid work with £470 costs. Mr Saidi pleaded not guilty and the trial was set for the 27<sup>th</sup> June 2016, Mr Saidi pleaded guilty on the morning of trial and was given 100 hours unpaid work.
35. In the previous 12 months Trading Standards have prosecuted five other defendants connected with this shop. Mr Rassul who has been dealt with twice had a combined sentence of 180 hours unpaid work and £300 costs, Mr Kumal £165 fine and £50 costs, Mr Hussaini who has been caught twice was given 150 hours unpaid work and £800 costs, Mr Kheder 60 hours unpaid work and £200 costs and Mr Mohamed £360 fine and £220 costs.
36. On the 22nd April 2016 Mr Hassan, Mr Salah and Mr Kadir were arrested for the supply and possession of counterfeit and dangerous cigarettes. The supply is connected to the retail store Andrews News and Booze at Sutton in Ashfield. All three were sent to the Crown Court and appeared on the 23<sup>rd</sup> May. Mr Khadir pleaded guilty to the charges, whilst Hassan and Salah pleaded not guilty. A trial date has been set for the 26<sup>th</sup> September 2016. Mr Salah had been previously dealt with by Trading Standards, selling dangerous cigarettes in the same shop he was given a 4 month suspended prison sentence with 130 hours unpaid work.
37. Another defendant previously dealt with was Ms Rudminate and she was given a conditional discharge and costs of £190.

38. James Grozier of National Trade Windows is due for trial in the Northern Derbyshire Magistrates court on the 12<sup>th</sup> July 2016. Mr Grozier has been charged with Fraud offences and offences under the Consumer Protection from Unfair Trading Regulations. He has been taking deposits for work, namely replacement double glazed windows and then not completing the work or refunding the deposits. Mr Grozier has been prosecuted by this Service on two previous occasions for the same type of offences, he has been given a total of 392 hours unpaid work and ordered to pay compensation of £6935.
39. Sherzad Mohammad of Annesley Road Stores, Hucknall appeared in the Nottingham magistrate's court on the 10<sup>th</sup> May 16 charged with the supply and possession of counterfeit and dangerous cigarettes. His case has been sent to the Crown court he appeared on the 7<sup>th</sup> June 16 and pleaded guilty to the offence he is due to be sentenced on the 30<sup>th</sup> June 16. Annesley Road Stores is a new premise but Mr Mohammad is also charged with his involvement in Hucknall Mini Market.
40. There have been a number of seizures and resulting prosecutions for Hucknall Mini Market including Aziz Hussain who was given 70 hours unpaid work and costs of £150, Soren Khder who was given £150 fine and £800 costs and Dana Mira who was given 100 hours unpaid work and £750 costs.

### **Other Options Considered**

41. None

### **Reason/s for Recommendation/s**

42. This is an information report

### **Statutory and Policy Implications**

43. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

44. This report contains no additional financial implications, with activity reported or that proposed being contained within existing service budget.

## **RECOMMENDATION/S**

- 1) It is recommended that the Community Safety Committee notes the updates from the previous meeting and the various developments in the areas of work contained in the report.

**Paul McKay, Service Director, South Nottinghamshire & Public Protection.**

**For any enquiries about this report please contact:**

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### **Constitutional Comments**

As this report is for noting only, Constitutional Comments are not required

### **Financial Comments (CT 01.07.16)**

The financial implications are contained within paragraph 44 of the report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

### **Electoral Division(s) and Member(s) Affected**

- 'All'



**19 July 2016****Agenda Item: 9****REPORT OF THE SERVICE DIRECTOR FOR SOUTH NOTTINGHAMSHIRE  
AND PUBLIC PROTECTION  
UPDATE ON EMERGENCY PLANNING AND REGISTRATION SERVICES****Purpose of the Report**

1. To provide an update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services, and to highlight the new LGA publication 'A Councillors Guide to Civil Emergencies.'

**Information and Advice****Emergency Planning**Surface water flooding incidents

2. Like many other areas of the UK, Nottinghamshire experienced a prolonged spell of unseasonal wet weather during the month of June. At times rainfall was particularly intense and placed a considerable strain on natural and other drainage systems. In Sutton Bonington, for example, the Met Office recorded 30.6mm of rain on 15 June, which is approximately half of the total amount normally seen there in the whole of June.
3. As a consequence, several parts of the county suffered localised surface water flooding and sadly there were properties in some areas that did suffer internal flooding. These incidents occurred mainly in Mansfield, Gotham, Rainworth and Netherfield and it is believed that around 50 properties in total were affected. Normal emergency response arrangements were followed by Highways colleagues to provide support to victims and the emergency planning team liaised closely with the district and borough councils who were also involved, particularly in Mansfield and Rushcliffe. The team also monitored the impact on schools, some of which had to close for a short period to enable cleaning work and minor repairs to be completed.
4. As part of the County Councils' preparations for flood events, the emergency planning team encourages local communities to make their own local plans for the possible effects of flooding. Parish and town councils have no statutory obligations to plan for emergencies, but some do choose to identify risks within their area and consider actions that could be taken to complement the response of the emergency services and other organisations. They may wish to consider:
  - developing a community emergency plan
  - acquiring a resilience store (through District and Borough Councils)

- participating in the Environment Agency's flood warden scheme
- participating in Nottinghamshire County Council's flood signage scheme.

Support and advice on all these matters is available from the emergency planning team and on the County Council's website.

5. Areas that have flood warden schemes can also consider having a County Council flood signage scheme. This enables trained volunteers to erect flood warning road signs and close roads during a flood. The aim of this is to help prevent vehicles from driving through standing water and creating bow waves which can cause property flooding. The road signage scheme enables authorised volunteers to erect signage on roads at pre-agreed locations when properties are at risk of flooding. There are five such schemes in Nottinghamshire currently and during June, trained volunteers monitored weather forecasts and flood risk in their area, ready to implement their schemes as necessary.
6. Debriefing activities to capture any lessons arising from incidents of flooding were incorporated into routine team meetings plus the Local Resilience Forum's Flood Warning and Planning Group and Resilience Working Group.

#### Rest Centre Registration Training

7. Plans for the care and wellbeing of people evacuated from their homes in an emergency include arrangements to register their personal details. This creates a record of who is present at an evacuation Rest Centre and helps with the process of establishing if anyone is missing as a result of the incident. The registration process is carried out by volunteers drawn from a variety of voluntary agencies, including for example St John's Ambulance and the British Red Cross. Periodic training events are provided to ensure there is a sufficient pool of volunteers able to fulfil this important function.
8. In collaboration with colleagues from Nottingham City Council, the emergency planning team has recently delivered three presentations of Rest Centre Registration Training for members of voluntary agencies. The events provided an opportunity for volunteers to familiarise themselves with the registration process. The programme also included an overview of the situations where registration would be essential, from a standard Rest Centre scenario, where local residents have been evacuated, through to a large scale event such as East Coast flooding when thousands of people may have been displaced.
9. The training showed volunteers how to complete the registration forms, including how to record any specific requirements that individual evacuees may have, such as in relation to medical or cultural needs. The events took place on 20 June at the Guildhall in Nottingham, on 29 June at Mansfield District Council Civic Centre, and on 5 July at the British Red Cross Centre, Colliers Way in Nottingham.

#### Review of COMAH Plans

10. Under the Control of Major Accident Hazards (COMAH) Regulations 2015, Nottinghamshire County Council is required to prepare and maintain an external (off-

site) emergency plan for each 'Upper Tier' COMAH establishment that is located within its' area. These must specify the public safety measures to be taken outside the establishment should a major accident occur at the site. Accordingly, the emergency planning team, in conjunction with the site-operators and Nottingham and Nottinghamshire Local Resilience Forum (LRF) organizations, have prepared off-site plans for two sites located in Nottinghamshire. There are two such sites in Nottinghamshire, the Misterton Petroleum Storage Depot (which receives, stores and distributes aviation fuel) and DHL Supply Chain in Harworth (which stores and distributes household and healthcare products).

11. These plans have been reviewed and amended in accordance with recommendations arising from a multi-agency emergency response exercise held in March 2016, the details of which were reported to the April meeting of the committee. The recommendations included that water company sewer and drain maps should be included within the plan, however due to the size of these this recommendation has been satisfied by agreement with water companies that they will ensure that suitable mapping will be available at the scene of any incident and at a Multi-agency Coordination Centre. Similarly, internal Drainage Board (IDB) maps have not been included in the plan itself, but the Environment Agency's responsibilities now include that they will notify the IDB's if their maintained water courses are affected.
12. The revised plans are scheduled for multi-agency consideration and approval through the 4 July meeting of the LRF Resilience Working Group.

#### Safety at Sports Grounds

13. A match-day safety inspection was carried out at Trent Bridge cricket ground during the One-Day International between England and Sri Lanka on 21 June. In keeping with the usual very high standards of safety management maintained at the ground, there were no significant safety issues observed during this match.
14. A fully satisfactory annual safety audit and inspection was completed at Southwell Racecourse on 27 June, and pre-season inspections of Nottingham Forest and Mansfield Town Football Clubs have been scheduled to take place on 7 July.

#### LGA publication "A councillor's guide to civil emergencies"

15. The Local Government Association has published a new guidance document entitled "A councillor's guide to civil emergencies". This outlines the legal obligations of local authorities' under the Civil Contingencies Act 2004 and their role in civil resilience in the context of multi-agency collaboration. The guidance includes details the role of elected councillors in ensuring resilience and during response and recovery from civil emergencies and case study examples of local authority responses to Storm Eva and the Shoreham Bypass air crash.
16. The foreword to the guide is provided by Councillor Simon Blackburn, Chair of the LGA Safer and Stronger Communities Board. He asserts that "the recent flooding events in the north of England have once again highlighted the important role of councils in responding to and recovering from civil emergencies". He goes on to say that, "thanks to good planning and some advanced warning, councils and their local resilience forum

(LRF) partners were able to take some pre-planned actions that undoubtedly went some way to reducing the overall impact of these devastating floods". The guide emphasises that elected councillors have an important part to play by being involved in responding to and recovering from an emergency, and also through being engaged in the essential planning and preparation needed to ensure resilience and readiness.

17. The new LGA guide reinforces background information contained in the County Council's 'Elected Members Emergency Plan.' Elected Members are encouraged to maintain an awareness of this plan, which is available to download from the Council's intranet.

## **Registration and Celebratory Services**

### Registration office accommodation

18. As previously reported, a new home was needed for registration services in Eastwood following the Borough Council's decision to close the DH Lawrence Heritage Centre in the town. After a short interruption, the service has now been re-established in the new offices of Eastwood Town Council on Nottingham Road.
19. The new office was officially opened by Chairman of Nottinghamshire County Council Councillor Yvonne Woodhead and the Mayor of Eastwood, Councillor Keith Longdon. The main business of the office will be appointments for the registration of births and deaths, and for notices of marriage. The office is open on Tuesdays and Wednesdays each week.

### Nottinghamshire and Worksop Pride Events

20. At time of writing, the registration service is making arrangements to once again attend the Lesbian, Gay, Bisexual and Transgender (LGBT) Pride event in Nottingham on 30 July. In addition, this year there is a new Pride event taking place in Worksop on 10th July, and the service plans to be represented here also. These events offer an opportunity for registration colleagues to talk with LGBT customers and to answer any questions they may have about civil partnerships, conversions and civil marriage ceremonies, and to raise the profile of the service within Nottinghamshire communities.

## **Other Options Considered**

21. None.

## **Reason/s for Recommendation/s**

22. To update the Committee on this area of work contained within its remit.

## **Statutory and Policy Implications**

23. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults,

service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

24. There are no financial implications for Emergency Planning or Registration budgets.

## **RECOMMENDATION**

It is recommended that the Committee:

- 1) Notes the update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.
- 2) Agrees that a copy of the LGA publication 'A Councillors Guide to Civil Emergencies' is sent to all County Councillors, together with a copy of the 'Elected Members Emergency Plan.'

**PAUL MCKAY**

**Service Director, South Nottinghamshire and Public Protection**

**For any enquiries about this report please contact:**

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### **Constitutional Comments**

25. As this report is for noting only, no Constitutional Comments are required.

### **Financial Comments**

26. There are no financial implications

### **Background Papers and Published Documents**

- LGA publication 'A councillor's guide to civil emergencies'

### **Electoral Division(s) and Member(s) Affected**

- All



**19 July 2016****Agenda Item: 10****REPORT OF CORPORATE DIRECTOR, RESOURCES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's updated work programme for 2015/16.

**Information and Advice**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

**Other Options Considered**

4. None.

**Reason/s for Recommendation/s**

5. To assist the committee in preparing its work programme.

**Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

**RECOMMENDATION/S**

- 1) That the committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

**Jayne Francis-Ward**  
**Corporate Director, Resources**

**For any enquiries about this report please contact:**

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### **Constitutional Comments (SLB)**

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

### **Financial Comments (NS)**

8. There are no financial implications arising directly from this report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

All.



## **COMMUNITY SAFETY COMMITTEE - WORK PROGRAMME (AS AT 19 July 2016)**

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
<b>19 July 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
<b>27 September 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area	Sally Gill	Cathy Harvey
Update on Key Trading Standards matters	Update on key issues in this service area	Paul McKay	Mark Walker
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration.	Paul McKay	Rob Fisher
<b>8 November 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on ANPR Cameras		Paul McKay	Sarah Houlton