



**21 November 2016**

**Agenda Item: 4**

**REPORT OF THE SERVICE DIRECTOR – FINANCE, PROCUREMENT AND  
IMPROVEMENT**

**FINANCIAL MONITORING REPORT: PERIOD 6 2016/2017**

**Purpose of the Report**

1. To provide a summary of the revenue position of the County Council for the year to date with year-end forecasts.
2. To provide a summary of Capital Programme expenditure to date and year-end forecasts and approve variations to the capital programme.
3. To inform Members of the Council's Balance Sheet transactions.

**Information and Advice**

**Background**

4. The Council approved the 2016/17 budget at its meeting on 25 February 2016. As with previous financial years, progress updates will be closely monitored and reported to both management and Committee on a monthly basis.

**Summary Revenue Position**

5. Table 1 below summarises the revenue budgets and forecast outturn for each Committee. A £1.7m net underspend is currently predicted. In light of the Council's continuing financial challenges, the key message to effectively manage budgets and wherever possible deliver in-year savings is being reinforced.

**Table 1 – Revenue Expenditure and Forecasts as at Period 6**

Forecast Variance as at Period 5 £'000	Committee	Annual Budget £'000	Actual to Period 6 £'000	Year-End Forecast £'000	Latest Forecast Variance £'000
4,757	Children & Young People	130,689	68,431	135,155	4,466
(3,046)	Adult Social Care & Health	215,305	86,502	212,194	(3,111)
346	Transport & Highways	43,720	26,136	44,030	310
319	Environment & Sustainability	31,782	14,453	31,884	102
212	Community Safety	3,136	418	3,444	308
(25)	Culture	13,101	6,492	13,036	(65)
(292)	Policy	24,129	12,336	23,760	(369)
(269)	Finance & Property	30,486	21,256	29,973	(513)
(85)	Personnel	11,106	5,979	10,885	(221)
71	Economic Development	1,467	492	1,515	48
(907)	Public Health *	5,716	2,068	4,651	(1,065)
<b>1,081</b>	<b>Net Committee (under)/overspend</b>	<b>510,637</b>	<b>244,563</b>	<b>510,527</b>	<b>(110)</b>
(2,664)	Central items	485	(25,730)	(2,825)	(3,310)
-	- Schools Expenditure	(169)	(169)	(169)	-
49	Contribution to/(from) Traders	563	2,269	686	123
<b>(1,534)</b>	<b>Forecast prior to use of reserves</b>	<b>511,516</b>	<b>220,933</b>	<b>508,219</b>	<b>(3,297)</b>
(19)	Transfer to / (from) Corporate Reserves	(18,344)	(20)	(18,263)	81
2,307	Transfer to / (from) Departmental Reserves	(10,535)	(429)	(9,068)	1,467
-	- Transfer to / (from) General Fund	(3,741)	-	(3,741)	-
<b>754</b>	<b>Net County Council Budget Requirement</b>	<b>478,896</b>	<b>220,484</b>	<b>477,147</b>	<b>(1,749)</b>

\* The actual net expenditure for Public Health is skewed depending upon the timing of the receipt of grant.

## Committee and Central Items

6. The main variations that have been identified are explained in the following sections.

### Children & Young People (forecast £4.5m overspend)

7. The Children's Social Care Division is reporting a forecast net overspend of £2.7m. The major contributing variances are:

- £2.6m overspend on Provider Services (Looked After Children placements). The significant variances include a £1.3m overspend on external residential and supported accommodation placements, of which £1.2m relates to achievability issues with the 2016/17 savings target, £0.4m overspend on Fostering mainly due to the Fostering Futures Scheme and £0.1m overspend on Social, Emotional and Behavioural Difficulties (SEBD) homes and 16/17 year olds living independently, £0.2m on all other budgets (Child and Adolescent Mental Health Services (CAMHS), Edge of Care, etc.). This is offset by an underspend on Adoption Interagency Placements due to the receipt of the Interagency Adoption Grant £0.5m and the Contact Service of £0.1m.

- £0.2m overspend on transport as demand continues to exceed the budget. This has reduced due to more rigorous application of eligibility criteria regarding foster carers travel claims.
  - £0.3m underspend on non LAC placements i.e. Child Arrangement, Special Guardianship orders and Adoption Financial Support payments. A budget pressure of £0.6m was agreed for these payments but the current forecast is showing lower growth than was previously projected.
  - £0.2m overspend on all other budgets mainly due to payments for Children in Need (Section 17 payments).
8. The Education Standards and Inclusion Division is reporting a forecast net overspend of £2.0m. The major contributing variances are:
- £2.4m overspend on Special Education Needs and Disability (SEND) home to school transport (£1.9m pre-16 and £0.5m post-16). The overspend is consistent with period 5. It does not reflect any changes for the new academic year, but reflects the achievability issues with the 2016/17 savings target of £0.6m.
  - The above variances are partially offset by maximising the use of £0.4m uncommitted Pupil Premium Grant and Higher Level Teaching Assistants Grant.
9. The Youth, Families and Culture Division is reporting a forecast net overspend of £0.1m. This mainly consists of:
- £0.4m overspend in the Integrated Disability Service on Flexible and Targeted Short Breaks and Disabled Children's Access to Childcare (DCATCH). This is partially offset by maximising the use of uncommitted SEND Reform Grant (£0.2m).
  - £0.1m underspend within the Family Service due to staff vacancy savings and reduced spend within Activities and Support budgets. This is an early delivery of next year's savings and as such is a temporary underspend.
10. An underspend of £0.4m in Business Support is forecast which relates to savings associated with holding vacancies in anticipation of future years' budget savings. A report is being taken to a future meeting of the Personnel Committee in respect of the business support review.
11. As a result of the current overspend and the clear requirement to make reductions in budget over the lifetime of the current Medium Term Financial Strategy, a plan has been put in place which consists of four main strands of work:
- 1) A review of Looked After Children
  - 2) A review of Special Educational Needs and Disability transport
  - 3) A whole Departmental review
  - 4) A restriction of in-year spend

Members have been briefed on this plan and regular updates will be provided.

### **Adult Social Care & Health (forecast £3.1m underspend)**

12. The Strategic, Commissioning, Access and Safeguarding Division is currently reporting a breakeven position. It is comprised of the following:

- The DIPSU investigation is currently costing ASCH £0.2m this financial year.
  - Client Contribution income is now forecasting a shortfall of £0.3m, primarily due to an underachievement of property income.
  - The contribution to the Integrated Community Equipment Loans Scheme (ICELES) Pooled Budget is still forecast to be £0.2m less than budget, due to contract re-negotiations with County Health Partners.
  - There is a £0.2m underspend expected on the Advocacy contract. The new contract commences in October and has come in under budget.
  - Other areas across Strategic Commissioning are forecasting a combined net underspend of £0.1m.
13. The North Nottinghamshire Division is currently forecasting a net underspend of £1.1m against the budget and comprises the following:
- Residential Services are forecasting a £0.3m underspend primarily due to increased 1 to 1 funding in the Short Breaks units.
  - Day Services and Employment are forecasting an underspend of £0.5m. This overall underspend is mainly due to an underspend on staffing of £0.9m, partially offset by overspends on transport of £0.4m.
  - Bassetlaw Community Care are forecasting an increased underspend of £0.3m. This is an increase of £0.1m due to reductions in Older Adults spend.
14. The Mid and South Divisions are forecasting a net underspend of £1.5m (£1.4m after the planned use of reserves).
- Older Adults across the County are now forecasting an underspend of £1.5m. This underspend is primarily due to underspends on staffing and direct payments.
  - Younger Adults across the County are forecasting an underspend of £0.2m. There is still an overspend on Supported Living and Long Term Residential and Nursing Placements primarily due to Transforming Care Cases which are being offset by additional Continuing Health Care (CHC) income and an underspend on Direct Payments.
  - The other cost centres across the division are forecasting a net overspend of £0.2m.
15. The Transformation Division is currently forecasting an underspend of £0.4m against the budget.
16. The County Council is continuing to seek funding from the Clinical Commissioning Groups to cover the full cost of the Transforming Care Packages.

**Finance & Property (forecast £0.5m underspend)**

17. This forecast underspend is due largely to the early achievement of 2017/18 savings targets and temporary underspends on staffing in the Property Division, together with vacancy savings within the Finance, Procurement and Improvement Division.

### **Public Health (£1.1m underspend)**

18. This forecast underspend is due mainly to slippage in activity against the Health Check Programme, together with an underspend against the Smoking and Tobacco Programme and the Public Health Directorate.
19. The overall County Council forecast assumes that this net underspend will be transferred to the Public Health reserve.

### **Central Items (forecast £3.3m underspend)**

20. Central Items primarily consists of interest on cash balances and borrowing, together with various grants, contingency and capital charges.
21. At the time of setting the 2016/17 budget, several funding allocations had not been announced and therefore assumptions about certain grants were made, based on the best information available at the time. Throughout the year confirmations are received, and current forecasts suggest a net additional grant of £1.4m will be received in 2016/17.
22. Interest payments fluctuate depending on expectations of future rates and anticipated slippage on the capital programme. Current Treasury Management forecasts suggest a net overspend on interest of £0.8m.
23. There are also £0.6m of underspends against Traders pension contributions, ongoing pension enhancements and one-off income from the dissolution of CLASP.

### **Requests for Contingency**

24. The Council budget includes a contingency budget of £7.6m to cover redundancy costs, slippage of savings and unforeseen events. Contingency requests approved previously total £2.4m. Table 1 assumes that £3.1m of the remaining contingency budget will be used for future requests.

### **Transfer to / (from) reserves**

25. A review of reserves has been undertaken to identify surplus earmarked reserves that can be released to support the budget and form part of the overall budget strategy. In total £4m of earmarked reserves have been transferred to general balances. This transfer was anticipated when the Council approved the Medium Term Financial Strategy in February.

### **Progress with savings and risks to the forecast**

26. Council on 25 February 2016 approved savings proposals of £17.6m for delivery over the four year period 2016-20. These proposals are in addition to those approved previously by County Council. Officers will continue to monitor the deliverability of individual schemes and targets as part of the budget monitoring process and reflect achievability in the forecast outturn.
27. Issues associated with the achievement of savings relating to Looked After Children Provider Services, SEND Home to School Transport and Independent Travel Training are being

reviewed. The outcome of the reviews will be reported to the Corporate Leadership Team and subsequently to Finance and Property Committee.

## Capital Programme

28. Table 2 summarises changes in the gross Capital Programme for 2016/17 since approval of the original programme in the Budget Report (Council 25/02/16):

**Table 2 – Revised Capital Programme for 2016/17**

	2016/17	
	£'000	£'000
Approved per Council (Budget Report 2016/17)		112,345
Variations funded from County Council Allocations : Net slippage from 2015/16 and financing adjustments	4,527	
		4,527
Variations funded from other sources : Net slippage from 2015/16 and financing adjustments	422	
		422
<b>Revised Gross Capital Programme</b>		<b>117,294</b>

29. Table 3 shows actual capital expenditure to date against the forecast outturn at Period 6.

**Table 3 – Capital Expenditure and Forecasts as at Period 6**

Committee	Revised Capital Programme £'000	Actual Expenditure to Period 6 £'000	Forecast Outturn £'000	Expected Variance £'000
Children & Young People	42,008	11,011	40,483	(1,525)
Adult Social Care & Health	6,763	2,506	6,729	(34)
Transport & Highways	39,166	11,581	39,161	(5)
Environment & Sustainability	3,128	111	3,128	-
Community Safety	100	-	100	-
Culture	2,177	(5)	1,896	(281)
Policy	255	90	255	-
Finance & Property	15,309	4,528	13,677	(1,632)
Personnel	372	222	262	(110)
Economic Development	6,681	1,071	5,951	(730)
Contingency	1,335	-	1,335	-
<b>Total</b>	<b>117,294</b>	<b>31,115</b>	<b>112,977</b>	<b>(4,317)</b>

## Children and Young People

30. In the Children and Young People's Committee capital programme, a forecast underspend of £1.5m has been identified. It is proposed that £1.5m of schools funding allocated to Early Years projects is re-profiled into 2017/18 as the Council awaits the outcome of bids for further Early Years funding.

**It is proposed that the Children and Young People's capital programme is varied to reflect that £1.5m schools funding allocated to Early Years projects will be re-profiled into 2017/18.**

## Transport and Highways

31. In the Transport and Highways Committee, the Department for Transport has introduced an incentivisation element to the Highways Capital Maintenance Grant. This approach encourages local authorities to adopt good practice with regard to efficiencies and asset management. The Council has been successful in securing Highways Incentive Grant totalling £0.8m.

**It is proposed that the Transport and Highways capital programme is varied to reflect the £0.8m Incentive Grant.**

32. Also, in the Transport and Highways Committee, it is proposed that the capital programme is varied to reflect the inclusion of a major project to improve access links in Harworth. It is anticipated that the project will be funded as follows:

<b>Funding Source</b>	<b>£000</b>
D2N2 Grant	1,100
Sheffield City Regions	455
<b>Total Funding</b>	<b>1,555</b>

The £1.1m D2N2 grant funding has been secured. A bid has been submitted into the Sheffield City Regions Investment Fund for a further £0.455m. The capital programme will be varied for this element of funding subject to the successful bid being reported to the Transport and Highways Committee. In addition, Nottinghamshire County Council and Bassetlaw District Council have agreed to equally fund any overspend on the project up to a cap of £0.075m each.

**It is proposed that the Transport and Highways capital programme is varied to reflect the £1.175m external funding from D2N2 and Bassetlaw District Council and the £0.075m contribution from Nottinghamshire County Council, funded from capital contingency.**

## Culture

33. In the Culture Committee, on 1 November 2016 a report was taken to Culture Committee to set out the outcome of the procurement process to for a partner to operate and manage the commercial operations and visitor offer at Rufford Abbey Country Park. The contract was

awarded to the preferred bidder subject to the approval of a £0.977m capital contribution to the agreement.

**It is proposed therefore that the Culture Committee capital programme is varied to reflect the £0.977m capital contribution to the Rufford Abbey Country Park agreement, funded from capital contingency.**

## Finance and Property

34. In the Finance and Property Committee, a forecast underspend of £1.6m has been identified. This is mainly as a result of slippage against two development projects at Gamston (£0.5m) and Lindhurst (0.9m) as negotiations on both projects continue.

## Economic Development

35. In the Economic Development Committee, a forecast underspend of £0.7m has been identified. Given the timing of calls for new applications and the level and profile of bids received via the Economic Development Capital Fund, a re-profile of £0.7m against the forecast is identified.

**It is proposed that the Economic Development Committee capital programme is varied to reflect the re-profiling of the Economic Development Capital Fund.**

## Financing the Approved Capital Programme

36. Table 4 summarises the financing of the overall approved Capital Programme for 2016/17.

**Table 4 – Financing of the Approved Capital Programme for 2016/17**

Committee	Capital Allocations £'000	Grants & Contributions £'000	Revenue £'000	Reserves £'000	Gross Programme £'000
Children & Young People	18,409	23,299	-	300	42,008
Adult Social Care & Health	5,428	1,083	252	-	6,763
Transport & Highways	10,644	28,172	-	350	39,166
Environment & Sustainability	1,853	62	600	613	3,128
Community Safety	100	-	-	-	100
Culture	2,177	-	-	-	2,177
Policy	255	-	-	-	255
Finance & Property	15,009	50	-	250	15,309
Personnel	-	82	-	290	372
Economic Development	4,040	2,574	67	-	6,681
Contingency	1,335	-	-	-	1,335
<b>Total</b>	<b>59,250</b>	<b>55,322</b>	<b>919</b>	<b>1,803</b>	<b>117,294</b>

37. It is anticipated that borrowing in 2016/17 will increase by £0.2m from the forecast in the Budget Report 2016/17 (Council 25/02/2016). This increase is primarily a consequence of:



- £23.5m of net slippage from 2015/16 to 2016/17 and financing adjustments funded by capital allocations.
- Variations to the 2016/17 capital programme funded from capital allocations totalling £19.0m as approved to the October 2016 Finance and Property Committee meeting.
- Net slippage in 2016/17 of £4.3m of capital expenditure funded by capital allocation identified as part of the departmental capital monitoring exercise.

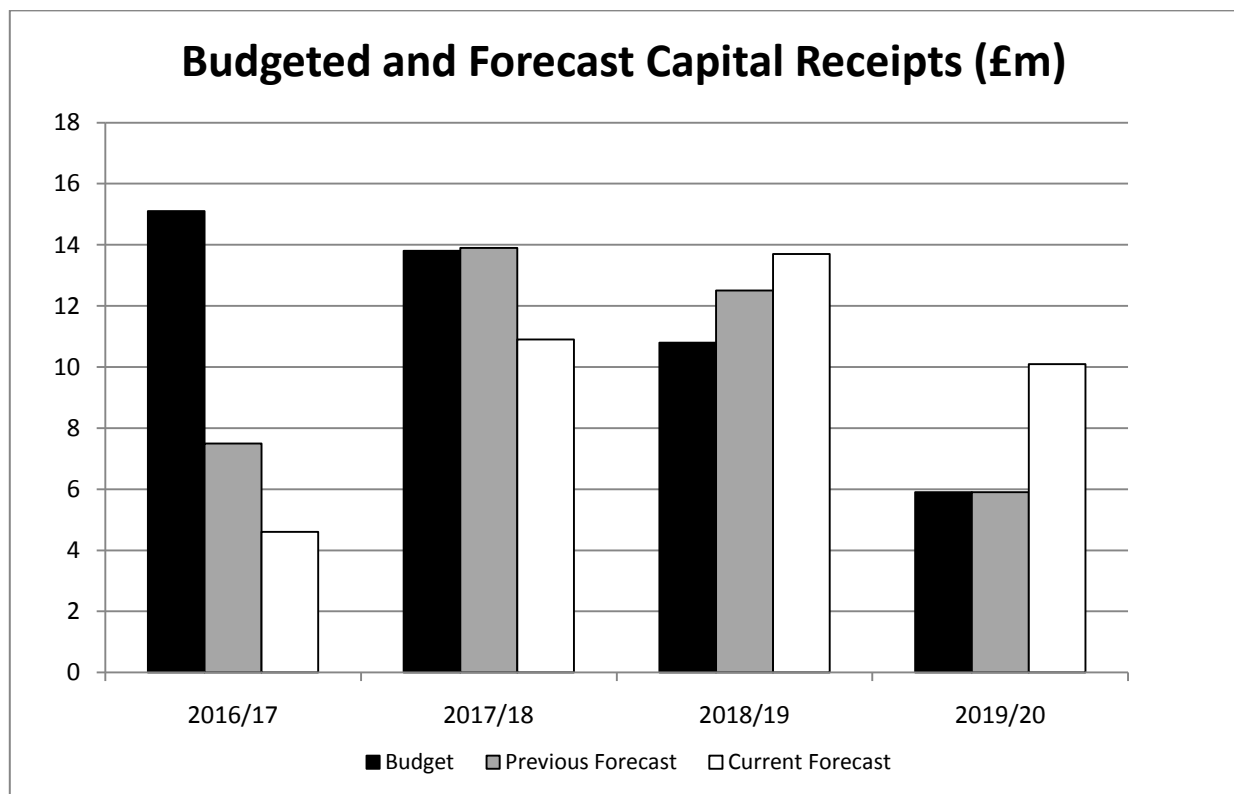
### Prudential Indicator Monitoring

38. Performance against the Council’s Prudential Indicators is regularly monitored to ensure that external debt remains within both the operational boundary and the authorised limit.

### Capital Receipts Monitoring

39. Anticipated capital receipts are regularly reviewed. Forecasts are currently based on estimated sales values of identified properties and prudently assume a slippage factor based upon a review of risk associated with each property.

40. The chart below shows the budgeted and forecast capital receipts for the four years to 2019/20.



41. The black bars in the chart show the budgeted capital receipts included in the Budget Report 2016/17 (Council 25/02/2016). These capital receipts budgets prudently incorporated slippage, giving a degree of “protection” from the risk of non-delivery.

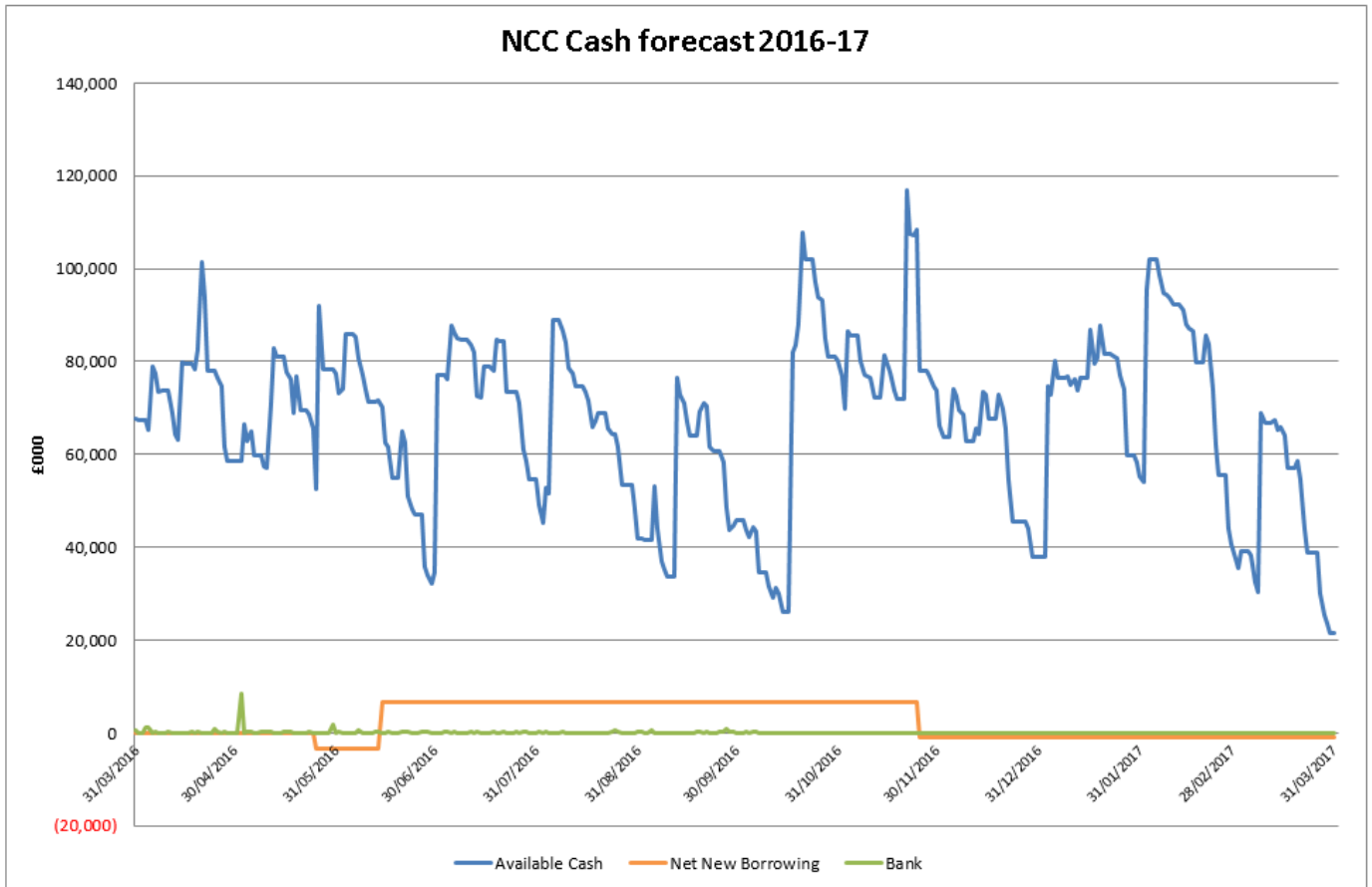
42. The grey bars show the previous quarterly capital receipt forecasts. The white bars show the current capital receipt forecasts. The current capital receipts forecast for 2016/17 is £4.6m. This is below the budgeted figure due to slippage on four major sites. Despite this, the overall capital receipts forecast remains relatively unchanged although an element has been re-profiled into 2020/21. To date in 2016/17, capital receipts totalling £3.6m have been received.
43. The number and size of large anticipated receipts increase the risk that income from property sales will be below the revised forecasts over the next three years. Although the forecasts incorporate an element of slippage, a delay in receiving just two or three large receipts could result in sales being lower than the forecast.
44. Current Council policy (Budget Report 2016/17) is to set capital receipts against the principal of previous years' borrowing. This reduces the amount of Minimum Revenue Provision (MRP) to be set aside each year. It is important to regularly monitor capital receipt forecasts and their effect on the overall revenue impact of the Capital Programme.

### Treasury Management

45. Daily cash management aims for a closing nil balance across the Council's pooled bank accounts with any surplus cash invested in accordance with the approved Treasury Management Policy. Cash flow is monitored by the Senior Accountant (Pensions & Treasury Management) with the overall position reviewed quarterly by the Treasury Management Group. The Cash forecast chart below shows the actual cash flow position to date and forecasts for the 2016/17. Cash inflows are typically higher at the start of the year due to the front loading receipt of Central Government grants, and the payment profile of precepts. However, cash outflows, in particular capital expenditure, tend to increase later in the year.

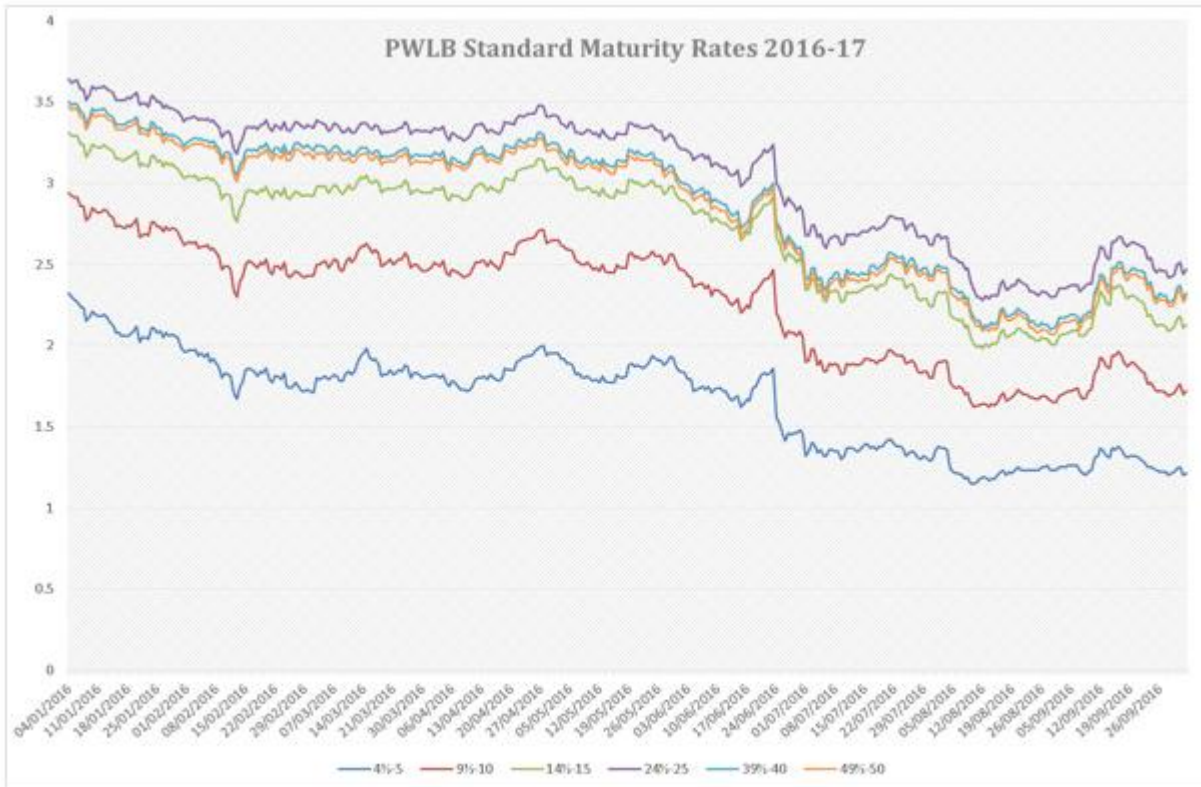
The chart below gives the following information:

<b>Available cash</b>	Surplus cash (invested in call accounts or money market funds) or a shortfall of cash indicating a need to borrow.
<b>Net new borrowing</b>	New loans taken during the year net of principal repayments on existing borrowing.
<b>Bank</b>	That element of surplus cash held in the Council's Barclays Bank account.



46. The Treasury Management Strategy for 2016/17 identified a need for additional borrowing of £52m to fund the capital programme, replenish internal balances and to replace maturing debt. However, updates to the capital programme and the reserves forecast, together with £10m additional PWLB borrowing when rates were low prior to the EU Referendum, have virtually negated the need for any further borrowing during 2016/17.

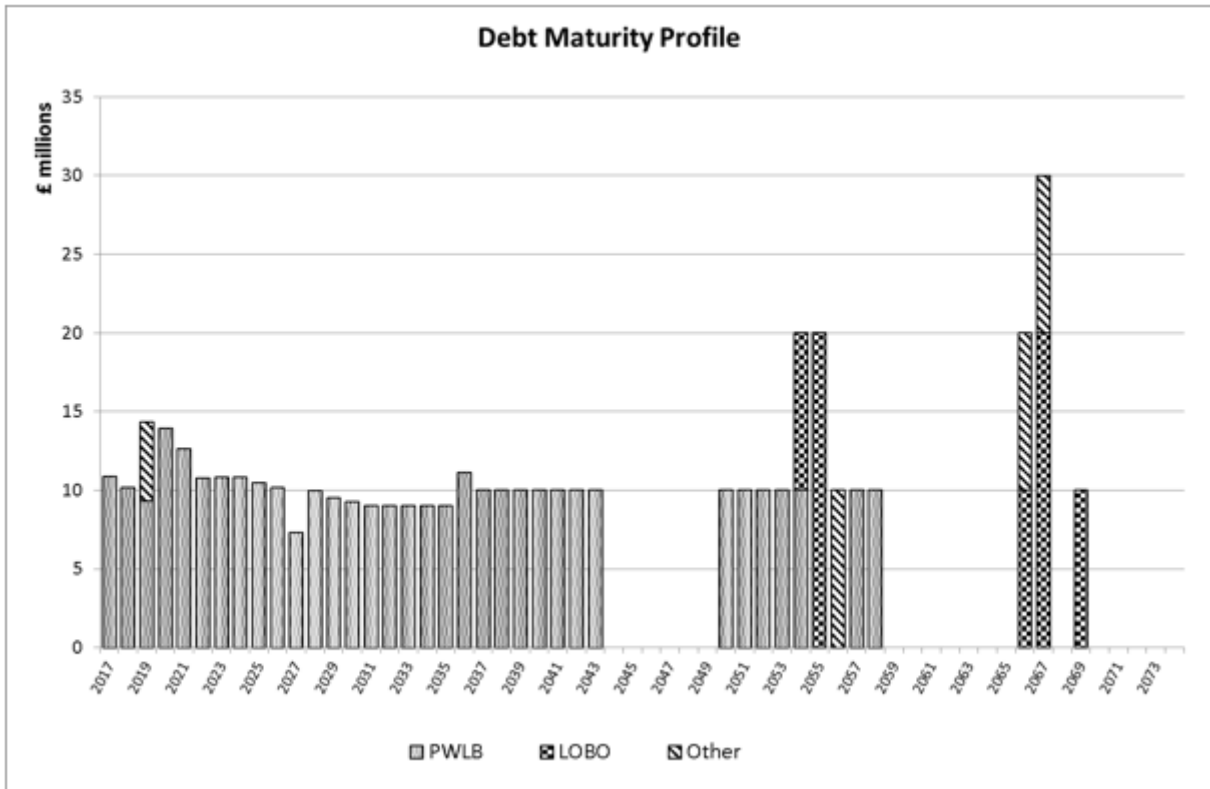
47. Currently PWLB rates remain fairly low and continue to be monitored closely in order to feed into decisions on new borrowing. The Council is able to take advantage of the PWLB “certainty rate” which is 0.2% below the standard rates. The chart below shows the movement in standard PWLB maturity rates during 2015/16 and the first period of 2016/17.



48. Borrowing decisions will take account of a number of factors including:

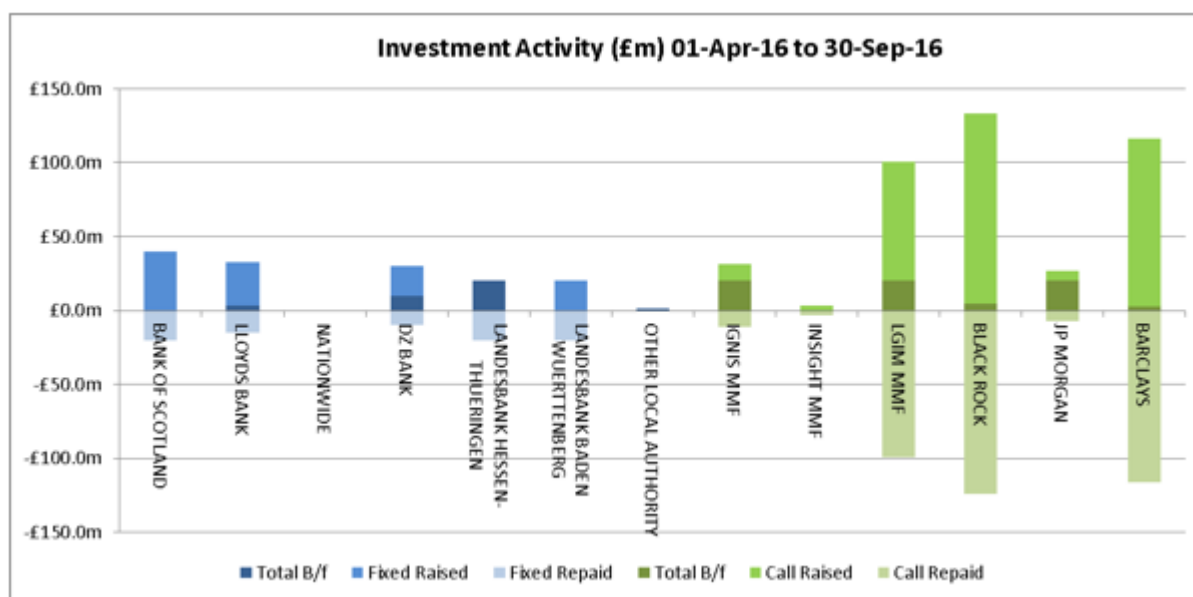
- expected movements in interest rates
- current maturity profile
- the impact on revenue budgets and the medium term financial strategy
- the treasury management prudential indicators

49. The maturity profile of the Council's debt portfolio is shown in the chart below. The PWLB loans are reasonably well distributed and have a maximum duration of 41 years. When deciding on the lengths of future loans the Council will factor in any gaps in its maturity profile, with a view to minimising interest rate risk, but will consider this alongside other financial factors. Longer-term borrowing (maturities up to 52 years) was obtained from the market some years ago in the form of 'Lender's Options, Borrower's Options' loans (LOBOs). These loans are treated as fixed rate loans (on the basis that, if the lender increases the rate at an option point, the Council will repay the loan) and were all taken at rates lower than the prevailing PWLB rate at the time. During June the three LOBOs from Barclays Bank were converted (by Barclays) to fixed rate loans and will now mature at their endpoints in 2055, 2065 and 2066. The remaining LOBOs are shown in the chart below also at their furthest maturity points, but could actually mature at various points before then, constituting a risk that the Council will have to then borrow at the prevailing interest rate. The 'other' loan denotes borrowing from the money markets where the main objective was to minimise interest costs, and now also includes the Barclays Bank 'LOBO's. Refinancing of these loans has been factored into the Treasury Management Strategy.



50. The investment activity for 2016/17 to the end of June 2016 is summarised in the chart and table below. Outstanding investment balances totalled £102m at the start of the year and £110m at the end of the period. This is slightly higher than balances at the same time last year, and reflects the reduction in the need to borrow (mentioned above).

	Total B/f £ 000's	Total Raised £ 000's	Total Repaid £ 000's	Outstanding £ 000's
Bank of Scotland	-	40,000	(20,000)	20,000
Lloyds Bank	3,000	30,000	(15,000)	18,000
DZ Bank	10,000	20,000	(10,000)	20,000
Landesbank Hessen- Thueringen	20,000	-	(20,000)	-
Landesbank Baden Wuerttemberg	-	20,000	(20,000)	-
Other Local Authority	1,500	-	-	1,500
IGNIS MMF	20,000	11,200	(11,200)	20,000
Insight MMF	-	3,050	(3,050)	-
LGIM MMF	20,000	80,350	(99,150)	1,200
Black Rock	4,700	128,600	(124,200)	9,100
JP Morgan	20,000	7,000	(7,000)	20,000
Barclays	2,950	113,350	(116,300)	-
<b>Total</b>	<b>102,150</b>	<b>453,550</b>	<b>(445,900)</b>	<b>109,800</b>



51. The Council's lending list has been reviewed for 2016/17, and additional banks meeting the Council's lending criteria have been added. All counterparty ratings are regularly monitored and lending restrictions placed accordingly.

### Procurement Performance

52. The Procurement Group continues to review the Council's performance on a regular basis. An update on Strategic Performance Information and ongoing developments will be provided for

this report to Committee on a quarterly basis with the next update to be included in the Period 7 report.

### **Debt Recovery and Accounts Payable Performance**

53. The debt recovery and accounts payable performance information will continue to be reviewed at an operational level on a fortnightly basis. The strategic performance information will be compiled for this report to Committee on a quarterly basis with the next update to be included in the Period 7 report.

### **Statutory and Policy Implications**

54. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **RECOMMENDATIONS**

- 1) To note the revenue budget expenditure to date and year end forecasts.
- 2) To note the Capital Programme expenditure to date and year end forecasts and approve variations to the Capital Programme.
- 3) To note the Council's Balance Sheet transactions.

### **Nigel Stevenson Service Director – Finance, Procurement and Improvement Division**

#### **For any enquiries about this report please contact:**

Keith Palframan, Group Manager, Financial Strategy and Compliance  
Simon Cunnington - Senior Accountant, Pensions and Treasury Management

### **Constitutional Comments (SB 27/10/2016)**

55. Finance and Property Committee is the appropriate body to consider the content of this report.

### **Financial Comments (GB 27/10/2016)**

56. The financial implications are stated within the report itself.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

**Electoral Division(s) and Member(s) Affected**

All