

Economic Development Committee

Tuesday, 03 March 2015 at 14:00

County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|---|--|---------|
| 1 | Minutes of the last meeting held on 3 February 2015 | 3 - 6 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Mansfield Town Centre | 7 - 10 |
| 5 | Mansfield Business Improvement District | 11 - 12 |
| 6 | Better Broadband for Nottinghamshire - Quarterly Update on Rollout | 13 - 20 |
| 7 | Establishing the Nottinghamshire Leader Programme Accountable Body Function | 21 - 26 |
| 8 | A Place Marketing Organisation for Nottingham and Nottinghamshire | 27 - 32 |
| 9 | Work Programme | 33 - 36 |

10 Exclusion of the Public

The Committee will be invited to resolve:-

"That the public be excluded for the remainder of the meeting on the grounds that the discussions are likely to involve disclosure of exempt information described in paragraph 3 of the Local Government (Access to Information) (Variation) Order 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information."

11 Exempt Appendix - A Place Marketing Organisation for Nottingham and Nottinghamshire

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Martin Gately (Tel. 0115 977 2826) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>



minutes

Meeting	ECONOMIC DEVELOPMENT COMMITTEE
Date	3 February 2015 (commencing at 2.00 pm)

Membership

Persons absent are marked with `A`

COUNCILLORS

Diana Meale (Chairman)

Richard Butler
John Ogle
Mike Pringle
Keith Walker
Gordon Wheeler

John Knight
Michael Payne
Ken Rigby
John Wimott

A Alan Rhodes (Ex-Officio)

CO-OPTED MEMBERS

A Mr M Chivers – (Alliance Boots)
A Ms N Gasson - (Federation of Small Businesses)

OFFICERS IN ATTENDANCE

Celia Morris -Policy, Planning and Corporate Services
Matt Lockley -Policy, Planning and Corporate Services
Geoff George -Policy Planning and Corporate Services
Sam Jones - Policy Planning and Corporate Services
Neil Hodgson - Highways
Martin Gately - Policy, Planning and Corporate Services

OTHER ATTENDEES

Lindsay Allen Senior Programme Manager, D2N2 Growth Hub
Mike King Senior Consultant, People and Places Partnership
Julie Beresford Gedling Borough Council

CHANGES IN MEMBERSHIP

The following changes of membership for this meeting were noted: Councillor Butler replaced Councillor Ogle for this meeting only. Councillor Pringle replaced Councillor Roy Allan for this meeting only. Councillor Rigby replaces Councillor Zadrozny on a permanent basis.

MINUTES

The minutes of the last meeting held on 6 January 2015 were confirmed and signed by the Chairman subject to an amendment to the record of attendance.

APOLOGIES FOR ABSENCE

Apologies had been received from Mr Mark Chivers.

DECLARATIONS OF INTEREST

None.

SUPPORT FOR TOWN CENTRE INITIATIVES

Mike King, Senior Consultant with the People and Places Partnership made a presentation to the committee regarding his company's recent work on baseline economic assessments to support planned infrastructure activity. This included using established town benchmarking methodology to examine footfall, employment and property data in Hucknall, Westdale Lane, Retford and Worksop.

Findings for Hucknall indicated that the prevalence of A1 retailers (convenience stores) was likely to result in comparatively short stays in the town centre. There is also a high proportion of A5 outlets (fast food takeaways) – which mirrors a typical national large town. The footfall in the centre of Retford is very high, with 382 people passing through very ten minutes.

Higher evening footfall was noted on Westdale Lane, where 16% of the retail offer is hot food takeaways. Footfall in Worksop increases markedly with an average of 336 persons per ten minutes across the day in the busiest location of Bridge Street.

Mr King suggested that future work of this kind could be undertaken by commissioning People and Places, getting People and Places to train Local Authority Staff or utilising universities and volunteers.

RESOLVED 2015/008

- 1) That the report be noted
- 2) That the options for town centre regeneration activity be considered at a future meeting as part of budget planning
- 3) That highways officers manage the subsequent evaluation of the listed integrated transport schemes

THE D2N2 LOCAL ENTERPRISE PARTNERSHIP GROWTH HUB

Lindsay Allen, Senior Programme Manager, D2N2 Growth Hub made a presentation to the committee which explained that the mission of the growth hub was to grow the D2N2 economy by co-ordinating and facilitating the market for business services. The Hub will improve the connection between existing support and existing businesses, with a focus on putting existing advice in the frontline. The process is developed and delivered in partnership with a range of local and national stakeholders. A successful launch event was held for the Growth Hub on 5 December 2014, and two new Growth Hub co-ordinators are in post from February 2015.

RESOLVED 2015/009

- 1) That the report be noted and welcomed.

THE NOTTINGHAMSHIRE ECONOMIC DEVELOPMENT CAPITAL FUND

RESOLVED 2015/010

- 1) That the progress made under the first round of applications be noted
- 2) That the developments and operational revisions to the process for the second round call be noted

PILGRIM FATHERS FEASIBILITY STUDY COSTS AND APPOINTMENT

RESOLVED 2015/011

- 1) That the additional expenditure set out in paragraph 4 of this report be approved.

WORK PROGRAMME

Further to the request from Members at the last meeting, the Committee would receive a briefing on Better Broadband for Nottinghamshire at the 3 March meeting.

RESOLVED 2015/012

That the work programme be noted.

The meeting closed at 16:15 pm

CHAIR



3rd March 2015

Agenda Item: 4

REPORT OF THE GROUP MANAGER, CORPORATE STRATEGY

MANSFIELD TOWN CENTRE

Purpose of the Report

1. To update Committee on the progress of project activity in Mansfield town centre.

Background

2. The Economic Development Strategy Delivery Action Plan Ambition 13 is to support Nottinghamshire's thriving towns and service centres. One of the activities initially identified was to develop plans for Mansfield to improve the sustainability and viability of its town centre.
3. In June 2014, Committee approved £20,000 to support the development of heritage-led regeneration projects in Mansfield town centre in collaboration with the County Council's Conservation Team and Mansfield BID. The work has sought particularly to identify future opportunities to secure external funding via the Heritage Lottery Fund (HLF).
4. Work undertaken to date has led to the identification of two emerging project opportunities in Mansfield, these are the 'Townscape Heritage' project and the 'Town Mill' project.
5. This report is to inform and update Members on the progress of these two distinct and complementary projects.

Information and Advice

Townscape Heritage Project

6. The Heritage Lottery Fund 'Townscape Heritage' funding stream offer grants which can be distributed to businesses within a defined area to conserve, repair or restore aspects of their physical property. By doing so it is hoped that the work carried out will enhance the appearance of both the property and the locality in which it sits and consequently attract greater occupancy of the premises.
7. The term 'Townscape Heritage' is used by the Heritage Lottery Fund (HLF) to define eligible areas on one street or within sight from one standing point. In Mansfield, the project area has been identified as the Market Place and Leeming

Street up to the junction of Clumber Street/Toothill Lane. This area was chosen because of its centrality to the town and because it contains some of Mansfield's most iconic buildings. To satisfy the HLF criteria, the defined area needs to be within a designated Conservation Area, although individual buildings may or may not be 'listed'.

8. Another criterion of the HLF is that conservation skills be taught as part of the work being carried out. An element of volunteering is also encouraged. The volunteers can be involved in research and interpretation as well as celebrating the local heritage.
9. If a successful application is made to the HLF, the 'Townscape Heritage Project' in Mansfield is likely to consist of three main strands:
 - a. Work with business/property owners to undertake improvements including an increase in the number of buildings being used commercially
 - b. An element of Public Realm works in Leeming Street
 - c. 'Heritage Interpretation': this could include activities such as the involvement of schools and colleges in local heritage exhibitions or in re-enactments of historic events within the town.
10. Interest has been assessed from business and property owners within the prescribed area. Strong interest has been expressed from owners of empty properties, this correlates strongly with the HLF 'Townscape Heritage' aim which is to bring empty properties back into use. There is also strong interest from Vision West Notts College in taking forward the training and skills elements with both their own students and with local schools.
11. A Project Management Group has been set up for the proposed 'Townscape Heritage' project, comprising representatives from the County Council, Mansfield BID, Mansfield District Council and Vision West Notts College. A key early priority for this group is to identify potential sources of match funding to support the proposed submission for Heritage Lottery investment.
12. Applications to the HLF for 'Townscape Heritage' projects have to be submitted by the end of August each year and it is envisaged that if an application is submitted in 2015, the project would be concluded in 2022. It is likely that any bid to the HLF will be in the region of £1 million. The application will need to be submitted by a not-for-profit organisation and discussions are currently underway with Mansfield District Council, with a view to MDC being the applicant in this case.

Mansfield Town Mill Project

13. The Town Mill is a grade 2 listed building situated on the eastern side of the Bridge Street Conservation area. The Town Mill is believed to be the oldest continually used industrial site in Mansfield but it is currently on the Nottinghamshire County Council/Mansfield District Council 'Buildings at Risk' register. The building is empty but it has new owners, with plans to utilise the building as a training facility for the catering industry including a restaurant.

14. The aim of the Town Mill project is to bring the Town Mill back into a fully functioning building with a thriving business use, restored heritage and a benefit to the public. Patrons will be able to enjoy a meal in the restaurant and gain a greater appreciation of Mansfield's industrial heritage through both the building and exhibits.
15. Throughout the project, there will be a wealth of opportunities for training participants in heritage construction skills including conservation masonry work, industrial archaeology and historic research, in addition to the training opportunities once the project is completed.
16. A Project Management Group has been established comprising representatives of Mansfield BID, Nottinghamshire County Council, Mansfield District Council, North Notts College, Charnwood Catering and the building owners. It is anticipated that an application will be submitted to HLF's Heritage Enterprise grant scheme, which allows for funding of projects for privately owned buildings where there is a significant heritage, economic and public benefit.
17. The Heritage Enterprise programme requires a two stage application process and it is anticipated that the Stage 1 bid for project development funding will be submitted to one of the remaining three rounds this year. The lead organisation for this project has not yet been established but it is likely to be the building owner.

Reason(s) for Recommendations

18. Economic Development Committee approved an allocation of £20,000 from its town centre regeneration budget heading to support feasibility work on heritage assets in Mansfield town centre. This report updates Members on the outcome of that feasibility work.

Statutory and Policy Implications

19. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described in the body of the report.

RECOMMENDATIONS

20. It is recommended that Economic Development Committee note this report

Report of the Group Manager, Corporate Strategy, Celia Morris

For any enquiries about this report please contact:
Fiona Anderson, 72688

Constitutional Comments

This report is for noting only.

Financial Comments [NDR 18.02.2015]

There are no financial implications arising directly from the report.

Background Papers

Economic Development Strategy – Delivery Plan and Budget 2014-15, report to Economic Development Committee, 11th March 2014, published

Minutes of Economic Development Committee, 11th March 2014, published

Town Centre Initiatives 2014-15, report to Economic Development Committee, 3rd June 2014, published

Minutes of Economic Development Committee, 3rd June 2014, published

Electoral Division(s) and Member(s) Affected

Mansfield North – Cllrs Bosnjak and Tsimbirdis



3rd March 2015

Agenda Item: 5

REPORT OF THE GROUP MANAGER, CORPORATE STRATEGY

MANSFIELD BUSINESS IMPROVEMENT DISTRICT

Purpose of the Report

1. To update Committee on the progress and future plans of the Mansfield Business Improvement District.

Background

2. Members may recall that in November 2014, Mansfield BID was re-elected for a further five year term and that Committee agreed to vote in the election in support of the BID

Information and Advice

3. Sarah Nelson (BID Manager) is attending Committee to update Members on the progress of Mansfield BID and their plans for the next five years.
4. Mansfield BID is also a partner in the other activities referenced in the Mansfield Town Centre report.

Reason(s) for Recommendations

5. Business Improvement Districts (BIDs) are an important driver of town centre regeneration which has been identified as a priority by this Committee. In Nottinghamshire there are two BIDs – one in Mansfield and one in Beeston.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described in the report.

RECOMMENDATIONS

7. It is recommended that Economic Development Committee note the report and the subsequent presentation from Mansfield BID.

Report of the Group Manager, Corporate Strategy, Celia Morris

For any enquiries about this report please contact:
Fiona Anderson, 72688

Constitutional Comments

This report is for noting only.

Financial Comments

This report is for noting only.

Background Papers

TBC

Electoral Division(s) and Member(s) Affected

Mansfield North – Cllrs Bosnjak and Tsimbirdis

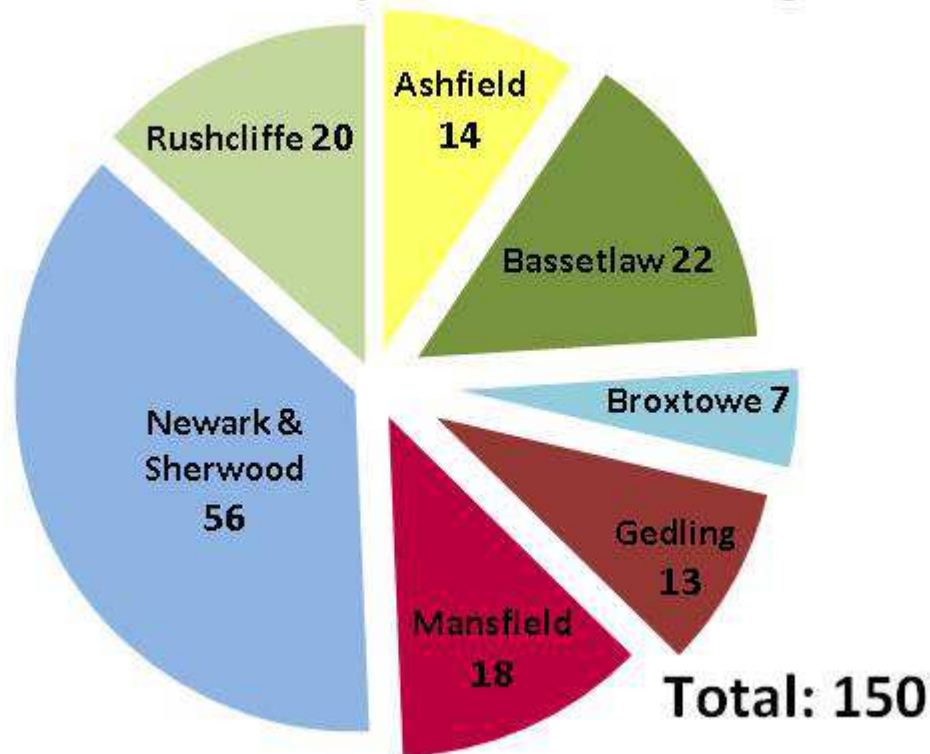
3 March 2015**Agenda Item: 6****REPORT OF THE CORPORATE DIRECTOR, POLICY, PLANNING AND
CORPORATE SERVICES****BETTER BROADBAND FOR NOTTINGHAMSHIRE – QUARTERLY
UPDATE ON THE ROLLOUT****Purpose of the Report**

1. This report provides the regular quarterly update for Economic Development Committee on the Better Broadband for Nottinghamshire programme (BBfN).
2. In response to the request of Economic Development Committee Members for information on the financial aspects of the programme and contract with BT, the Value for Money lead from Broadband Delivery UK (BDUK) will be in attendance for the meeting's broadband agenda item. The presentation will provide assurance that a core framework is in place which ensures that the Council acts with regularity, propriety and value for money in the use of the allocated resources.
3. The report also includes the latest news on the programme and progress with procurement of contract 2 which will increase fibre coverage across Nottinghamshire to approximately 97%.

Information and adviceProgress with contract 1

4. On 11th February 2014, the two milestones of the network passing close to 28,000 premises and the 150th cabinet in the village of Orston to have 'gone live' since the programme began in April last year were reported to the local media - <http://www.nottinghamshire.gov.uk/thecouncil/news/features/?entryid148=483890>
5. The figure to follow illustrates those 150 cabinets to have 'gone live' broken down by District/Borough:

Live Cabinets by District/Borough



- Parts of the following thirty three exchange locations have now seen new green fibre cabinets installed: Arnold, Beeston, Bingham, Burton Joyce, Collingham, Cotgrave, East Leake, East Bridgford, Edwinstowe, Hucknall, Kimberley, Kirkby in Ashfield, Lowdham, Mansfield, Misterton, New Ollerton, Newark, Pleasley, Radcliffe on Trent, Ranskill, Retford, Ruddington, Sandiacre, Saundby, Southwell, Sutton in Ashfield, Sutton on Trent, Trentside (West Bridgford), Warsop, Whatton, Woodborough and Worksop. Each of these cabinets will have promotional stickers to illustrate the availability of fibre-based broadband in the area.
- Speeds of up to 80 megabits per second (Mbps) are available depending on how far the property is located from the green street cabinet that it is connected to. Information on what is involved in planning and survey work and why the outcome may mean deployment plans could change, is explained on the FAQ page of the programme's website at www.nottinghamshire.gov.uk/broadband
- Members will recall there are six fibre broadband phases (nine months each in duration) planned for the BBfN programme. Following contract mobilisation and several months of detailed pre-planning, planning and on site survey work, the first two phases of the network build have now been completed.
- Phase three of contract 1 is now underway. There are plans for a further 250 fibre cabinets to be installed over the remainder of the contract which should deliver access to fibre broadband to 27,000 more premises. As of March 2015, around 30,000 homes and business already have access, with over 30,000 kilometres of fibre laid so far.

10. BDUK recently launched a national advertising campaign in order to help raise awareness about the availability of the faster connectivity and to boost adoption levels - <https://www.gov.uk/gosuperfast>. Feedback suggests that many people do not realise when their area has been upgraded or incorrectly expect to benefit by default, not anticipating the need to formally upgrade with their service provider. The Council's demand stimulation programme is tackling these misconceptions head on in communities where access to a fibre network has now been delivered.
11. Take-up rates of fibre broadband services across Nottinghamshire are currently low (below 10% of premises with access) although some areas are showing much higher levels of take-up, with a handful of cabinets achieving rates of nearly 50%. This is a useful indication of where things could head. It is vitally important for the programme and the Council and its partners to focus on promoting the availability of the new network. If take-up across the contract exceeds 20%, a gain-share mechanism is activated which could see significant funds released back to the programme by BT for investment in further fibre roll-out.
12. Despite Nottinghamshire being one of the most digitally connected counties in the country by the end of Contract 1 (with coverage, when combined with the commercial rollout, reaching nearly 95%), this message is sadly getting lost. Members will recollect that the funds made available to the programme are insufficient to provide 100% fibre broadband coverage across the county. This lack of sufficient funds has always meant that the Council is not able to guarantee 100% coverage. Naturally, those communities that are currently out of scope feel very strongly about their lack of access and are very vocal with it. This is having a significantly detrimental effect on what is, overall, a very positive programme and story for Nottinghamshire.
13. The gain-share mechanism in the contract will go some way to aggregating an investment fund to addressing those communities which face the prospect of not being a benefactor of the Better Broadband for Nottinghamshire programme. Encouraging those communities with access to take up services therefore becomes all the more vital if the Council wants to close the gap for those communities unfortunately not covered by existing investment proposals.

Ensuring value for money

14. Members of Economic Development Committee requested further information on the financial aspects of the programme and contract with BT. The contract finances are commercially sensitive and are covered by a non-disclosure agreement with BT. The headline figures have previously been reported to this Committee but are worth repeating for completeness here:

Contract 1

Total contract value [capital] £15,260,000 (£19,860,000 when Opex included)

National Govt (BDUK) £4,500,000

European Funds [ERDF} £2,760,000

Notts County Council	£2,150,000
Notts Districts + City	£1,150,000
BT (Capex ¹)	£4,700,000
BT (Opex ²)	£4,600,000

15. Value for money is closely scrutinised by BDUK and the BBfN programme team (who have been supported by the Council's internal audit team). The original contract was rigorously assessed by BDUK and Nottinghamshire's own external experts (Analysys Mason) to ensure value for money was evidenced.
16. Each quarter the Council's programme and finance leads, along with BDUK, review the formal "Milestone to Cash" process to ensure ongoing and regular auditing of the programme. This requires BT to provide extensive detail of work undertaken in the preceding quarter and BT can only claim for actual expenditure incurred and evidenced.
17. BT is only paid once the Council and BDUK have assured fully that what has been claimed is correct. Furthermore, any overspend is at BT risk, whereas efficiencies and underspend are re-invested in the programme to extend reach or further improve speeds in the county.
18. The Government assesses value for money across the 44 contracts with BT across the country. The latest value for money comparison for Nottinghamshire was prepared in January 2015 based on invoices and claim evidence submitted by BT to the end of December 2014. In addition, information on the cost of the programme at a national level is regularly scrutinised by the Public Accounts Committee and National Audit Office (NAO). The NAO's latest findings are available here: <http://www.nao.org.uk/wp-content/uploads/2015/01/The-Superfast-Rural-Broadband-Programme-update.pdf>.
19. Joe Armistead, BDUK's national lead on the programme's financial model, will be at the Committee meeting and will present an overview of the national processes in place to ensure value for money, assurance of spend and eligibility of expenditure.

Demand stimulation activities to encourage adoption of high-speed broadband

20. The Facebook page www.facebook.com/nottinghamshirebroadband continues to gain momentum and currently has 231 'friends' who are being invited to snap, edit and share their photographs with the hashtag #hugacabinet and #gosuperfast
21. Alongside the physical build a programme of demand stimulation is being delivered, funded in part from an allocation approved by this Committee in March 2014. Activity is focussed on: raising awareness about the availability of superfast services as they are deployed; promoting messages about the benefits which access can bring; and raising understanding, particularly for business, about how technology can be applied to transform business performance and growth. Proactive liaison with town and parish councils is also delivering results

¹ Capex: Funds used to acquire or upgrade physical assets

² Opex: A category of expenditure incurred as a result of performing normal business operations

with free publicity and marketing being generated in areas where cabinets are now live.

22. A BBfN Business initiative will be launched later in the year, part-financed by the D2N2 Local Enterprise Partnership (D2N2 LEP), to support this including: workshops, mentoring and small grants to support training, investment in new technology, and connectivity. Opportunities to secure European Regional Development Funds (ERDF) to enhance this activity are currently being considered.
23. The County Council is working with its business partners including D2N2 LEP, the Nottinghamshire Business Engagement Group (NBEG) and its cross-border partner Derbyshire County Council, to build up local showcases so businesses in different sectors can learn from each other about how applications supported by superfast broadband, can be applied to secure business efficiencies, support new ways to reach customers and suppliers, and increase business productivity.
24. The BBfN programme team also routinely responds to enquiries by email via enquiries.broadband@nottscc.gov.uk. Since April 2014, almost 300 enquiries have been managed. The regular distribution of the stakeholder bulletin on BBfN continues to be issued to all County Councillors, the district and borough councils, all town and parish councils and other interested stakeholders. For the 1400+ 'email me' subscribers, a monthly newsletter is issued (which is also available for download from the website).
25. A marketing letter has been sent to homes and businesses served by six live cabinets in Mansfield Woodhouse, Stanton Hill, Sutton in Ashfield, Coddington and Kirkby in Ashfield. This is a trial sample, which if it results in increased take-up, will be replicated across the county. These pilot areas have been selected as they currently have lower than expected take-up rates.

Adastral Park

26. BT have extended an invitation to Members of this Committee to visit their global innovation and development centre at Adastral Park in Suffolk (<http://atadastral.co.uk/>) on 12th May 2014. This would give Members the opportunity to see how digital technologies are transforming public service delivery around the world and how BT and the wider telecoms sector is responding to ever increasing demand for higher speeds and more resilient access from consumers and businesses. The anticipated cost of such a visit would be limited to the hire of a minibus and driver, which should be no more than £500 and can be met from the Better Broadband for Nottinghamshire revenue budget.

Additional Funding (i.e. Contract 2) and Next Steps

27. The most recent report on the Better Broadband for Nottinghamshire (BBfN) programme was considered by Policy Committee in January 2015. It covered the procurement process for contract 2 of the BBfN programme and recommended delegated authority for the Corporate Director, Policy, Planning

and Corporate Services for negotiation and subsequent sign off of the contract with the supplier, BT. Policy Committee approved the report's recommendations.

28. The Invitation to Tender was issued on 14th November 2014 and the supplier's response was received on 13th February 2015. Evaluation of the tender response is currently ongoing with a deadline for contract award of 31st March 2015. Contract 2 will enable the Council to draw down £2.63 million of additional Government investment from Broadband Delivery UK (BDUK). This is being matched by a similar contribution from the D2N2 Local Enterprise Partnership's Growth Deal, resulting in total public sector investment in contract 2 of £5.26 million.
29. This additional investment takes the total public sector investment in fibre broadband (across contracts 1 and 2) to £15.8 million. Match funding from the supplier is likely to exceed £11 million (this will only be confirmed when contract 2 is formally signed off).
30. The focus of the Invitation to Tender for contract 2, as outlined in the report to Policy Committee, is on the borough and district council areas of Bassetlaw, Newark and Sherwood and Rushcliffe. These three areas receive significantly lower coverage than other parts of the county at the end of contract 1 and are therefore prioritised in contract 2. The coverage percentages by areas at the end of contract 1 are as follows:

	% access to fibre broadband
Ashfield	97.2%
Bassetlaw	88.1%
Broxtowe	97.6%
Gedling	98.4%
Mansfield	97.7%
Newark and Sherwood	88.8%
Rushcliffe	92.1%

31. As demonstrated, Bassetlaw, Newark and Sherwood and Rushcliffe do not meet the national target of 95% access to fibre broadband. Investment in contract 2 will hopefully redress this imbalance, with the aspiration that all three areas will achieve in excess of 95% by the end of 2017-18.

Statutory and Policy implications

32. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described in the body of the report.

Financial implications

33. Where material these are noted in the report.

RECOMMENDATIONS

34. That Economic Development Committee:

- a) Notes the content of this report and presentation from BDUK
- b) Approves the organising of a visit for Members to BT's global innovation and development centre at Adastral Park, with costs to be met from the Better Broadband for Nottinghamshire programme budget

Report of the Corporate Director, Policy, Planning and Corporate Services, Jayne Francis-Ward

For any enquiries about this report please contact: Nicola M^cCoy-Brown, 72580

Constitutional Comments [LM 17.02.2015]

The Economic Development Committee has delegated authority within the Constitution to approve the recommendations in the report.

Financial Comments [NDR 18.02.2015]

The financial aspects of the programme are contained in paragraphs 14 to 19 of the report. It is confirmed that a sum of £2.150 million is contained within the County Council's capital programme for this project.

Background Papers and Published Reports

- Nottinghamshire Local Broadband Plan
(www.nottinghamshire.gov.uk/broadband)
- *Nottinghamshire Local Broadband Plan* – report to Full Council, 15-12-2011
- *Update on Nottinghamshire Local Broadband Plan* – report to Policy Committee, 20-06-2012
- *Response to Petitions presented to Economic Development Committee* – report to Economic Development Committee, 20-09-2012
- *Nottinghamshire Local Broadband Plan* – report to Full Council, 28-02-2013
- ERDF Funding Agreement, 14-05-2013
- Investing in Britain's future – Presented to Parliament by the Chief Secretary to the Treasury by Command of Her Majesty, 6-2013
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/209279/PU1524_IUK_new_template.pdf
- *Superfast Broadband for Nottinghamshire* – report to Policy Committee 17-07-2013
- *Superfast Broadband for Nottinghamshire* – report to Economic Development Committee 09-07-2013
- UK Broadband Impact Study – Impact Report, SQW, 11-2013
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/257006/UK_Broadband_Impact_Study_-_Impact_Report_-_Nov_2013_-_Final.pdf

- *Better Broadband for Nottinghamshire – Resource Requirements for Delivery Phase* – report to Economic Development Committee, 12-12-2013
- *Better Broadband for Nottinghamshire* – report to Economic Development Committee 14-01-2014
- Superfast Extension Programme indicative funding allocation letter – BDUK on behalf of the Department for Culture Media and Sports, 25-2-2014
- *Better Broadband for Nottinghamshire – Superfast Extension Programme* – report To Economic Development Committee, 11-03-2014
- *Better Broadband for Nottinghamshire – Phase One* – report to Economic Development Committee, 1-4-2014
- *Better Broadband for Nottinghamshire Superfast Extension Programme* – report to Policy Committee, 4-6-2014
- *Update on D2N2 Strategic Economic Plan and Local Growth Deal* – report to Economic Development Committee, 1-7-2014
- *Better Broadband for Nottinghamshire – Additional Staffing Resource* – report to Economic Development Committee, 16-09-2014
- *Better Broadband for Nottinghamshire – quarterly update on the rollout* – report to Economic Development Committee, 18-11-2014
- *Better Broadband for Nottinghamshire Contract 2* – report to Policy Committee, 07-01-2015

Electoral Division(s) and Member(s) Affected

All

3rd March 2015

Agenda Item: 7

REPORT OF THE GROUP MANAGER, CORPORATE STRATEGY**ESTABLISHING THE NOTTINGHAMSHIRE LEADER PROGRAMME
ACCOUNTABLE BODY FUNCTION****Purpose of the Report**

1. To seek approval for the establishment of the accountable body function for the two Nottinghamshire LEADER programmes, including the creation of three new posts to support programme delivery.

Information and Advice

2. Previous reports to this Committee and Policy Committee have updated Members on the 2014-20 LEADER programme. LEADER is a European Union fund aimed at economic growth in rural communities. In 2014, local partnerships were invited to bid for LEADER funds for the period 2014-20. In Nottinghamshire, two bids were developed – one based on the existing North Nottinghamshire LEADER area and a second, new bid for rural parts of the south of the county.
3. As part of the bidding process, Nottinghamshire County Council proposed to act as accountable body for the LEADER programme should both of the bids be successful, recognising that efficiencies and economies of scale should be deliverable across two programmes. Policy Committee approved this approach at its meeting on 2nd July 2014.
4. The outcome of the bidding process was confidentially announced at the end of November 2014. This was reported to Policy Committee in December 2014. The final levels of LEADER funding for each programme have not yet been confirmed but each of the Nottinghamshire programmes is expected to receive between £1.4 million - £2 million. With match funding required at a rate of 50:50, total investment in rural economic activity in Nottinghamshire to 2020 should be in the region of £7 million.

Establishing the accountable body function

5. At its December 2014 meeting, Policy Committee supported the establishment of an internal working group to develop the LEADER accountable body function. This group has now met and work is ongoing on a number of strands related to the accountable body role:

- HR – establishing new posts and transfer in of an incumbent employee via TUPE from Bassetlaw District Council
- Finance – setting up systems to ensure that expenditure and subsequent claims for defrayed expenditure are correctly managed
- Internal audit – advising on the appropriateness of systems and compliance with LEADER terms and conditions
- Legal – advising on governance arrangements and the LEADER contracts
- Communications – publicity linked to the programme launches; development of web pages for the two programmes

Meetings with the Department for the Environment, Food and Rural Affairs (Defra) are ongoing as the two LEADER programmes are being developed. Defra have stated that they expect programmes to launch in June 2015 with calls for bids from potential projects following shortly after the launch.

6. In the meantime, clear emphasis is being placed by Defra on the Accountable Body's need to develop robust, auditable processes to underpin the appraisal and approval of projects and to monitor programme performance. There is also a need to develop a clear governance structure for the LAGs together with a formal Memorandum of Understanding between the Accountable Body and the individual LAG.
7. All of these will be developed from the National Operating Manual that Defra intends to issue in due course. This will make the programme nationally consistent across all areas with template formats and processes for applications and so forth. Whilst it would have been preferable to have had early sight of the Manual, all areas are in the same position and from a risk management perspective specific, clear guidance will reduce the level of the Accountable Body's exposure that may have arisen with locally sourced solutions and potential mis-interpretation of requirements.

Establishing new posts

8. Defra stipulates that each LEADER programme has to be supported by a minimum of one full-time equivalent (FTE) Programme Officer and half a full-time equivalent business support officer. Across the two programmes there is therefore the requirement for a minimum of three FTE posts to be created [note: one of these is likely to be filled by the incumbent post-holder from Bassetlaw District Council).
9. The Programme Officer role is to promote the programme across the eligible area, encourage the development of projects and applications and subsequently to contract / performance manage projects in line with the Local Development Strategy. A job description has been designed for these roles based on good practice from existing LEADER programmes and has been submitted to the job evaluation team for consideration. For the purposes of this report and Committee's consideration of the financial implications, the salary for these posts has been calculated at Band A [£25,440 - £29,558]. It should be noted that this will in no way prejudice the outcome of the job evaluation process.

10. Bassetlaw District Council acted as accountable body for the 2007-13 LEADER programme in North Nottinghamshire. The Programme Officer post attached to this programme is hosted by Bassetlaw District Council. The post-holder has been working on transitional activities and supporting the winding down of the 2007-13 programme with Bassetlaw.
11. As Nottinghamshire County Council has now assumed the accountable body role, a Transfer of Undertakings, Protection of Employment (TUPE) situation arises with regard to the North Nottinghamshire LEADER post-holder. This is being managed by the County Council's HR team with their counterparts at Bassetlaw District Council. The County Council will inherit redundancy liabilities when the TUPE transfer is completed. Bassetlaw District Council have committed to meeting any redundancy liabilities on a 50:50 basis with the County Council.
12. It is proposed to establish the business support posts (2 x 0.5 FTE) utilising the standard job descriptions for business support at Grade 4 [£18,376 - £20,849]. The newly created posts will be recruited to following the County Council's standard recruitment procedures, and subject to the vacancy control process. All of the new posts will be created as two-year fixed term contracts initially.
13. Management of the LEADER programme and associated staff posts will require additional senior capacity within the Economic Development service. It is proposed to establish a temporary 0.5 FTE Band D Senior Economic Development Officer post to accommodate this, subject to confirmation of grading with the job evaluation team. The additional 0.5 FTE at Band D will be a temporary arrangement for two years in the first instance and will be offered as an acting up opportunity to an existing Economic Development Officer (Band C) with the uplift to Band D charged to the LEADER programme.

Financing the programme management arrangements

14. In undertaking the accountable body role, the County Council will be awarded 'Management and Administration' (M&A) funds which have a value of up to 18% of the LEADER award to each programme. It is estimated that this will be in the region of £580,000 [subject to final award confirmation].
15. The bulk of the costs relating to acting as the accountable body for the Nottinghamshire LEADER programmes are direct staff costs to enable the County Council to meet its contractual obligations to Defra. Estimated annual costs for this staffing, based on the mid-point of the salary ranges, are £91,750 [inclusive of on-costs]. Additional costs relating to the setting up of marketing and communications related to the two programmes [i.e. web development / branding] have also been factored in to the draft budget outlined below:

Cost item	Year 1: 2015-16	Year 2: 2016-17	Year 3: 2017-18	Total
Salaries (incl 2% annual uplift)	£91,750	£93,585	£95,457	£280,792
Additional management capacity	£2,300	£2,500	£2,750	£7,550
Other staff costs	£8,000	£5,000	£5,000	£18,000

[equipment / travel etc]				
Marketing / web development	£30,000	£10,000	£10,000	£50,000
Events	£5,000	£5,000	£5,000	£15,000
Subtotal	£137,750	£116,085	£118,207	£371,342

16. All of these costs will be met from the M&A allocation. The management and administration requirements of the LEADER programmes will be continually monitored and formally reviewed towards the end of the 2016-17 financial year. Any changes or budgetary shortfalls will be brought to Economic Development Committee for consideration.

Local governance

17. Each of the LEADER programmes is overseen by a Local Action Group (LAG). In North Nottinghamshire a LAG already exists due to the area benefitting from LEADER funding in the 2007-13 programme period. It is chaired by Rob Crowder, Chief Executive of Rural Community Action Nottinghamshire. The North Nottinghamshire LAG will be reviewed to ensure that it is fit for purpose for the new LEADER programme. This will include ensuring that LAG members attend mandatory training put on by Defra as part of the new programme and that an appropriate public/private/third sector representation is achieved.
18. In South Nottinghamshire, a shadow Local Action Group was established last year to support the development of a bid for LEADER resources. This LAG is currently chaired by Linda Fitzgerald who is an expert in social enterprise and rural business development. The County Council's lead officer is supporting this LAG to achieve the governance standards required by Defra, which includes mandatory training for LAG members as noted above.
19. Key to the success of the Local Action Groups will be the effective engagement of local community and business leaders, given the focus of LEADER on supporting grass roots and sustainable economic growth in local communities.

Reason(s) for Recommendations

20. To ensure that the Council's commitment to act as accountable body for the two Nottinghamshire LEADER programmes can be delivered in line with Defra's expectations and timelines and to enable both programmes to be launched in the spring of 2015.

Statutory and Policy Implications

21. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described within the body of the report.

Financial implications

22. These are detailed in the report.

Human Resources implications [FJW 18.02.2015]

23. These are reflected in the report.

RECOMMENDATIONS

24. It is recommended that Committee:

- (a) notes the content of the report and approves the establishment of the accountable body function for the two Nottinghamshire LEADER programmes;
- (b) approves the establishment of new staff posts and management arrangements as outlined in paragraphs 8 – 13
- (c) receives six-monthly update reports on the LEADER programmes commencing July 2015

Celia Morris
Group Manager, Corporate Strategy

For any enquiries about this report please contact:

Mandy Ramm, ext 72685

Constitutional Comments [LM 17/02/2015]

The Economic Development Committee has delegated authority within the Constitution to approve the recommendations in the report

Financial Comments [NDR 18.02.2015]

The financial implications are set out in paragraphs 14 to 16 of the report.

Background Papers

LEADER Rural Development Programme – opportunity to submit application: report to Economic Development Committee, 1 April 2014, published.

Minutes of Economic Development Committee, 1 April 2014, published.

LEADER Rural Development Programme – Nottinghamshire proposed submissions: report to Policy Committee, 2 July 2014, published.

Minutes of Policy Committee, 2 July 2014, published.

South Nottinghamshire Local Development Strategy submission.

North Nottinghamshire Local Development Strategy submission

LEADER rural development programme – outcome of submission results; report to Policy Committee, 10 December 2014, published

Minutes of Policy Committee, 10 December 2014, published

Electoral Division(s) and Member(s) Affected

Eligible rural communities in Ashfield, Bassetlaw, Gedling, Mansfield, Newark and Sherwood and Rushcliffe

3 March 2015

Agenda Item: 8

REPORT OF THE GROUP MANAGER CORPORATE STRATEGY

A PLACE MARKETING ORGANISATION FOR NOTTINGHAM AND NOTTINGHAMSHIRE

Purpose of Report

1. Committee's approval is sought to agree various issues in relation to the creation of a Place Marketing Organisation.

Information and Advice

2. Some information relating to this report is not for publication by virtue of Schedule 12A of the Local Government Act 1972.
3. Having regard to all the circumstances, on balance the public interest in disclosing the information does not outweigh the reason for exemption; information relating to the financial or business affairs of individuals or organisations. This is because the information would add a limited amount to public understanding of the issues.
4. The exempt information is set out in the Exempt Appendix.
5. As members are aware both tourism marketing and inward investment activities support the growth of the Nottinghamshire economy. The most recent economic activity data on the Visitor Economy show that its value was £1.557 billion to Nottinghamshire in 2013 an 8% increase from 2011. There has been an increase of 3.95% in the number of overnight visitors between 2011 and 2013 with 3.42 million overnight visitors in 2013. Inward investment successes have also increased over the last year with 10 companies relocating into the county in 2013/14 with 150 jobs created and 30 safeguarded.
6. There are two key organisations currently delivering place marketing across the County and City - Invest in Nottingham - attracting inward investment and Experience Nottinghamshire Ltd (EN) - attracting visitors. The inward investment function is primarily provided by the City Council, with a funding contribution from the County Council. Experience Nottinghamshire, a company limited by guarantee, is a private-public partnership drawing on local, regional and national funding. The County Council is a founding member and key funder of EN.
7. Discussions have been taking place for over a year with both public and private sector partners as to whether bringing these two functions together would enhance the effectiveness of work in this area. At the Economic Development Committee

(EDC) meeting on 1 April 2014 Committee gave in principle agreement to the establishment of a Place Marketing Organisation (PMO) for Nottingham and Nottinghamshire that would bring together inward investment and tourism functions. This was subject to further consideration of more detailed proposals on the vision, operating model and legal status of the PMO at a future Committee meeting. This report outlines for Committee these more detailed proposals. Some of these proposals are outlined in the Exempt Appendix.

8. The PMO Steering Group, which oversees the project and includes public and private sector representatives including the Chair of this Committee, the City Council, Newark and Sherwood District Council, the Chair of EN and a representative of NMB have now considered the establishment of the PMO in greater detail including vision and objectives; functions; benchmarking and good practice from other areas; operating model; the phasing and implementation of organisational change and future funding arrangements.
9. A vision and objectives for the PMO have been agreed by the Steering Group and these were shared with Committee at the EDC meeting in September 2014.

Functions

10. The proposed broad tourism and inward investment functions for the PMO are shown below:

PMO Functions

TOURISM	INWARD INVESTMENT
<ul style="list-style-type: none"> • Tourism marketing and associated campaigns – leisure and business • Event bidding • Nottingham TIC operations • Advising on development of visitor economy • Visitor economy skills development • Visitor economy market intelligence • Relations with VisitEngland and VisitBritain as DMO • Relations with neighbouring DMOs 	<ul style="list-style-type: none"> • Inward Investment marketing – UK and priority markets overseas • Lead generation targeting priority sectors • Local business engagement • Proposition development • Account management of prospective investors to conversion • Inward investment market intelligence • Relations with UKTI, intermediaries and neighbouring agencies

11. **What will be better in the integrated organisation?**

It is anticipated that there will be a number of benefits from an integrated organisation which will lead to greater economic impact, including:

- **Unified strategy**
One of the early priorities for the PMO will be to agree a unified strategy for place marketing in Nottingham & Nottinghamshire, with a clear vision of the future and a

route for getting there. This should be done in consultation with the other organisations including business leadership groups, the District & Borough Councils, the Business Improvement Districts (BIDs) and the Universities.

- **Consistent messages**

Informed by the agreed strategy, there is an opportunity for a more co-ordinated approach to branding across the place marketing family, with consistency of messages to target customer groups.

- **Increased resources**

The City Council intends to significantly increase its core funding for place marketing through the PMO subject to agreement with partners on the strategic framework and delivery plans. The Councils will support bids for Government and European funding and will work alongside the PMO to lever in enhanced support from the private sector. There is also potential for other organisations to deliver their place marketing through the PMO over time, including District Councils and BIDs.

- **Engaging the private sector**

There is scope for having a better joined-up approach to local business engagement in relation to tourism and inward investment. This will build on Experience Nottinghamshire's strong membership scheme and bring in inward investment members based on the scheme currently operated by Nottingham Means Business, but also working with other business leadership groups in the County such as North Notts Envoys and Ashfield & Mansfield Ambassadors. The proposal is to operate parallel membership schemes for tourism and inward investment.

- **Improved market intelligence**

With additional resources, greater priority will be given to building the PMO's market intelligence, to inform the priorities in the strategy and the development of the product. This intelligence will be available to local authority partners.

- **More proactive lead generation**

There will be a more proactive approach to inward investment lead generation, working closely with the PMO's business members. A more transparent and trusting relationship will be developed over time with the District/Borough councils.

- **Benefits from integration**

There is significant scope for adding value from the closer connections between tourism and inward investment and for achieving efficiencies through integrated operations. For example: there will be increased opportunities for joint events and promotional activities in overseas markets; the inward investment team will be better able to work alongside the tourism team in bringing new business investment into the visitor economy; and events secured by the tourism team will be a useful channel for generating new leads for inward investment. There will be a number of operational functions that can be managed on a shared basis in the new organisation, with some efficiencies as a result.

Stakeholder Engagement

12. There is a range of stakeholders/funders involved in both EN and inward investment and their engagement and buy in to the benefits of the creation of a new PMO is sought. In addition several of the District/Borough Councils also fund and deliver tourism and inward investment marketing activities in their areas. A programme of stakeholder engagement is to be undertaken outlining the proposal, rationale and benefits to the current membership of EN and NMB; the Business Improvement Districts in the County; Nottinghamshire Business Engagement Group and the wider business community.
13. The County Council held a meeting in July with District and Borough Councils to seek their views on future approaches to inward investment and visitor economy marketing activity and how to secure the best outcomes for Nottinghamshire through this work. All councils agreed on the importance of this activity and the need to work together on this agenda to secure jobs and growth for Nottinghamshire. The Nottinghamshire Local Government Leaders Group on 20 February was updated on the proposed future approach to Place Marketing work.

Future Funding

14. The Council currently has a three year Service Level Agreement with EN which expires on the 31st March 2015 and provides funding of £118k a year. In addition inward investment activity is managed through a Memorandum of Understanding with the City Council for the provision of inward investment services and an Economic Development Officer works with the City Council's inward investment service on a part time basis.
15. During the transition period it is proposed that the Council's current Service Level Agreement with Experience Nottinghamshire is continued for a six month period to September 2015. In addition it is proposed that the current arrangements with regard to inward investment activity continue until September 2015.
16. Subject to the establishment of the PMO it is proposed that the Council gives in principle agreement to entering into a three year funding agreement with the PMO from October 2015. The level of funding provided to undertake both inward investment and tourism marketing activities would be anticipated to be in the region of £200k per annum. Outcomes and outputs expected for the funding will be negotiated during the 6 months transition to September 2015 and a report on the three year funding proposal will be brought to a future meeting of this Committee for its consideration.

Statutory and Policy Implications

17. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described in the report.

RECOMMENDATIONS

18. It is recommended that Committee:
- a. Agrees the proposals to extend the existing funding and service level agreement with Experience Nottinghamshire until the end of September 2015 as outlined in paragraph 15 of this report and continue the current work on inward investment activity until September 2015.
 - b. Agree in principle to a three year funding arrangement for the new Place Marketing Organisation.
 - c. Agrees the proposals set out within the Exempt Appendix at paragraph one.

Report of the Group Manager, Corporate Strategy

For any enquiries about this report please contact Celia Morris, ext. 72043

Constitutional Comments SLB 19/02/2015

Economic Development Committee is the appropriate body to consider the content of this report.

Financial Comments NR/18/02/2015

The financial implications are set out in paragraphs 14 to 16 of the report.

Background Papers

Report to Economic Development Committee 2 April 2014 - A Place Marketing Organisation for Nottingham and Nottinghamshire.

Report to Economic Development Committee 16 September 2014 A Place Marketing Organisation for Nottingham and Nottinghamshire – An Update

Electoral Division(s) and Member(s) Affected

All

3 March 2015

Agenda Item: 9

**REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND
CORPORATE SERVICES**

WORK PROGRAMME

Purpose of the Report

1. To consider the Committee's work programme for 2014/15.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the new committee arrangements, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme. It may be that the presentations about activities in the committee's remit will help to inform this.
5. The work programme already includes a number of reports on items suggested by the committee.

Other Options Considered

6. None.

Reason/s for Recommendation/s

7. To assist the committee in preparing its work programme.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

Jayne Francis-Ward
Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact: Martin Gately x 72826

Constitutional Comments (HD)

1. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (PS)

2. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All

ECONOMIC DEVELOPMENT COMMITTEE - WORK PROGRAMME

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>For Decision or Information ?</u>	<u>Lead Officer</u>	<u>Report Author</u>
31st March 2015				
2015-16 budget and delivery plan	To agree the service's delivery plan and budget for 2015-16.	Decision	Celia Morris	Matt Lockley
Nottinghamshire Business Investment Zones	To report back to Members on the work undertaken to assess potential Business Investment Zones in Nottinghamshire	Information	Hilary Porter	Hilary Porter
Supported Internship programme	To consider an update on the supported internship programme for learners with learning difficulties and/or disabilities	Information	Trish Adams	Trish Adams
12th May 2015				
9th June 2015				
Nottinghamshire Innovation Centre network – annual report	To consider the annual report on the performance of the Nottinghamshire Innovation Centre Network and contract with Oxford Innovation	Information	Mandy Ramm	Mandy Ramm
Nottingham Enterprise Zone	Update report and presentation from Mark Chivers?	Information	Geoff George	Geoff George
7th July 2015				
Better Broadband for Nottinghamshire – progress update	Update on the roll-out and phase four of the programme and on the outcome of the tendering process for contract 2.	Information	Nicola McCoy Brown	Nicola McCoy Brown

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>For Decision or Information ?</u>	<u>Lead Officer</u>	<u>Report Author</u>
Nottinghamshire Economic Development Capital Fund	To consider progress with Capital Fund applications and awards since the relaunch of the programme in January 2015.	Information (possible decision)	Geoff George / Trish Adams	Geoff George / Trish Adams
Nottinghamshire LEADER programme	Update on the formal launch of the programme and activity supported to date.	Information	Mandy Ramm	Mandy Ramm

Last updated 16 February 2015