



## **REPORT OF THE INTERIM DIRECTOR OF PUBLIC HEALTH**

### **NHS HEALTH CHECK PROCUREMENT UPDATE**

#### **Purpose of the Report**

1. This report seeks approval for the following for which the rationale is given in the report:
  - a. To go out to tender formally on 14<sup>th</sup> July 2016 for the procurement of an **information technology system** to support delivery by GP practices of the NHS Health Check programme and enable the required data flow in fulfilment of the LA mandate, from April 2017
  - b. The contract to be for a 3-year period from 1 April 2017 with an option to extend on an annual basis for a further 1 year (i.e. 3+1), to a maximum of 4 years in total
  - c. The Public Health Committee to receive an updated report in September following the conclusion of the tender and for them to decide the awarding of the contract.

#### **Information and Advice**

2. The provision of NHS Health Checks is a mandatory requirement for Local Authorities (LAs) following the transfer of responsibilities for the programme from Primary Care Trusts to LAs on 1 April 2013.
3. Members received and approved a procurement update on 30<sup>th</sup> September 2015 and agreed to discontinue the procurement process at that time. The Council had received bids for an IT Solution to support delivery of both the GP-led and a Targeted Outreach service (Lot 1), however no bids were received in respect of Targeted Outreach (Lot 2). The two lots were inextricably linked therefore it was agreed not to award the IT Solution in isolation, and to re-tender for an IT Solution to support only the GP-led programme.
4. The budget for the IT Solution is £60,000.
5. This procurement will be undertaken as an EU Open Process. Bidders have to submit a General Questionnaire and a Technical Questionnaire as a single stage bid.
6. The award criteria will have the weightings: 60% Price and 40% Quality.

#### **Other Options Considered**

7. There are no other options that provide an alternative process without significant risk to the LA mandate to deliver the programme and report performance to Public Health England.

## **Reason for Recommendation**

8. There is a need for assurance that the IT system provision offers value for money and provides optimum ease of use for end user.
9. On the advice of Procurement, the most appropriate procurement process would be through open tender.
10. The core GP-led service was commissioned by direct award from April 2016, for 3 years with an option to extend on an annual basis for a further 2 years (i.e. 3+1+1), to a maximum of 5 years in total. The proposed term of the IT contract will therefore have the same end date as the GP-led service that it supports.
11. A contract period of 3 years with an option to extend on an annual basis for a further 1 year is recommended in order to provide continuity for patients and providers and to reduce associated procurement costs.
12. Market testing indicates that a shorter contract would lead to providers mitigating any financial risks within the first year(s) and therefore a higher cost. A short contract also prevents the commissioner from including incremental efficiency savings over the lifetime of the contract through good supplier relationship management.

## **Statutory and Policy Implications**

13. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

14. The indicative budget for the NHS Health Check Integrated IT Solution is £60,000 for 2016/2017 which is the value of the contract being procured for 2017/2018.

## **RECOMMENDATIONS**

Public Health Committee is asked to approve:

- 1) The proposal to go out to tender formally on 14<sup>th</sup> July 2016 for the procurement of an IT Solution to support delivery by GP practices of the NHS Health Check programme and enable the required data flow in fulfilment of the LA mandate, from April 2017
- 2) The contract period of 3 years from 1 April 2017 with an option to extend on an annual basis for a further 1 year (i.e. 3+1), to a maximum of 4 years in total

- 3) The Public Health Committee to receive an updated report in September following the conclusion of the tender and for them to decide the awarding of the contract.

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**Interim Director of Public Health**

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#### **Constitutional Comments (LM 06/05/2016)**

15. The recommendations in the report fall within the Terms of Reference of the Public Health Committee.

#### **Financial Comments (KS 09/05/2016)**

16. The financial implications are contained within paragraph 14 of the report.

#### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

#### **Electoral Divisions and Members Affected**

- All