

Joint Committee on Strategic Planning and Transport

Friday, 27 June 2014 at 10:00

County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- 1 Election of Chairman
- 2 Election of Vice-Chairman
- 3 To note the Membership of the Committee
County Councillors Jim Creamer, Kevin Greaves, Stan Heptinstall MBE and
Richard Jackson
City Councillors Alan Clark, Ian Malcolm, Toby Neal and Jane Urquhart
- 4 To note the committee's terms of reference
To advise the County Council and the City Council on strategic planning and
transport matters, taking account of the best interests of the whole of Greater
Nottingham.
- 5 Minutes of the last meeting held on 21 March 2014 3 - 8
- 6 Apologies for Absence
- 7 Declarations of Interests by Members and Officers:- (see note
below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary)
- 8 Rail Issues Update 9 - 12

9	Service Level Agreement for the Provision of Mineral Planning and Waste Planning Services	13 - 20
10	Greater Nottingham Joint Planning Advisory Board Update	21 - 42

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact David Ebbage (Tel. 0115 977 3141) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

JOINT COMMITTEE ON STRATEGIC PLANNING AND TRANSPORT

**MINUTES of the meeting held at Loxley House on 21 MARCH 2014 from
10.00 am to 10.26 am**

Nottinghamshire County Council

- ✓ Councillor Jim Creamer (Vice-Chair)
- Councillor Kevin Greaves
- ✓ Councillor Stan Heptinstall
- ✓ Councillor Richard Jackson

- ✓ Councillor Steve Calvert (substitute for Councillor Kevin Greaves)

Nottingham City Council

- ✓ Councillor Alan Clark
- ✓ Councillor Ian Malcolm
- ✓ Councillor Toby Neal
- Councillor Jane Urquhart (Chair)

- ✓ Indicates present at meeting

Colleagues, partners and others in attendance

Lisa Bell	- Planning Policy)	
Kevin Sharman	- Team Manager, Transport)	
	Planning and Programme)	Nottinghamshire County Council
	Development)	
Dawn Alvey	- Growth Point Commissioning)	
	Manager)	
Chris Carter	- Transport Strategy Manager)	Nottingham City Council
Martin Parker	- Constitutional Services Officer)	

18 APOLOGIES FOR ABSENCE

Councillor Jane Urquhart) other authority business
Councillor Kevin Greaves)

Jim Bamford, Sue Flack, Sally Gill and Matt Gregory.

The meeting was chaired by the Vice-Chair, Councillor Jim Creamer.

19 DECLARATIONS OF INTERESTS

None.

20 MINUTES

Subject to indicating Councillor Alan Clark being marked absent and Councillor Jane Urquhart being marked present, the Committee confirmed the minutes of the meeting held on 13 December 2013 as a correct record, and they were signed by the person presiding at the meeting.

21 JOINT COMMITTEE - TERMS OF REFERENCE (PROTOCOL) REVIEW

Dawn Alvey, Growth Point Commissioning Manager, introduced a report of the Joint Officer Steering Group. The report suggested that, rather than undertake the biennial review of its Terms of Reference (Protocol) at this time, the Committee may prefer, instead, to await the outcomes of parallel governance discussions regarding other bodies such as the Greater Nottingham Joint Planning Advisory Board (JPAB) and D2N2 Local Enterprise Partnership (D2N2 LEP), before proceeding further.

RESOLVED to note the current position and make no changes to the terms of reference of this Committee until further details on the proposed working of the JPAB are reported and a report is submitted to this Committee at its meeting, provisionally scheduled for 20 June 2014.

22 GREATER NOTTINGHAM JOINT PLANNING ADVISORY BOARD UPDATE AND ALIGNED CORE STRATEGIES AND OTHER LOCAL PLANS IN GREATER NOTTINGHAM

Dawn Alvey, Growth Point Commissioning Manager, Nottingham City Council, introduced the report of the Joint Officer Steering Group updating the Committee on the work of the Joint Planning Advisory Board (JPAB) on the aligned Greater Nottingham Core Strategies considered at its meeting on 13 February 2014.

The following matters were referred to:

(a) Councillor Workshop

On 23 January 2014, a councillor workshop had been held, which prioritised a three-year work programme for the JPAB which will be developed and, together with proposals for revised Terms of Reference, will be considered at the next meeting of the Board in April 2014.

(b) Partner Authority Progress

- **Ashfield District Council:** following submission of the Local Plan, the Inspector held an exploratory meeting on 11 March 2014 to address concerns regarding the duty for partners to work together, the plan period and housing supply levels.
- **Erewash Borough Council:** an examination had concluded that the Core Strategy was sound, subject to main modifications.
- **Rushcliffe Borough Council:** at the end of the six-week representation period on Proposed Modifications (7 April 2014), the Examination will be re-convened to prepare a programme of Hearing Sessions.

- **Broxtowe, Gedling and Nottingham City:** Hearing Sessions on the scale and timing of growth around Toton and increased housing at Teal Close, and Gedling Colliery/Chase Farm had concluded on 13 February 2014. An additional Hearing Session had convened to consider a legal opinion on behalf of the Home Builders Federation on elements of Policy 2 of the Core Strategy. Agreed Main Modifications will be consulted upon and the outcomes used to inform the Inspector's Final Report.

RESOLVED to note the progress achieved.

23 TRANSPORT ISSUES - UPDATES

(a) Local Authority Infrastructure Schemes

Chris Carter, Transport Strategy Manager, reported on a programme of activities to support proposals produced by the D2N2 LEP in its Strategic Economic Plan to use infrastructure schemes funded by Local Growth Fund monies to raise growth rates, increased prosperity and levels of employment in its area, achieve its vision for the area to create 55,000 additional jobs by 2023. An initial programme of schemes was considered by the D2N2 Local Transport Board on March 2014. The deadline for final submission of the Strategic Economic Plan is 31 March 2014.

(b) Local Sustainable Transport Fund

(i) 2011 – 15

An evaluation indicated a successful pilot trial year offering half price travel in the city for approximately 5000 jobseekers and the long-term unemployed. A smart card retail network of ticket vending machines (100) and Payzone outlets at shops (175) is expected to be completed during 2014.

Grants to GNTP - RideWise Ltd and Sustrans have provided a further four Neighbourhood Smarter Travel Coordinators (NSTCs) for City Central and South localities and in Broxtowe and Gedling.

Implementation of 20 mph speed limits to improve safety and create walking/cycling environments in the city are continuing. An NSCF financial award means that a joint City/County initiative to introduce 20 mph speed limits outside schools in the County will also begin during 2014/15.

The greater Nottingham transport partnership and Gedling ECO Stars continue either to support local businesses with sustainable travel guidance or advice on fleet management practices and eco-driving skills. City Car Club will develop a local car club to be launched from city-centre, on-street locations, from April 2014, with further expansion of locations planned over the next three years.

Ucycle Nottingham, a partnership project between the University of Nottingham, Nottingham University Hospital Trust, New College Nottingham, Central (South Notts) College and Bilborough College is continuing to deliver increased something levels. Planning for other active travel events including Cycle Live on 21/22 June 2014 is already underway.

(ii) 2015 - 16 Funding Update

It is understood that the current total of Department for Transport (DfT) funds available for new or extended Fund projects in 2015/16 is approximately £78.5 million, of which, approximately £64 million is likely to be made available for the LSTF Programme. Following preliminary discussions with partners through the LST have steering group, a continuation partnership bid is being prepared for the Nottingham urban area on the following basis:

Over-arching theme: access to employment, skills and learning, primarily targeted at young people to support local economic development and skills in the urban area to complement the City's £3 million Youth Contract Programme.

Continuation of delivery on existing LST have projects focusing on two areas:

- (a) Core offer of travel support packages for low-income groups, including jobseeker and further education SmartCard offers delivered through a community-based approach to the promotion of travel options to individuals and households through the Community Smarter Travel Hubs e.g. personalised journey planning and cycling support; and
- (b) continuation of the Worksmart Business Travel Support Package for employers, to support sustainable commuting and inward investment opportunities.

Coverage: Nottingham urban area as in the current LSTF programme.

Scale of bid: up to £1.5 million revenue funding for a joint bid comprising £1 million for the City area and additional funding for the wider urban area to be negotiated with Nottinghamshire County Council and excluding the local funding contributions.

Links: to secured and proposed major capital investment such as NET Phase 2, Local Transport Plan Investment and other non-transport programmes such as the Enterprise Zone.

Submission deadline: 31 March 2014.

RESOLVED to note the updated position.

24 RAIL ISSUES UPDATE

Kevin Sharman introduced a report of the Joint Officer Steering Group which provided an update on rail issues affecting Greater Nottingham and the surrounding area.

(a) High Speed 2

Both the City and County Councils had made submissions by the close of the consultation deadline on 31 March 2014. The Government's response to submissions was expected by the end of 2014.

Broxtowe Borough Council and East Midlands Councils have proposed a strategic level HS2 Programme Board with Working Groups to provide political leadership for implementation of HS2, Phase 2 in the East Midlands region.

(b) Nottingham Station Re-opening

With the near completion of upgrading of passenger facilities the station was expected to re-open by April 2014, with an official opening taking place during the Summer period.

(c) Line Enhancements

(i) Market Harborough

Network Rail has established a Stakeholder Group. The company will assess the business case for a full programme works, the results of which will be reported to the next meeting of the Joint Committee.

(ii) Nottingham - Newark - Lincoln

A Stakeholder Group, chaired by East Midland Trains, has been established to promote and fulfil the ambition to upgrade the service frequency and timings between Nottingham and Lincoln, in a four stage process.

Stage 1: increase train frequency to 2 trains per hour by extending the current Matlock to Nottingham services. **Cost (three years):** £700,000 per annum (£2.1 million) funded by local stakeholders. **Proposition:** 50% DfT, 25% each D2N2 and Lincolnshire Local Growth Funds. **Issue:** DfT contribution to be via contribution from East Midlands train franchise extension to 2017 - discussions not yet concluded.

Stages 2 - 4: infrastructure enhancements leading to service improvements. To be funded by network rail (Nottinghamshire County Council has provided £120,000 towards development costs). **Issue:** wholly dependent on stage one success.

RESOLVED to note the updated position.

Meeting **JOINT COMMITTEE ON STRATEGIC PLANNING AND TRANSPORT**

Date **27 June 2014**

Agenda item number

From **JOINT OFFICER STEERING GROUP**

RAIL ISSUES UPDATE

Purpose of the report

1. To update the Committee on key rail issues in and into Greater Nottingham and rail services across local authority boundaries. The work of the two Councils, although separate, is complementary, and of mutual benefit.

Nottingham station

2. Works continue on the scheme to comprehensively upgrade the passenger facilities at Nottingham Station, as reported to previous joint committee meetings. Most work has been completed, and the refurbished entrance is now open. The remaining works are expected to be completed this summer. An official opening ceremony is being arranged.

Midland Main Line

3. Efforts continue to secure funding for the scheme to enhance the Midland Main Line (MML) in the Market Harborough area. A formal stakeholder group has been set up by Network Rail, encompassing the train operating companies, local councils and the LEPs. Network Rail is undertaking a more detailed assessment of the work required, and the likely cost – this assessment is expected to be completed by the end of June.
4. The 3 Local Enterprise Partnerships (LEPs) along the line have all included the MML Market Harborough scheme in their Strategic Economic Plans which were submitted to Government on 31 March 2014. The 3 LEPs have all included bids for funding for the scheme the Local Growth Fund pot
 - D2N2 LEP £5 million,
 - Sheffield City Region LEP £5 million,
 - and the Leicester and Leicestershire LEP £3 million,which would make a total of £13 million contribution to this scheme. A government announcement about LGF allocations is expected by 18th July.

Nottingham – Newark – Lincoln Line

5. It has been a long-standing aspiration of the Councils to achieve a comprehensive upgrading of the service on this route. This aspiration is shared by Newark and Sherwood District Council, Gedling Borough Council, Newark

Business Club and East Midlands Trains. East Midlands Trains has established a 'Stakeholder Board' for the line, chaired by its Managing Director, David Horne.

6. A five stage strategy to comprehensively upgrade the line has been adopted by the Stakeholder Board.
7. Stage one of the strategy involves running an additional train every hour between Nottingham and Newark. This additional train would serve the intermediate stations.

- Carlton, Burton Joyce, Lowdham and Fiskerton every hour, and
- the other stations at approximately 2 hourly intervals.

The new service would be formed by extending the current Matlock to Nottingham service through to Newark.

8. The benefit of this would be that :-
 - **Newark would have a doubling of frequency from one train an hour to two trains an hour.** The two trains will be evenly spaced at 30 minute intervals throughout the day;
 - The existing hourly Lincoln - Newark - Nottingham - Leicester service would no longer need to serve the intermediate stations and could therefore run non-stop between Newark and Nottingham, thus **cutting the Newark - Nottingham journey time;**
 - **Carlton, would have an hourly service through the day** to Nottingham; to Beeston for the enterprise zone; to Derby; and in the other direction to Newark.

There would also be benefits for Lincoln, which would be.

- a reduction in journey time to Nottingham, because the trains would run non-stop between Newark and Nottingham; and
- a doubling of frequency at the expanding Lincoln suburb of Hykeham

9. Stages 2,3 & 4 are infrastructure enhancements: benefits would be
 - All services become much faster
 - Increased frequency Lincoln – Newark
 - Through service Newark (& Lincoln) to Birmingham every hour
10. Nottinghamshire County Council has invested £120,000 on development works for stages 2,3 & 4, but physical works on those stages depends entirely on stage 1 being in place. Stage 1 is thus crucial to securing the entire strategy and all its benefits, including the investment by Network Rail of up to circa £30million in the line.
11. For any additional service, such as stage 1, that starts midway through a franchise, DfT rules require funding - in this case £700,000 per annum - to be provided by local stakeholders for an initial 3 years, after which DfT will pay for it as long as it is being sufficiently well used to pass a business case test.
12. However DfT is in the process of negotiating extensions to most rail franchises in the UK, and DfT has incorporated a number of additional services into those franchise extensions for which it has completed the negotiations - First Great Western, Greater Anglia, Northern etc. Negotiations for the extension to the East

Midlands Trains franchise (from May 2015 until November 2017) are just commencing and this provides an opportunity for DfT to incorporate into stage 1 service into the extended franchise.

13. The D2N2 LEP has included the stage 1 in their Strategic Economic Plans which were submitted to Government on 31 March 2014, and has bid for £525,000 for a local contribution to the scheme from the Local Growth Fund.
14. On 19th May the Chancellor of the Exchequer, George Osborne, visited Newark and publicly stated **“I want to see the Nottingham-Newark train service transformed – with double the number of trains and at least one non-stop train to Nottingham every hour.”** Double the number of trains and at least one non-stop train to Nottingham every hour is precisely the outcome that would result from Stage 1.
15. The Council and East Midlands Trains are discussing with DfT how the Chancellor’s statement will be put into effect.

High Speed 2

16. The consultation for the government's proposed high-speed railway route through the East Midlands, with a station at Toton, closed on 31 January 2014. Both Councils made submissions based on principles as set out in the report to the December 2013 Joint Committee.
17. The Government will consider the various representations made, and is expected to announce its decision within the next 12 months.
18. At the initiative of Broxtowe Borough Council and East Midlands Councils, an HS2 Programme Board for the East Midlands is being established. The purpose of the HS2 Programme Board in the East Midlands would be:
To give strategic political leadership for the implementation of Phase 2 of HS2 in the East Midlands through high level liaison with the Department for Transport and HS2 Ltd, and by aligning decisions made by Derbyshire & Nottinghamshire Joint Committees, LEPs, and other relevant authorities.
19. Membership would be
 - Leaders of the 3 city councils (Nottingham, Derby & Leicester),
 - Leaders of the 3 county councils (Nottinghamshire, Derbyshire and Leicestershire),
 - Broxtowe, Erewash, Chesterfield Borough Councils; and
 - Chairs of D2N2 LEP & Leicester/shire LEPIn Attendance: HS2 Ltd, DfT, BIS Local, Network Rail & Highways Agency
20. The first meeting of the East Midlands Programme Board is expected to be on 11th July.
21. There would be 3 working groups
 - Connectivity Working Group. Function: To prioritise and co-ordinate transport investment required to support HS2, and to act as a strategic reference group

for the resolution of HS2 line of route issues to inform preparation of the Hybrid Bill. Membership: Lead Transport Members from the 6 LTAs, Broxtowe & Erewash, Ashfield, plus HS2 Ltd, HA & Network Rail, D2N2 LEP & Leicester/shire LEP, SCRLEP. Chair: Nottinghamshire CC ;

- Economic Development Working Group. Function: To highlight opportunities for business growth and to prioritise investment in economic development and skills required to maximise the economic potential of HS2. Membership: CXs from D2N2 LEP & Leicester/shire LEP, SCRLEP, 6Cs Chamber of Commerce, Universities, EMFEC, BIS Local. Chair: D2N2 LEP; and
- Joint Planning Advisory Board. Function: To develop a strategic planning policy framework for Toton station and associated development across the Nottingham Core HMA. Membership: Lead Planning Members from Nottingham City, Nottinghamshire County, Ashfield, Broxtowe, Erewash, Gedling & Rushcliffe. Chair: Broxtowe Borough Council

RECOMMENDATION

22. It is recommended that the Committee note the contents of the report.

Contact Officers

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Meeting: **JOINT COMMITTEE ON STRATEGIC PLANNING AND TRANSPORT**

Date: **27 June 2014**

agenda item number:

From: **JOINT OFFICER STEERING GROUP**

NOTTINGHAMSHIRE AND NOTTINGHAM SERVICE LEVEL AGREEMENT FOR THE PROVISION OF MINERAL PLANNING AND WASTE PLANNING SERVICES

Purpose of report

1. To inform Committee of a Service Level Agreement (SLA) for the provision of Mineral Planning and Waste Planning Services.

Information and Advice

2. The County and City Councils have successfully been working together on the preparation and examination of the Waste Local Plan, Part 1: Core Strategy. Following the formal adoption of this document in December 2013 joint work has commenced on the preparation of the Waste Local Plan, Part 2: Site Specific and Development Management Policies.
3. The City Council is currently preparing the Local Plan for Nottingham City which, as required by the National Planning Policy Framework, includes policies relating to Minerals planning. As part of the evidence base for the minerals provision policies a Local Aggregates Assessment (LAA) is required.
4. An LAA has been produced by the County Council for Nottinghamshire and discussions and agreements have been reached for the County Council's officers to prepare a joint LAA covering both the City and County utilising information supplied by the minerals industry and the British Geological Survey (BGS).
5. In light of the work involved in both the preparation and monitoring of the Waste Local Plan and the agreed support from the County Council for Minerals planning services a Service Level Agreement detailing the Minerals Planning and Waste Planning aspects of the work involved has been drawn up (attached as Appendix 1).

Recommendation

It is recommended that the Joint Committee note the contents of this report.

Contact officers:

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APPENDIX 1

NOTTINGHAMSHIRE COUNTY COUNCIL, PLANNING POLICY SERVICE LEVEL AGREEMENT WITH NOTTINGHAM CITY COUNCIL

JUNE 2014

AGREEMENT

1. PARTIES TO THE AGREEMENT

- 1.1 This Service Level Agreement (SLA) dated **XXXX** is between Nottinghamshire County Council (the Service Provider) and Nottingham City Council (the Customer).

2. SCOPE OF THE AGREEMENT

- 2.1 The agreement is for the provision of Mineral Planning and Waste Planning Services as detailed and priced in Sections 9 and 10.

3. DURATION OF THE AGREEMENT

- 3.1 This agreement commences on the date of the agreement and remains in place unless amended or superseded by a revised agreement in writing between the parties.

4. MONITORING OF THE AGREEMENT

- 4.1 There will be regular meetings or updates between the Service Provider and the Customer to review the performance of the agreement. The date and frequency of these meetings will primarily reflect milestones in the production of the Minerals Local Plan and Waste Local Plan but will normally take place on a monthly basis.

5. BILLING ARRANGEMENTS

- 5.1 The charges for services (see section 10) to prepare and publish the joint Local Aggregates Assessment including the core services relating to Minerals planning (see section 9) will be made annually in September.

The charges relating to the preparation of the joint Waste Local Plan: Part 2 (see section 9) will be at a rate of 28% of the total costs. The charges will be made on an ad hoc basis following each key stage of the Waste Local Plan progression as set out in Appendix 1.

- 5.2 The charges for other ad hoc services relating to Minerals and Waste

planning, not covered by sections 9 and 10, will be made during the year on terms to be agreed between the parties.

6. PROVISION FOR INFLATION

- 6.1 The charges specified in section 10 may be adjusted annually to reflect any percentage changes in pay and oncost rates.

7. DISPUTES

- 7.1 The parties will use their best endeavours to resolve by agreement any disputes as to the working of their agreement. In the unlikely event of failure to agree, the issue shall be referred for determination by a mutually agreed arbiter. This is likely to be appropriate Managers in the first instance followed by Directors and in the event of a continuing dispute Chief Executives. However, it is recognised that to be effective this service must be a meaningful partnership between the Service Provider and the Customer. Every effort will therefore be made by the parties to this agreement to avoid adversarial behaviour.

8. PLANNING EXPERTISE

- 8.1 Available Planning Services Expertise offered by the Service Provider

Title

- Group Manager – Planning;
- Team Manager, Planning Policy;
- Principal Planning Officer (Planning Policy - Waste)
- Principal Planning Officer (Planning Policy – Strategic Planning);
- Principal Planning Officer (Planning Policy – Strategic Planning);
- Senior Planning Officer (Planning Policy – Minerals);
- Planning Officer (Minerals and Waste Planning Policy);
- Technical Support Officer (Minerals and Waste).

9. CORE SERVICES TO BE PROVIDED

- 9.1 The Core Services to be provided by the Service Provider are as follows:-

Minerals Planning

- Identification of the minerals present in Nottingham City utilising the maps produced by the British Geological Survey (licence to be arranged by Nottingham City Council);
- Representing the City Council at the quarterly East Midlands Aggregates Working Party (EMAWP) meetings;
- Monitoring all Minerals related planning applications (assuming a working arrangement for information sharing has been established between the City and County Councils);
- Completion of the annual aggregates survey and submission to the

EMAWP;

- Reviewing the annual report produced by the EMAWP in relation to accuracy of information; and
- Annually updating and publishing a joint Local Aggregates Assessment.

Waste Planning (based on City Council support as outlined in section 9.3)

- Preparation of a joint Waste Local Plan (Part 2): Site Specific Allocations and Development Management Policies;
- Submission of the joint Waste Local Plan (Part 2): Site Specific Allocations and Development Management Policies to the Secretary of State for examination in public;
- Representation at the formal examination of the joint Waste Local Plan (Part 2): Site Specific Allocations and Development Management Policies;

9.2 The service provider will abide by published corporate performance standards.

9.3 The Services to be provided by the Customer are as follows:-

Planning Officer and Planning Manager support for the preparation of a Waste Local Plan of up to an average of 7.24 hours per week - dependant on the workload generated by the Waste Local Plan. All duties undertaken to be solely related to the Waste Local Plan and Minerals planning as indicated above. Support from up to one full time equivalent Planning Officer/Planning Manager to be provided during the Examination process.

10. CHARGES FOR SERVICES PROVIDED

10.1 The fixed price for the Minerals core service including the preparation and annual updates of the joint Local Aggregates Assessment (see section 9) is £740 per annum adjusted by inflation in accordance with section 6.1 of this Agreement when appropriate.

10.2 Prices for additional ad hoc services relating to Minerals and Waste planning are available on request.

10.3 Services relating to the preparation, publication and adoption of the Waste Local Plan (Part 2): Site Specific Allocations and Development Policies will be charged at 28% of the total costs. This rate assumes provision of planning officer support as set out in section 9.3.

10.4 The rates specified in this SLA are based on apportioned costings. Any change to the level of service provided would be the subject of a re-negotiation of terms.

11. PERFORMANCE AGAINST AGREED TARGETS

11.1 The Service Provider will deliver the services outlined in section 9 as follows:

Minerals:

- Production and publication of the Local Aggregates Assessment will be completed annually in July;
- Other Minerals services (outlined in Section 9) will be undertaken on an ongoing basis.

Waste:

- Production and adoption of the Waste Local Plan (Part 2): Site Specific Allocations and Development Management Policies will be in accordance with the milestones set out in Appendix 1

SIGNED:

.....
Authorised Officer for the Service Provider

SIGNED:

.....
Authorised Officer for the Customer

APPENDIX 1

WASTE LOCAL PLAN (Part 2): SITE SPECIFIC ALLOCATIONS AND DEVELOPMENT MANAGEMENT POLICIES – KEY MILESTONES

- Issues & Options public consultation;
- Preferred Approach public consultation;
- Submission Draft public consultation;
- Submission to Secretary of State;
- Examination;
- Adoption

Meeting **JOINT COMMITTEE ON STRATEGIC PLANNING AND
TRANSPORT**

Date **27 JUNE 2014** agenda item number

From **JOINT OFFICER STEERING GROUP**

GREATER NOTTINGHAM JOINT PLANNING ADVISORY BOARD UPDATE

Summary

- 1 The Greater Nottingham Joint Planning Advisory Board (JPAB) oversees the preparation of aligned Local Plans across Greater Nottingham, and the implementation of the Programme of Development infrastructure projects. This report updates the Joint Committee on the work of JPAB.

Background

- 2 Since the last Joint Committee, a meeting of JPAB was held on 19 June 2014. The minutes of this meeting are not yet available, however the minutes of the previous meetings of 13 February and 17 April 2014 are attached to this report, as appendix 1 and 2.
- 3 The main items of business for the meeting of 19 June and 17 April 2014 were adoption of a revised Terms of Reference, and progress with the Greater Nottingham Local Plans, summarised and updated as follows:

Terms of Reference

- 4 Revised Terms of Reference were adopted by the Board. The main changes to the Terms of Reference are an update to reflect the Duty to Cooperate fully within the Boards remit, and a change to reflect the new responsibility of the Board for the strategic planning of the HS2 Hub station at Toton. Broxtowe Borough Council was nominated the Chair of JPAB (currently Councillor Steve Barber), whilst Erewash Borough Council was nominated voice Chair (Councillor Geoffrey Smith). Secretarial support for the Board was agreed to continue for three years.

Ashfield District Council

- 5 Following an exploratory meeting and subsequent letter to the Council, the Inspector concluded that additional work would need to be commissioned which may change the Council's conclusions on preferred site allocations. He therefore recommended that the plan be withdrawn to enable the council to undertake further work. The

Council has responded to the inspector to confirm that a decision on the way forward will be made following correspondence with Nick Boles MP. This decision is anticipated in the summer.

Erewash Borough Council

- 6 Erewash Borough Council considered and adopted its Core Strategy at its meeting of 6th March. The 6 week period open for legal challenge has now expired, and the Councils is progressing a number of Supplementary Planning Documents, prior to commencing work on a Local Plan.

Rushcliffe Borough Council

- 7 Examination hearing sessions are to commence on 1 July, covering a full range of planning issues. The Greater Nottingham Planning Manager has been invited to participate in the Housing Provision hearing session, to represent the supportive views of the Housing Market Area as a whole.

Broxtowe, Gedling and Nottingham City

- 8 The Inspector has given the Councils the opportunity to respond to queries she has regarding a small number of issues raised during the consultation on the Main Modifications. She has indicated that her report will then be received by the Councils on or before 18 July 2014. The Councils will aim to adopt the ACS in September.
- 9 All three Councils are working on part 2 Local Plans, which will include development Management policies and site specific allocations. Consultation is anticipated in the winter 2014/15, with Gedling and Nottingham preparing a Publication draft, whilst Broxtowe are intending to publish a consultation draft.

Recommendation

- 10 It is recommended that the Joint Committee note the contents of this report.

Background Papers referred to in compiling this report

- 11 Greater Nottingham Joint Planning Advisory Board papers for 13 February, 17 April and 19 June 2014.

Contact Officer

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APPENDIX 1

3 MINUTES OF THE GREATER NOTTINGHAM JOINT PLANNING ADVISORY BOARD HELD ON THURSDAY 13 FEBRUARY 2014 AT 2.00 PM IN THE OLD COUNCIL CHAMBER, TOWN HALL, BEESTON

PRESENT

Broxtowe: Councillor Steve Barber (Chair);
Nottingham City: Councillor Alan Clark;
Nottinghamshire County: Councillor Jim Creamer
Rushcliffe: Councillor D Bell

Officers in Attendance

Ashfield: Ms Christine Sarris;
Broxtowe: Mr Steve Dance; Mrs Ruth Hyde
Gedling: Mr Peter Baguley;
Growth Point: Ms Dawn Alvey, Mr Matt Gregory;
Nottingham City: Jennie Maybury
Nottinghamshire County: Ms Lisa Bell
Rushcliffe: Mr David Mitchell

Observers

Broxtowe: Mr Steffan Saunders;
General Public: Mr John Hancox; Mr J Potter
HCA: Mr Alan Bishop;
Nottingham City: Councillor Ian Malcolm;
Signet: Mr Paul Stone

Apologies:

Derbyshire County: Mrs Christine Massey;
Gedling: Councillor Darrell Pulk;
Nottingham City: Mrs Sue Flack

1. **Welcome and Apologies**

Councillor Steve Barber, Chair, welcomed those attending and introductions were made.

2. **Declarations of Interests**

There were no declarations of interest.

3. **Approval of Minutes of last meeting**

The Minutes of the last meeting were approved after noting Derbyshire County Council's comments.

DCC confirmed under Item 7.12 HS2 Working Party that DCC officers attended this meeting on 14 January and working towards future planning briefs for the site.

4. **Local Sustainable Transport Fund** – Jennie Maybury

4.1 JM updated the Board of the LSTF 2014/15 programme for the Nottingham urban area which is being led by Nottingham City Council. Current programme amounts to £15m. The deadline for a further bid of £1m (the maximum allowed for each transport authority) falls on 25 February for the 2015/16 programme. With support from NCC and DCC, potential to increase the level of the bid.

4.2 The report updated that 19 electric buses would become operational in the next financial year and support workplace link services making it the largest electric bus fleet in Europe.

4.3 JM asked what would you like to see the partnership bid for?

DM – enquired if there were any plans for community travel hubs in the south particularly in West Bridgford?

JM – accepted that this could be considered but it was NCC's decision where to put their resources. BBC and GBC to prioritise their activities between themselves and the County Council.

SB – asked if cycle hire hubs to Beeston and further afield were planned.

JM – confirmed that this was already in the programme for 2014/15.

SD – sought clarification of Smartcard integrated ticketing between operators or separately within City Transport and tram.

JM – the Smartcard would include all operators across local services.

SD – checked if this applied to TrentBarton's Mango card.

JM – Operators would issue their own card but it would link and integrate with both services.

MG – Requested if motion from the board in support of the bid would be welcomed.

4.4 SB – Motion to propose the following:

This Board welcomes and endorses the bid proposed by Nottingham City Council and partners to the Local Sustainable Transport Revenue Fund 2015/16 to support the continued implementation of sustainable transport initiatives within the partnership's area.

Voted in favour.

It was resolved that Joint Planning Advisory Board NOTE the report which sets out progress on the delivery of the current LSTF programme and outlines proposals for the next LSTF bidding round.

5. **Core Strategy Update** –Matt Gregory

MG gave an update for each authority's Core Strategies.

5.1 **Ashfield**

The Inspector appointed has written to request an exploratory meeting. He has noted key issues to address at that meeting - further information is available on the ADC website.

5.2 **Erewash**

Now confirmed that the Inspector has issued his report with minor modifications. The Council can proceed to adoption which is excellent news.

5.3 **Rushcliffe**

Further work has been undertaken. Proposed Modifications to the Plan have been passed to the Inspector which will shortly be published for formal representation. After that period has ended Examination Hearing sessions will take place.

5.4 **Broxtowe, Gedling and Nottingham City**

- 5.4.1 This week has been busy with three further Hearing sessions requested by the Inspector to discuss the changes made by Broxtowe and Gedling and a legal opinion submitted on behalf of the Home Builders Federation. The Broxtowe changes comprise greater detail regarding development at the Strategic Location for growth at Toton and a limited redistribution of housing within Broxtowe adjacent to the main built up area of Nottingham. The Gedling changes comprise additional detail regarding the infrastructure implications on Hucknall, and redistribution of housing to focus on sites adjacent to the main built up area of Nottingham.

- 5.4.2 The legal opinion submitted by the House Builders Federation expressed the view that the 'tranching approach' to housing provision in the Core Strategy with lower numbers in the first five years of the plan with provision increasing in the later years was incapable of being legally sound. The three aligned Councils sought their own legal opinion which concluded that the approach could be found legally sound. No conclusions are yet available from the Inspector.
- 5.4.3 The session today continued to look at the proposed modifications put forward by Broxtowe and Gedling. Conclusion by the Inspector was to submit to her the proposed main modifications in draft form following the hearing sessions. She will write to the Council over the next week if she has any suggestions before the six week consultation starts.
- 5.4.4 From the point at which the Inspector receives the responses to the main modifications consultation it is likely to be a further four weeks until she is able to issue her report to the Councils which is a significant milestone.
- 5.4.5 The three authorities are preparing Part 2 plans to start to deliver their proposals in the Core Strategy.

Cllr Barber – has been pleased with the level of co-operation amongst all the authorities. Thanked officers for their efforts through out the process and the Examination.

SD – potential of JR raised by Home Builders Federation QC in the event that the three councils adopt before RBC.

MG – Not the case in other areas. Govt keen to have plans in place.

Cllr Bell– All villages are having large scale planning applications and important that plans are in place as soon as possible.

It was resolved that Joint Planning Advisory Board NOTE the progress of the Greater Nottingham Core Strategies.

6. **Future Role and Function of Joint Planning Advisory Board** – Matt Gregory

6.1 MG – provided an update on JPAB workshop held on 23rd January and summarised the key points and proposed work programme:

- Workshop attendees recognised the benefits of joint working
- Agreement that revenue funding should be targeted at staff support
- Need to maximise other funding opportunities and savings/efficiencies of working together
- Need to focus on HS2 opportunities
- Consider duplication of activities with other boards/committees
- Partnership has ongoing role re Duty to Co-operate
- Will need to consider mechanisms for future plans and building political consensus

- Work programme to include viability/CIL, refreshing evidence base studies, joint working on major infrastructure (e.g. 4th Trent Crossing), early review of Terms of Reference.

6.2 MG invited comments on the draft work programme.

DB – need to consider future housing numbers and their distribution as this will come up again quickly. Agree with the conclusions MG has outlined. 4th Trent Crossing debate needs comprehensive discussion sooner rather than later.

SB – HS2 impacts on whole area. Queried Rushcliffe position.

DB – RBC would prefer “Parkway” in Leicestershire but recognise Toton is a good location if “Parkway” was not pursued..

SB – decisions on the route will be approved early next year. JPAB looking at holistic area.

LB – more joint working with adjacent authorities across boundaries for railfreight in Derbyshire and Leicestershire may be required.

SB – good point, currently with DCC and Erewash.

SD – HS2 progressing local governance arrangements – further information should be included on the next agenda the next agenda. Broxtowe’s own HS2 Working Party needs to look for structure for all partnership councils to work together to gain the best from building HS2.

JC – in favour but benefits to Gedling and Ashfield need to be articulated and maximised, also need to consider wider links to north of the county through to Mansfield.

SB – need to be cautious not to dilute validity and regard Greater Nottingham’s point of strength. Derbys and Notts both need to make sure that both are fitting in.

CS – Ashfield has made representation on need for connectivity – offered to share comments made to date.

SB – potential for LS2 low speed cycle route alongside HS2 track.

PB – need to emphasise the benefits of joint commissioning –m need to continue this approach.

MG – noted that with budget pressures, councils working alone is not a rational option.

RH – greater strength of cross boundary working with Leicestershire airport.

SB – there is a place for LEP within HS2 Working Group.

MG - further report to next board following comments on the draft work programme.

Joint Planning Advisory Board resolved:

- (a) to consider a more detailed work programme at a future meeting;**
- (b) that revised Terms of Reference for JPAB, framed around the work programme, be presented to a future meeting; and**

- (c) **to AGREE to continued funding the dedicated secretariat support for the JPAB partnership for a period of three years, subject to the agreement of the Responsible Body (Nottingham City Council).**

7. **Programme of Development** – Dawn Alvey

7.1 DA reported the three recommendations for Board approval.

7.2 **Capital programme**

Project claims for 2013/14 have been received. Additional cost have been identified by Network Rail relating to the Trowell line speed enhancement project. Further information on implications for funding package and implementation awaited.

DA reported on underspend from the Albany Works scheme and a proposal to reallocate this to alternative housing schemes within Nottingham City as endorsed by ESG.

Revenue Update

It was reported that an estimated annual cost of £53,000 would be required for continued staff support. This could be accommodated in the current budget for three years.

SB announced that Ilkeston Station would be starting soon but still waiting for the Environment Agency's statement, scheduled for a December timetable.

It was resolved that Joint Planning Advisory Board:

- (a) **NOTE the capital programme update;**
- (b) **ENDORSE the Executive Steering Group decision to support the reallocation of funds as set out in the report;**
- (c) **APPROVE the proposed revenue budget for 2014/15 including provision for dedicated staff support for a period of three years, subject to agreement of the Responsible Body (Nottingham City Council).**

Vote carried.

8. **Any other business**

None

9. **Proposed Dates for Future Meetings**

Proposed dates tabled as below to commence at 2.00 pm.

Date	Venue
Thursday 19 June	Broxtowe Town Hall – Old Council Chamber
Thursday 4 September	Broxtowe Town Hall – Old Council Chamber
Thursday 13 November	Broxtowe Town Hall – Old Council Chamber

APPENDIX 2

3. MINUTES OF THE GREATER NOTTINGHAM JOINT PLANNING ADVISORY BOARD HELD ON THURSDAY 17 APRIL 2014 AT 2.00 PM IN THE OLD COUNCIL CHAMBER, TOWN HALL, BEESTON

PRESENT

Ashfield: Councillor John Wilmot;
Erewash: Councillor Geoffrey Smith (Chair);
Nottingham City: Councillor Jane Urquhart;
Nottinghamshire County: Councillor Steve Calvert; Councillor Jim Creamer;
Rushcliffe: Councillor D Bell

Officers in Attendance

Ashfield: Mr Trevor Watson;
Broxtowe: Mrs Ruth Hyde; Mr David Lawson;
Derbyshire County: Mrs Christine Massey;
Erewash: Mr Steve Birkinshaw;
East Midlands Councils: Mr Andrew Pritchard;
Gedling: Mr Tom Dillarstone;
Growth Point: Ms Dawn Alvey, Mr Matt Gregory;
Nottinghamshire County: Mrs Sally Gill;
Rushcliffe: Mr David Mitchell

Observers

General Public: Mr John Hancox; Mr J Potter
Nottingham City: Councillor Ian Malcolm;
Signet: Mr Paul Stone

Apologies:

Broxtowe: Councillor Steve Barber; Mr Steve Dance;
Gedling: Councillor Pulk; Mr Peter Baguley;
Growthpoint: Mr Matthew Grant;
HCA: Mr Mark Bannister; Mr Alan Bishop;
Nottingham City: Councillor Alan Clarke

1. **Welcome and Apologies**

Councillor Geoffrey Smith was nominated to Chair the meeting in the absence of Councillor Steve Barber. He welcomed those attending and introductions were made.

2. **Declarations of Interests**

There were no declarations of interest.

3. **Approval of Minutes of last meeting**

The Minutes of the last meeting were approved. There were no matters arising.

4. **Future Work Programme and Revised Draft Terms of Reference**

MG confirmed that the work programme had been revised to take account of comments made at the last meeting and presented draft Terms of Reference. Comments were invited.

4.1 **Work Programme**

JU supported the short term work programme reference to JPAB playing an important role as part of the HS2 Governance structure.

SC suggested moving cross boundary infrastructure to medium term as opposed to longer term.

4.2 **Draft Terms of Reference**

4.2.1 MG set out the proposed amendments to the Terms of Reference. It is an appropriate time to review and reassess the Board's role to align more closely with the Duty to Co-operate and to focus on facilitating sustainable development across Greater Nottingham.

Comments:

RH - important that the work of this Board links to the work of Joint Committees for Derbyshire/Nottinghamshire, HS2 and wider connectivity. Need to be clear on the roles and responsibility of the various structures.

JU - mentioned that no other group could bring together authorities across this spatial geography for planning and transport matters. A legacy document is important to capture the outcomes and benefits of partnership working.

SC - a change is required to the footnote to include Derbyshire and Nottinghamshire amongst constituent councils.

DB - need to be prepared for more challenges ahead in housing growth agenda.

CM - DCC eager to engage and co-operate. They will share their experiences, knowledge and challenges associated with developer contributions.

SC - may need to consider cross boundary issues associated with energy, flooding and waste.

SBk - with overlapping bodies and our unique geography for the whole of the conurbation other bodies might be assisted.

RH - need to consider wider representatives depending on topic.

GS - consider adding in NE Leicestershire to members.

DB - suggested Mansfield/Ashfield to be included.

CS - DCC should have representatives for both planning and transport.

DB - suggested Mansfield/Ashfield to be included.

SC - need to ensure 3 year review date is included in the TOR once approved.

4.2.2 Chair and Vice Chair:

The Board voted for Councillor Steve Barber, Broxtowe Borough Council, to Chair JPAB and Councillor Smith, Erewash Borough Council, was voted to be Vice Chair of the meetings for the next three years bearing in mind the forthcoming elections.

JU – suggested relevant elected members attend from each authority for their particular role or send a nominated representative from that council. No specific names should be given as these members could change at an election. Members voted on the recommendations.

4.2.3 It was agreed that the following amendments would be included:

- Para 2.8 to refer to successor organisations,
- Text relating to additional observer members to be amended to allow additional members as appropriate to the agenda item under discussion,

- Derbyshire membership to be amended to two reps to reflect planning and transport responsibilities,
- Oversight of LSTF to continue,
- Observer members list to be updated to reflect organisational changes,
- Review date to be included in the TOR following approval.

POST MEETING NOTE

Revised/approved Terms of Reference are included as an appendix to these minutes.

It was resolved that Joint Planning Advisory Board

- (a) NOTE the draft work programme set out in Table 1 incorporating agreed amendments;**
- (b) APPROVE the draft revised Terms of Reference for JPAB subject the inclusion of the agreed amendments;**
- (c) ELECT Broxtowe Borough Council to continue to Chair JPAB with Erewash Borough Council elected as Vice Chair .**

5. Core Strategy and Local Plan Update

MG gave an update for each authority's Core Strategies.

5.1 Ashfield

An exploratory meeting was held in March 2014. The Inspector has written to ADC with his views. There were three issues: development of site options; the Green Belt and plan period. He concluded that additional work would need to be commissioned to address his concerns. Has advised that the plan be withdrawn to undertake further work. ADC has responded to the Inspector fully to confirm a way forward after correspondence with Nick Boles MP.

TW advised that the Inspector did not favour a shortened plan period of less than ten years therefore the plan will be withdrawn. ADC are considering the next steps.

5.2 Erewash

EBC adopted their Core Strategy a few weeks ago.

SBk - has had no indications that there will be a legal challenge.

5.3 Rushcliffe

Representations and Proposed Modifications have been passed to the Inspector. RBC are awaiting confirmation of the date of hearing sessions.

DB queried the issues relating to Green Belt raised by the ADC Inspector.

TW advised that the Inspector is seeking clarity on the approach to Green Belt in different parts of the district. ADC have taken an approach which, unless areas of the Green Belt were allocated as sites for development, no alteration to the Green Belt was proposed – this was at odds with the Inspectors views that the key test should be the purpose of the Green Belt regardless of whether the area in question formed part of a proposed development site.

DB reported that the Inspector had required a review of RBC's Green Belt. Only prepared to change Green Belt boundaries where sites are required for development.

RH said this could affect all councils in their approach to green belt.

5.4 Broxtowe, Gedling and Nottingham City

- 5.4.1 The Main Modifications are out for consultation which closes at the end of April. This will leave a short time period to collate responses before they are passed to the Inspector. She has indicated that she will report within four weeks assuming the report concludes that the plan is sound; all the authorities will seek to align adoption timetables to minimise scope for conflicting timescales for the period in which a Judicial Review could be submitted.

It was resolved that Joint Planning Advisory Board NOTE the progress of the Greater Nottingham Core Strategies.

6. Programme of Development

- 6.1 DA confirmed that the final outturn would be available later in the month and an audit was scheduled for May. The Capital Programme is drawing to a close and the outstanding projects are listed in the report. Ilkeston Station and Radford are both to conclude in December 2014. Due to an increase in cost of the Radford line Network Rail has intimated that they will commit to the project although no final agreement has yet been made.

It was resolved that Joint Planning Advisory Board NOTE the report.

7. HS2 Governance Arrangements Presentation – Andrew Pritchard

Andrew Pritchard, East Midlands Councils, gave a presentation to the Board on the proposed HS2 Hub for the East Midlands.

He informed the Board that the decision by government will be based on excellent track design with high quality city centre connectivity.

This is an opportunity to develop construction jobs and skills locally rather than to import from abroad. We need to make our voice heard and demonstrate agreement amongst member authorities.

He announced that the East Midlands was a difficult area to deal with and less straight forward than Manchester or Birmingham due to various boundaries and structures. There is a need for high level strategic boards to help develop and co-ordinate activity. This Body is ideally placed for local strategic planning to develop the area around Toton with new housing and commercial development.

An initial meeting of the Programme Board should be held by the end of May/early June to form a structure how it will work once clearance given from Government.

7.1 Comments

JU - recognised the importance of this work. As a host city how can we combine and integrate with other cities. It is crucial to have a collective clear vision on how the station at Toton will create economic benefit for all of us. Places where High Speed rail journeys link reap rewards therefore she looks forward to discussions with this Body to have a unified voice despite its different politics.

SC - stressed that we cannot underestimate the transport and economic benefits from this scheme. NCC is very supportive of the projects discussed at Highways Committee which is very encouraging providing links to Birmingham and the north. Connectivity for the Greater Nottingham area is something to sort out quickly to maximise our local infrastructure.

TD - expressed the timescales are extremely important to bring the schemes together for future economic growth. Should be fairly quick.

JW - was concerned about residents thinking that there will be a disturbance to their lives with noise and vibrations merely 100-150m from their houses. He commented that the thousands of jobs being created for the new line did not stop anywhere near Ashfield.

GS - was also concerned that the works through Long Eaton cuts the town in half with no connectivity with lots of pain but no gain whilst work is being carried out 5-10m from residential homes.

JW - wanted to make sure that people affected in Hucknall are heard and views taken into consideration.

TW - said the strategic planning function of this Group is not to just build a station at Toton as it goes much wider than Greater Nottingham if it feeds into the Programme Board.

Thanks were passed to Andrew Pritchard.

It was resolved that Joint Planning Advisory Board NOTE the governance arrangements for the HS2 Toton Hub station, and welcome the specific role for this Board as set out in the revised Terms of Reference.

8. Any other business

None

9. Proposed Dates for Future Meetings

Proposed dates tabled as below to commence at 2.00 pm.

Date	Venue
Thursday 19 June	Broxtowe Town Hall – Old Council Chamber
Thursday 4 September	Broxtowe Town Hall – Old Council Chamber
Thursday 13 November	Broxtowe Town Hall – Old Council Chamber

Greater Nottingham Joint Planning Advisory Board - Draft Terms of Reference

1. Role

To facilitate the sustainable development and growth of Greater Nottingham¹ by discharging the Duty to Cooperate (S110 of the Localism Act), and advising the constituent Councils on the alignment of planning work across the Greater Nottingham area and other spatial planning and transport matters of mutual concern.

The Board Secretariat function will be provided by Broxtowe Borough Council.

2. Key Tasks

2.1 To advise on the preparation of coordinated and aligned Local Plans to provide a coherent and consistent planning framework across Greater Nottingham, including:

- Taking the current round of aligned Core Strategies and Local Plans through examination and adoption;
- To advise on the review of aligned Local Plans, including:
 - Agreeing the objectively assessed housing needs of Greater Nottingham;
 - In the light of this housing need, agreeing future housing provision levels for each Council on which to base Local Plan reviews;
 - Commissioning further evidence on matters such as the future of the Greater Nottingham economy, environmental matters and infrastructure requirements;
 - Liaising with other Duty to Cooperate bodies;
 - Working with the D2N2 Local Enterprise Partnership (LEP) to ensure that new Local Plans and LEP objectives are aligned.

2.2 To ensure effective implementation and monitoring of prepared plans, particularly through:

- the preparation of site specific part 2 Local Plans where appropriate;
- sharing best practice and experience in Development Management of significant proposals contained in the aligned plans, including joint

¹ Greater Nottingham is defined as the Nottingham Core Housing Market Area and Hucknall. It comprises of the local authority areas of Broxtowe, Erewash, Gedling, Nottingham City and Rushcliffe, plus the Hucknall part of Ashfield and the relevant parts of Derbyshire and Nottinghamshire County Councils.

working between Councils where those proposals have cross boundary implications;

- identifying and addressing barriers to delivery of sites on which the ACS relies;
- ensuring approaches to the Community Infrastructure Levy and planning obligations across the area are complimentary;
- monitor the effectiveness of the aligned Plans in a consistent way, to ensure the aims and objectives are met;
- ensuring the provision of infrastructure to support future growth, especially where this has impacts on more than one council area, particularly social and green infrastructure.

- 2.3 To identify and make links to other local funding sources and public / private investment programmes to further the work of the Joint Planning Advisory Board.
- 2.4 To ensure coordination and delivery of individual, joint or cross boundary projects funded from partnership or other sources.
- 2.5 To maximise and where appropriate advise on the best use of planning contributions arising from development.
- 2.6 To disseminate progress updates, information on latest Government guidance and related initiatives, and national and local best practice, to all partners.
- 2.7 To receive reports from the Executive Steering Group, and to advise on and review the activities of the Greater Nottingham Planning Manager.
- 2.8 To provide strategic advice and direction to the development and delivery of the Local Sustainable Transport Fund programme and successor initiatives.
- 2.9 To advise the strategic planning of the HS2 East Midlands Hub station at Toton, in order to maximise economic growth arising from the station, and to maximise connectivity opportunities with other parts of Greater Nottingham, and the wider area including Derbyshire, Leicestershire and Nottinghamshire and constituent District Councils.

3. Membership

One Council member covering each of the following remits:-

Ashfield District Council - Planning
Broxtowe Borough Council - Planning
Derbyshire County Council - Planning
Derbyshire County Council - Transport
Erewash Borough Council - Planning
Gedling Borough Council - Planning

Nottingham City Council - Planning
Nottingham City Council - Transport
Nottinghamshire County Council - Planning
Nottinghamshire County Council - Transport
Rushcliffe Borough Council - Planning

Member substitutes will be allowed.

Additional observer members as required (who may participate in discussion but will not be eligible to vote), to include bodies such as: LEP, Homes and Communities Agency, Natural England, English Heritage, Environment Agency, Nottingham Regeneration Ltd, and other representatives by invitation as required.

For matters concerning the strategic planning of HS2 (2.9 above), additional members (eg Leicestershire County, Leicester City, North East Leicestershire District Council, Mansfield District Council and Derby City Councils) and observer members (eg East Midlands Airport, Rail Companies) may be invited to ensure adequate representation across the wider area as determined by a future meeting of the Joint Planning Advisory Board. Additional members will be entitled to vote on matters relating to HS2, additional observer members may participate in discussion but will not be eligible to vote.

4. Context

The views of the Board will be communicated to the appropriate executive or other bodies of the constituent Councils as soon as possible following resolution by the Board. Where the Board has expressed a view on particular matters that is the subject of a report to any parent executive bodies, the recommendation of the Board will be included in the report.

Membership of the Board does not take over any responsibilities for any functions of the Councils which are properly dealt with elsewhere nor does it fetter any decisions constituent authorities make wish to make.

Nottingham City Council is the Responsible Body for Growth Point funding and hosts the Joint Planning Advisory Board secretariat.

Nottingham City and Nottinghamshire County Councils also operate a Joint Committee on Strategic Planning and Transport. The terms of reference of the Joint Committee will be reviewed to ensure minimisation of overlap between the two bodies.

The Joint Planning Advisory Board may advise on matters relating to strategic planning and transport delivery for consideration and determination by the Joint Committee.

5. Frequency of Meetings

The Board will meet on a quarterly basis, based on a timetable of key milestones. If necessary other Board meetings will be organised to meet specific programme deadlines/ requirements.

6. Chair and Vice Chair

The Chair will be provided by Broxtowe Borough Council here for the next 3 years of the programme, the Vice Chair will be Erewash Borough Council.

7. Organisation and Conduct of Meetings

Secretariat, notice of meetings, circulation of papers, conduct of business at meetings and voting arrangements will follow the Standing Orders of the authority which holds the Chair, or such Standing Orders which may be approved by the constituent authorities. Meetings will be open to members of the public.

8. Officer Support

The work of the Board will be advised by an Executive Steering Group which will assist the Chair and Vice Chair in setting agendas and brief them prior to meetings. The Executive Steering Group will be chaired by Nottinghamshire County Council and serviced by the Greater Nottingham Planning Manager.

9 Disagreement Between Constituent Councils

Where the members of the Board cannot arrive at a view on a particular issue which enjoys the support of the majority of Members, that issue should be referred back to the relevant executive bodies of the constituent Councils.

Participation in the Board will not deter any Council from expressing a dissenting opinion on any specific issue. The right to make representations at any formal preparation stage of the development plan making process will not in any way be curtailed by membership of the Board.

10 Review

The operation and Terms of Reference of the Board will be formally reviewed no later than April 2017 (3 years following the meeting of the Board adopting the Terms of Reference).

