

report



meeting	ADMINISTRATION COMMITTEE	
date	WEDNESDAY 30 JANUARY 2008	agenda item number

REPORT OF THE JOINT ACTING HEAD OF MEMBERS' SERVICES

DUKE OF EDINBURGH'S AWARD CERTIFICATE PRESENTATIONS – NEWARK AND RUSHCLIFFE

1. Purpose of the Report

To agree arrangements for presentations of Duke of Edinburgh Award Certificates for:-

- a) Newark – at County Hall - date to be arranged
- b) Rushcliffe – at County Hall on Thursday, 3 April 2008

Background

2. The County Council has hosted award ceremonies at which young people were presented with Gold, Silver & Bronze Certificates for the Duke of Edinburgh Award. The event has been held two or three times each year for approximately 100 young people accompanied by their parents.

The Duke of Edinburgh Award organisers have expressed an interest in using the Assembly Hall as a venue for presentations for:-

- a) Duke of Edinburgh Award – Newark area
- b) Duke of Edinburgh Award – Rushcliffe area

The cost of the refreshments to include tea, coffee, orange juice, sandwiches and biscuits for approximately will be £812.50p for each event.

Recommendation

3. That the Administration Committee approve the provision of light refreshments as set out in the report at County Hall on a date to be arranged and Thursday, 3 April 2008 at the estimated cost of £812.50p for each event, being met from the County Hospitality Budget.

Paul Robinson Chris Holmes
Joint Acting Head of Members' Services

Legal Services Comments (SLB 04.01.08)

The Administration Committee has authority by virtue of paragraph 8.6 of Part III of the Constitution which states that the Committee may authorise hospitality to be offered by the County Council.

Strategic Director (Resources) Financial Comments (MB 03/01/08)

The financial implications are outlined in the report.

Background Papers

Letter from Duke of Edinburgh Organiser dated 14th December 2007.