

Culture Committee

Tuesday, 02 July 2013 at 10:30

County Hall, County Hall, West Bridgford, Nottingham NG2 7QP

AGENDA

- | | | |
|----|--|---------|
| 1 | Minutes of the last meeting held on 19 June 2013 | 3 - 6 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Introduction to Services | 7 - 8 |
| 5 | Service Update for the Period up to 9 June | 9 - 16 |
| 6 | Archives and Library Memorandum of Understanding and Statement of Services | 17 - 26 |
| 7 | Envisioning the Library of the Future | 27 - 34 |
| 8 | Outside Bodies Annual Report | 35 - 40 |
| 9 | Trent Vale Landscape Partnership | 41 - 44 |
| 10 | Work Programme | 45 - 50 |

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Martin Gately (Tel. 0115 977 2826) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.



minutes

Meeting **CULTURE COMMITTEE**

Date 19 June 2013 (commencing at 2:30 pm)

Membership

Persons absent are marked with 'A'

COUNCILLORS

John Knight (Chairman)
Nicki Brooks (Vice-Chairman)
Pauline Allan
Chris Barnfather
John Clarke
John Cottey
Maureen Dobson
Alice Grice
Colleen Harwood
Tom Hollis
Liz Yates

Ex-officio (non-voting)

A Alan Rhodes

OTHER COUNCILLORS IN ATTENDANCE

None.

OFFICERS IN ATTENDANCE

Derek Higon – Service Director, Youth, Families and Cultural Services
Steve Bradley – Group Manager, Cultural and Enrichment Services
Mark Dorrington – Team Manager, Archives
Carol Newman – Team Manager, Library Service Development
Heather Stokes – Team Manager, Conservation
Martin Gately – Democratic Services

TO NOTE THE APPOINTMENT AT THE ANNUAL GENERAL MEETING OF COUNCIL OF COUNCILLOR JOHN KNIGHT AS CHAIRMAN AND COUNCILLOR ALAN BELL AS VICE-CHAIRMAN

MEMBERSHIP AND TERMS OF REFERENCE

The following changes of membership for this meeting were noted: Councillor Nicki Brooks replaced Councillor Alan Bell, Councillor Colleen Harwood replaced

Councillor Sybil Fielding and Councillor Liz Yates replaced Councillor Roger Jackson.

RESOLVED: 2013/28

That the committee's membership and terms of reference be noted.

MINUTES OF THE LAST MEETING HELD ON 26th MARCH 2013

The minutes of the last meeting were agreed and signed by the Chairman.

APOLOGIES FOR ABSENCE

None.

DECLARATIONS OF INTEREST

None.

INTRODUCTION TO SERVICES

The Committee received a detailed presentation on the work of the Libraries, Archives, Information and Learning Service from Mark Dorrington and Carol Newman.

RESOLVED: 2013/29

That the introductory service presentation be noted and commented upon.

PERFORMANCE REPORTING 1 APRIL 2012 – 31 MARCH 2013

RESOLVED: 2013/30

That the performance of the Council's cultural services during the period April 2012 – March 2013 be noted

ANNUAL REVIEW OF THE COUNTY COUNCIL CULTURAL STRATEGY

RESOLVED: 2013/31

That the first annual review of the Cultural Strategy for Nottinghamshire County Council 2011-2021 be noted.

LETTERBOX CLUB FOR LOOKED AFTER CHILDREN

RESOLVED: 2013/32

That the review of the Letterbox Club for Looked After Children in 2012 be noted.

CHANGES TO THE LIBRARY SERVICE ESTABLISHMENT IN RELATION TO THE MANSFIELD WOODHOUSE HERITAGE PROJECT FAMILIES INFORMATION SERVICE

RESOLVED: 2013/33

That the establishment of two temporary posts for one year be approved as follows:

1 X 0.74 fte Heritage Project Librarian post at Hay A to deliver a heritage centre based at Mansfield Woodhouse library

1 fte Information Assistant post at Grade 3 to support the delivery and development of the Families Information Service (FIS)

THE WORK PROGRAMME

It was noted that some future meetings of Culture Committee would take place at venues other than County Hall. In addition, Sherwood Forest Visitor Centre will feature as a briefing item on the work programme.

RESOLVED: 2013/34

The meeting closed at 15:45 pm.

CHAIRMAN

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE**INTRODUCTION TO SERVICES****Purpose of the Report**

1. To provide the Culture Committee with an introductory overview of the key service areas within its remit.

Information and Advice

2. To support the new Committee's work, officers will deliver short introductory presentations at the first three meetings of the Committee, in order to provide members with an overview of key service areas. The presentation being made at this meeting is on the following:
 - Country Parks and Green Estate
3. Members will have the opportunity to ask questions following each presentation.
4. The Committee's consideration of the presentations will inform the future Work Programme.

Reason/s for Recommendation/s

5. To support the Committee's ongoing consideration of cultural services matters across Nottinghamshire.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That Committee notes and comments upon the introductory service presentation.

Derek Higton
Service Director, Youth Families and Culture

For any enquiries about this report please contact:

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Constitutional Comments

7. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (KLA 30/05/13)

8. There are no financial implications arising directly from this report.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All.

C0229

**REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE
AND THE GROUP MANAGER, PLANNING****SERVICE UPDATE FOR THE PERIOD UP TO 9 JUNE 2013****Purpose of the Report**

1. To update the Committee on a range of initiatives being undertaken to improve and enhance the quality of life for Nottinghamshire people.

Information and Advice**LIBRARIES, ARCHIVES, INFORMATION AND COMMUNITY LEARNING****West Bridgford Library**

2. The new £5.2m library and young people's centre opened to the public on 16 March 2013, following an official opening ceremony on the previous day. During the first weekend of opening over 8,000 people paid the new library a visit.
3. The response to the new building and the services provided has been overwhelmingly positive with many written comments of congratulations to the local team and the County Council.
4. The exhibitions, events and meeting spaces have been very successful with ticketed events becoming sold out within days of release. Regular activities for both children and adults are proving popular with very positive feedback from those attending and partners. A regular County Council supported workclub has also been established at the library.
5. The use of public access computers, wifi and study spaces has been high with the more traditional 'reading room' proving popular for customers wanting to find a quieter place to read.
6. Sunday opening, which was implemented for the first time at West Bridgford on 17 March 2013, is proving popular with an average of over 400 visits in the 4 hour opening period.
7. The total number of visitors since opening to the end of May was 75,643 with 109,614 books and other items being loaned.
8. The speed at which the library was set up and made operational between building handover and opening to the public was very short compared with previous new library projects. The local and county library teams pulled together and worked extremely hard

to meet very tight deadlines. This was supported by colleagues from across the Council including IT Services, Property Services, Cleaning Services, Communications, Business Support and the Young People's Service.

East Leake Library

9. East Leake Library re-opened at the end of April after a three and half month closure for essential building repairs and improvements and a library make over. Joint projects with planned maintenance enables the library service to make major improvements for customers as well as making savings on future maintenance and revenue costs.
10. The library makeover cost £95,000 and the work undertaken consisted of complete internal re-decoration, new shelving and graphics, furniture and carpet. The aim was to modernise and make the library more attractive for the library customers, with particular emphasis on moving the children's area to make it more prominent in order to encourage new members and use. The local studies collection was also improved to give prominence to a collection that had been donated by a member of the community. £30,000 was also spent on new books for the library.
11. The planned maintenance project improved the exterior of the library and replaced windows, doors and fascias that were in very poor condition. The heating and lighting were also replaced.
12. On Saturday 27 April the Chairman of the County Council officially re-opened the library and over 100 members of the local community also attended a family fun event promoting the library.
13. Since reopening there have been many favourable comments on the changes from customers.

"I can't believe the difference; it is so much brighter and welcoming"

"I love the way you have created lots of small spaces to sit and read and relax"

"It is a fantastic new space for the children, they will enjoy coming here"

14. The performance of the library for May 2013 compared to May 2012 shows considerable improvement:
 - the number of visits has increased by 66%
 - the number of books borrowed has increased by 65%
 - the number of new members joining has increased by 281%.

Ancestral Tourism

15. Nottinghamshire Archives is the lead partner in the Nottinghamshire Ancestral Tourism Partnership alongside Nottingham City Council Library and Information Service, Bassetlaw District Council, the University of Nottingham, Experience Nottinghamshire, Nottinghamshire Family History Society, Nottinghamshire Heritage Forum and the Galleries of Justice.

16. The partnership is working together to promote the County as a destination for residents and visitors interested in their Nottinghamshire ancestors, encouraging both research and visitors who want to 'walk in the footsteps of their ancestors'.
17. For 2013 the partnership has put together a programme of linked events under the banner of *Nottinghamshire's People*.
18. The keynote exhibition, *Nottinghamshire's People, Ancestral Stories from the Archives*, was opened at the Weston Gallery, Lakeside, University of Nottingham, on 6 June 2013 by Mrs Jennifer Spencer, Chief Executive of Experience Nottinghamshire. It will run until 1 September 2013 and is jointly curated by Nottinghamshire Archives and the University of Nottingham, Manuscripts and Special Collections. The exhibition celebrates the lives of Nottinghamshire's people and communities and showcases the wealth of original archives available in these two repositories for family history research. Alongside the exhibition is a complementary series of talks.
19. Nottinghamshire Libraries and Archives held a very successful Local History Fair as part of the wider *Nottinghamshire's People* programme. This took place at Mansfield Library on Sunday 19 May when over 20 local history groups and organisations from around the County attracted several hundred visitors to the library.
20. During March Edwinstowe Library held a Local and Family History week and throughout the summer exhibitions and talks will be held at Worksop Library as part of the *Nottinghamshire's People* programme.
21. Nottinghamshire Archives will also be hosting a talk on RAF Ancestral Research on 9 July.

Wakefield Memorials First World War Project

22. The Heritage Lottery Fund has awarded Nottinghamshire Archives a grant of £22,000 to catalogue and preserve the Wakefield Memorials collection. This collection was compiled by Mrs Patricia Wakefield of Bulwell and deposited with the Archives. It comprises her research into graves and memorials in the UK, France and Belgium of East Midlands soldiers who died in the First World War.
23. The project will be undertaken by a group of home educated young people working under the supervision of a Project Archivist and assisted by some adult volunteers. It will enable the collection to be made more widely available to researchers in the run up to the commemoration of the centenary of the outbreak of the war in 2014.

COUNTRY PARKS AND GREEN ESTATE

24. After a cold, rainy early spring, April and May saw a welcome increase in visitor numbers at Rufford Abbey and Sherwood Forest Country Parks, and a consequent increase in commercial sales at these sites.
25. Catering and retail sales were up 35% on the same two months last year. A 'Groupon' internet promotion was launched for the Savile Restaurant at Rufford Abbey, and attracted 1,100 new customers.

26. Bestwood Country Park held its largest public event for some years with the 'Big Lunch' on Sunday 2 June. This community event, held in partnership with Veolia Environmental Services, aimed to cook 1,000 free lunches using the £680 that the average British family throw away each year in waste food. Excellent weather, attendance of the Bestwood Black Diamonds Brass Band and many stalls by local groups and charities meant that the site was busy all day. An estimated 1,100 free lunches were eventually served.
27. At Rufford Abbey the key event of the spring season was the annual Historical Bazaar on 27 and 28 April, a marquee event with the added attraction of living history re-enactments and displays, attended by approximately 6,000 visitors over the weekend.
28. Sherwood Forest meanwhile offered numerous nature events including a popular Dawn Chorus Walk at 5am on Sunday 28 April, and a successful 'Medieval May Fair' on Sunday 5 and Monday 6 May in and around the Visitor Centre.
29. Meanwhile the Green Estates Team, in conjunction with the Landscape & Reclamation Team of Highways Division, completed Phase One of a new multi-user recreational route from Bilsthorpe to Clipstone, opening up three miles of trail to walkers, horseriders and cyclists. The new route has been well received by local residents.

CULTURAL AND ENRICHMENT SERVICES

Recognising the achievement of young people with special educational needs through the arts

30. The Arts Development Service has been working with Nottinghamshire special schools for around three years, particularly supporting them to offer a wider range of recognition and accreditation to their young people through the nationally accredited Young People's Arts Award.
31. We have worked both with Carlton Digby Special School (Mapperley), and Fountaindale School (nr. Mansfield), to commission pieces of art that mark their rebuilding. At Carlton Digby artist Lewis Morgan has produced an interactive 'play' sculpture. At Fountaindale, working with Junction Arts and artist Nathan Portlock, an exhibition based on memories and stories of Fountaindale has been produced and is currently displayed at Mansfield Library.
32. During the Spring term 2013, we have worked with most of the special schools across the County to deliver an exciting project that gets some of our most vulnerable young people, who all have special educational needs, involved in arts activities led by professional artists. Artists Jess Kemp, James Sutton and Carole Beavis were commissioned to work in nine schools, working together with the pupils and wider school community to make modroc sculptures, willow woven structures and painted silk teepees and banners. These amazing pieces will be used by the schools for future activities, for instance, the silk teepees will be used for fabulous storytelling dens or chill out spaces.
33. On 6 June, all the schools came together at Rufford Abbey to see their work displayed and take part in even more arts activities, including remarkable performances by theatre company, Talking Birds, inside their mobile whale! Over a 150 young people joined us

on the day. We were extremely proud to display the work and to publicly recognise the achievements of these young people.

34. We will continue to work with Nottinghamshire special schools to find ways to support and recognise the creative achievement of young people with special educational needs.

Working with rural communities across the County

35. Village Ventures is the rural touring scheme for Nottinghamshire offering a high quality programme of live performance to rural and semi-urban areas across the County. The programme promotes high quality professional dance, theatre and music performances, including children's and family shows, to village and community halls, supported by a network of local volunteer promoters who select and host performances and publicise the shows to their local audiences.
36. During 2012/13 the County's community halls hosted 127 performances supported by over 500 local volunteers, reaching over 8,000 people - a 5% increase in audiences for Village Ventures shows on the previous year.
37. The scheme generates funding of £41,000 annually from Arts Council England, along with funding support from each of Nottinghamshire's district councils. Village Ventures helps to develop a strong sense of community spirit between both local volunteers and audiences, by bringing people of all ages together in a familiar venue to share an enjoyable, social experience.
38. The programme also helps to keep village and community halls alive and vibrant by contributing to the range of arts and social opportunities available to local people, particularly in areas where there may be little access to performance venues. Research across the programme during 2012/13 shows that 72% of audiences for Village Ventures performances are local to the venue, with 96% rating the quality of shows and 'value for money' of their overall experience of local performances as 'good' or 'very good'.
39. In addition to increasing access to high quality arts events, Village Ventures aims to build capacity within communities to participate in and experience the arts, through supporting and developing the skills of local volunteer promoters.

Sports Legacy Fund

40. 162 sports clubs representing 34 sports have now received offers totalling £1,586,666 from the Nottinghamshire Sports Legacy Fund. All seven Nottinghamshire areas have a minimum of 12 clubs located within each area.
41. The Legacy Fund was created as a single one-off grant stream in special recognition of the lasting impact of London 2012 on sport across the country. It was designed to support grassroots community sports clubs to enhance and improve facilities and/or to purchase new sports equipment which would help to improve sports performance and/or help to increase sports participation.
42. The new fund was welcomed by Lord Coe as a "great example of a local legacy fund" and received praised by the Derbyshire and Nottinghamshire Chamber of Commerce for

the economic boost it will generate. A number of Sports Governing Bodies have also praised the fund, valuing the input and impact the fund will have upon local clubs. Applications worth more than £3m were tabled after the scheme was launched. Initially envisaged as a £1m pot, the volume of applications resulted in an additional £700,000 being made available.

43. The Legacy pot featured two streams – Kick Start grants of between £500 to £10,000 and Game Changer grants of £10,000 to £50,000 to help local sports organisations promote sport and nurture talent to find the sports stars of the future.
44. Many of the Game Changer awards were to part fund larger projects which involved additional match funding being secured or sourced by the applicant. One of the successful applicants, cycling club Forest Town Aces, has confirmed it plans to work with a County-based company to complete its project. The £41,880 grant means the cycling club can invest in a new 440m steel perimeter fence needed to guard spectators from competitors racing on the tarmac cycle track. Forest Town Aces is the only outdoor racing track in the East Midlands which is over 100 years old; the Legacy grant will help preserve and enhance the facility for the next generation.
45. The fund will also result in an increase in the number of clubs gaining Club Mark¹ Accreditation status and more clubs are now being connected to local Club Forum networks as a result of the grant.
46. Of the remaining £113,000 yet to be awarded, the sports service is currently assessing a number of applications which were originally deferred pending further information. It is anticipated that recommendations will be made to the September meeting of the Culture Committee concerning these last applications.

CONSERVATION

Sherwood Forest Landscape Partnership Scheme

47. This Committee received a report on 26 March which summarised progress to develop a Landscape Partnership Scheme (LPS) for Sherwood and agreed that the County Council would provide the lead body role for the bid.
48. The bid has been coordinated by a Funding Working Group of the Sherwood Forest Regional Park, bringing together a wide range of organisations. After considerable work by many partners, Nottinghamshire County Council submitted the bid on 31 May.
49. Proposals have an overall vision of supporting “action to reconnect Sherwood Forest’s sense of place, its ancient woodlands, heathlands, and cultural heritage, through a partnership that welcomes people and inspires future success from legends of the past.”
50. The project would involve a 5-year delivery programme, preceded by an 18-month development phase. Estimated total costs are £3.9M, of which the requested HLF grant is £2.8M.

¹ Club Mark is a Sport England scheme which assures sports clubs meet defined operational standards

51. LPS applications follow a two-stage format. HLF is expected to announce its decision on our stage 1 application in October. If this is successful, HLF will release funding to support the development phase where partners will undertake further work to refine a final bid.

Thynghowe and the Forgotten Heritage of Sherwood

52. Over the last year, the Greenwood Community Forest team has supported a local community group – the Friends of Thynghowe – to develop a successful funding bid to Heritage Lottery Fund and then to deliver the resultant heritage and community-based project.
53. The Friends group was keen to investigate historical features of part of Birklands Forest, following the discovery of what could be a rare “Thyng” or Viking meeting place. Their project used the latest LIDAR (Light detection and ranging) technology to map ground contours that are otherwise hidden under trees. Training was provided to local people who were then able to take part in surveys to confirm features on the ground, analyze maps and archive found data.
54. The project also raised wider interest and awareness of the heritage of the Forest. The Greenwood team worked with four primary schools to deliver maths, art and wildlife workshops. The project culminated in a celebratory “Spring Thing” – a Viking re-enactment at Sherwood Pines, which provided a new attraction for visitors to this Forestry Commission site.

Heritage at Risk

55. The Conservation team has continued to support local communities and groups in finding solutions for heritage assets that are at risk. The Canalside Heritage Centre at Beeston Lock is working towards submission of a Stage 2 application for a £750,000 Heritage Lottery Fund project and smaller projects at Blidworth Mill and the Manor House, Bingham are also taking shape.

Industrial Heritage

56. The County Council’s Senior Practitioners for Archaeology and Historic Buildings were recently asked to speak at a two-day course organised by English Heritage and held at Oxford University as part of its Professional Training in the Historic Environment series. The focus of this course was on managing Industrial Heritage.

Aggregates and Heritage

57. A major research project to assess the archaeological resource of those parts of Nottinghamshire that are potentially available for aggregates extraction has concluded with the publication of the report “Aggregates and Archaeology in Nottinghamshire”. The report has been co-authored by the County Council and Trent and Peak Archaeology and aims to provide guidance on the assessment, evaluation and mitigation techniques for archaeological schemes of treatment in advance of aggregates extraction.

58. The research was undertaken between 2009 and 2012 with funding from Defra and was steered by a partnership of English Heritage, British Geological Survey and representatives from the aggregates industry, planning, contracting and academic sectors.

RECOMMENDATION

- 1) That the report be noted.

Derek Higton
Service Director, Youth, Families and Culture

Sally Gill
Group Manager, Planning

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C0251

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE**ARCHIVES AND CENTRAL LIBRARY MEMORANDUM OF
UNDERSTANDING AND STATEMENT OF SERVICES****Purpose of the Report**

1. To seek approval for a proposed revised memorandum of understanding and statement of services with Nottingham City Council in relation to the provision of Archives and Central Library services (as set out in **Appendix 1**)

Information and Advice

2. Following local government reorganisation in 1998, the County and City Councils agreed through a formal service level agreement (SLA) to maintain a single Archives Service and Central Library to serve both the City and County.
3. The SLA was very detailed and described both services as they were structured and resourced in 1998. This was based on the priorities of the two Councils at the time and the historic construction of the services. At a time of significant change the driver to maintain the services to ensure the customer was not disadvantaged by council reorganisation underpinned the agreements.
4. No financial exchange was included within the scope of the agreements.
5. As well as detailing the type of service offer from each Council, the SLA established the counter-balancing principle of each service, i.e. the County Council provided an integrated historical archives service, and the City Council provided a Central Library, equally accessible to both County and City residents.
6. During the last 15 years both services have changed significantly (especially public libraries) in terms of service design and priorities, reflecting the changing requirements of both customers and the Councils.
7. That said, the fundamental principles of the original agreement have been maintained, and both Councils continue to provide appropriate access to services and co operation to ensure citizens of the County and City have no barriers in accessing services.
8. However, as the services have changed, the need for and design of the current SLA format and its detail have become less relevant. The ability to measure the agreement in relation to the fundamental principles of each service delivering for both Councils has therefore over time become unworkable.

9. To address this, both Councils have undertaken a review of the SLA and the type of partnership required for the future, based on the principles of a revised agreement that focusses upon the outcomes required by each Council.
10. To this end a statement of each service and its unique offer and an indication of the likely outcomes offers a useful structure for the revised agreement (see **Appendix 1**). This is underpinned by a requirement for each Council to establish how its investment, risks and liabilities are balanced between the two services.
11. Although the balance between the provisions of each service is not a like for like comparison, the proposed agreement includes a description of what each service provides as the basis for the agreement for the future.
12. Communications and joint working structures will be established to ensure the agreement is both maintained and developed as things change.
13. A formal review will be undertaken every year with a new agreement being approved every five years.

Other Options Considered

14. Other options were considered whilst reviewing the agreement. However, all options would have a potentially negative impact on County and City customers. In addition, the proposed Memorandum of Understanding limits the future revenue and capital liabilities of each Council. Disaggregating historical library and archive collections is very difficult and very poor practice and is in direct contradiction to current County Council and national policy frameworks.

Reason/s for Recommendation/s

15. The proposed revised agreement provides a clear description of each service and refreshes the commitment of both Councils to continue to work together to provide seamless access to specialised services.
16. The agreement limits the financial liabilities on each Council.

Statutory and Policy Implications

17. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Implications for Service Users

18. Service users access to Archives and Central Library services will be protected.

Financial Implications

19. There are no direct financial implications

Equalities Implications

20. Due regard has been given to the Public Sector Equality Duty.

RECOMMENDATION/S

- 1) That the proposed memorandum of understanding and statement of services with Nottingham City Council in relation to the provision of Archives and Central Library services, as outlined in **Appendix 1**, be approved.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

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Constitutional Comments (NAB 04/06/13)

21. The Culture Committee has authority to approve the recommendation set out in this report by virtue of its terms of reference subject to the memorandum of understanding being in a form approved by the Group Manager for Legal and Democratic Services.

Financial Comments (KL04/06/13)

22. There are no financial implications arising directly from this report.

Background Papers and Published Documents

Nottinghamshire Archives and Records Management Service for the 21st Century, October 2012.

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

C0234

Archives and Central Library Memorandum of Understanding and Statement of Services

1. Services

Nottinghamshire Archives will provide a full historical archive service for both Nottinghamshire County Council and Nottingham City Council.

These services will include:

- Acquisition of written, digital and visual archives relating to Nottinghamshire and the City of Nottingham including prior surveying and selection of records
- Secure and environmentally-controlled storage facilities for the preservation of historical archives
- Facilities for the physical conservation of archives
- Cataloguing and indexing to facilitate public access
- Public search room for consultation and research into archives for a variety of administrative, learning and recreational purposes
- Learning and outreach services to promote the use of archives through exhibitions, talks, publications and similar activities
- Online and telephone enquiry service
- Publicly available online catalogue and digitised resources.

The following are excluded or can be provided at additional charge:

- Records Management Services for Nottingham City Council
- Conservation of material from County and City Library Services.

Nottingham Central Library will provide a comprehensive public library lending and reference service to citizens of Nottingham and Nottinghamshire. The same level of access and service will be afforded to citizens of Nottingham City and Nottinghamshire County residents. It provides:

- An enquiry service whether made in person, telephone or electronic means
- Resources - the greatest range and depth of stock particularly in specialist areas of music and local studies
- A unique collection of Local Studies material, including extensive specialist collections subjects such as Lord Byron and DH Lawrence
- A photographic collection of around 250,000 original images, At least 6,000 of these images are of County villages but unique to the Central Library collection
- A large collection of local newspapers and periodicals, local maps and oral history transcripts and recordings. The microfilming of newspapers is carried out on behalf of the County
- Local Studies items (books, maps, journals) identified and sourced with content relevant to the County will continue to be acquired by the City for County Library stock
- Local Studies department: there is a wide range of printed, microfilm and electronic resources for family history research, supported by a team of knowledgeable staff with detailed knowledge and experience of the subject

- A specialist collection of music scores, part songs and recordings which forms part of a national collection and inter-library lending service. This is the largest collection of music in the region and access to it and standards of service are the same for both City and County users
- 25,500 drama and play sets
- The provision of current business related information and access to online resources including a subscription to specialist resources
- Reference copies of official publications and many important current and historical official publications, including Acts of Parliament and government papers
- Significant Law collection of over 730 items to support local demand
- A large collection of maps with complete collections of Ordnance Survey Landranger and Explorer maps for whole UK
- European Union Information Site, which is part of a nationwide network of information centres with an agreed standard of information on European matters
- A wide range of foreign language stock including Asian and European, circulated to County Libraries by request and selected with the assistance of staff with appropriate language skills. Current Asian languages include Hindi, Punjabi, Urdu, Bengali and Gujarati and collections are currently circulated to County Libraries on a 6 month rota including additions every 6 months over an agreed period. The languages provided will be reviewed periodically and stock circulation details agreed annually as part of the review of this Memorandum of Understanding
- The City Resources budget is allocated on a subject basis but approximately a third is spent on Central Library stock. This includes stock not available from traditional mainstream suppliers
- The City Centre location off Old Market Square, close to the main shopping and leisure facilities of the City, makes the library easily accessible and convenient for a range of public transport and parking facilities
- Due to the nature of the service the Central Library has extensive opening hours appropriate to its City Centre location which are convenient to visitors
- The Central Library offers space for all customers to find quiet space to study or relax for as long as they need regardless of whether they live in the City or County
- It provides a safe and neutral community space for all in the heart of the City
- Close proximity to Archives Service for complementary services.

2. Statutory basis

Nottinghamshire Archives undertakes to provide the following statutory functions:

- To perform the functions of both Nottinghamshire County Council and Nottingham City Council as Archives Authorities under the Local Government (Records) Act 1962, and the Local Government Act 1972, by providing facilities for the custody of the archives of the County, the City, and all District Councils, town and parish councils, and private depositors
- To perform the functions of both Nottinghamshire County Council and Nottingham City Council to provide an approved repository for the following deposited public and legal records:

- Quarter Sessional and Petty Sessional Court records, Coroners' Inquest records, Probate records, and other specified Public Records (appointed by the Lord Chancellor under the Public Records Acts 1958 and 1967)
 - Manorial Court Rolls and other records (approved by the Master of the Rolls under the Law of Property Act 1922 and its Amendment Act, 1924, and the Manorial Documents Rules, 1959, 1963, and 1967)
 - Tithe Apportionment and maps (approved by the Master of the Rolls under the Tithe Act, 1936, and the Tithe Rules, 1960 and 1963).
- To act as the Southwell and Nottingham Diocesan Record Office (appointed by the Bishop of Southwell and Nottingham under the Parochial Registers and Records Measure, 1978 as amended by the Church of England (Miscellaneous Provisions) Measure, 1992 in respect of the custody and inspection of parish records within the Diocese), and of the issuing of marriage certificates (in accordance with the Marriage Act, 1949).

Nottingham Central Library

Will be managed and developed in accordance with acknowledged professional public library standards and meets the statutory obligation of all Library Authorities to provide a comprehensive and efficient service by the 1964 Public Libraries and Museums Act.

3. Standards

Nottinghamshire Archives will operate to the following standards:

- British Standard *Guidance for the Storage and Exhibition of Archival Materials* (PD 5454), 2012, lays down physical standards of building design, etc. Nottinghamshire Archives is compliant to the previous standard and will aim to be compliant to the new standard
- The National Archives, *Standard for Record Repositories*, 2004 lays down standards on constitution and finance, staff, acquisition, and access. A previous edition of this standard was formally adopted by the Nottinghamshire Leisure Services Committee on 10 January 1991
- *Lord Chancellor's Code of Practice on the Management of Records under Section 46 of the Freedom of Information Act 2000*. This provides guidance to all local authorities as to the practice which it would be desirable for them to follow in implementing the Freedom of Information Act 2000
- The National Archives, Society of Archivists, Records Management Society and National Association for Information Management *Code of practice for archivists and records managers under section 51(4) of the Data Protection Act 1998*, 2007. This provides guidance on the implementation of the Data Protection Act
- Museums, Libraries and Archives Council, *Benchmarks in Collections Care*. Nottinghamshire Archives is working towards achieving Best Practice under this standard
- Public Service Quality Group, *Standard for Access to Archives*. Nottinghamshire Archives has achieved this standard

- *Archives Service Customer Charter*. This charter, adopted in October 2000, was revised in July 2004, January 2006 and June 2007.

4. Performance Measurement

Nottinghamshire Archives will monitor its performance through the following:

- TNA Self-Assessment of Local Authority Archive Services (to be replaced by an Accreditation of Archive Services)
- PSQG Survey of Visitors to British Archives
- Annual Service plan
- Performance against the *Archives Service Customer Charter*
- County Council Performance Indicators
 - Personal Visits to Archives
 - Virtual Visits to Archives
 - Archives events
 - Archives events attendance

The following measures of services provided to the City Council will be maintained:

- Total of City Council holdings as a proportion of total holdings
- Amount of records relating to City Council area catalogued as proportion of total annual cataloguing
- Personal Visits to Archives by City Council residents as a proportion of total of personal visits
- Number of external events and displays within City Council area as a proportion of the total number of events and displays.

Nottingham Central Library will monitor its performance by the following measures:

- Number of visits
- Loans - broad categories
- Active customers - customer groups
- Reservations - customer groups
- New members - customer groups
- Adult & Children's activities
- Adult and Children's Public Library Surveys (use and satisfaction)
- Have your say – comments and complaints
- Annual community profile for Central Library
- Visitor surveys including postcode analysis between City and County visitors

Other information may be available on request. Information will be made available on a quarterly basis.

5. Communications

- The main point of contact for monitoring and communication at a strategic level is the Group Manager (Head of Service) Libraries, Archives and Information through the quarterly meeting with Heads of City Library and Information Service. This will cover both the Central Library service and the Archives service
- In addition the Heads of City Library and Information Service or their representative will be invited to join the Nottinghamshire Archives User Group (NAUG). This group is formally constituted and has representation from key stakeholders in the provision and development of Archive services. Performance and policy development are reported to this group. The Group Manager and Team Manager, Archives and Local Studies, attend this group
- There is a commitment to a joint Local Studies Collection Policy the detail of which will be managed through the Local Studies Network partnership. A practitioners' quarterly meeting chaired by the Team Manager, Archives and Local Studies, will develop joint working and service development across Archives and both Library services. City librarians will be invited to attend
- Any disputes can be referred to Group Manager and Head of City Library and Information Service.

6. Strategic / Capital Issues

- Nottinghamshire Archives building in Nottingham will be full towards the end of 2012/2013. An extension scheme has been developed to enable the service to continue its core function of acquiring, preserving and providing public access to archives on the current site. This will result in:
 - Sufficient accrual space for the acquisition and storage of archives for at least the next 20 years
 - Improved facilities for the public to access archives
 - New provision for storage of digital media and access facilities
 - Improved provision of educational and learning facilities.
- Alongside the need to secure the long term physical archive, the provision for digital archives is becoming more essential as large amounts of information are either born digital or require digital preservation and access. Investment and cooperation with the City Council in developing new approaches to this increasingly important area will be required. The 'Picture the Past' project is a good example of such working alongside new opportunities to work with commercial providers to digitise and provide online access
- Cooperation, support and acknowledgement of the partnership is required, especially in developing funding bids to relevant external funding bodies for future development of services.
- Nottingham City Council has made a policy commitment to identify funding for a new Central Library for City and County residents alike.

- In the pursuit of a new library, the Nottingham City Library and Information Service has the following key objectives:
 - To provide excellent, inclusive and efficient services as defined under the 1964 Public Libraries and Museums Act
 - To provide modern library facilities fit for the 21st Century
 - To promote literacy, literature and reading for pleasure, especially by young people
 - To support learning and education for all
 - To provide access to information
 - To promote the use of ICT.

7. Review

The agreed performance measures will be monitored annually by the Group Manager, Libraries, Archives and Information, and the Heads of City Library and Information Service and the memorandum of understanding and statement of services reviewed after 5 years.

8. Status of the Memorandum of Understanding

- This Memorandum of Understanding is not intended to be legally binding, and no legal obligations or legal rights shall arise between the parties from it. The parties enter into the Memorandum of Understanding intending to honour all their obligations.
- Nothing in this Memorandum of Understanding is intended to, or shall be deemed to, establish any partnership or joint venture between the parties, constitute either party as the agent of the other party, nor authorise either of the parties to make or enter into any commitments for or on behalf of the other party.

REPORT OF THE SERVICE DIRECTOR, YOUTH FAMILIES AND CULTURE

ENVISIONING THE LIBRARY OF THE FUTURE

Purpose of the Report

1. To provide an overview of recently published research commissioned by Arts Council England (ACE) - *Envisioning the library of the future*.
2. To highlight the report's alignment with the Council's current Libraries Strategy.

Information and Advice

3. The research was undertaken in 2012, with ACE issuing its response to the research in May 2013. The ACE response concludes that:
 - there is a clear, compelling and continued need for a publicly funded library service
 - public libraries are trusted spaces, free to enter and open to all. In them people can explore and share reading, information, knowledge and culture.
4. The response also identifies three essential ingredients that define the public library as:
 - a safe, creative community space that is enjoyable and easy to use, in both physical and virtual form
 - a facility with an excellent range of quality books, digital resources and other content
 - a facility with well-trained, friendly people to help users find what they want either independently or with support.
5. In considering the wider role and outcomes that public libraries are involved in, the report identifies the following as key:
 - developing people's basic skills and encouraging literacy and learning
 - supporting business and economic growth by supporting information and skills development
 - helping people understand their place in the world and the heritage of the communities where they live
 - encouraging people to explore their own culture and that of others around us
 - improving health and well-being by helping people make sense of what is happening to them and how they can shape their lives

- building a healthy democracy by providing free access to reliable information through which people form opinions.
6. The report also identifies some key future trends, including:-
 - the library will be a physical and virtual place
 - the library will not stand alone but will collaborate
 - the library will shift from a service provided to a community to one in which local people are more active and involved in its design and delivery.
 7. The ongoing importance of high quality leadership, professional skills and experience in effective library management are also highlighted.
 8. In addition, the report identifies the four key priorities for a 21st century public library service as being to:-
 - place the library as the hub of the community
 - make the most of digital technology and creative media
 - ensure that libraries are resilient and sustainable
 - deliver the right skills for those who work in libraries.
 9. Through the report, ACE defines its role in relation to the public library service as one of support and development, reiterating the statutory duty of local authorities under the 1964 Public Libraries and Museums Act. The oversight of the statutory duty remains with the Department of Culture, Media and Sport (DCMS) with the Local Government Association (LGA) Society of Chief Librarians (SCL), Chartered Institute of Library and Information Professionals (CILIP) and British Library (BL) all identified as having a future role in the future development of the service.
 10. The Nottinghamshire County Council 'Strategy for Nottinghamshire's Libraries' was approved by full Council in December 2011 and is substantively in line with the outcomes of the research and the priorities established by the ACE report.
 11. The Council's strategy has 10 key pledges and 10 actions which can be linked to the four priorities identified in the report. **Table 1** overleaf provides more information:

Table 1

Envisioning the library of the future Arts Council England	A Strategy for Nottinghamshire's Libraries Nottinghamshire County Council
<p>Priority 1: Place the library as the hub of the community</p> <p>The Challenge: use of a library's space</p> <ul style="list-style-type: none"> • re think the way library spaces are used to encourage shared activity while continuing to welcome those who want to explore on their own • integrate the library's physical and virtual spaces • sustain enough spaces offered by libraries to meet the needs of their communities. 	<p><u>Service Aim:</u> to be at the heart of Nottinghamshire communities and community life.</p> <p>Key Pledges</p> <p>We will invest to put libraries at the heart of their communities by maximising the use of library services and our buildings as a key face to face service of the County Council</p> <p>We will provide services where people live, through an extensive network of libraries and specialist mobile libraries.</p> <p>We will ensure that libraries contribute to positive social, economic and educational outcomes for individuals, communities, local business and culture in Nottinghamshire.</p> <p>We will continue to develop new audiences for our libraries by exploiting the use of customer insight data and by adopting a targeted approach to our cultural programmes.</p> <p>Key Actions</p> <ul style="list-style-type: none"> • Investing in, developing and remodelling Nottinghamshire libraries. • Locating library services in the best location for local communities and library users • Continuing to develop the 'core' libraries offer to provide inspiration to read, create knowledge through access to information, learning and the Nottinghamshire story, enhance community life and stimulate cultural activity.

Envisioning the library of the future Arts Council England	A Strategy for Nottinghamshire's Libraries Nottinghamshire County Council
<p>Priority 2: Make the most of digital technology and creative media</p> <p>The Challenge: using technology</p> <ul style="list-style-type: none"> • Improve the quality and consistency of the virtual library experience • Develop an open ICT infrastructure that encourages innovation and better service • Enable libraries to lend the full range of e-books, including remotely. 	<p>Key Pledges</p> <p>We will be dynamic, innovative and share best practice.</p> <p>Key Actions</p> <ul style="list-style-type: none"> • Investing in, developing and remodelling Nottinghamshire libraries • Maximising the use of new technology such as e-books and self service.
<p>Priority 3: Ensure that libraries are resilient and sustainable</p> <p>The Challenge: cutting costs, finding new sources of funds and new ways of working</p> <ul style="list-style-type: none"> • Create a positive environment for communities and individuals to become actively involved in the design and delivery of their library services • Encourage the development of the new approaches to governing and managing libraries that make it more likely that they will survive and succeed • Equip libraries to be commissioned to deliver other public services, and to commission other organisations to deliver library services. 	<p>Key Pledges</p> <p>We will increase community involvement in the shaping and delivery of libraries provision.</p> <p>We will respond directly to local needs in developing libraries and ensure our libraries meet community need. We will ensure that –</p> <ul style="list-style-type: none"> • libraries are open at convenient times • a wide range of library books and information sources are available across the network • we consult with customers and communities in making changes to service provision. <p>We will continue to explore new operating models to provide the best possible libraries service for Nottinghamshire.</p> <p>Key Actions</p> <ul style="list-style-type: none"> • Providing resources and access to services in partnership with local communities and customers • Developing 'community partnership libraries' (CPLs) • Developing mobile and community based library services to those who cannot visit static library sites.

Envisioning the library of the future Arts Council England	A Strategy for Nottinghamshire's Libraries Nottinghamshire County Council
<p>Priority 4 : Deliver the right skills for those who work for libraries</p> <p>The Challenge: developing the skills of those who work in libraries</p> <ul style="list-style-type: none"> • Ensure those responsible for libraries have the right range of skills and experience to lead their services successfully • Encourage those working in libraries to offer creative and innovative ways to use library spaces, books and other resources • Ensure that library staff have the skills to develop and respond to digital development and to support digital users 	<p>Key Pledges</p> <p>We will continue to develop new audiences for our libraries by exploiting the use of customer insight data and by adopting a targeted approach to our cultural programmes</p> <p>We will be dynamic, innovative and share best practice.</p> <p>We will provide excellent customer service every time, and maintain our high satisfaction levels.</p> <p>We will ensure that libraries contribute to positive social, economic and educational outcomes for individuals, communities, local business and culture in Nottinghamshire.</p> <p>Key Actions</p> <ul style="list-style-type: none"> • Providing resources and access to services in partnership with local communities and customers • The further development of planned cultural, heritage and learning programmes • Maintaining and further developing work with children and young people • Supporting staff development and empowerment.

12. In the light of Table 1 above, the key aspects of the report that will require further work and consideration in the Nottinghamshire context in particular are:-
- **co location and modernisation of library buildings to be at the heart of the community**
 - **the use of digital content and methods of online service provision**

- **innovative governance models and greater involvement of communities to make the service resilient and sustainable against further reductions in public expenditure**

13. These issues will be the subject of future reports to the Culture Committee.

Other Options Considered

14. As this is a report for noting, it is not necessary to consider other options.

Reason/s for Recommendation/s

15. The report is for noting only.

Statutory and Policy Implications

16. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

17. The current Libraries Strategy can be delivered within the financial resources available to the Service.

Equalities Implications

18. Due regard has been given to the Public Sector Equality Duty.

RECOMMENDATION/S

- 1) That the content of the report, in particular the relevance and links between the report and the Strategy for Nottinghamshire's Libraries, be noted.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

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Constitutional Comments

19. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (KLA 17/06/13)

20. There are no financial implications arising directly from this report.

Background Papers and Published Documents

The library of the future. A response to *Envisioning the library of the future* - Davey, A. Arts Council England, May 2013

http://www.artscouncil.org.uk/media/uploads/pdf/The_library_of_the_future_May_2013.pdf

Envisioning the library of the future research documents - Arts Council England.

<http://www.artscouncil.org.uk/what-we-do/supporting-libraries/library-of-the-future/>

A Strategy for Nottinghamshire's Libraries - Nottinghamshire County Council, December 2011

<http://www.nottinghamshire.gov.uk/EasySiteWeb/GatewayLink.aspx?alld=167840>

Electoral Division(s) and Member(s) Affected

All.

C0254

**REPORT OF THE SERVICE DIRECTOR, YOUTH FAMILIES AND CULTURE
AND THE GROUP MANAGER, PLANNING****OUTSIDE BODIES ANNUAL REPORT****Purpose of the Report**

1. The purpose of the report is to provide the Committee with an annual summary of the activities and outcomes of the following outside bodies to which councillors or officers have been appointed to represent the Council:
 - Creswell Heritage Trust
 - Greenwood Community Forest Partnership
 - Sherwood Forest Trust
 - Sherwood Forest Regional Park Board
 - Nottingham Playhouse Board.

Information and Advice**Creswell Heritage Trust**

2. Creswell Heritage Trust is the body responsible for the operational management of facilities at Creswell Crags. The Crags sit on the border of Nottinghamshire and Derbyshire and are recognised as one of Britain's most important cultural, archaeological and scientific sites. They are home to the country's only known Palaeolithic rock art, in Church Hole Cave in Nottinghamshire.
3. During 2012/13, the Trust has been included on the new UK Tentative List of future World Heritage nominations to UNESCO (United Nations Organisation for Education, Science and Culture). There is a challenging process of technical evaluation to be undertaken before a nomination can be confirmed by Government and, if successful, this would be the first World Heritage Site in Nottinghamshire. Submission of the technical evaluation is due in October 2013.
4. The Trust is well-supported by volunteers, both within the visitor centre and for projects and general site wardening, and runs a successful programme of events and exhibitions. In 2012/13 a Heritage Lottery funded exhibition was created to celebrate the Bolsover Dragonfly, a famous fossil discovered at Bolsover Colliery.
5. The Trust is also a partner in the five-year, £1.9million Limestone Journeys Landscape Partnership Scheme, supported by Heritage Lottery Fund which started in January 2011. The focus of the Scheme is the Magnesian Limestone landscape and the Trust is leading

on three projects to preserve and expand on the oral history archive associated with the area's mining heritage and to develop and deliver a community archaeology programme.

6. Nottinghamshire and Derbyshire County Councils have provided funding for the operational costs of the facilities, along with officer support, since the formation of the Trust in 1991. Reduced visitor income in 2012/13 however, in common with other outdoor attractions across the country, has had an impact on the Trust's budget. There is a risk that, without additional resources, the Creswell Heritage Trust would not be able to operate and manage the site to the standard expected of a potential World Heritage Site. To help mitigate this risk, the County Council agreed an increased award for 2013/14 of £50,000.

Greenwood Community Forest Partnership

7. The County Council is a member of the Greenwood Community Forest, which aims "to work in partnership to enable Nottinghamshire's communities to create, improve and enjoy woodlands and other high quality accessible green spaces in a sustainable way that benefits the environment, landscape and the local economy." The County Council chairs the Greenwood Partnership Board and employs a small team of officers on behalf of the partnership. Other partners are the five district councils of Ashfield, Broxtowe, Gedling, Mansfield and Newark & Sherwood, together with environmental and community organisations.
8. The team work programme is agreed by the Greenwood Board. Over the last year, activities have included:
 - Vital help to the "Friends" groups that help to look after, improve and promote local woods, parks and green spaces. Achieved by supporting the Friends of Greenwood Community Forum and by offering help and guidance to individual groups.
 - The Greenwood Community Awards, when 140 people attended to celebrate achievements by individual volunteers and groups over the past year.
 - Community Tree Planting Grants, which enabled 11 local projects to plant 165 trees, involving 142 participants. Greenwood is encouraging the concept of "trees for shade", i.e. planting in community spaces to respond to climate change by providing cooler areas.
 - Access audits to improve physical access and information for two greenspace sites.
 - Delivering local events and activities, especially to introduce school children to the environment via arts, wildlife, story telling, even mathematics!
 - Chairing the Sherwood Funding Working Group, to deliver the LPS bid.
9. Officers from the Greenwood team also provide support to other NCC priorities, including delivery of LIS projects, community engagement with Country Parks, support to strategic projects including the Trent Vale Landscape Partnership and Chesterfield Canal Partnership.

Sherwood Forest Trust (SFT)

10. SFT's mission is: "to make Sherwood Forest the best heritage forest in the world, by conserving and recreating its traditional landscapes, habitats and culture and respecting and involving its communities." The Trust is a non profit-making organisation, registered as a charity.
11. Activities are co-ordinated by a team based in Edwinstowe, however the Chief Executive resigned at the beginning of 2012 and this post has not yet been replaced. Delivery of a significant lottery-funded project also came to an end in 2012.
12. Over 2012/13, SFT has been reviewing its priorities and future direction. Some encouragement and support to carry out such a review was provided by NCC via the dedication of time from the Greenwood Senior Practitioner.
13. SFT now aspires to take a central role in helping to deliver the vision of the Sherwood Forest Regional Park, and has organised some internal and external workshops to help it to start developing proposals for consideration by the Regional Park Board. Work is ongoing to work up the detail of such proposals.

Sherwood Forest Regional Park Board

14. The Regional Park vision is for "a future for the Sherwood Forest area where the outstanding natural and cultural heritage is locally, nationally and internationally recognised – where vibrant communities, economic regeneration and environmental enhancement thrive together in this inspiring natural setting". Objectives encompass enhancement of landscape and historic character, promotion of sustainable leisure and tourism and support for agricultural diversification, woodland and rural economy uses which respect local character.
15. The concept of the Regional Park is being driven by an informal partnership, led by a Board of 20 organisations including the County Council. The Board is currently chaired by Nottinghamshire Wildlife Trust. Two working groups report to the Board:
 - Sherwood Funding Working Group – encourages shared funding bids that support the Regional Park aims. Over the last year, the main thrust has been a stage 1 bid to the Heritage Lottery Fund to establish a Landscape Partnership Scheme (LPS) valued at £3.9million.
 - Sherwood Habitats Steering Group – provides technical support regarding biodiversity and landscape matters. Over the last year, the group has carried out Biodiversity Opportunity Mapping and started to investigate applications of the concept of Ecosystems Services.
16. Other work initiated by the Board has been to pursue recognition of the area within Local Development Frameworks and to look for opportunities to work with Experience Nottinghamshire in promoting Sherwood to visitors.

Nottingham Playhouse Board

17. The County Council has a Service Level Agreement supporting its grant aid award of £94,500 to Nottingham Playhouse Theatre Trust Limited. The Playhouse delivers a programme of performances, events, learning and participation opportunities that secure benefits for the citizens of Nottinghamshire and supports the Council's Cultural Strategy 2011-2021 and the Strategic Plan.
18. The Playhouse is expected to deliver three priority actions:
 - **Attendances:** The Playhouse should maintain audience numbers from residents of Nottinghamshire.

In 2012/13 there were 64,920 attendances by County residents, an increase of 3,900 on the previous year.
 - **Leadership and active participation:** The Playhouse should increase the number of individuals from the County benefiting from leadership and volunteering opportunities.

In 2012/13 99 volunteering opportunities were taken up by Nottinghamshire residents.
 - **Learning and Engagement:** The Playhouse should increase the number of individuals from the County benefiting from learning opportunities.

In 2012/13 51 young people from the County joined the Youth Theatre, an increase of 60%.
19. The Playhouse is also asked to target the following groups of people, as they have been identified by Nottinghamshire County Council as priority groups:
 - **Geographic areas of Nottinghamshire with the lowest rates of arts engagement**

In 2012/13 there were 5,315 attendances from areas of least engagement, equating to 8% of total County attendances.
 - **Older people (over 50)**

In 2012/13 123 older people took part in the over 50s theatre club, an increase of over 300%.
 - **Young people (under 19) and their families**

In 2012/13 16,618 young people under 19 years attended Playhouse performances
20. The Playhouse continues to produce a programme of the highest artistic quality and is committed to providing access to those in our communities who are often excluded. In 2012/13 75% of the total ticket sales were at concession rates, available to retired, young people, disabled people and their carers, unemployed, students, school groups or teachers accompanying school groups.

21. The County Council has councillor representation on both the Strategic Board of the Playhouse and on the Board of Trustees.

Other Options Considered

22. As this is a report for noting, it is not necessary to consider other options.

Reason/s for Recommendation/s

23. The report is for noting only.

Statutory and Policy Implications

24. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Equalities Implications

25. Due regard has been given to the Public Sector Equality Duty.

RECOMMENDATION/S

- 1) That the annual summary of the activities and outcomes of the outside bodies listed in the report be noted.

Derek Higton
Service Director, Youth, Families & Culture

Sally Gill
Group Manager, Planning

For any enquiries about this report please contact:

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Constitutional Comments

26. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (KLA 24/06/13)

27. There are no financial implications arising directly from this report.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

C0253

**REPORT OF THE CORPORATE DIRECTOR POLICY, PLANNING AND
CORPORATE SERVICES****TRENT VALE LANDSCAPE PARTNERSHIP****Purpose of the Report**

1. To provide a final update on the Heritage Lottery Funded Trent Vale Landscape Partnership Scheme.

Information and Advice

2. Trent Vale Landscape Partnership (TVLP) Scheme was a three year programme which ran from January 2010 to December 2012. The Scheme covered 55 parishes along the stretch of Trent between Newark and Gainsborough, an area of scattered villages, arable fields, power stations and gravel pits that also contains important wetland and meadow habitats and key heritage features ranging from Roman settlement patterns to Civil War sites.
3. The Partnership consisted of 15 organisations and was led by the Canal and River Trust (formerly British Waterways). It successfully attracted £1,651,000 of funding from Heritage Lottery Fund into a programme with a total value of just over £2,750,000. The contributions from partners to the final programme were £180,000 higher than originally anticipated.
4. Nottinghamshire County Council contributed £85,820 of match funding over 3 years, giving a return for our contribution of 31:1.
5. The aims of the TVLP Scheme were to:
 - Conserve and enhance the natural and built features that make up the historic landscape of the Trent Vale.
 - Provide opportunities for people to learn and understand the value of the natural and cultural heritage of the Trent Vale.
 - Provide opportunities to improve the quality of life for local people by providing training opportunities in traditional crafts and countryside skills.
 - Protect and enhance the network of public access routes, recreational opportunities and visitor facilities in the project area.
 - Conserve, enhance and celebrate the cultural identity of the Trent Vale.
6. To achieve these aims, a total of 21 projects were delivered under four broad programmes, namely: Habitats and Heritage; A Landscape for Learning and Art; Living, Working and Relaxing in the Trent Vale; and, The Lost Vale. The County Council took the lead role for

the heritage aspects of the programme, working closely with Lincolnshire County Council, local communities and a wide range of volunteers.

7. Key heritage achievements included:

- working with volunteers to undertake a riverside audit and discover their river heritage
- graveyard surveys with local community volunteers
- heritage skills training
- 3 summer field schools and opportunities for volunteers to work alongside professional archaeologists and students at Mons Pool
- the creation of a Community Archaeology Handbook
- 3 Time Travel Trent Vale events at Newark Castle
- the creation of school loans boxes with lesson plans and artefacts
- community archaeology, including test pitting with local volunteers.

8. Other key achievements by the partners included the establishment of a breeding herd of Lincoln Red cattle to graze the rare grassland habitats; access improvements including new walk routes, car parking and cycle tracks; new angling pegs and moorings; the creation of new habitats and improvements to nature reserves; school wildlife education visits; art projects and training through short courses and a Conservation Management Diploma.

9. The programme concluded with a celebration event on 13 June 2013 and the publication of a report by an independent team of evaluators. The evaluation report highlighted that the main strength of the programme was the delivery of “people” benefits alongside achieving outcomes for natural and built heritage. “The Landscape Partnership Scheme has been focussed on local needs and has delivered a legacy both of conserved heritage and strengthened communities within the Trent Vale.” (*Trent Vale Evaluation Summary*, June 2013, Countryside Training Partnership Ltd.)

Other Options Considered

10. Not applicable.

Reason/s for Recommendation/s

11. The County Council has been a key partner in the delivery of a major Landscape Partnership Scheme for the Trent Vale and has contributed match funding to the Heritage Lottery Fund grant. The Scheme has now concluded.

Statutory and Policy Implications

12. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

1) To note the successful completion and achievements of the Trent Vale Landscape Partnership Scheme.

Jayne Francis-Ward
Corporate Director Policy Planning and Corporate Services

For any enquiries about this report please contact:

Constitutional Comments ([initials and date xx/xx/xx])

13.

Financial Comments ([initials and date xx/xx/xx])

14.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

Misterton
Tuxford
Southwell and Caunton
Collingham
Farndon and Muskham
Newark East
Newark West
Balderton

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**REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND
CORPORATE SERVICES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's work programme for 2013/14.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The **attached** work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

Other Options Considered

4. None.

Reason for Recommendations

5. To assist the committee in preparing its work programme.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

That the Committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

Jayne Francis-Ward
Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact:

Martin Gately
Democratic Services Officer
T: 0115 9772826

Constitutional Comments (HD)

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (PS)

8. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

CULTURE COMMITTEE - WORK PROGRAMME 2013-14

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>
3 September 2013		
Introduction to services presentation	Sports & Arts and Conservation	Derek Higton
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Performance monitoring report (Quarter 1)	Quarterly performance monitoring report for Key Performance Indicators	Derek Higton/Sally Gill
Nottinghamshire Green Estate Development Strategy & Plan 2013-2023	For approval	Steve Bradley
A Strategy for Nottinghamshire Libraries	Six monthly progress report: January to June 2013	Peter Gaw
Rufford Abbey Country Park New Development Plan 2013-2023	For approval	Steve Bradley
Nottinghamshire Olympic Legacy Fund Game Changer Awards		Steve Bradley
National Water Sports Centre – progress report		Steve Bradley
World War One Centenary Commemoration – progress report		Peter Gaw
8 October 2013		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Review of the Southwell Library Poetry Festival 2013		Peter Gaw
5 November 2013		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Performance monitoring report (Quarter 2)	Quarterly performance monitoring report for Key Performance Indicators	Derek Higton/Sally Gill
Summer Reading Challenge 2013		Peter Gaw
Robin Hood Festival 2014		Steve Bradley
2013 visitor satisfaction survey in Country Parks		Steve Bradley
3 December 2013		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Review of the County Council's Cultural Strategy	Six monthly monitoring report	Steve Bradley

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>
7 January 2014		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Fees and Charges 2014/15 – Country Parks and Green Estate	Annual determination	Steve Bradley
Fees and Charges 2014/15 – Libraries, Archives and Information	Annual determination	Peter Gaw
4 February 2014		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Performance monitoring report (Quarter 3)	Quarterly performance monitoring report for Key Performance Indicators	Derek Higton/Sally Gill
Creswell Heritage Trust – partnership award for 2014/15	Annual determination	Steve Bradley
Cultural Services Strategic Events Programme	For noting	Peter Gaw/Steve Bradley
4 March 2014		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Adult & Community Learning Services Priorities for 2014/15	Annual report to set priorities	Peter Gaw
A Strategy for Nottinghamshire Libraries	Six monthly progress report	Peter Gaw
1 April 2014		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
6 May 2014		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Performance monitoring report (Quarter 4)	Quarterly performance monitoring report for Key Performance Indicators	Derek Higton/Sally Gill
Cultural Strategy Annual Review 2013/14		Derek Higton
Outside bodies report	Comprising reports on: Creswell Heritage Trust/ Greenwood Community Forest Partnership/ Nottingham Playhouse Board/ Sherwood Forest Trust/ Sherwood Forest Regional Park Board	Derek Higton

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>
3 June 2014		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
1 July 2014		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
To be placed		
Cotgrave Country Park – car park		Derek Higton
Sherwood Forest Visitor Centre updates		
Idle Valley Management Board	Report from officer group	Sally Gill
Heritage Plan		Sally Gill
Biodiversity Offsetting Pilot Project	Year 1 report on progress	Sally Gill

