



meeting ADMINISTRATION COMMITTEE

date 6 July 2005

agenda item number

REPORT OF THE HEAD OF MEMBERS' SERVICES

REQUESTS FOR URGENT APPROVALS – TRAVEL, ACCOMMODATION, CONFERENCES AND SEMINARS

1. Purpose of the Report

To inform Members of decisions taken under the agreed procedures.

2. Background Information

The Travel and Accommodation policy and previous decisions of the Committee enable urgent decisions in relation to be taken to travel, accommodation, conferences and seminars. This report gives details of decisions taken since the last meeting.

2. Approval was given for Councillor Chris Winterton to attend AfRA's meeting with Danuta Hubner, Commissioner for Regional Policy, on Tuesday 28 June 2005 in Brussels. The meeting was scheduled as part of a comprehensive lobbying campaign to promote the interests of traditional industrial areas against the threat posed by the reform the European Structural Funds and State Aid Framework. The reform of European Structural Funds and State Aid Framework could detrimentally affect efforts to regenerate the most economically disadvantaged parts of Nottinghamshire.

The total cost to the Council for travel to airport, return travel to Brussels and subsistence will be £310, and will be met from the Members Conference budget in the Regeneration Portfolio.

3. Statutory and Policy Implications

- 3.1 There are agreed processes for the taking of urgent decisions under the Travel and Accommodation Policy. Recent decisions were necessary to enable participation/travel arrangements to be confirmed.

4. Recommendation

That the report be noted.

**PATRICIAL HOLT- MURPHY
HEAD OF MEMBERS SERVICES**

Legal Services Comments (KK)

This report is for noting only.

Director of Resources Financial Comments (MB)

The financial implications are outlined in the report.

Background Papers Available for Inspection

**PARTICIPATION IN ALLIANCE FOR REGIONAL AID DELEGATION TO
MEET WITH EUROPEAN COMMISSIONER**

Report of the Director of Culture and Community
Approval Form signed by the Chief Executive 7 June 2005

