



**Nottinghamshire
County Council**

Forward Plan

Published 24 January 2024

This Forward Plan supersedes all previous Forward Plans.

What is the Forward Plan?

The Forward Plan contains details of Key Decisions to be taken by The Cabinet, Cabinet Members, Chief Officers and any Committees of Cabinet including the City of Nottingham and Nottinghamshire Economic Prosperity Committee. It does not include decisions to be taken by Full Council or any of the Council's other non-executive committees.

What is a Key Decision?

A Key Decision is one made in the exercise of a Cabinet function which is likely:

- a. to result in the County Council incurring expenditure which is, or the making of savings which are, significant, having regard to the County Council's budget for the service or function to which the decision relates;

For this purpose, "significant" shall mean an expenditure or saving of £1million or more for both revenue and capital expenditure.

or

- b. to be significant in terms of its effect on communities living or working in an area comprising two or more electoral divisions in the area of the County Council

How much notice is given of forthcoming decisions?

As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days' notice of new Key Decisions that are listed in this document. Where this is not practicable, such Key Decisions will be taken under urgency procedures as set out in the Constitution.

Notice of Intention to Conduct Business of the Cabinet in Private

Whilst the majority of the business at Cabinet meetings will be open to the public to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information as set out in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

The Forward Plan entries indicate any elements of Key Decision reports which are expected to be considered by Cabinet in private along with the relevant grounds for exemption and reasons why that exemption needs to be applied (the 'Public Interest Test').

The Appendix at the end of this document contains a list of any **non-Key Decision** reports which are also due to be considered by Cabinet in private and indicates whether those reports are expected to be fully or partly exempt, along with the relevant grounds for exemption and reasons why that exemption needs to be applied (the 'Public Interest Test').

If you feel that any decisions or reports that are to be discussed in private should be considered in public, please contact Democratic Services (County Hall, West Bridgford, Nottingham, NG2 7QP, democratic.services@nottscc.gov.uk with your reasons. Such representations must be received no later than **14 days** before the Cabinet meeting, the item is due to be considered. This Council is required to consider any representations received as to why an item should not be taken in private and to publish its decision in advance of the decision being taken.

Cabinet Members

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|--------------------------------------------------------------------------------|-----------------------------|
| Leader | Councillor Ben Bradley MP |
| Deputy Leader and Cabinet Member – Transformation | Councillor Bruce Laughton |
| Cabinet Member – Business Management | Councillor Chris Barnfather |
| Cabinet Member – Adult Social Care | Councillor Matt Barney |
| Cabinet Member – Children and Families | Councillor Tracey Taylor |
| Cabinet Member – Communities and Public Health | Councillor Scott Carlton |
| Cabinet Member – Economic Development and Asset Management | Councillor Keith Girling |
| Cabinet Member – Education & Special Educational Needs and Disabilities (SEND) | Councillor Sam Smith |
| Cabinet Member – Finance and Resources | Councillor Richard Jackson |
| Cabinet Member – Transport and Environment | Councillor Neil Clarke MBE |

Constitution - [Current Constitution](#)

Diary of meetings - [Meetings](#)

Changes since the last Forward Plan

Decisions taken

| Date Decision taken | Key Decision | Decision Maker | Date of first inclusion in Forward Plan |
|---------------------|---------------------------------------------------------------------|----------------------------------------|-----------------------------------------|
| 22/1/24 | Schools Funding: agreement of the Local Funding Formula for 2024-25 | Cabinet Member – Education and SEND | 20/12/23 |
| 22/1/24 | Award contract to managed service provider for temporary staff | Cabinet Member – Finance and Resources | 7/12/23 |
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New items added to this Forward Plan (see below for further information)

| Key Decision | Decision maker | Department |
|--------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|-------------------------------------|
| Extension of interim contract for the delivery of Supported Accommodation for young people | Cabinet Member – Children and Families | Children and Families |
| Sale of land off Tuxford Road, Boughton (site of former Bishops Court) | Cabinet Member – Economic Development and Asset Management | Place |
| Nottinghamshire Concessionary Travel Scheme Arrangements for 2024 / 2025 | Cabinet member – Transport and Environment | Place |
| Creating a smokefree generation in Nottinghamshire County by increasing the numbers of people supported to quit smoking. | Cabinet Member – Communities and Public Health | Adult Social Care and Public Health |

Items withdrawn from this Forward Plan

| Key Decision | Reason | For more information contact: |
|--------------|--------|-------------------------------|
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Other changes to existing Forward Plan entries

Where the date on which a decision is expected to be made changes, it will be shown on the page for that item. Previous dates on which that item has been scheduled will remain visible on that page but will be struck through.

| Key Decision | Change | For more information contact: |
|--------------|--------|-------------------------------|
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Cabinet

| Decision | Highway Services Contract |
|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Date inserted into Forward Plan | 20 November 2023 |
| What is the decision to be taken | To consider the extension of current contractual arrangements for the delivery of highways & transportation maintenance services for a further five years in accordance with the current contractual mechanisms. |
| Who will be consulted? | This is a contractual decision and no consultation is required. |
| What documents will be considered? | Report |
| The earliest date the decision can be taken | 21/12/23 8/2/24 28/3/24 |
| Will the report be considered in public? | Fully Public |
| Decision maker | Cabinet |
| For more information contact: | Martin Carnaffin, martin.carnaffin@nottsc.gov.uk, 0115 9774227 |

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| Decision | Implementing the roll out of Family Hub Networks in Nottinghamshire |
| Date inserted into Forward Plan | 29 September 2023 (amended 24 October 2023) |
| What is the decision to be taken | The report seeks approval for the development and implementation of Family Hubs across Nottinghamshire. |
| Who will be consulted? | <p>Consultation has been completed in the original Family Hub Design sites and co-production activities are taking place with families and other stakeholders. These have used the format of an online survey, hard copy questionnaires, workshops, and events with local families.</p> <p>Statutory consultation to change the use of Children's Centres to Family Hubs began on the 3 October 2023 and will end in December. The Citizen's Portal has been used for the online questionnaire and hard copy questionnaires will be disseminated, with a separate questionnaire for young people. This will then be followed up by workshops and visits to schools and other settings to engage children, young people and their parents and carers.</p> |
| What documents will be considered? | Report |
| The earliest date the decision can be taken | 09/11/2023 8/2/24 28/3/24 |
| Will the report be considered in public? | Fully Public |
| Decision maker | Cabinet |
| For more information contact: | Irene Kakoullis irene.kakoullis@nottscc.gov.uk 0115 9774431 |

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|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Decision | Nottinghamshire Healthy Families Programme (0-19): 2024 and beyond |
| Date inserted into Forward Plan | 29 September 2023 |
| What is the decision to be taken | <p>Local Authorities have a statutory responsibility, under the Health and Social Care Act of 2012, to provide public health nursing services, including the Healthy Child Programme, which is known locally as the Nottinghamshire Healthy Families Programme.</p> <p>Approval is sought to enter into a new contract for a co-operation arrangement between the Council and Nottinghamshire Healthcare NHS Foundation Trust (NHFT) for the delivery of the Nottinghamshire Healthy Families Programme from 1st October 2024, for a period of five years with the potential for an extension of up to four years.</p> |
| Who will be consulted? | <p>Programme of stakeholder engagement and co-production.</p> <p>Scrutiny working group to be established by Overview Committee.</p> <p>Public consultation</p> |
| What documents will be considered? | Report |
| The earliest date the decision can be taken | 28/03/2024 |
| Will the report be considered in public? | Fully Public |
| Decision maker | Cabinet |
| For more information contact: | Jonathan Gribbin, jonathan.gribbin@nottsc.gov.uk, 0115 9772863 |

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| Decision | Annual Delivery Plan 2024/25 |
| Date inserted into Forward Plan | 25 October 2023 |
| What is the decision to be taken | Approval of the Council's Annual Delivery Plan for 2024/25. |
| Who will be consulted? | Extended Leadership Team, Corporate Leadership Team, Cabinet, Elected Members, Departmental Leads |
| What documents will be considered? | Report |
| The earliest date the decision can be taken | 28/03/2024 |
| Will the report be considered in public? | Fully Public |
| Decision maker | Cabinet |
| For more information contact: | Sophie Snodin, Sophie.Snodin@nottscc.gov.uk, 0115 8042743 |

Leader

No Key Decisions are scheduled to be taken by the Leader at this time.

Deputy Leader and Cabinet Member – Transformation

No Key Decisions are scheduled to be taken by the Deputy Leader and Cabinet Member – Transformation at this time.

Cabinet Member – Business Management

No Key Decisions are scheduled to be taken by the Cabinet Member – Business Management at this time.

Cabinet Member – Adult Social Care

No Key Decisions are scheduled to be taken by Cabinet Member – Adult Social Care at this time.

Cabinet Member – Children and Families

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|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Decision | Extension of interim contract for the delivery of Supported Accommodation for young people |
| Date inserted into Forward Plan | 19 January 2024 |
| What is the decision to be taken | To seek approval to undertake a further direct award for an interim contract for the delivery of young people supported accommodation services for the period 1 August 2024 to 31 December 2025. |
| Who will be consulted? | No consultations are planned. |
| What documents will be considered? | Report |
| The earliest date the decision can be taken | 04/03/2024 |
| Decision maker | Cabinet Member – Children and Families |
| For more information contact: | Claire Good, Claire.Good@nottsc.gov.uk, 0115 8546104 |

Cabinet Member – Communities and Public Health

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|---------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Decision | Delegation of Nottinghamshire County Council powers to Bassetlaw District Council to support development of a new health facility |
| Date inserted into Forward Plan | 12 January 2024 |
| What is the decision to be taken | Approval for the County Council to delegate its powers under the NHS Act 2006 to Bassetlaw District Council to support the development of a new health and wellbeing centre on Newgate Street in Worksop. |
| Who will be consulted? | Legal Services, Bassetlaw District Council. |
| What documents will be considered? | Report Delegation agreement |
| The earliest date the decision can be taken | 12/02/2024 |
| Decision maker | Cabinet Member – Communities and Public Health |
| For more information contact: | Jennie Kennington, jennie.kennington@nottscc.gov.uk, 01159774141 |

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| Decision | Creating a smokefree generation in Nottinghamshire County by increasing the numbers of people supported to quit smoking. |
| Date inserted into Forward Plan | 24 January 2024 |
| What is the decision to be taken | Acceptance of additional financial allocation from Department of Health and Social Care via Stopping the Start: our new plan to create a smokefree generation for smoking and tobacco control and approval of planned spend. |
| Who will be consulted? | Consultant in Public Health with lead responsibility for smoking and tobacco control. OHID / DHSC (providers of the additional resources who set criteria for use). Providers of local stop smoking services (delivery partners responsible for achievement of outcomes). Procurement team (compliance with commissioning and contract requirements). Meetings will be held to secure engagement and feedback incorporated into proposals. |
| What documents will be considered? | Report |
| The earliest date the decision can be taken | 11/03/2024 |
| Decision maker | Cabinet Member – Communities and Public Health |
| For more information contact: | Vivienne Robbins, Vivienne.Robbins@nottsc.gov.uk, 0115 9774150 |

Cabinet Member – Economic Development and Asset Management

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|---------------------------------------------|-------------------------------------------------------------|
| Decision | Proposed Sale of Land at Bramcote Park |
| Date inserted into Forward Plan | 25 October 2023 |
| What is the decision to be taken | To approve amended terms for the sale of land. |
| Who will be consulted? | none |
| What documents will be considered? | Report |
| The earliest date the decision can be taken | 27/11/2023 19/1/24 |
| Decision maker | Cabinet Member – Economic Development and Asset Management |
| For more information contact: | Neil Gamble, Neil.Gamble@nottsc.gov.uk, 0115 977 3045 |

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|---------------------------------------------|--------------------------------------------------------------|
| Decision | Worksop new build office update |
| Date inserted into Forward Plan | 6 July 2023 |
| What is the decision to be taken | Update to include infrastructure to serve residential units. |
| Who will be consulted? | |
| What documents will be considered? | Report |
| The earliest date the decision can be taken | 14/8/23 1/12/23 29/1/24 |
| Decision maker | Cabinet Member – Economic Development and Asset Management |
| For more information contact: | James Lewis, james.lewis@nottsc.gov.uk, 0115 9773516 |

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|---------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| Decision | LEC Clayfields house – Sherwood and Loxley refurbishment |
| Date inserted into Forward Plan | 20 December 2023 |
| What is the decision to be taken | Approval of the LEC following Detailed Design |
| Who will be consulted? | Consultation with the site staff has already been undertaken alongside any required consultation for planning purposes. |
| What documents will be considered? | Report |
| The earliest date the decision can be taken | 15/02/2024 |
| Decision maker | Cabinet Member – Economic Development and Asset Management |
| For more information contact: | Phil Berrill, phil.berrill@nottsc.gov.uk, 0115 9774641 |

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|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Decision | Basic Need Expansion Chilwell School |
| Date inserted into Forward Plan | 12 January 2024 |
| What is the decision to be taken | Approval for a School places programme expansion of Chilwell school |
| Who will be consulted? | Significant consultation already undertaken with Chilwell school. Further consultation will be undertaken if required for any necessary planning consent |
| What documents will be considered? | Report |
| The earliest date the decision can be taken | 15/02/2024 |
| Decision maker | Cabinet Member – Economic Development and Asset Management |
| For more information contact: | Phil Berrill, phil.berrill@nottsc.gov.uk, 0115 9774641 |

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|---------------------------------------------|------------------------------------------------------------------------|
| Decision | Sale of land off Tuxford Road, Boughton (site of former Bishops Court) |
| Date inserted into Forward Plan | 19 January 2024 |
| What is the decision to be taken | To seek approval to sale of the site. |
| Who will be consulted? | The local Divisional County Councillor |
| What documents will be considered? | Report |
| The earliest date the decision can be taken | 26/02/2024 |
| Decision maker | Cabinet Member – Economic Development and Asset Management |
| For more information contact: | Neil Gamble, Neil.Gamble@nottsc.gov.uk, 0115 977 3045 |

Cabinet Member – Education and Special Educational Needs and Disabilities (SEND)

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|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| Decision | Nottinghamshire's Admission Arrangements 2025-26 for community and voluntary controlled schools |
| Date inserted into Forward Plan | 7 December 2023 |
| What is the decision to be taken | To consider the outcomes from statutory consultation and to approve the admission arrangements for 2025-2026. |
| Who will be consulted? | Statutory consultation undertaken between 2 October 2023 and 26 November 2023 – social media; email notification to relevant parties. |
| What documents will be considered? | Report Determined admission arrangements 2025-2026 Responses to consultation |
| The earliest date the decision can be taken | 05/02/2024 |
| Decision maker | Cabinet Member – Education and SEND |
| For more information contact: | Claire Wilcoxson, claire.wilcoxson@nottsc.gov.uk, 0115 977 2640 |

Cabinet Member – Finance and Resources

No Key Decisions are scheduled to be taken by the Cabinet Member – Finance and Resources at this time.

Cabinet Member – Transport and Environment

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|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Decision | Active Travel Fund – B6021 Kirkby Folly Road cycling improvements |
| Date inserted into Forward Plan | 6 March 2023 (amended on 24/05/23) |
| What is the decision to be taken | A decision whether to proceed following consultation. |
| Who will be consulted? | Consultation with local County Council members <ul style="list-style-type: none">• Online questionnaire to public• Opportunity to respond by post or telephone The public consultation started on 8 December 2022 and ran until 21 December 2022. |
| What documents will be considered? | Report |
| The earliest date the decision can be taken | 10/7/23 4/12/23 |
| Decision maker | Cabinet Member – Transport and Environment |
| For more information contact: | Victoria Margeson, Victoria.Margeson@nottsc.gov.uk, Contact Number 0115 977 3176 |

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|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| Decision | Greenhouse Gas Emissions Report 2022-23 & Carbon Reduction Plan update |
| Date inserted into Forward Plan | 20 December 2023 |
| What is the decision to be taken | Report to endorse and agree the publication of the latest 2022-23 Greenhouse Gas Emissions report and updated Carbon Reduction Plan. |
| Who will be consulted? | n/a |
| What documents will be considered? | Report Appendix A & B |
| The earliest date the decision can be taken | 22/01/2024 |
| Decision maker | Cabinet Member – Transport and Environment |
| For more information contact: | Mick Allen, Mick.Allen@nottsc.gov.uk, 0115 9774684 |

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|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Decision | Nottinghamshire Concessionary Travel Scheme Arrangements for 2024 / 2025 |
| Date inserted into Forward Plan | 19 January 2024 |
| What is the decision to be taken | To approve the Concessionary Travel scheme for 2024/25 . This includes statutory and discretionary elements of the scheme. |
| Who will be consulted? | A consultation on the continuation of the Tram concession has been undertaken and will be used to inform the recommendations in the report. |
| What documents will be considered? | Report |
| The earliest date the decision can be taken | 04/03/2024 |
| Decision maker | Cabinet Member – Transport and Environment |
| For more information contact: | Gary Wood, gary.wood@nottscc.gov.uk, 0115 9774270 |

APPENDIX

NON-KEY DECISIONS WHICH WILL BE CONSIDERED BY CABINET IN PRIVATE (AS THE REPORTS WILL CONTAIN PARTLY OR FULLY EXEMPT INFORMATION)

There are no such non-Key Decisions currently.