

Culture Committee

Wednesday, 19 June 2013 at 14:30

County Hall, County Hall, West Bridgford, Nottingham NG2 7QP

AGENDA

- | | | |
|----|--|---------|
| 1 | Appointment of Chairman and Vice-Chairman | |
| 2 | Minutes of the last meeting held on 26 March 2013 | 3 - 6 |
| 3 | Membership and Terms of Reference | 7 - 10 |
| 4 | Apologies for Absence | |
| 5 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 6 | Introduction to Services | 11 - 12 |
| 7 | Performance Reporting 1 April 2012 - 31 March 2013 | 13 - 18 |
| 8 | Annual Review of the County Council Cultural Strategy | 19 - 56 |
| 9 | Letterbox Club for Looked After Children | 57 - 62 |
| 10 | Changes to Library Service Establishment in Relation to the Mansfield Woodhouse Heritage Project and | 63 - 66 |
| 11 | Work Programme | 67 - 72 |

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Martin Gately (Tel. 0115 977 2826) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.



minutes

Meeting **CULTURE COMMITTEE**

Date 26 March 2013 (commencing at 10.30 am)

Membership

Persons absent are marked with 'A'

COUNCILLORS

John Cottee (Chairman)
Liz Yates (Vice-Chairman)
A Fiona Asbury
Chris Barnfather
Barrie Cooper
A Michelle Gent
John Knight
Darrell Pulk
Gail Turner
Wendy Quigley
Gordon Wheeler

Ex-officio (non-voting)

A Mrs Kay Cutts

OTHER COUNCILLORS IN ATTENDANCE

None.

OFFICERS IN ATTENDANCE

Derek Higon – Service Director, Youth, Families and Cultural Services
Patrick Candler – Group Manager, Country Parks and Green Estate
Sally Gill, Group Manager Planning
Heather Stokes – Team Manager, Conservation
Celia Morris – Group Manager, Corporate Strategy
Carol Newman – Team Manager, Library Service Development
Sue Green – ACLS Manager
Martin Gately – Democratic Services

MINUTES OF THE LAST MEETING HELD ON 6th MARCH 2013

The minutes of the last meeting were agreed.

APOLOGIES FOR ABSENCE

Apologies had been received from Councillor Michelle Gent who was unwell.

DECLARATIONS OF INTEREST

Councillor Barnfather declared a pecuniary interest in item 10 (Nottinghamshire Olympic Legacy Game Changer Awards) due to his vice-chairmanship of Ravenshead Parish Council. He therefore undertook to leave the council chamber during discussion of this item.

SERVICE UPDATE

RESOLVED: 2013/20

That the service update for the period 11 February to 3 March 2013 be noted.

NATIONAL CIVIL WAR CENTRE, NEWARK

RESOLVED: 2013/21

- 1) That the work underway to develop a National Civil War Centre at Newark be noted.
- 2) That approval be delegated to the Corporate Director of Policy, Planning and Corporate Services to put in place a legal agreement with NSDC setting out the terms and conditions of the council's contribution of £1 million towards the capital costs of the National Civil War Centre.

WORLD WAR ONE CENTENARY CELEBRATION

RESOLVED: 2013/22

- 1) That the work of the co-ordination group continues to ensure that the County Council contributes to a fitting commemoration.
- 2) That the outline listing of County Council and support be agreed and progressed
- 3) That a regular progress report is provided to the Culture Committee as the programme develops.

**A STRATEGY FOR NOTTINGHAMSHIRE'S LIBRARIES – 6 MONTHLY
PROGRESS REPORT: JULY TO DECEMBER 2012**

RESOLVED: 2013/23

That the report be noted.

**NOTTINGHAMSHIRE COUNTY COUNCIL ADULT AND COMMUNITY
LEARNING SERVICE: PRIORITIES FOR 2013/2014**

RESOLVED: 2013/24

- 1) That the national policy changes in relation to Community Learning be noted
- 2) That the ACLS Service Priorities and activity for 2013/2014 be approved
- 3) That the expenditure relating to the receipt of a provisional allocation of £2,145,428 from the Skills Funding Agency be approved
- 4) That the fees policy for 2013/14 as outlined in Appendix 1 be approved

PROPOSED SHERWOOD LANDSCAPE PARTNERSHIP SCHEME

RESOLVED: 2013/25

- 1) That the progress to develop the proposed Sherwood Landscape Partnership Scheme be approved
- 2) That County Council support for the submission of the Sherwood LPS application and for the County Council to take on the role of lead body, if required, be approved.

NOTTINGHAMSHIRE OLYMPIC LEGACY FUND GAME CHANGER AWARDS

RESOLVED: 2013/26

That the recommended Game Changer awards, as listed in Appendix 1, be approved.

WORK PROGRAMME

RESOLVED: 2013/27

That the work programme be noted.

The meeting closed at 11:11 am.

CHAIRMAN

**REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND
CORPORATE SERVICES****MEMBERSHIP AND TERMS OF REFERENCE****Purpose of the Report**

1. To note the Committee's membership and terms of reference.

Information and Advice

2. The membership of the Culture Committee is:

County Councillors John Knight, Alan Bell, Pauline Allan, Chris Barnfather, John Clarke, John Cottey, Maureen Dobson, Sybil Fielding, Alice Grice, Tom Hollis, Roger Jackson and Alan Rhodes (ex officio).

3. The committee's terms of reference are:

- (i) The exercise of the powers and functions set out below are delegated by the Full Council in relation to culture:
 - a. All decisions within the control of the Council including but not limited to those listed in the Table below
 - b. Policy development in relation to culture, subject to approval by the Policy Committee or the Full Council
 - c. Review of performance in relation to the services provided on at least a quarterly basis
 - d. Review of day to day operational decisions taken by officers
 - e. Approval of consultation responses
 - f. Approval of departmental staffing structures as required
 - g. Approving all Councillor attendance at conferences, seminars and training events including any expenditure incurred, within the remit of this Committee and to receive quarterly reports from Corporate Directors on departmental officer travel outside the UK within the remit of this Committee.

- (ii) If any report comes within the remit of more than one committee, to avoid the report being discussed at several committees, the report will be presented and determined at the most appropriate committee. If this is not clear, then the report will be discussed and determined by the Policy Committee.
- (iii) As part of the detailed work programme the Committee will receive reports on the exercise of powers delegated to Officers.
- (iv) The Committee will be responsible for its own projects but, where it considers it appropriate, projects will be considered by a cross-committee project steering group that will report back to the most appropriate Committee.

Table
Responsibility for libraries and archives
Responsibility for adult learning
Responsibility for strategic development of the arts
Responsibility for development of cultural and heritage activities
Responsibility for support for sports development and sports facilities throughout the County
Responsibility for country parks, open spaces and other countryside services
Responsibility for promotion and development of tourism in the County
Responsibility for conservation and archaeology

Other Options Considered

- 4. None.

Reason/s for Recommendation/s

- 5. To assist the committee in its work.

Statutory and Policy Implications

- 6. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the committee's terms of reference be noted.

Jayne Francis-Ward
Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact: Martin Gately, x 72826

Constitutional Comments

1. As the report is for noting, no constitutional comments are required.

Background Papers

None.

Electoral Division(s) and Member(s) Affected All

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE**INTRODUCTION TO SERVICES****Purpose of the Report**

1. To provide the Culture Committee with an introductory overview of the key service areas within its remit.

Information and Advice

2. To support the new Committee's work, officers will deliver short introductory presentations at the first three meetings of the Committee, in order to provide members with an overview of key service areas. The presentation being made at this meeting is on the following:
 - Libraries, Archives, Information and Community Learning
3. Members will have the opportunity to ask questions following each presentation.
4. The Committee's consideration of the presentations will inform the future Work Programme.

Reason/s for Recommendation/s

5. To support the Committee's ongoing consideration of cultural services matters across Nottinghamshire.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That Committee notes and comments upon the introductory service presentation.

Derek Higton
Service Director, Youth Families and Culture

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Constitutional Comments

7. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (KLA 30/05/13)

8. There are no financial implications arising directly from this report.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All.

C0229

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE

PERFORMANCE REPORTING (1 APRIL 2012 – 31 MARCH 2013)

Purpose of the Report

1. The purpose of this report is to provide the Committee with a summary of the performance of the Council's cultural services during the financial year April 2012 to December 2013.

Information and Advice

2. At the meeting on 5 November 2012, the Committee agreed to receive a quarterly report, which reviews performance across the full range of cultural services provided for children, young people and families that fall within its remit. These reports will be in addition to other reports that may be presented to the Committee from time to time providing detailed performance-related information about specific cultural services initiatives or projects.
3. This report forms the quarterly performance report for Quarter 4, i.e. 1 January – 31 March 2013, together with annual performance information for the financial year April 2012 – March 2013, where this is available.

Performance Reporting for 2012/13

4. As agreed at the meeting on 5 November 2012, quantitative performance reporting to the Committee will be measured via a combination of:
 - outcome based key performance indicators (KPIs)
 - key service indicators that will be measured against objectives within each of the cultural services business plans
 - a summary of key achievements across the relevant service areas.
5. The list will include a number of KPIs that reflect priorities within the Council's Strategic Plan, and which will also therefore be reported to the Policy Committee. Performance will be reported relative to the national average and to the Council's statistical neighbours, wherever this level of information is available.
6. The performance data for the period 1 April 2012– 31 March 2013, as described above, is set out in the table at **Appendix 1**.

Key Messages

Country Parks and Green Estates

7. The number of visitors to Nottinghamshire's Country Parks and Green Estates has not been as high as planned for during 2012/13. This is considered to be a consequence of the poor weather, particularly in summer 2012. Service user and customer satisfaction levels are high, however, at 97.5% across the service area. The service has exceeded its targets for work with volunteers, was within 10% of its target for external income generation and exceeded its target for inward investment (grant applications, donation, and commissioned work).
8. During the financial year, the service has successfully managed the process to identify a preferred operating partner to develop Sherwood Forest Visitor Centre: Discovery Attractions. Negotiations are taking place and, although some legal, financial and planning issues are more complex than originally anticipated, the new centre is on schedule to be operating by spring 2015.

Cultural and Enrichment Services

9. The service exceeded its targets for the number of young people and adults involved in sports, arts and outdoor education and for active volunteers delivering sports and arts activities. The number of paid visits to the National Water Sports Centre was lower than planned; again, this is considered to have been influenced by poor weather conditions. A high level of service user and customer satisfaction of 98% was achieved by the service.
10. The outsourcing of the National Water Sports Centre was completed, with the signing of a 21 year contract with The Holme Pierrepont Leisure Trust and its managing agent Serco Leisure. The 18 month project was delivered on time and within budget.

Libraries, Archives and Information Services

11. The service has exceeded or been within 10% of all of its targets for library usage, including actual and virtual visits, events organised and numbers of library users and library loans. It has seen lower than planned usage of in person visits to archives and significantly lower than planned on-line use of archives. This should however be viewed in the context of a national trend of declining personal visits to archives, transitional issues in updating the County Council website and some technical issues with on-line services. Attendance at events organised by the Archives Service has been high. Targets for the numbers of adults engaged in learning have been met. Across the service group, user and customer satisfaction was 96%.
12. The capital project to open the new West Bridgford Library and Young People's Centre was completed and the facility opened in March 2013, and the new Mansfield Central Library has been developed as the strategic library site. In October, the Culture Committee approved the Nottinghamshire Archives and Records Management Development Plan, outlining service priorities for the next ten years.

Other Options Considered

13. The process for presenting performance information set out in this report is in line with corporate guidance, which has itself been established following an appropriate analysis of alternative options.

Reason/s for Recommendation/s

14. The recommendation for quarterly reporting to Committee, and the KPIs that will form the basis of the report, is in line with the established processes of reporting and publishing performance information across all of the services within the Children, Families and Cultural Services Department.

Statutory and Policy Implications

15. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Equalities Implications

16. Due regard has been given to the Public Sector Equality Duty.

RECOMMENDATION/S

- 1) That the Committee notes the performance of the Council's cultural services during the period April 2012 - March 2013.

Derek Higton
Service Director, Youth, Families and Culture

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Constitutional Comments

17. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (KLA 31/05/13)

18. There are no financial implications arising directly from this report.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All

C0230

Youth, Families and Cultural Services

REPORT TO COMMITTEE

Our Performance from April 2012 to March 2013

What have we achieved?

Country Parks & Green Estates	To implement the service review and management restructure.	✓
	To prepare new development master plans for Rufford Abbey and Bestwood country parks.	✓
	To optimise the commercial opportunities to maximise the service's income.	○
	To complete and implement the Green Estate strategy.	✓
	To coordinate the annual review of the Cultural Strategy for the County Council.	✓
	To engage a third party partner to manage and develop Sherwood Forest Visitor Centre.	✓
Cultural & Enrichment	Develop a new integrated structure and statement of purpose and priorities for the Service.	○
	Continue the implementation of the Enrichment Review.	✓
	Engage a third party partner to manage and develop the National Water Sports Centre.	✓
Libraries, Archives & Information	Implement year one of the Libraries Strategy.	✓
	Develop the new Mansfield Central Library as the strategic library site	⊙
	Open the new West Bridgford Library and Young People's Centre	✓
	Publish a new Archives strategy	✓
	Develop the Archives extension project	✓
	Review the future operating model for adult community learning	✓
	Maintain high levels of customer satisfaction and community engagement and review impact of service changes	✓

Our achievement is rated by: [✓ achieved ⊙ on schedule ○ progress being made, but behind schedule ✕ not started or will not complete]

Country Parks & Green Estates Service	Yr Target	Apr-Mar	On Target?	Nat/Reg
Number of visitors to our Country Parks and Green Estate sites	(1,500,000)	1,326,551 ²	✕	
Generation of external income	(£2,500,000)	2,276,738 ²	○	
Inward investment through grant applications, donations and commissioned work	(£500,000)	£13.5m	✓	
Number of volunteers worked with	(250)	300	✓	
Number of volunteer hours supported	(5,000)	5,677	✓	
Number of public events organised, across country parks and green estate sites	(450)	423 ²	○	
Service user and customer satisfaction levels achieved across the service area	(90%)	97.5%	✓	
Cultural and Enrichment Service	Yr Target	Apr-Mar	On Target?	Nat/Reg
The number of young people and adults engaged or participating in sports, arts and outdoor education	(85,000)	186,949	✓	
The number of paid visits to the National Water Sports Centre	(220,000)	216,800	○	
The number of active volunteers engaged in delivering sports and arts activities	(2,000)	2,378	✓	
Service user and customer satisfaction levels achieved across the service area	(90%)	98%	✓	
Libraries, Archives and Information Service	Yr Target	Apr-Mar	On Target?	Nat/Reg
The number of visits to Libraries	(3,100,000)	2,965,507	○	
The number of virtual visits to Libraries	(1,000,000)	1,094,458	✓	
The number of Library events and activities	(7,000)	9,411	✓	
The number of Library loans	(3,500,000)	3,568,192	✓	
The number of active Library users	(150,000)	144,712	○	
The number of new Library members	(29,000)	30,074	✓	
The number of adult learners	(7,500)	6,140 (to Q3)	✓	
The number of Newlinc sessions (public computer access sessions)	(200,000)	303,894	✓	
The number of visits to Archives	(8,000)	7,472	○	
The number of virtual visits to Archives	(450,000)	366,900	✕	
The number of Archives learning activities/events with 1500 or more attendances	(84)/(1,500)	102 / 1,682	✓	
The number of file requests for the Records Management Service	(4,800)	7,164	✓	
The number of boxes successfully received for the Records Management Service	(2,400)	5,744	✓	
Service user and customer satisfaction levels achieved across the service area	(90%)	96%	✓	

Our achievement is rated by: [✓ on or above target / ○ off target (by less than 10%) / ✕ off target (by more than 10%)]

¹data not yet received in full ²against quarter profile (p) provisional figure (annual) figure not reported on a quarterly basis

Nat/Reg [Shows our performance against comparative authorities by either national or regional averages, where available]

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE**ANNUAL REVIEW OF THE COUNTY COUNCIL CULTURAL STRATEGY****Purpose of the Report**

1. This report provides the first full year review of the implementation of the Cultural Strategy for Nottinghamshire County Council that was agreed by County Council at its meeting on 15 December 2011.
2. The Committee is asked to note the report.

Information and advice

3. The Cultural Strategy agreed by Council Council at its meeting on 15 December 2011 made a clear rationale for the County Council's continuing strong commitment to both providing and supporting an extensive range of cultural services for the people of Nottinghamshire and the many visitors who are attracted to the County.
4. The Strategy depicted a direction of travel for the Council's cultural and related services for the next ten years until 2021, though the immediate focus of work was the four year period to 2015, which reflected the Council's current Strategic Plan.
5. The Cultural Strategy provides a high level framework for a number of more detailed, service specific plans which underpin the work of those services that contribute to the delivery of cultural services across Nottinghamshire.
6. The key themes of the Strategy are set out in **Appendix 1**.
7. The Strategy will be used to:
 - underpin the continuing development of key cultural services such as Libraries, Archives and Information, Country Parks and Green Estate, and the Cultural and Enrichment Service
 - emphasise the County Council's continuing commitment to delivering and supporting strong and effective cultural services in Nottinghamshire
 - support efforts to attract investment to the cultural sector in Nottinghamshire

- further develop joint work with key cultural service partners to maximise the range of cultural opportunities available to local people and visitors.
8. A half year review was considered at the Culture Committee meeting on 30 October 2012. This report now sets out the achievements of the full first year of the Cultural Strategy in **Appendix 2**.
9. This work encompasses not only the main providers of cultural services, i.e. Sports, Arts, Libraries, Archives, Country Parks, but also reflects other service areas across the Council whose work has an impact or influence on the wider cultural life of Nottinghamshire. The key cultural achievements can be summarised as:

Libraries:

- visitor numbers to Mansfield Central Library surpassed the 300,000 target for visits during 2012. Over 5000 people joined the library with 11,000 attendances for special events. The visit of Julia Donaldson (Children's Laureate) was a highlight for the library service and a significant national recognition of the ongoing development of the service
- progress to modernise library buildings was made at Beeston, Calverton and Newark Libraries.

Archives:

- capital budget allocated within the Councils capital programme and design work completed with contractor assigned. This will extend the life of the archive for another 24 years and meet new archive building British standard.

Adult and Community Learning:

- OfSTED inspection assessment resulted in a 'Good' judgement under the new common inspection framework.

Country Parks

- the award of Discovery Attractions as preferred bidder for the redevelopment the Sherwood Forest Visitor Centre was made at Policy Committee on 17 October 2012
- the organisation of a number of major events at Rufford and Sherwood throughout the year e.g. June Jubilee Week-End; 1940s Week-End in September, the Aurora Winter Illuminations and winter festivities in December
- the Robin Hood Festival, 13-19 August 2012, was one of the best ever, with record attendances on the final week-end with record income.

Cultural Services

- the organisation of the Jubilee celebrations at the National Water Sports Centre in June 2012

- on 29 June 2012 Nottinghamshire successfully hosted the Olympic Torch on its tour of the UK
- the appointment of Holme Pierrepont Leisure Trust as the Council's preferred partner for the management and development of the National Water Sports Centre was confirmed at Policy Committee on 16 January 2013. Contract commencement took place on 1 April 2013.

Other Options Considered

10. As this is a report for noting, it is not necessary to consider other options.

Reason/s for Recommendation/s

11. The Council's refreshed Strategic Plan for 2010-14 has a specific action to prepare a Cultural Strategy and there was a key commitment when this was approved to carry out a bi-annual review of service performance.

Statutory and Policy Implications

12. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

13. As this is a report for noting, there are no direct financial implications of the recommendations contained within it. The ongoing Cultural Strategy will be delivered within the financial capital and revenue resources available to the Council.

Equalities Implications

14. Due regard has been given to the Public Sector Equality Duty.
15. An Equality Impact Assessment has been undertaken for the Cultural Strategy. Individual actions contained within **Appendix 2** will each have their own Equality Impact Assessments as appropriate.

RECOMMENDATION/S

- 1) That the first annual review of the Cultural Strategy for Nottinghamshire County Council 2011-2021 be noted.

Derek Higton
Service Director, Youth, Families and Culture

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Constitutional Comments

16. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (KLA 14/05/13)

17. There are no financial implications arising as a direct result of the report.

Background Papers and Published Documents

A Cultural Strategy for Nottinghamshire 2011 -2021 – report to County Council on 15 December 2011
Review of the County Council Cultural Strategy – report to Culture Committee on 30 October 2012
Equality Impact Assessment
Sherwood Forest Visitor Centre – procurement of new operator – report to Policy Committee on 17 October 2012
National Water Sports Centre – future management arrangements – report to Policy Committee on 16 January 2013
Refreshed County Council Strategic Plan 2010-14

Children, Families and Cultural Services Business Plan 2012-13
Service Specific Cultural Action Plans

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

C0222

The Strategy sets out four key themes for delivery and implementation:

Theme 1: Creating opportunities for everyone to learn new skills, enjoy and participate in culture and have fun

- Our cultural services will work to provide opportunities, both formal and informal, for individuals to extend and challenge themselves, develop their creative thinking, build confidence and learn new skills.
- *At the end of 4 years we will have:*
 - increased the participation and involvement of people in the enjoyment, organisation and development of cultural activities
 - contributed to improved life chances and achievement by our young people, and increased opportunities for older people to share their existing skills and develop new skills
 - sought out opportunities to enhance Nottinghamshire as a tourist and cultural destination.

Theme 2: Improving the social fabric and participation in community life

- Cultural activities can have a direct, positive influence on health and community well-being. Our cultural services will provide opportunities for people, especially those facing barriers, to play an active role in their communities and lead cultural development locally.
- *At the end of 4 years we will have:*
 - increased volunteering opportunities in the cultural sector
 - supported communities to develop new 'big society' opportunities to improve their local area
 - worked with partners to improve communities' health & aspirations
 - ensured equality of opportunity and fair access to culture and sport.

Theme 3: Conserving and providing access to our history and heritage and supporting environmental sustainability.

- The historic and natural environment is key to unlocking and celebrating the story of Nottinghamshire. The County Council is the custodian of a wide variety of important cultural assets. A number of these are in need of substantial maintenance and improvement in order that they may continue to operate to meet customer expectations. There are also cultural assets that the County Council may wish to acquire in order to improve and enhance its stock, while at the same time dispose of other sites that are less critical to the implementation of the Strategy. The Council recognises that our facilities provide tremendous cultural and economic opportunities, so the Council will make best use of them,

maintained and enhanced for the understanding, appreciation and enjoyment of communities and visitors.

- *At the end of 4 years we will have:*
 - responded to the needs of Nottinghamshire's natural and historic environment and heritage to ensure it is conserved and managed in a sustainable manner
 - encouraged local communities to value and make best use of our cultural resources, facilities and assets
 - created new opportunities for our communities to actively engage with our cultural assets to preserve them for future generations
 - reviewed our strategic cultural asset acquisitions and disposals.

Theme 4: Supporting the economic prosperity of the County

- Culture is a key economic driver and helps drive inward investment and regeneration by contributing to the fabric of local communities, stimulating local economies through the creation of jobs, encouraging social regeneration and the development of sustainable partnerships between local people, statutory and voluntary agencies and the private sector, and supporting the development of Nottinghamshire as a tourist destination. Cultural activities also provide a significant income source for the County Council.
- *At the end of 4 years we will have:*
 - increased skill levels in the cultural sector
 - improved the sustainability of the cultural sector
 - increased the commercial opportunities and income of the County Council
 - encouraged more visitors to Nottinghamshire.

NOTTINGHAMSHIRE COUNTY COUNCIL CULTURAL STRATEGY 2011 – 2021: ANNUAL REVIEW 2012/13

SERVICE AREA: LIBRARIES

KEY ACTIONS 2012/13

CULTURAL THEME	CULTURAL OUTCOME	ACTIONS	PARTNERS	RESOURCES AND COSTS	TIMESCALE FOR COMPLETION	PROGRESS UPDATE
1	<p>Increase participation in cultural activities</p> <p>Enhance Nottinghamshire as a tourist and cultural destination</p> <p>Ensure equality of opportunity and fair access to culture</p>	<p>Investing, developing and remodelling the library network</p> <p>Complete the refurbishment of Mansfield Central Library</p> <p>Open a new West Bridgford Library in spring 2013</p> <p>Progress options for the extension of the life of the Archives office</p>	HLF, TNA, ACE, Local Community NCC services	Capital and project resources	<p>2012</p> <p>2013</p> <p>2013</p>	<p>Mansfield Central Library re opened in January 2012 and surpassed its 300,000 visitor target</p> <p>Detailed planning work has begun on the extension of Nottinghamshire Archives with work due to commence during Spring 2013</p> <p>Minor refurbishments of Beeston, Calverton and Newark Libraries completed.</p>
1	<p>Increase participation in cultural activities</p> <p>Ensure equality of opportunity and</p>	Locate library services in the best location for the local community and library users	Children's Centres, Youth Centres, Parish Council and Community Organisations	Capital and project resources		Progress ongoing for Annesley Woodhouse and Balmoral Library co locations

CULTURAL THEME	CULTURAL OUTCOME	ACTIONS	PARTNERS	RESOURCES AND COSTS	TIMESCALE FOR COMPLETION	PROGRESS UPDATE
	fair access to culture	Complete relocation of Annesley Woodhouse, Misterton and Tuxford Libraries Seek further opportunities for co-location of services				
1	Increase participation in cultural activities Ensure equality of opportunity and fair access to culture	Providing resources and access to services in partnership with local communities and customers Provide a comprehensive information service accessed through all channels Signpost and refer customers wanting to access County Council services Be a key face-to-face channel for County Council communications, consultations and campaigns Support customers using hard copy and digital resources	NCC communications Cultural and Information agencies	Principal Librarian Information Services	Ongoing	Marketing campaign launched for ASK Libraries information service completed Improved online library catalogue launched and promoted

CULTURAL THEME	CULTURAL OUTCOME	ACTIONS	PARTNERS	RESOURCES AND COSTS	TIMESCALE FOR COMPLETION	PROGRESS UPDATE
		Host information and advice services for local agencies				
1	<p>Increase participation in cultural activities</p> <p>Contribution to improved life chances and achievements by our young people</p>	<p>Continue developing the core library offer to provide inspiration to read, create knowledge through access to information, learning, and the Nottinghamshire story, enhance community life and stimulate cultural activity</p> <p>Ensure our informal adult learning service fully exploits library venues</p> <p>Ensure the quality of library book stock is maintained, and that the selection is both relevant to the community and includes a wide range and depth of choice across the whole collection</p>	Wide variety of local, regional and national partners	All Library teams	Ongoing	<p>Programmes for Worksoop and Mansfield ongoing</p> <p>Increased use of libraries for delivery of adult and family learning provision</p>
1	<p>Increase participation in cultural activities</p> <p>Ensure equality of opportunity and fair access to culture</p>	<p>Maximise use of new technology</p> <p>Maintain free access to online resources and the internet via both public computers and WiFi</p>	IT suppliers and e content providers	<p>Library Resources Team</p> <p>NCC IT and Communications Teams</p>	2012	Extension of WiFi to all level 1 libraries and Archives completed

CULTURAL THEME	CULTURAL OUTCOME	ACTIONS	PARTNERS	RESOURCES AND COSTS	TIMESCALE FOR COMPLETION	PROGRESS UPDATE
		<p>Innovate to achieve improved customer services and efficiencies</p> <p>Integrate online users and content as a core part of service development and delivery</p>		Online content suppliers		
1	<p>Increase participation in cultural activities</p> <p>Contribution to improved life chances and achievements by our young people</p> <p>Ensure equality of opportunity and fair access to culture</p>	<p>Ensure libraries are child and young people safe and friendly</p> <p>Develop the core collections with consultation with children and young people</p> <p>Provide regular activities and events at level 1 libraries, and support the developments at all libraries in line with community demand and available resources</p> <p>Ensure libraries' contribution to literacy is made</p> <p>Exploit national reading initiatives such as Bookstart and the Summer Reading Challenge to encourage reading for pleasure as a</p>	<p>Wide variety of partners across local cultural landscape</p> <p>Booktrust; local health providers; self help groups</p> <p>The Reading Agency;</p> <p>Booktrust; schools</p> <p>Children's Centres, services and schools</p>	Principal Librarian Children and Community Services	Ongoing	<p>Increased participation in national Summer Reading Challenge 2012 has been achieved</p> <p>Bookstart gifting targets met</p> <p>National Digital Skills project TRA/PA – (funded by ACE) completed.</p>

CULTURAL THEME	CULTURAL OUTCOME	ACTIONS	PARTNERS	RESOURCES AND COSTS	TIMESCALE FOR COMPLETION	PROGRESS UPDATE
		<p>key intervention to improve literacy</p> <p>Develop good relationships between local libraries and their catchment schools, facilitating regular visits where possible</p>				
2	<p>Contribution to improved life chances and achievements by our young people</p> <p>Increased volunteering opportunities in the cultural sector</p> <p>Ensure equality of opportunity and fair access to culture</p>	<p>Develop further community library partnerships by building on the development of the Community Partnership Library (CPL) initiative to ensure the core library offer is enhanced, in order to have maximum impact for each community where the service is delivered</p> <p>Develop and review mobile and community based library services to those who cannot visit a static library site</p>	CVS Parish Councils Library Customers and Volunteers	Area Librarians and Principal Librarians	Ongoing	Marketing of new mobile library service undertaken

SERVICE AREA: ARCHIVES and LOCAL STUDIES

KEY ACTIONS 2012/13

CULTURAL THEME	CULTURAL OUTCOME	ACTIONS	PARTNERS	RESOURCES AND COSTS	TIMESCALE FOR COMPLETION	PROGRESS UPDATE
1 4	Notts as Tourism and Cultural destination More visitors to Notts	Lead the Nottinghamshire Ancestral and Literary Tourism Partnership co-ordinating a programme of events and participate in the establishment of a Nottinghamshire Heritage Forum Coordinate and contribute to centenary commemorations of World War 1	Museums, Libraries and Archives, Experience Notts and tourism providers	£50,000 for promotion and pump priming	Events programme 2013 2014 - 2018	Nottinghamshire's People Ancestral Tourism Programme for 2013 published. The Team Manager gave a presentation on this work at a national conference. Nottinghamshire Heritage Forum was established and guide to Museums and Heritage attractions launched Participation in the Trent to Trenches project to commemorate the centenary of the outbreak of WW1 established.
2	Increase volunteering opportunities	Implement the Archives Volunteering Policy to expand the use of volunteers and establish a Friends of Nottinghamshire Archives	Archive users	Staff time	2012	Increased number of remote volunteers converting archive catalogues at home achieved. Friends of Nottinghamshire Archives established, ongoing recruitment of

						members, first years programme and AGM held
3	Preserve our cultural assets	Maximise the use of the Nottinghamshire Archives site to preserve and provide public access to the County's archival heritage	Nottingham City Council Archives Users	£2.5 million	2014	Capital budget allocated and planning application submitted
3	Create new opportunities to engage	Develop new audiences through a programme of archives and local studies events		Staff time	Ongoing	Events undertaken during the year including events to mark the Diamond Jubilee and Olympics and the first Youth Heritage conference
4	Commercial opportunities	Provide digital access to selected archive and local studies sources to remote audiences and enhance services to visitors to Nottinghamshire Archives	Commercial providers	None	Ongoing	Discussions held with commercial suppliers Gertrude Savile Twitter Diary won the Nottinghamshire Heritage awards 2012 Inspiration award for Best Special project.

SERVICE AREA: LIBRARY AND COMMUNITY LEARNING

KEY ACTIONS 2012/13

CULTURAL THEME	CULTURAL OUTCOME	ACTIONS	PARTNERS	RESOURCES AND COSTS	TIMESCALE FOR COMPLETION	PROGRESS UPDATE
1	To deliver an inviting and broad curriculum offer	To work with delivery partners to develop the curriculum offer to encourage engagement of residents and local communities in learning through cultural, local heritage and the arts	ACLS, Delivery Partners and Stakeholders	SFA Budget	Reviewed on an annual basis	Curriculum review undertaken Autumn Term 2012.
2	To engage Nottinghamshire residents in learning activity	<p>ACLS team and Library Services to encourage increased participation in learning activities</p> <p>Engage with local stakeholders, including cultural, voluntary and community groups, to identify development areas</p>	ACLS, Delivery Partners, Stakeholders, Learning Champions	SFA Budget	Reviewed on an annual basis	Target numbers achieved for 2011/12.
3	To improve community cohesion, social inclusion and Equality & Diversity	<p>To ensure that learning activity is offered in venues and locations which aid inclusion</p> <p>To support national celebration days e.g. Black History Month</p>	ACLS, Delivery Partners and Stakeholders	SFA Budget	Reviewed on an annual basis	<p>Approx 300 venues used during 2011/12 including libraries, day centres, schools, children's centres, community centres.</p> <p>Providers being challenged to increase offer of provision in evenings</p>

						and weekends
5	To deliver a curriculum offer that encourages participation by non traditional learners	To work with delivery partners to develop the curriculum offer to encourage engagement in activities that promote physical and mental health and well being through cultural, local heritage and art activity	ACLS, Delivery Partners, Stakeholders, Learning Champions	SFA Budget/ BLF Budget	Reviewed on an annual basis	<p>The team continues to identify those who are under-represented in learning e.g. families with disabilities, dads, those confined to their homes</p> <p>3 new organisations contracted</p>

SERVICE AREA: COUNTRY PARKS AND GREEN ESTATE

KEY ACTIONS 2012/13

CULTURAL THEME	CULTURAL OUTCOME	ACTION	PARTNERS	RESOURCES AND COSTS	TIMESCALE FOR COMPLETION	PROGRESS UPDATE
1, 4	<p>Sought out opportunities to enhance Nottinghamshire as a tourist and cultural destination</p> <p>Increased the commercial opportunities and income of the County Council</p> <p>Encouraged more visitors to Nottinghamshire</p>	Develop a new visitor centre at Sherwood Forest	Private sector partner	<p>Private sector to be confirmed</p> <p>County Council contributions to be confirmed</p>	June 2014	<p>Two bids received and evaluated</p> <p>Decision on preferred bidder made by Policy Committee on 17 October 2012</p>
2	<p>Increased volunteering opportunities in the cultural sector</p> <p>Supported communities to develop new 'big society' opportunities to improve their local area</p> <p>Worked with</p>	Establish a new Country Parks and Green Estate volunteering programme	<p>Notts Wildlife Trust</p> <p>Sherwood Forest Trust</p> <p>Parish Councils</p>	<p>Revenue budgets</p> <p>External grant aid</p>	March 2013	<p>Parks volunteering scheme linked into broader departmental volunteering programme. New Community Liaison Officer appointed</p>

	partners to improve communities' health & aspirations					
3	Responded to the needs of Nottinghamshire's natural and historic environment to ensure it is conserved and managed in a sustainable manner	Set up Rufford Development Group to prepare a new masterplan for the Rufford Abbey site leading to a major grant application to improve the range of services on offer	English Heritage Heritage Lottery Fund Rufford Parish Council	External from grant aid	March 2015	Rufford Development Group established Programme of quick wins and longer term schemes identified Masterplan scheduled for January 2013
3	Responded to the needs of Nottinghamshire's natural and historic environment to ensure it is conserved and managed in a sustainable manner	Prepare and implement a long term Green Estate Policy and Strategy	Notts Wildlife Trust Sherwood Forest Trust Forestry Commission	10 Year Capital Programme to be prepared	March 2012	Original timetable rescheduled for spring 2013. Scope of strategy has changed
4	Increased the commercial opportunities and income of the County Council Encouraged more visitors to Notts	Prepare and implement a broader programme of events and activities on the country parks and green estate sites	Other tourist/visitor operators Page 37 of 72	Develop new self-financing activities	March 2013	Very successful Robin Hood Festival and 1940s events. However, many summer events hampered by poor weather

SERVICE AREA: ENRICHMENT SERVICES

KEY ACTIONS 2012/13

CULTURAL THEME	CULTURAL OUTCOME	ACTION	PARTNERS	RESOURCES AND COSTS	TIMESCALE	PROGRESS UPDATE
1	Increase participation and involvement in cultural activities Contributed to improved life chances and achievement by our young people	Increase the numbers of children and young people taking part in arts and sports programmes delivered through the County Council's Arts and Sports – Children and Young People team	Range of artists and arts organisations	County Council budget plus external project funding in some areas	2015	All participation targets for Arts and Sports – CYP for academic year 2011-12 exceeded
1	Increase participation and involvement in cultural activities Contributed to improved life chances and achievement by our young people	Lead a successful music education hub which enables all children and young people in Nottinghamshire to access high quality learning opportunities in music which are relevant to their own musical interests and starting points	Other Local Authority service areas plus schools, community music organisations, venues and festivals	Central Government funding	2012	Successful application to ACE to lead Nottinghamshire Music Education Hub and sign-off of business plan with challenging targets for increase in number of children and young people learning to sing and play a musical instrument
1 & 3	Contributed to improved life chances and achievement by our young people Encouraged local	Increase the opportunities for young people to engage with the outdoor environment through increasing term time occupancy across <u>all</u> outdoor bases to 80% or	Schools, youth groups and individuals Page 38 of 72	Outdoor and environmental education centres, staff and equipment Corporate	April 2013	Term time occupancy target of 80% exceeded with occupancy at Hagg Farm at 100% during term time

	<p>communities to value and make best use of our cultural resources, facilities and assets</p> <p>Created new opportunities for our communities to actively engage with our cultural assets and preserve them for future generations</p>	<p>greater through:</p> <ul style="list-style-type: none"> - Development of coherent service offer following LA restructure - Development of whole service website - Continued maintenance and development of Outdoor & Environmental Education (OEE) bases and resources 		Communications Team time		Educational visits to 3 sites now combined into a single offer to schools
4	Increased the commercial opportunities and income of the County Council	Identification of new markets and implementation of appropriate local business plans at O&EE bases not currently at required occupancy	Schools, youth groups, communities and individuals	<p>Outdoor and environmental education centres, staff and equipment</p> <p>Corporate Communications Team time</p>	April 2013	Ongoing
2	Ensure equality of opportunity and fair access to culture and sport	Ensure that all existing services and new developments offered by Arts & Sports for Young People and the Outdoor and Environmental Education teams offer equality of opportunity and fair access	Schools, youth groups, communities and individuals	Staff time	April 2013	EY&YP Sub-Committee approved amendment to remission scheme to ensure that children facing financial disadvantage able to access arts activities

SERVICE AREA: CULTURAL SERVICES

KEY ACTIONS 2012/13

CULTURAL THEME	CULTURAL OUTCOME	ACTION	PARTNERS	RESOURCES AND COSTS	TIMESCALE	PROGRESS UPDATE
1	<p>Increased the participation and involvement in the enjoyment, organisation and development of cultural activities</p> <p>Contributed to improved life chances and achievement by our young people.</p> <p>Increased the opportunities for older people to share existing skills and develop new skills</p> <p>Sought out opportunities to enhance Nottinghamshire as a tourist destination</p>	<p>Develop links with national & regional initiatives to provide increased opportunities e.g. National Campaign for Drawing, Sport Maker</p> <p>Identify and engage with new non sports organisations that can support the increase in participation in sport</p> <p>Support the development of arts opportunities for young people and adults with specific needs</p> <p>Develop the Village Ventures rural touring scheme in line with partner requirements and promoter needs to provide increased opportunities for local communities to engage with the arts</p> <p>Work with partners to promote the Sports & Arts in Nottinghamshire</p>	<p>Independent Arts and Sports organisations, individuals, communities & clubs</p> <p>Sport England</p> <p>Arts Council</p> <p>County Sport Partnership</p> <p>District & Borough Councils</p> <p>Other NCC departments and services</p>	<p>County Council budgets plus external funding sources including:</p> <p>Sport England</p> <p>Arts Council</p> <p>National Governing Bodies of Sport</p> <p>Corporate Communication Team</p>	2011 - 2014	<p>Agreed partnership arrangements with local, regional and national music and arts organisations as part of Music Education Hub</p> <p>Arts Service Officer appointed as the regional rep of the National Campaign for Drawing.</p> <p>Increased programme of drawing across the County including the training of over 100 arts & non arts people to run local Big Draw Events and Specialist Big Draw training with LAC staff to ensure wide spread of skills</p> <p>Successful Arts Council National Portfolio bid for Rural Touring across the County,</p>

						<p>securing the future for the next 3 years</p> <p>1,515 young people and 663 adults actively took part in the Royal Jubilee Programme at Rufford Craft Centre making commemorative ware and royal bunting, A further 6,000 people visited the ensuing exhibition</p>
2	<p>Increased volunteering opportunities in the cultural sector</p> <p>Supported communities to develop new 'big society' opportunities to improve their local area</p> <p>Worked with partners to improve communities' health and aspirations</p> <p>Ensured equality of opportunity and</p>	<p>Work with partners to increase opportunities to volunteer within Sports & Arts including the delivery of the National Sport Maker programme within the County</p> <p>Undertake a needs analysis of rural community venues with respect to supporting the development of new creative opportunities responding to local need</p> <p>Research the development needs of the amateur arts sector</p> <p>Review of current on-line resources for the Arts sector and undertake an</p>	<p>Independent Arts and Sports organisations, individuals, communities & clubs</p> <p>Sport England Arts Council</p> <p>County Sport Partnership</p> <p>District & Borough Councils</p> <p>Other NCC departments and services</p>	<p>County Council budgets plus external funding sources including:</p> <p>Sport England</p> <p>Arts Council</p> <p>National Governing Bodies of Sport</p> <p>Corporate Communication Team</p>	2012-14	<p>The sports volunteer development programme has now registered over 1,000 sporting volunteers across the County</p> <p>The first Nottinghamshire Young Leaders Sporting Academy was held in the summer with over 30 young people taking part in two days of intensive masterclasses and volunteer development sessions</p>

	fair access to culture and sport	<p>analysis of new resources needed</p> <p>Increase participation in sport by the promotion or implementation of national and local schemes benefiting health</p> <p>Support the development of arts & sports opportunities for young people and adults with specific needs</p>				<p>Research with the amateur arts sector completed. The first training sessions for the sector have been booked and a regular information bulletin has been produced</p> <p>A programme of joint work with Libraries has started to support the needs of the amateur arts sector</p> <p>Specialist programme of support with secure children's home staff has resulted in a successful ACE application for an extended arts programme</p> <p>Audience and Promoter development programme has started with the rural touring network</p>
4	<p>Increased the skill levels of the cultural sector</p> <p>Improved the</p>	Develop appropriate training and resources for sports tutors, coaches and volunteers and creative businesses and individuals	Independent Arts and Sports organisations, individuals, communities &	County Council budgets plus external funding sources including:	2012 - 2014	Membership of the Creative Greenhouse network increased to 800. Programme

	<p>sustainability of the cultural sector</p> <p>Encouraged more visitors to Nottinghamshire</p>	<p>Additionally ensuring the sports and arts sector is clear and confident in safeguarding practice, procedures and responsibilities</p> <p>Work with partners to develop a sustainable future for the Creative Greenhouse Network and Open Studios Development</p> <p>Work with NGBS to increase the number of training opportunities delivered within Nottinghamshire</p>	<p>clubs</p> <p>Sport England Arts Council</p> <p>County Sport Partnership</p> <p>District & Borough Councils</p> <p>Other NCC departments and services</p>	<p>Sport England Arts Council</p> <p>National Governing Bodies of Sport</p> <p>Corporate Communication Team</p>		<p>of training sessions and networking events programmed</p> <p>First County-wide Open Studios event took place in May involving over 100 artists</p> <p>Successful Arts Council Bid securing the future of the Creative Greenhouse for 3 years</p>
4	<p>Increased the commercial opportunities and income of the County Council</p> <p>Encouraged more visitors to Nottinghamshire</p>	<p>Develop a more effective and fit for purpose web presence which meets the needs of our customers and provides easy access to arts and sporting opportunities</p> <p>Secure additional external funds to support increased Arts & Sports activity within the sector in Nottinghamshire</p> <p>Develop the sporting offer at the National Water Sports Centre by securing a sustainable future</p>	<p>Independent Arts and Sports organisations, individuals, communities & clubs</p> <p>Sport England Arts Council</p> <p>County Sport Partnership</p> <p>District & Borough Councils</p> <p>National Governing Bodies of Sport</p> <p>Private Sector</p>	<p>County Council budgets plus external funding sources including:</p> <p>Sport England Arts Council</p> <p>National Governing Bodies of Sport</p> <p>Corporate Private Sector Partners</p> <p>Communication Team</p>	2012-14	<p>Music education hub website and social media launched Oct 2012</p> <p>Delay in development of sports and arts web presence</p> <p>Arts Council funding of £250,000 over the next 3 years confirmed for Rural Touring & Creative Greenhouse</p> <p>Sport England</p>

						funding of £240,000 over the next 3 years confirmed for Coach & Volunteer Development
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SERVICE AREA: ADULT SOCIAL CARE

KEY ACTIONS 2012/13

CULTURAL THEME	CULTURAL OUTCOME	ACTION	PARTNERS	RESOURCES AND COSTS	TIMESCALE FOR COMPLETION	PROGRESS UPDATE
1	<p>Opportunities for older people to share existing skills and develop new skills</p> <p>Contributed to improved life chances and achievement by our young people</p>	<p>Day Services modernisation programme – to develop modern, multi-purpose day service facilities to improve opportunities for people who attend. Many activities are being integrated across client groups, to allow people more choice of activity and wider social networking. Smaller dedicated day services for older people are being transferred into the larger multi-purpose buildings</p> <p>To increase the number of people with learning disabilities living in their own home or with family</p> <p>To increase the number of people with a learning disability in paid employment</p>	<p>Property Services, Transport</p> <p>CFCS</p>	Staff within ASCH&PP	<p>November 2013</p> <p>Ongoing</p>	<p>All NCC day services are now operating their integrated service from the refurbished multi-purpose buildings, except for Rushcliffe day service (due to Heymann School building works on the same site). Rushcliffe clients are receiving an integrated day service from other sites in South Notts.</p> <p>The target for 2012/13 was 70%. By the end of February 2013 we had achieved a target of 71%.</p> <p>For people with a learning disability in paid employment we have achieved 7.6% (by the end of Feb 2013) against a target of 10%. This figure will be reviewed at year end for anticipated improvement.</p>

		To support young carers through development and implementation of Carers' Personal Budgets				Between April 2012 and March 2013, 188 young carers have been referred for support and 169 of those given personal budgets. In all of these cases their parents are also receiving regular social care.
2	Work with partners to improve communities' health and aspirations	<p>NCC to take on responsibility for public health within Nottinghamshire by 2013 – Public Health staff to be co-located with Council staff</p> <p>Establishment of Health and Wellbeing Board</p> <p>Develop recommendations to better meet the needs of Black and Minority Ethnic (BME) service</p>	<p>Public Health staff</p> <p>Director of CFCS, Director of PH, Elected Members, Clinical Commissioning Groups, District Councils, NHS Commissioning Board, HealthWatch</p> <p>ASCH&PP, voluntary sector, health (Notts Healthcare Trust)</p>	ASCH&PP staff	<p>April 2013</p> <p>April 2013</p> <p>Initial recommendations by end April 2013</p>	<p>Public Health Directorate now established within the County Council.</p> <p>Health and Wellbeing Board now well-established and a legal committee from beginning of April 2013.</p>

		<p>users in relation to all services, from first contact with department to provision of services</p> <p>Support of Early Intervention and Prevention services – range of services, provided through a number of statutory and voluntary organisations, to help people over 50 stay safe and independent in their own homes</p>	<p>Wide range of funding partners, including District Councils, Police and Fire and Rescue</p>		<p>Autumn 2013</p>	<p>Work with the Institute for Social Care to review and progress the early intervention and prevention agenda, including an investigation into the effectiveness of current early intervention and prevention activities across all organisations in the county.</p> <p>Establishment of Choose My Support, a web-based information directory www.choosemysupport.org.uk,</p> <p>This will make it easy for people to go to a single place to get the right information at the right time, to help them stay independent, healthy and actively involved in their local communities wherever possible, which will avoid or delay the need for social care support.</p>
	Supported communities to develop new 'big society' opportunities		<p>Property Services, Voluntary Sector</p>		<p>Autumn 2013</p>	<p>Overall policy re hiring out day service buildings has been agreed by Adult Social Care and Health Committee. Day service building refurbishment finished in February 2013 so</p>

	to improve their local area	Through Day Services modernisation programme, facilities to be made available to community, voluntary and external organisations at weekends and in evenings maximising the resource available to the local community	Project with Community Catalysts CIC	Staff costs	March 2014	further work is now underway to develop the necessary processes and advertise facilities to the community.
		Continued support and development of micro-providers (small enterprises that provide support or care to people in their own community with five or less full-time equivalent workers - paid or unpaid) to develop a diverse market place for people to have choice in the support they buy.	Service users/public	Dedicated staff within ASCH&PP	March 2014	There have been a total of 218 enquiries from new, developing or established micro providers. The co-ordinator has met with approximately 100+ people to give support and guidance. There are now 56 micro-enterprises operating across Nottinghamshire and approximately 600+ people using these services. The project has been extended until March 2014.
		Development of a Co-production service as an alternative to traditional mental health day services, and to provide sustainable outcomes				Redeployment of day services staff to become Co-Production Development Workers and recruitment of Co Production Project Officer. Already providing support to over 200 people who had previously relied on day services at a higher cost to the Council.

		for people who are not eligible for social care services, through timebanking and support to social enterprise.				
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SERVICE AREA: YOUNG PEOPLE'S SERVICES

KEY ACTIONS 2012/13

CULTURAL THEME	CULTURAL OUTCOME	ACTION	PARTNERS	RESOURCES AND COSTS	TIMESCALE FOR COMPLETION	PROGRESS UPDATE
1	Increase participation in Cultural activities	Establish and maintain annual music festivals in all the districts	Young People's Service, Libraries, County Youth Arts (Arts Sports)	Staff from all partners, use of premises, Youth Service budgets	Ongoing.	Music festivals completed in Ashfield Bassetlaw, Broxtowe, Gedling, Mansfield, Newark & Sherwood, and Rushcliffe
1, 2 & 3	<p>Increase participation in cultural activities and have fun</p> <p>Improve participation in cultural life</p> <p>Supporting environmental sustainability</p>	Increase positive use of Bestwood Country Park by young people through joint provision of activities and work with young people discouraging negative behaviour	Youth Service & Country Parks	Staff from both services, mobile youth work units.	Ongoing.	<p>From September 2012 2 part-time youth workers have been involved in developing provision in Bestwood Country Park. Currently there is provision 1 day per week (Saturday).</p> <p>The Young People's Service continues to have representation at the Bestwood Development Group.</p> <p>In addition Play events have taken place at Rufford</p>

						Park
1 & 3	Create opportunities for young people to learn new skills, enjoy and participate in culture and have fun	Groups of young people from the youth service participate in the annual Shadow overnight orienteering exercise in Sherwood Forest Youth Service staff provide activities for young people to participate in Young people to learn new skills such as orienteering and have fun	Youth Service and Outdoor and Environmental Education team	Youth Service staff, mobile youth units, Outdoor and Environmental Education team	October 2012	7 teams from Youth Service entered in the Shadow event on 6 October 2012 4 "incidents" run by Youth Service staff at event on 6 October 2012
1	Increase participation in cultural activities, young people learn new skills and have fun	Prepare and encourage young people to take part in annual Showcase performing arts event Young people learn new skills in areas such as dance, drama, music etc.	Youth Service and County Youth Arts team (Cultural and Enrichment Services)	Youth Service staff and premises County Youth Arts resources	February 2013	Young people from the Young People's Service Disability Support team, the Looked After Children team, Gedling District team and Newark & Sherwood District team performed at the Showcase event in February 2013.

SERVICE AREA: LOCALISM AND PARTNERSHIPS

KEY ACTIONS 2012/13

CULTURAL THEME	CULTURAL OUTCOME	ACTION	PARTNERS	RESOURCES AND COSTS	TIMESCALE FOR COMPLETION	PROGRESS UPDATE
4	Enhance Nottinghamshire as a tourist destination	<p>Financial contribution to the operating costs of Experience Nottinghamshire, managed through a Service Level Agreement</p> <p>Support Experience Nottinghamshire's marketing campaigns</p> <p>Support development of a Nottinghamshire 'Destination Management Plan'</p> <p>Work with Experience Nottinghamshire to secure capital investment in tourist attractions in the County</p>	Experience Nottinghamshire	<p>£118,000/year</p> <p>Economic Development team manager officer time</p>	<p>Ongoing</p> <p>SLA to be reviewed Q4 2011-12</p>	<p>New marketing campaigns have been launched across the UK using national media and advertising. Increased focus on the forthcoming Ashes test</p>
4	Stronger market towns	Promote market towns as a key element of the Nottinghamshire visitor economy	<p>D2N2 LEP</p> <p>Duke of Devonshire</p> <p>District and Town Councils</p>		Work initiated November 2011	<p>Nottinghamshire Growth Plan finalised in April 2013. Includes focus on market town development and securing better economic impact from the Local Improvement Scheme. Also scope out the</p>

		<p>Work with Districts and Experience Nottinghamshire to secure capital investment in businesses in market towns</p> <p>Explore scope for linkages to D2N2 LEP work on food and drink</p>			<p>D2N2 tourism action plan in place by April 2012</p>	<p>potential for the BID model to be replicated in market towns across the County.</p> <p>D2N2 food and drink strategy in development spring 2013</p>
1 & 2	<p>Contribute to improved life chances and achievement by our young people</p> <p>Work with partners to improve communities' health and aspirations</p>	<p>Theatre in Education Approaches</p> <p>Support for Pintsize Theatre Company, via their membership on the Youth Crime Prevention Advisory Group (YCPAG), which enables them to network and promote their work with other key community safety providers and to target activity across the fifteen priority areas</p> <p>Support for the Nottingham Playhouse Roundabout Education in schools programme. Support the Playhouse to pilot the "Worm Collector" Knife Crime and Relationships play with County schools</p>	<p>Pintsize Theatre Company</p> <p>Nottingham Playhouse</p>	<p>Community Safety Officer time</p> <p>Community Safety Officer time</p>	<p>Mar 2012 and ongoing</p> <p>Mar 2012 and ongoing</p>	<p>Pintsize have continued to successfully access funding to continue to deliver to schools across the Partnership Plus Areas and continue to send regular up-dates to all YCPAG members</p> <p>Nottingham Playhouse continue to promote their work with schools via the YCPAG and have successfully hosted several of the YCPAG meetings at the Nottingham Playhouse Theatre venue.</p>

						They also invited all YCPAG members to attend a special viewing of the play at the Playhouse venue
1 & 2	<p>Contribute to improved life chances and achievement by our young people</p> <p>Work with partners to improve communities' health and aspirations</p>	<p>"I Pledge" Project with the National Centre for Citizenship and Law:</p> <p>"I Pledge" Youth Crime Prevention Programme was successfully delivered to 19 targeted primary schools across Nottinghamshire County from January 2011 to July 2011. Approximately 1,000 year 5 & 6 pupils, accompanied by teachers and parents, have participated. Alongside the National Centre for Citizenship & the Law and Nottinghamshire County Council, "I Pledge" has been supported by a range of partners including; Experian, Shine Media, Nottinghamshire Police and Nottinghamshire Fire & Rescue Service</p> <p>Based on the successful evaluation of the above programme funding has been made available to sustain the existing programme and to ensure delivery to further a targeted primary schools across the 15 priority areas from Jan 2013 – July 2013</p>	<p>National Centre for Citizenship and Law/Galleries of Justice</p> <p>Experian</p> <p>Shine Media</p> <p>NFRS</p>	25K 2012-2013 Community Safety Officer time	Summer 2013 and hopefully ongoing	<p>"I Pledge" has been able to demonstrate and evidence improved outcomes on an annual basis. In a recent Ofsted report for one of the participating schools it stated that "opportunities abound, and combine with strong promotion of pupil's spiritual, social and moral development". Funding has been approved by Community Safety Committee for a programme to run in 2012/13</p>

SERVICE AREA: CONSERVATION - POLICY, PLANNING AND CORPORATE SERVICES:

KEY ACTIONS 2012/13

CULTURAL THEME	CULTURAL OUTCOME	ACTION	PARTNERS	RESOURCES AND COSTS	TIMESCALE FOR COMPLETION	PROGRESS UPDATE
1, 4	Heritage led Tourism and Regeneration	Support and advise partnerships in identifying heritage tourism and regeneration opportunities, projects and potential funding streams	Museums, Libraries, Districts, Experience Notts	Staff time, Historic Environment Record	2012	Supporting the Sherwood Forest Regional Park partnership, linking in with Experience Nottinghamshire and other economic development partners
2	<p>Increased volunteering opportunities in the cultural sector</p> <p>Supported communities to develop new 'big society' opportunities to improve their local area</p> <p>Worked with partners to improve communities' health & aspirations</p>	Continue to deliver Trent Vale Landscape Partnership HLF scheme; develop new Landscape Partnership and community heritage projects	C&RT, RSPB, Lincs CC, NWT, LIS	Staff time	2012	<p>Trent Vale Landscape Partnership programme now in final year of delivery. Volunteer engagement targets already exceeded.</p> <p>New Landscape Partnership projects under development for Sherwood, Humberhead Levels and a second phase of Trent Vale.</p> <p>A full programme of LIS heritage and conservation projects being developed and delivered with local communities – as reported to Culture Committee on 2</p>

						October 2012
3	Responded to the needs of Nottinghamshire's natural and historic environment to ensure it is conserved and managed in a sustainable manner.	Maintain the County Heritage At Risk register and action plan for conserving priority assets at risk	English Heritage, HLF, NCC LIS, NBPT	LIS budget for 2012/13	Ongoing	Heritage at Risk in Nottinghamshire is subject of a future report to Culture Committee. The LIS programme is supporting a range of projects to conserve heritage assets at risk across the County
1, 3	Create new opportunities to engage	Maintain and develop the County Historic Environment Record. Improve public accessibility of and input into the record	English Heritage, TTS,	Staff time	Ongoing	Discussions with District & Borough Councils regarding future partnership support for the county Historic Environment Record
3	Responded to the needs of Nottinghamshire's natural and historic environment to ensure it is conserved and managed in a sustainable manner.	Ensure that the Biodiversity Duty (NERC Act 2006) is considered during the day-to-day operation of the authority, and during the development and implementation of plans and projects. Develop a heritage strategy for NCC owned heritage assets. Complete Rufford Abbey CMP and guide/input into disposal and acquisition decisions for heritage assets.	Other service areas within NCC , English Heritage, District and Borough Councils	Staff time	Ongoing	A Local Nature Partnership for Lowland Derbyshire and Nottinghamshire now established and formally recognised by Government. Work underway to complete the Rufford Abbey CMP and development of the Master Plan. Support also provided to the Bestwood Development Group

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES & CULTURE

LETTERBOX CLUB FOR LOOKED AFTER CHILDREN

Purpose of the Report

1. To present a review of the Letterbox Club for Looked After Children, as operated in 2012 by the Library Service.

Information and Advice

Context

2. The Letterbox Club is a national literacy and numeracy scheme which is managed by the charity Booktrust in partnership with the University of Leicester. The project focuses on improving educational outcomes for Looked After Children (LAC) aged 7 to 13 years old as research has shown that children in care often underachieve in education compared with their peers. Children participating in the scheme are sent a parcel of exciting books, maths games and stationery to their home for six months between May and October.
3. Independent evaluation of the effectiveness of the Letterbox Club carried out by Queen's University, Belfast¹, has shown that there is clear evidence that children who participate in the Letterbox Club make significant progress during that period in relation to their reading accuracy and comprehension, and their number skills.
4. The recent report, Education Matters in Care², has highlighted the Letterbox Club as an example of good practice and recommends that 'more support should be given to providing key learning resources for foster homes e.g. Letterbox scheme'. Last year 122 local authorities in the UK subscribed to the Letterbox Club.
5. The Library Service's current 10 Year Strategy has committed to exploiting national reading initiatives to encourage reading for pleasure, as studies have shown that this can have a major impact on children and young people and their future. Reading for pleasure is positively linked with literacy related benefits such as reading attainment and writing ability, breadth of vocabulary, and self-confidence as a reader.
6. Parcels are sent in brightly coloured packages addressed directly to Looked After Children; they are differentiated according to age:

¹ An Independent Evaluation of the Letterbox Club Northern Ireland. Centre for Effective Education, Queen's University, Belfast: Winter K, Connolly P, Bell I and Ferguson J

² Education Matters in Care, A report by the independent cross-party inquiry into the educational attainment of looked after children in England, July 2012

Letterbox Blue designed for children in Year 3 (aged 7-8), to follow them into Year 4

Letterbox Red designed for children in Year 5 (aged 9-10), to follow them into Year 6

Letterbox Green designed for children in Year 7 (aged 11-12), to follow them into Year 8

Letterbox Yellow for children aged 7-11 working below National Curriculum Level 1, with additional educational needs.

7. Each parcel is delivered to the child's home address and once on the scheme the child will continue to receive parcels even if their placement is changed or if they are no longer Looked After.

Nottinghamshire Letterbox Club

8. In 2010 Nottinghamshire's Virtual School for Looked After Children and Library Service worked together to deliver the scheme to many of Nottinghamshire's Looked After Children. The Virtual School identified appropriate children to take part and provided funding for the parcels (£125 per child) and associated administration and delivery costs. The Library Service administered the scheme. The Letterbox Club has run again in 2011 and 2012.
9. Parcels include:
 - two books (usually one fiction and one non-fiction)
 - maths game (varies according to National Curriculum maths level)
 - stationery such as exercise book, felt pens etc.
 - personalised letter outlining contents of parcel
 - occasional letter from an author e.g. Jacqueline Wilson, Michael Rosen.
10. In addition to the standard Letterbox contents a personalised letter promoting the Library Service and occasional library incentives are also included to encourage children and their foster carers to use libraries. In 2012 all parcels also included a listing of Nottinghamshire County Council events for LAC provided by the Young People's Support Service.

Evaluation – views of participants and foster carers

11. In 2012, 74 Nottinghamshire LAC children took part in the Letterbox Club; of these 21 children were living outside of the County.
12. After the final parcels were sent out in October 2012, an evaluation questionnaire was sent to foster carers to gain feedback from them and the children who participated; 23 forms were returned.
13. Children's views on the scheme, parcel contents and reading were sought.
14. The majority of children (18) reported that they liked the parcels 'a lot', three children said they liked them 'a little', three thought they were 'OK' and one child said they didn't like the books much.

15. Similar responses were given to the question about whether they enjoyed reading; 13 children said they liked reading 'a lot', six liked it a 'little', four thought reading was 'OK', one said they didn't like it much and another didn't like reading 'at all'.
16. When considering how much they had liked the maths games in the parcels. 14 children said they liked them a 'lot', four 'a little', five thought them 'OK' and two said they didn't like them 'much'.
17. Overall children who responded said they had enjoyed being in the Letterbox Club.

"Everything was amazing. I really enjoyed having Letterbox, I hope I can have it again"

"I liked them so much that I would like loads more"

"It's my treat every month"

18. The majority of foster carers felt that their foster child had benefited from receiving the parcels. They felt that the parcels had a positive impact on the child's willingness to read and the range of books read.

"Gave them something to look forward to and encouraged them to read"

"He said he wasn't bothered about getting the books but as soon as they arrived he read them"

"[the parcels have]... broadened her range of authors and the non-fiction books have given her a valuable resource for homework"

19. A few commented that the maths games were useful in developing numeracy skills.

We all played the games as a family, very informative and brushed up on maths"

20. A couple of carers commented that the parcels were not at the right level for their child. As parcel contents could have been amended during the scheme, further work will be done in future to ensure an on-going dialogue between foster carers and the Library Service and a greater awareness about the delivery of the project.

21. Having the parcels delivered directly to children at home is a particularly valued feature of the Letterbox Club.

"[Child] really looked forward to receiving the parcels and loved the books that were enclosed"

"he enjoys receiving his own post"

"made them feel really special"

"[Child] loved having the parcels and kept asking when the next one was coming"

Evaluation – library use

22. Throughout the course of the scheme, children were encouraged to use their local library. Nottinghamshire based children who did not have a library card at the start of the scheme were issued with one (26 children).
23. Of the 53 Nottinghamshire based children who participated, 16 (30%) used their library card to borrow at least once during the six month period of the scheme. Of these four children had not used their existing card (registered at their current address) for over six months and three had been issued with library cards at the start of the scheme.
24. Of those who responded to the questionnaire 21 of 23 children said they used or 'sometimes' used a library.
25. The Letterbox Club will run again in 2013 with a focus on increasing the percentage of participants visiting libraries to borrow books during the period of the scheme.

Evaluation – participants' educational progress

26. Collating individual participants' educational progress whilst taking part in the Letterbox Club will be built into future schemes as the Virtual School is currently developing a data system to enable this information to be easily accessible.

Other Options Considered

27. No other options were considered.

Reason/s for Recommendation/s

28. National research demonstrates the positive effect of the Letterbox Club on participants' literacy and numeracy skills.
29. Participation in the scheme contributes to Nottinghamshire's Closing the Educational Gaps Strategy.

Statutory and Policy Implications

30. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Equalities Implications

31. Due regard has been given to the Public Sector Equality Duty. As the Letterbox Club is a national scheme specifically aimed at Looked After Children there are no specific equality implications for protected groups.

RECOMMENDATION/S

- 1) That the review of the Letterbox Club for Looked After Children in 2012 be noted.

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

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Constitutional Comments

32. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (KLA 14/05/12)

33. There are no financial implications arising directly from the report.

Background Papers and Published Documents

Background papers comprise reference documents as listed in the footnotes.

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

C0219

REPORT OF THE SERVICE DIRECTOR, YOUTH, FAMILIES AND CULTURE**CHANGES TO LIBRARY SERVICE ESTABLISHMENT IN RELATION TO THE
MANSFIELD WOODHOUSE HERITAGE PROJECT AND THE FAMILIES
INFORMATION SERVICE (FIS)****Purpose of the Report**

1. To seek approval to establish two temporary posts to deliver externally funded work programmes within the Library Service: 1 x 0.74 fte Heritage Project Librarian post at grade Hay A (Heritage Lottery Funded) to deliver a heritage centre based at Mansfield Woodhouse Library, and a 1 fte Information Assistant post at Grade 3 (funded from the Early Years budget) to support the delivery and development of the Families Information Service (FIS) within the Library Service for a period of one year.

Information and Advice**Mansfield Woodhouse Heritage Project**

2. The Mansfield Woodhouse Heritage Project has been awarded a grant by the Heritage Lottery Fund (HLF). The project requires specialist, technical and professional skills as part of a time limited project working to establish a heritage centre at Mansfield Woodhouse Library in partnership with the Old Mansfield Woodhouse Society.
3. This post is key to the delivery of the project aims and objectives in establishing a heritage centre, safeguarding the future of the Old Mansfield Woodhouse Society through the preservation of heritage resources, the recruitment and training of new members and volunteers, and the delivery of a range of events and activities to local groups, schools and volunteers.
4. The project funding includes the provision of a Project Librarian for its first year, HLF funding is dependent on recruitment to this post to deliver the aims and objectives of this project. Without an appointment the grant would have to be refused.

Families Information Service

5. The Families Information Service (FIS) fulfils the Council's statutory requirement to provide information on childcare and early years services, including entitlement to early years provision and information about other services and facilities for families.
6. Currently, public telephone calls and email queries to the FIS are answered at the Customer Service Centre by advisors who use the intranet, internet and websites to offer

information to families. More complex enquiries are dealt with by colleagues in Early Years or through Children's Centres.

7. The database is managed by a Database Manager for FIS, and the service is currently supported by an 18.5 hours temporary Business Support Assistant.
8. The Early Years and Early Intervention Service has commissioned the Library Service to manage the FIS for a year from 1 April 2013. This will allow the service to develop through sharing information sources and expertise with Library Service colleagues, and developing a frontline FIS service through the network of 60 libraries.
9. The Early Years and Early Intervention Service will review the commission and decide whether Libraries should continue to deliver the service from April 2014.
10. The existing Database Manager has transferred to the Information Services Ask Libraries Team within the Library Service, as of 1 April 2013.
11. It is proposed to create a temporary 1 fte Information Assistant post to work alongside the existing team, concentrating on support to the FIS service. The post-holder will carry out specific support duties for the FIS, such as data downloads of available childcare places, and will also work to promote the service amongst frontline Library Service staff and the public.
12. The appointment will improve overall service resilience as the essential FIS duties will also be able to be shared with the other Information Assistants.

Other Options Considered

13. The heritage post was a part of the bid to HLF and other options were considered by the partnership during the development of the bid.
14. The FIS proposal considered maintaining temporary Business Support Assistant support for the service, but this would not exploit the integration of the FIS within the Library Service.

Reason/s for Recommendation/s

15. Establishment of both posts will enable the Library Service to deliver new service areas through HLF grant funding and a commission from the Early Years service.

Statutory and Policy Implications

16. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Implications for Service Users

17. The heritage centre will improve the range of services located at Mansfield Woodhouse Library and secure unique archive and library resources for future generations.
18. The FIS will be improved through promotion of the service and provision of information to the public through the network of 60 libraries. Mutual service resilience will be improved through integration of the post within the Information Services Ask Libraries team.

Financial Implications

19. Both posts will be funded from a grant from the Heritage Lottery Fund and thus has no impact on the Library Service revenue budget.

0.74 fte Heritage Project Librarian (Temporary) at Hay A = £27,000 including on-costs

1 fte Information Assistant (Temporary) at Grade 3 = £22,000 including on-costs

Equalities Implications

20. Due regard has been given to the Public Sector Equality Duty.

Human Resources Implications

21. Recruitment to the temporary post detailed in this report would be subject to the County Council's employee recruitment policies and to the current vacancy control protocol.

RECOMMENDATION/S

- 1) That approval be given to establish two temporary posts as follows:
 - 1 x 0.74 fte Heritage Project Librarian post at grade Hay A to deliver a heritage centre based at Mansfield Woodhouse library
 - 1 fte Information Assistant post at Grade 3 to support the delivery and development of the Families Information Service (FIS)

Derek Higton
Service Director, Youth, Families and Culture

For any enquiries about this report please contact:

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Constitutional Comments (NAB 15/05/13)

22. Culture Committee has authority and is the most appropriate committee to approve the recommendation set out in this report by virtue of its terms of reference.

Financial Comments (KLA 14/05/13)

23. The financial implications of this report are set out in paragraph 19.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

C0216

**REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND
CORPORATE SERVICES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's work programme for 2013/14.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The **attached** work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

Other Options Considered

4. None.

Reason for Recommendations

5. To assist the committee in preparing its work programme.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

That the Committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

Jayne Francis-Ward
Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact:

Martin Gately
Democratic Services Officer
T: 0115 9772826

Constitutional Comments (HD)

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (PS)

8. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

CULTURE COMMITTEE - WORK PROGRAMME 2013-14

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>
2 July 2013		
Introduction to services presentation	Country Parks and Green Estate	Derek Higton
Service update		Derek Higton/ Sally Gill
Work Programme		Derek Higton
Nottinghamshire Olympic Legacy Fund Game Changer Awards		Steve Bradley
Archives and Central Library Memorandum of Understanding and Statement of Services	For approval	Peter Gaw
Envisioning the Library of the Future	Key messages from Arts Council England research report	Peter Gaw
Trent Vale Landscape Partnership Scheme		Sally Gill
Outside bodies report	Comprising reports on: Creswell Heritage Trust/ Greenwood Community Forest Partnership/ Nottingham Playhouse Board/ Sherwood Forest Trust/ Sherwood Forest Regional Park Board	Derek Higton
3 September 2013		
Introduction to services presentation	Sports & Arts and Conservation	Derek Higton
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Performance monitoring report (Quarter 1)	Quarterly performance monitoring report for Key Performance Indicators	Derek Higton/Sally Gill
Nottinghamshire Green Estate Development Strategy & Plan 2013-2023	For approval	Steve Bradley
A Strategy for Nottinghamshire Libraries	Six monthly progress report: January to June 2013	Peter Gaw
Rufford Abbey Country Park New Development Plan 2013-2023	For approval	Steve Bradley
World War One Centenary Commemoration – progress report		Peter Gaw
8 October 2013		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Review of the Southwell Library Poetry Festival 2013		Peter Gaw

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>
5 November 2013		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Performance monitoring report (Quarter 2)	Quarterly performance monitoring report for Key Performance Indicators	Derek Higton/Sally Gill
Summer Reading Challenge 2013		Peter Gaw
Robin Hood Festival 2014		Steve Bradley
2013 visitor satisfaction survey in Country Parks		Steve Bradley
3 December 2013		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Review of the County Council's Cultural Strategy	Six monthly monitoring report	Steve Bradley
7 January 2014		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Fees and Charges 2014/15 – Country Parks and Green Estate	Annual determination	Steve Bradley
Fees and Charges 2014/15 – Libraries, Archives and Information	Annual determination	Peter Gaw
4 February 2014		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Performance monitoring report (Quarter 3)	Quarterly performance monitoring report for Key Performance Indicators	Derek Higton/Sally Gill
Creswell Heritage Trust – partnership award for 2014/15	Annual determination	Steve Bradley
Cultural Services Strategic Events Programme	For noting	Peter Gaw/Steve Bradley
4 March 2014		
Service update		Derek Higton/Sally Gill
Work Programme		Derek Higton
Adult & Community Learning Services Priorities for 2014/15	Annual report to set priorities	Peter Gaw
A Strategy for Nottinghamshire Libraries	Six monthly progress report	Peter Gaw
1 April 2014		
Service update	Page 70 of 72	Derek Higton/Sally Gill

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>
Work Programme		Derek Higon
6 May 2014		
Service update		Derek Higon/Sally Gill
Work Programme		Derek Higon
Performance monitoring report (Quarter 4)	Quarterly performance monitoring report for Key Performance Indicators	Derek Higon/Sally Gill
Cultural Strategy Annual Review 2013/14		Derek Higon
Outside bodies report	Comprising reports on: Creswell Heritage Trust/ Greenwood Community Forest Partnership/ Nottingham Playhouse Board/ Sherwood Forest Trust/ Sherwood Forest Regional Park Board	Derek Higon
3 June 2014		
Service update		Derek Higon/Sally Gill
Work Programme		Derek Higon
1 July 2014		
Service update		Derek Higon/Sally Gill
Work Programme		Derek Higon
To be placed		
Idle Valley Management Board	Report from officer group	Sally Gill
Heritage Plan		Sally Gill
Biodiversity Offsetting Pilot Project	Year 1 report on progress	Sally Gill

