

Communities and Place Review and Development Committee

Thursday, 29 November 2018 at 10:30

County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- 1 To note the appointment by the County Council on 20 September 2018 of Councillor Gordon Wheeler as Chair of the Committee and Councillor Errol Henry as Vice-Chair of the Committee
- 2 Apologies for Absence
- 3 Declarations of Interests by Members and Officers:- (see note below)
 - (a) Disclosable Pecuniary Interests
 - (b) Private Interests (pecuniary and non-pecuniary)
- 4 Membership and Terms of Reference 3 - 6
- 5 Highways Review and Development Work Programme 7 - 10

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Noel McMenamin (Tel. 0115 977 2670) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

29 November 2018

Agenda Item: 4

REPORT OF THE SERVICE DIRECTOR, CUSTOMERS, GOVERNANCE AND EMPLOYEES

TERMS OF REFERENCE AND MEMBERSHIP

Purpose of the Report

1. To be aware of the membership and terms of reference of the Communities and Place Review and Development Committee, and to consider whether there are any actions required.

Information and Advice

2. The following councillors have been appointed to the committee:

Chairman – Councillor Gordon Wheeler
Vice-Chairman – Councillor Errol Henry

Councillor Andrew Brown
Councillor Richard Butler
Councillor Stephen Garner
Councillor David Martin
Councillor Liz Plant
Councillor Steve Vickers
Councillor Yvonne Woodhead

3. The County Council on 20 September 2018 established the committee with the following terms of reference:
 - A) Responsibility for review and development in relation to all matters that fall under the remit of Communities and Place Committee including but not limited to:
 - B) Review of the impact of decisions made and actions taken by Communities and Place Committee and whether any lessons can be learned or things done differently.
 - C) Review of performance in relation to the specific areas of service under review.

- D) Identify areas requiring in-depth review and undertake targeted reviews based on an annual rolling programme of work agreed by Policy Committee.
- E) Develop proposals for improvement and transformation of service delivery, taking into account reviews undertaken, experiences from other local authorities and relevant organisations, and the Council's strategic objectives.
- F) Approving all Councillor attendance at conferences, seminars and training events within the UK mainland for which a fee is payable including any expenditure incurred, within the remit of this Committee and to receive quarterly reports from Corporate Directors on departmental officer travel outside the UK within the remit of this Committee.

If any report comes within the remit of more than one committee, to avoid the report being discussed at several committees, the report will be presented and determined at the most appropriate committee. If this is not clear, then the report will be discussed and determined by the Policy Committee.

As part of the detailed work programme the Committee will receive reports on the exercise of powers delegated to Officers relevant to the specific areas under review.

The Committee will be responsible for its own projects but, where it considers it appropriate, projects will be considered by a cross-committee project steering group that will report back to the most appropriate Committee.

The Committee will report its findings and make recommendations to Communities and Place Committee.

The Committee will not be responsible for the consideration of any issue that falls under the remit of Improvement and Change Sub-Committee or Finance and Major Contracts Management Committee.

Other Options Considered

- 4. None.

Reason/s for Recommendation/s

- 5. To inform the committee of its membership and terms of reference.

Statutory and Policy Implications

- 6. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION

That members consider whether there are any actions they require in relation to the issues contained within the report.

Marje Toward

Service Director, Customers, Governance and Employees

For any enquiries about this report please contact:

Noel McMenamin, Democratic Services Officer

E: noel.mcmenamin@nottsc.gov.uk

T: 0115 993 2670

Constitutional Comments (SLB12/11/2018)

7. Communities and Place Review and Development Committee is the appropriate body to consider the content of the report. If Committee resolves that any actions are required it must be satisfied that that such actions are within the Committee's terms of reference.

Financial Comments (RWK 12/11/2018)

8. There are no specific financial implications arising directly from the report.

Background Papers and Published Documents

9. Report to Full Council 20 September 2018 (published).

Electoral Division(s) and Member(s) Affected

10. All.

29 November 2018**Agenda Item:5**

REPORT OF CORPORATE DIRECTOR, PLACE

HIGHWAYS REVIEW AND DEVELOPMENT WORK PROGRAMME

Purpose of the Report

1. To seek endorsement of the detail of the work programme connected with the review and development of aspects of the highways service.

Information

2. There is a high level of public interest in many of the services which fall under the remit of this Committee as the majority are council wide and universal services that everyone living, visiting or working in Nottinghamshire benefits from. This is particularly the case for the highway service. The Council and individual Councillors receive more queries about highways issues than any other area of the Council's work.
3. The highway network is a vital asset for:
 - The transport of people and goods
 - The provision of access to homes, businesses and other premises.
 - The provision of space where people shop, socialise and relax.
 - Support to the local and regional economies
 - Allowing space for infrastructure that provides communications and services / utilities which underpin our society
4. It is proposed to review a number of key aspects of the highways service in-depth with a view to improve service provision. Recommendations and findings from this committee will be presented to the Communities and Place Committee for final consideration.
5. Currently, the Highways service takes part in the activities of the Midlands Service Improvement Group and is a member of a number of other bodies to try to ensure that best practice is shared across Highway Authorities. The key tests are around providing both an efficient and effective service. In addition the service reports quarterly to Communities and Place Committee on key metrics and performance measures

Proposed Work Programme

6. It is proposed that the work programme for the review of key aspects of the highways service consists initially of four elements. These are:
 - Innovation

- Road Safety
- The Integrated Transport Measures Programme
- Highways Asset Management including highway inspections and repair criteria

7. The key elements of the proposed review strands are expanded in paragraphs 8 to 14 below.

Innovation

8. To review the current use of information and communication technology in the highways service including use of the Highway Asset Management System, data collection systems, communication interfaces and reporting / feedback mechanisms.
9. To review the use of the latest plant and materials in delivering the highway service including the use of new repair techniques, data capture at point of service delivery and use of recycled materials.
10. To review our approach to other areas of innovation and to consider the County Council's approach for bidding for funding for the trialling and testing of new innovations in the highway sector.

Road Safety

11. To review our current approach to casualty reduction through education, engineering and enforcement.
12. To provide information on and review our current road safety education programme strands and explore how these can be extended to incorporate the adult cohort and Occupational Road Risk.
13. Consider progress towards the road casualty reduction targets set nationally and locally for 2020 and explore the vision beyond 2020 for Nottinghamshire

The Integrated Transport Measures Programme

14. To review the current elements of the programme in terms of demand, programme inclusion and delivered outcomes.
15. To consider how the future elements of the programme align with the Local Transport Plan and the ambitions of the County Council.
16. To review our approach to joint funding of projects and working with key partners.

Highways Asset Management including highway inspections and repair criteria

17. To consider the County Council's Highway Infrastructure Asset Management Plan and use of the Asset Management System to include a review of highway surveys used for road condition performance indicators and the County Council's Highway Inspection and Risk Manual.
18. To review the current elements of the capital programme in terms of demand, programme inclusion and delivered outcomes.

19. To review our approach to the DfT's incentive fund and future developments in Highway Asset Management, including how we communicate our approach to the local community.

Financial Implications

20. The cost of the individual reviews will be accommodated within existing staffing budgets. Any financial implications arising from reviews will be considered as part of the review outcomes and reports to relevant Committees.

Other Options Considered

21. Other aspects of the highway service were considered for inclusion, but these are the key elements to review subject to member endorsement.

Reason/s for Recommendation/s

22. The review of these functional areas supports the work of the Communities and Place Committee and provides an opportunity to review and develop the service to match the ambitions of the County Council and to ensure the right services are being delivered in the most cost effective way.

Statutory and Policy Implications

23. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

It is **recommended** that Committee:

- 1) Endorses the detail of the work programme connected with the review and development of aspects of the highways service as set out in the report.
- 2) Endorses that the reviews are carried out individually in the order shown in the report starting with Innovation.

Adrian Smith
Corporate Director, Place

For any enquiries about this report please contact: Gary Wood, Group Manager Highways and Transport, Tel: 0115 9774270

Constitutional Comments [SJE 25/10/2018]

24. This decision falls within the Terms of Reference of the Communities & Place Review & Development Committee to whom responsibility for the review and development of all functions falling under the remit of the Authority's Communities & Place Committee has been delegated.

Financial Comments [RWK 24/10/2018]

25. The financial implications are set out in paragraph 20 of the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All