

## Grant Aid Sub-Committee

**Tuesday, 19 May 2015 at 14:00**

County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP

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### AGENDA

- 1 To note the appointment by the County Council on 14th May 2015 of the Chair and Vice-Chair of the Sub-Committee
- 2 To note the membership of the Sub-Committee
- 3 minutes 18 March 2015 3 - 6
- 4 Apologies for Absence
- 5 Declarations of Interests by Members and Officers:- (see note below)
  - (a) Disclosable Pecuniary Interests
  - (b) Private Interests (pecuniary and non-pecuniary)
- 6 Update on implementation of 2015-18 Grant Aid Recommendations 7 - 16
- 7 Briefing - Community Transport 17 - 20
- 8 Sports Grant Programme 2015-16 21 - 24
- 9 Grant Aid Innovation Fund 2015-16 25 - 36
- 10 The Nottinghamshire Community Commemoration Fund 2014-2018 37 - 42
- 11 Work Programme Report 43 - 46

## **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Dawn Lawrence (Tel. 0115 977 3201) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting	GRANT AID SUB-COMMITTEE
Date	Wednesday 18 March 2015 (commencing at 10.00 am)

**Membership**

Persons absent are marked with an 'A'

**COUNCILLORS**

Joyce Bosnjak (Chairman)  
Martin Suthers (Vice-Chairman) A

John Cottee  
David Kirkham  
Keith Longdon

Michael Payne  
Andy Sissons

**OFFICERS IN ATTENDANCE**

Sally Gill                      Group Manager Planning  
Cathy Harvey                Team Manager, Community and Voluntary Sector  
Dawn Lawrence              Assistant Democratic Service Officer

**MINUTES OF THE LAST MEETING HELD ON 27 JANUARY 2015****RESOLVED 2015/07**

That the minutes of the last meeting held on 27 January 2015 been circulated were confirmed and signed by the Chairman.

**APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**DECLARATIONS OF INTEREST**

Councillor John Cottee declared a private interest that he was a Trustee for Nottinghamshire Trust for Young People.

**THE NOTTINGHAMSHIRE COUNTY COUNCIL GRANT AID PROGRAMME**  
**2015-2018**

Sally Gill presented a report seeking approval for the award of grant aid to Voluntary and Community Sector Organisations in accordance with the main priorities of the Nottinghamshire County Council Corporate Grant Aid Programme and to agree allocation of funds to other priority areas described in the report.

The following amendments to the report were presented:

Three further organisations were recommended to receive funding:

- a) Care & Comfort Community Services      £13,500
- b) Focus on Young People in Bassetlaw      £4,500
- c) Nottinghamshire Advice Network      £2,000

To increase the recommended funding to two organisations:

- a) Door 2 Door      £13,700
- b) Ravenshead Community Transport      £15,800

To reduce the recommended funding to two organisations:

- a) Soar Valley Bus      £3,500
- b) The Helpful Bureau – Community Transport      £14,300

To reduce the “ring fenced” amount for new and innovative projects to £50,000

In addition, Members were informed that an application from Mansfield Play Forum had not been allocated for assessment. Members agreed that the application should be assessed and the recommendation be considered at the next meeting of the Grant Aid Sub-Committee.

**RESOLVED 2015/08**

Members agreed the following recommendations:-

- a) That £1,598,400 grant aid be awarded to 117 organisations listed in appendix 1 of the report with the addition of three extra organisations listed above.
- b) That practical support through the Community & Voluntary Sector Team will be offered to the organisations not recommended for Grant Aid.
- c) That a total of £100,000 be allocated for annual grants in the categories described in paragraph 12 of the report.
- d) That £50,000 of the total budget each year be allocated for an innovation fund.
- e) That £500 each year be allocated to the chosen charity of the Chairman of the County Council.

## **WORK PROGRAMME**

Members considered the Committees work programme for 2015

### **RESOLVED 2015/09**

That the report was noted.

The meeting closed at 10.40 AM

**CHAIRMAN**





**Agenda Item:6**

**REPORT OF THE CORPORATE DIRECTOR POLICY, PLANNING AND  
CORPORATE PERFORMANCE**

**UPDATE ON THE IMPLIMENTATION OF THE 2015-18 GRANT AID  
RECOMMENDATIONS**

**Purpose of the Report**

1. To provide members with an update on the implementation of the 2015-18 Grant Aid recommendations and to consider one application that was omitted from the applications considered and the decisions made at the March committee.

**Information and Advice**

**Successful Applicants**

2. All the organisations have been provided details of the amount of the awards and work is underway to develop grant aid agreements. This interaction with the Community & Voluntary sector Team will also be about building relationships with groups to support future sustainability and success.
3. Many of the organisations on being informed of being awarded funding have responded with email messages of thanks and gratitude and asking that their appreciation is passed on to Councillors. Appendix 1 is a sample of the messages received by the Community & Voluntary Sector team.

**Support to Groups**

4. The organisations that were not recommended for funding have also been contacted, the reasons for not supporting applications were detailed as part of the decision making process at the March meeting. Members recommended that all applicants be informed of the decisions and be offered the support of the Community & Voluntary Sector Team.
5. At the time of publishing this report 20 organisations have responded to the offer of support and diagnostic visits have been either conducted or arranged by members of the Community & Voluntary Sector team.

6. The plan is to build and develop relationships with these groups and agree joint actions that will help with organisational development. Ways of seeking alternative funding will be part of the support, the work will also include a general health check of the organisation and explore ways to reduce costs and generate income.

### **Application from Mansfield Play Forum**

7. Members will be aware that the March meeting considered 179 applications for grant aid for the three years from 2015 to 2018. Members were advised at this meeting that due to an error, one application received from Mansfield Play Forum had not been allocated to assessors.
8. The application from Mansfield Play Forum has subsequently been assessed for members to make a decision. The recommendation is to not support the proposal, reasons for this recommendation are shown at appendix 2.

### **Financial Implications**

9. There are no additional costs associated with the recommendations in this report.

### **Reason(s) for Recommendation(s)**

10. Appendix 2 details the reasons for not supporting the grant application from Mansfield Play forum.

### **Statutory and Policy Implications**

11. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION(S)**

That the Committee:

1. Note the action taken with all applicants.
2. To approve the recommendation not to support the grant application from Mansfield Play Forum

**Jayne Francis-Ward**  
**CORPORATE DIRECTOR POLICY, PLANNING AND CORPORATE SERVICES**



**For any enquiries about this report please contact:**

**Cathy Harvey**  
**Team Manager, Community and Voluntary Sector Team**  
**0115 97 73415**

**Constitutional Comments (CEH 28.04.15)**

The recommendation falls within the delegation to the Grant Aid Sub-Committee under its terms of reference.

**Financial Comments (SES 28/4/15)**

The financial implications are set out in the report.

**Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

**Electoral Division(s) and Member(s) Affected**

ALL



## Appendix 1

### Comments from Successful Applicants



Thank you very much for the confirmation. We are absolutely delighted to be able to begin to plan to appoint a worker to deliver the Better Benefits for You Project and look forwards to working with you to deliver a successful project.

**Sue Reynolds – Service Manager Age UK Nottingham & Nottinghamshire**

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Can I say how delighted we are at this grant and that we think it will make a big difference in expanding our services. We look forward to working with you to promote our services to local people. Having three years funding allows us to make longer term plans and adds so much stability.

Many thanks and best wishes

**Ella Ferris - CEO Nottingham Credit Union**

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Nigel has asked me to pass on our most grateful thanks to you all for this grant, and we look forward to working together with you.

Please pass on our sincere thanks to those concerned.

**Helen Clark P.A. To Nigel Adams ( Director of Hope Nottingham)**

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Dear Colleagues, this is excellent news and we too look forward to continuing to work collaboratively with you, delivering excellent services to the deaf community.

Kind regards

**Irene Andrews - CEO Nottinghamshire Deaf Society**



What a lovely message to receive on return from the Easter break .  
All at Disability Nottinghamshire - volunteers & staff look forward to working with your team .

Kind Regards

**Lorna Carter - Chair of Trustees Disability Nottinghamshire**

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**Rushcliffe  
Advice Network**  
Strengthen | Support | Coordinate

Many thanks. That's great news.

**Daphne Carter - West Bridgford Advice Centre**

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Thank you for your continued support, we look forward to another three years of supporting play in our community.

Regards

**Lesley Rhodes - Gedling Play Forum**

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Thank you for your email. I am very pleased to hear that NCC will continue to support our activities from July onwards and will forward a more formal letter separately.

Regards

**Jill Meeds - Clowne and District Community Transport**

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Thank you I cannot begin to tell you how much this will help the people in our community.

Take care

**Jan Richardson - Ashfield Voluntary Action**

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Thank you very much for awarding Base 51 funding to develop our counselling service in the county; we are looking forward to working with you!

Kind Regards

**Janet Lewis - Chief Executive, Base 51**

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That's excellent news – thanks so much! I am on holiday so will forward to the office to confirm!!

Thanks a lot

**Sue Archbold, PhD, Chief Executive – The Ear Foundation**

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We thank you very much indeed for our grant awards – this support will help us to help our community and the activities which we run. Once again many thanks for your support.

**Lynn Tupling – Chief Executive Bassetlaw Action Centre**

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Many thanks for that good news and for all your help and support in this matter, it is much appreciated

Kind Regards

**Lis Lawrence – Director Care + Comfort Community Services**



## Appendix 2

### Grant Application from Mansfield Play Forum

Organisation & Description	Not Recommended Reason				
	A	B	C	D	E
<p><b>Mansfield Play Forum</b> - to deliver play to children and young people between the ages of 3 and 13 (up to 18 with a disability) at positive play activities after school or in the school holidays. This project will cover all 7 districts of Nottinghamshire providing more activities in areas the areas of higher deprivation.</p>				β	

#### Key

A = Incomplete application

B = No other funding identified

C = High reserves / surplus or viability concerns

D = Project / service outcomes do not fully address grant priority

E = Part of commissioned services or duplication of mainstream services







**REPORT OF THE CORPORATE DIRECTOR POLICY, PLANNING AND  
CORPORATE PERFORMANCE**

**BRIEFING – COMMUNITY TRANSPORT GRANT AID**

**Purpose of the Report**

1. To provide Members with information about the Community Transport element of the County Council Grant Aid Programme

**Information and Advice**

2. The Chair of the Grant Aid Sub Committee has requested a brief presentation on design and delivery of the Community Transport element of the Grant Aid Programme. The presentation will provide the opportunity for Grant Aid Sub Committee members to develop a better understanding of the Volunteer Driver and Community Minibus schemes being supported.

**3. Other Options Considered**

4. None – this is an information item.

**Statutory and Policy Implications**

5. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

**RECOMMENDATION**

6. None – The session is for noting only.

**Jayne Francis-Ward**

**CORPORATE DIRECTOR POLICY, PLANNING AND CORPORATE SERVICES**

**For any enquiries about this report please contact:**

**Cathy Harvey**  
**Team Manager, Community and Voluntary Sector Team**  
**0115 97 73415**

**Constitutional Comments (LM 27/04/15)**

The report is for noting only

**Financial Comments (SES 23/4/15)**

There are no specific financial implications arising directly from this report.

**Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

**Electoral Division(s) and Member(s) Affected**

- All







**REPORT OF THE CORPORATE DIRECTOR POLICY, PLANNING AND  
CORPORATE PERFORMANCE**

**SPORTS GRANT PROGRAMME 2015-16**

**Purpose of the Report**

1. The purpose of this report is to advise members of the background and process for the allocation of grant aid through the Sports Fund for 2015/16.

**Background**

2. The Sports Fund is an amalgamation of the Rising Stars and Community Sports Fund which had been in operation for a number of years.
3. The Sports Fund is now a 'one-stop' shop for the Nottinghamshire Sporting Community, with strands for Talented Athletes and Club Development (which includes encouraging sports participation, developing the Coaching workforce and developing Volunteers).
4. The Sports Funding was approved as it is recognised that funding to sports groups and individual sportspeople helps to deliver against NCC's current Redefining Your Council Core Functions, in particular Children's and Culture functions.
5. Unlike other NCC grant streams, sports grant aid does not represent revenue funding. For instance, grants made under the Sports Fund are for time limited projects with specific outcomes, such as engaging more people in sport, with defined beginning and end dates. In this way, NCC grant-in-aid invests in groups to act as a catalyst for new and appealing activities, but it does not make groups reliant on this funding. The result is a sustainable sports sector more able to adapt and respond to opportunities.

**Aspirations of the Fund – Talented Athletes**

6. The aspiration of the Sports Fund is to assist talented athletes, to overcome some of the financial barriers which can exist when an athlete is competing for his / her Country.

**Aspirations of the Fund – Club Development**

7. The aspiration of the Sports Fund is to assist local sports clubs by supporting projects that encourage additional people to get involved in sport, or retain those who would otherwise cease to be involved. It aims to strengthen community sports volunteers through helping to fund qualifications, training courses and Volunteer recruitment promotions. The fund also aims

to support Clubs to overcome the barriers their coaches face in their on-going development with the cost of coaching courses and training to continually learn and develop in their chosen sport(s).

## Process & Timetable

8. The Sports Fund will have one round which will open for applications for a 14 week window at the beginning of June. Decisions will be made at the October meeting of this committee.
9. The fund welcomes applications that help the most disadvantaged and vulnerable people of any age to enjoy the benefits that representing their country and succeeding in sport can bring.

## Eligibility

10. There will be four categories of grant available:-

Fund Theme	Eligibility
<b>Talented Athletes</b>	Athletes who compete in a sport that is recognised by Sport England and governed by a National Governing Body that is also recognised by Sport England. Applicants must have represented the Country of their choice within the last 8 months / and / or be nationally ranked within the top 5 in their age group. If the applicant is applying as an individual from a team sport, they must be a member of a national squad. A maximum award of £400 will be available to individual athletes.
<b>Sports Clubs Participation</b>	Clubs who are looking to run projects that aim to increase participation or diversify its current membership. The club will be required to hold club accreditation or demonstrate it is actively working towards gaining the award. A maximum award of £1,000 will be available.
<b>Sports Clubs Developing Volunteers</b>	Clubs who are looking to train volunteers to become qualified officials can apply for a contribution towards the overall costs. The club will be required to identify the need and receive an endorsement from its Governing Body. A maximum award of £250 will be available for Volunteering Development.
<b>Sports Clubs Coaching</b>	Clubs who are looking to train individuals to become qualified level 1 & 2 coaches will be able to apply for a contribution towards the overall costs. The club will be required to identify need and receive an endorsement from its Governing Body. A maximum award of £400 will be available for Coach Bursaries.

## Applications

11. The Sports Fund will be open to applicants through an online application process hosted on NCC's website. Assessments will be made by Officers in the Sports team using a scored decision matrix. The current system has worked well in providing assessing officers with the right information on which to base funding recommendations.

## Financial Implications

12. The costs associated with the proposal is £36,000, this amount was allocated as part of the annual Grant Aid allocation at the March 2015 Grant Aid Sub-Committee.

## **Statutory and Policy Implications**

13. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION(S)**

1. It is recommended that Members note this report and:-
  - i) Approve the Sports Fund process for 2015/16.

**Jayne Francis-Ward**  
**CORPORATE DIRECTOR POLICY, PLANNING AND CORPORATE SERVICES**

**For any enquiries about this report please contact:**

**Cathy Harvey**  
**Team Manager, Community and Voluntary Sector Team**  
**0115 97 73415**

## **Constitutional Comments (LM 27/04/15)**

The Grant Aid Sub Committee has delegated authority within the Constitution to approve the recommendations in the report.

## **Financial Comments (SES 23/04/15)**

The financial implications are set out in the report.

## **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

## **Electoral Division(s) and Member(s) Affected**

ALL







**REPORT OF THE CORPORATE DIRECTOR POLICY, PLANNING AND  
CORPORATE PERFORMANCE**

**GRANT AID INNOVATION FUND 2015/16**

**Purpose of the Report**

1. To agree an approach and process for the 2015/16 Nottinghamshire County Council Grant Aid Innovation Fund.

**Information and Advice**

2. At the meeting in March 2015 the Grant Aid Committee agreed a grant aid funding package in 2015/16 totaling £1,748,900 to support projects in the Voluntary & Community Sector (VCS).
3. Within this budget a sum of £50,000 each year has been ring-fenced to support new and innovative proposals to be considered for funding.
4. This fund has been created to:
  - Facilitate new and innovative ways of working
  - Support projects requiring one-off investment – Kick Start funding
5. The proposal is that the first year of the innovation fund seeks to support **Youth Projects** which provide positive activities for young people between the ages of 10-19 (up to 25 years in respect of young people with disabilities).

**Amount of Grant Awards**

6. The total fund for 2015/16 is £50,000; applications are sought for grants of a minimum of £2,000 and a maximum of £10,000. This means that the total number of awards available will be between 5 and 25.

**Fund Application Process**

7. An open application round is proposed to be launched in June 2015, this will consist of an application form/business case – a sample application form is contained at appendix 1.

## Assessment Criteria

8. When assessing bids, the Grant Aid Sub-Committee will be asked to consider the following:
- **Innovation:** whether the project will test new / creative approaches or solutions or deliver increased capability to do so;
  - **Sustainability:** whether the project can be sustained after the funding ends;
  - **Benefits:** the short term benefits that will occur during the life of the project; and the anticipated legacy
  - **Other funding & support:** levels of other funding or support (e.g. in kind support) committed to the work;
  - **Deliverability:** that young people are involved in the design, delivery and management of the project; that the project objectives are achievable given the capacity and capability of the organisation and the available resources.

## Timetable

9. The following timetable is proposed:-

19 May 15	Members consider proposal for the Innovation Fund
19 June 15	Fund is launched and Applications are invited
31 August 15	Closing date for applications
13 October 15	Members consider applications and make recommendations.
1 January 16	Projects commence
March & Sept 16	Review and updates to Grant Aid Sub-Committee

## Other Options Considered

10. A commitment to early intervention and prevention is a key part of the Council's strategic approach. The design of the process for this fund fully takes this into account and no other options were considered.

## Financial Implications

11. The costs associated with the proposal is £50,000, this amount was ring-fenced as part of the annual Grant Aid allocation at the March 2015 Grant Aid Sub-Committee.

## Reason(s) for Recommendation(s)

12. The proposal being recommended supports the strategic approach to early intervention and prevention, by targeting youth projects.

## Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION(S)**

Members are asked to consider the proposal for the Innovation Fund, Specifically,

- a) Agree that the Innovation fund for 2015/16 should be used to support projects that are targeted at Youth Projects.
- b) Endorse the application and assessment process detailed in paragraph 7 & 8.
- c) Agree the implementation timetable detailed in paragraph 9.

**Jayne Francis-Ward**  
**CORPORATE DIRECTOR POLICY, PLANNING AND CORPORATE SERVICES**

**For any enquiries about this report please contact:**

**Cathy Harvey**  
**Team Manager, Community and Voluntary Sector Team**  
**0115 97 73415**

### **Constitutional Comments (LM 27/04/15)**

The Grant Aid Sub Committee has delegated authority within the Constitution to approve the recommendations in the report

### **Financial Comments (SES 23/04/15)**

The financial implications are set out in the report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

ALL



# **Nottinghamshire County Council**

## **Grant Aid Innovation Fund 2015/16**

Criteria & Guidance  
June 2015

## Background

In March 2015 Nottinghamshire County Council's Grant Aid Committee made decisions committing £5.25 million over three years to support projects in the Voluntary & Community Sector (VCS).

Within this budget £50,000 each year has been ring-fenced to enable new and innovative proposals to be considered for funding.

### Specifically this fund has been designed to;

- Facilitate new and innovative ways of working
- Support projects requiring one-off investment – Kick Start funding

### What type of Projects will be supported by the innovation fund in 2015/16?

- Projects that involve young people in the design, delivery and management of the project
- Projects that empower young people within their communities
- Projects that build capability in voluntary and community organisations, helping them contribute to services & outcomes delivered by the council
- Projects that look to develop council delivery models, improving efficiency and quality of services for the community

### What priorities should the project target?

The first year of the Innovation Fund is looking for projects which encourage and provide support for young people aged 10-19 (up to 25 years in respect of young people with disabilities).

Services that will be considered for funding include:

- Youth Centres/Clubs
- Mobile and street based youth work
- Targeted youth support for vulnerable young people who may be at future risk of further problems such as ill health, unemployment, substance misuse, youth offending, teenage pregnancy and homelessness.

### Organisations Eligible to Apply

You can apply if you are:

A registered charity (this could be a Charitable Incorporated Organisation (CIO), an unincorporated association, a trust or charitable (not-for-profit) company limited by guarantee)

A voluntary / community group that is not registered as a charity

A Friendly Society or an Industrial and Provident (Community Benefit) Society with charitable purposes and registered with an appropriate regulator

A community interest company (CIC) with charitable activities and limited by guarantee

A social enterprise (set up using a recognised legal form).

## Application and Assessment Process

A Business Case/Application is prepared which summarises the project, outcomes, timescales, costs, other funding, innovation, sustainability and legacy. **See Appendix A**

### Assessment Criteria

When assessing bids, the Grant Aid Sub-Committee will consider the following:

- **Innovation:** whether the project will test new / creative approaches or solutions or deliver increased capability to do so;
- **Sustainability:** whether the project can be sustained after the funding ends;
- **Benefits:** the short term benefits that will occur during the life of the project; and the anticipated legacy
- **Other funding & support:** levels of other funding or support (e.g. in kind support) committed to the work;
- **Deliverability:** that young people are involved in the design, delivery and management of the project; that the project objectives are achievable given the capacity and capability of the organisation and the available resources.

### Amount of Grant Awards

The total fund for 2015/16 is £50,000; applications are sought for grants of a minimum of £2,000 and a maximum of £10,000. This means that the total number of awards available will be between 5 and 25.

### Successful Applicant/s

A formal grant agreement will be drawn up, and regular reports on progress will be required in addition to a final report on the impact of the programme.

### Further Information

If you require further information about the Grant Aid Innovation Fund, please email [cvs.team@nottsc.gov.uk](mailto:cvs.team@nottsc.gov.uk) or telephone Paul Roberts 0115 9772455





# Appendix A



## Business Case – Innovation Fund

<b>Project Name:</b>	
<b>Lead project manager's name:</b>	
<b>Organisation:</b>	
<b>Project Aim</b> - What is the overall aim of your project? This should sum up the purpose of your project (max. 1 sentence)	
<b>Summary of Project</b> – Please summarise the project activity and expected outcomes. This can be copied from your Expression of Interest Form (max 250 words).  Any additional documents should be provided separately e.g. budgets, business plans, project plans etc.	
<b>Amount of investment required from Innovation Fund (£):</b>	

<b>Background to the Proposed Project (max 500 words)</b> What is the context and why is this project needed? How were young people involved in its inception? How does it address the early intervention and prevention approach sought by NCC?
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<b>Target group(s) for the project</b>

<b>Timescales for the Project</b>			
<b>Start date:</b>		<b>End date:</b>	

<b>Please provide a breakdown of the different stages of your project:</b>			
<b>Phase</b> e.g. Planning, Implementation, Evaluation	<b>Activity</b>	<b>Total costs</b>	<b>Dates from and to</b>

<b>Any other information about project activity:</b>

<b>Expenditure – please identify how you intend to spend the funding</b>	
<b>Expenditure item</b>	<b>Amount (£)</b>
<b>TOTAL FUNDING</b>	<b>£</b>

**Other funding - Please** provide details of any other funding, including in-kind support. Please specify whether this is confirmed or awaiting a decision.

**TOTAL PROJECT BUDGET:**  
(Innovation funding + other funding)

**Innovation –** Please describe what makes this project innovative?

**Sustainability -** Will your project be able to continue after this funding has ended? For example, will the project generate income? Or do you have a plan in place to obtain further funding from elsewhere?

**Benefits –** Please describe the benefits that your project will deliver, under the following headings. Please be **clear, specific** and **quantify** the expected benefits wherever possible.

**Short term Benefits** during the lifetime of project delivery

**Project Legacy –** what are the changes that your project will bring about that will continue after the funding has ended? How will you ensure the benefits continue?

**Other Benefits –** any other benefits that the project will deliver that you have not mentioned above?

**Deliverability –** Who will carry out the work and how will the project be managed? Describe how the project involves young people in the design, delivery and management - Describe the capacity of the organisation and any additional resources/expertise that will be applied to the project.

What other support is required for the work to take place? E.g. from NCC or from partner organisations.
Has this support been secured? Please give details of who you have contacted and what has been agreed.

<b>Does your organisation have an existing relationship with Nottinghamshire County Council?</b> For example, does NCC already provide you with any grant or commissioned funding? Have you had support from a NCC department or from a Councillor in developing this bid? If so, please give details below.

Lead Project Manager Contact Details	
Name	
Job title	
Organisation	
Telephone number	
Email address	

**REPORT OF THE CORPORATE DIRECTOR POLICY, PLANNING AND  
CORPORATE PERFORMANCE****THE NOTTINGHAMSHIRE COMMUNITY COMMEMORATION FUND 2014 –  
2018****Purpose of the Report**

1. To provide an update to the Grant Aid Committee on the Great War Community Commemoration Fund.

**Information and Advice**

2. At its meeting in May 2014, Grant Aid Sub Committee approved the establishment of The Great War Commemoration Fund of up to £10,000 per year to run from 2014 – 2018. The aim of this fund is to provide a fitting commemoration which supports communities across Nottinghamshire to commemorate the centenary of the Great War.
3. Many men and women from Nottinghamshire died during World War One from 1914 – 1918. The war marked some of the most significant changes to the fabric of society and recognising the importance of this moment in time is a way of paying respect to the centenary of the Great War.
4. The leader of Nottinghamshire County Council, Cllr Alan Rhodes launched the Great War Community Commemoration fund 2014 -2018 on the 5th June at Mansfield Museum. The fund offers financial grants of up to £300 to help local communities to reflect on what the war meant for their local area and how the lives of people were changed forever.
5. The fund is in line with the County Council's strategic priorities and grant aid terms and conditions and provides a contribution towards events and activities planned by local people.
6. The fund has to date been able to provide grants to 22 separate activities in local communities across Nottinghamshire. Successful applicants are set out in appendix 1 to this report
7. Further applications for funding will be invited from 1 May 2015 to 10 July 2015 for planned activities to take place between 1 August 2015 to 31 January 2016.

**Other Options Considered**

8. No other options have been considered as this unique opportunity has been previously approved by Committee.

## **Reasons for Recommendation**

9. To update this Committee on activities being supported by the fund.

## **Financial Implications**

10. The grant aid budget is funding this initiative.

## **RECOMMENDATION/S**

To note the report.

**Jayne Francis-Ward**

**CORPORATE DIRECTOR POLICY, PLANNING AND CORPORATE SERVICES**

**For any enquiries about this report please contact:**

**Cathy Harvey**

**Team Manager, Community and Voluntary Sector Team**

**0115 97 73415**

### **Constitutional Comments (LM 27/04/15)**

The report is for noting only

### **Financial Comments (SES 23/04/15)**

The financial implications are set out in the report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

All divisions







## APPENDIX 1

### Community Commemoration Fund – Groups Supported

Organisation	Type of Event	Amount Awarded
Bleasby Local History Society and St Mary's Church	Exhibition/Talks/School Project & Church Service	£200
Coddington Parish Council	Poetry and writing	£300
Friends of Teversal	War memorial research and restoration	£150
Greasley Parish Council	Local exhibitions	£100
Mansfield Woodhouse Community Development Group	Poetry and writing	£300
Selston Parish Council	Musical concerts	£200
South Scarle Community Centre	Musical concerts	£300
St Mary's Church, Greasley	Local exhibitions	£100
Stapleford Community Group	Theatre, Re-enactments, Art & Music	£300
The Sherwood Rangers Yeomanry Association A Branch	School Based Commemoration event/Peace Tree Planting	£200
Colston Bassett, Owthorpe and Cotgrave (CBOC) Branch of the Royal British Legion	War memorial research and restoration Talks and demonstrations	£200
Hucknall Children's Centre Dads Group	Educational visits	£210

Organisation	Type of Event	Amount Awarded
Langold Village Hall Management Committee	Community intergenerational food event	£150
Lantern Lane Primary & Nursery School	Musical concerts	£300
Lovers' Lane Primary School	Educational visits	£300
The Vale Singers	Talks and demonstrations	£240
Watnall Road Baptist Church - Refresh Ladies Ministry	Tea Dance & Exhibition	£200
1260 Squadron Newark & District Air Cadets	Educational visits	£300
Ashfield District Council	War memorial research and restoration	£300
Carlton-on-Trent Village Hall	Talks and demonstrations	£150
Eton Avenue Growers Association	Food Event for 60 people	£300
The Acacia Radio Association	Moments in time, Poetry and writing	£300

**19 May 2015****Agenda Item: 12****REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND  
CORPORATE SERVICES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's work programme for 2015.

**Information and Advice**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the new committee arrangements, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme. It may be that the presentations about activities in the committee's remit will help to inform this.

**Other Options Considered**

5. None.

**Reason/s for Recommendation/s**

6. To assist the committee in preparing its work programme.

**Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of

children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

- 1) That the committee's work programme be noted, and consideration be given to any changes which the committee wishes to make.

**Jayne Francis-Ward**  
**Corporate Director, Policy, Planning and Corporate Services**

**For any enquiries about this report please contact: Democratic Services Officer -**  
Dawn Lawrence  
Tel: 0115 977 3201

### **Constitutional Comments (SLB)**

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

### **Financial Comments (NS)**

9. There are no financial implications arising directly from this report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

All

## GRANT AID SUB-COMMITTEE

### WORK PROGRAMME

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>For Decision or Information?</u>	<u>Lead Officer</u>	<u>Report Author</u>
<b>Mar 15</b>				
Recommendations for Grant Aid 2015/18	Members to decide which organisations will be awarded Grant Aid for the three years from 2015 to 2018.	Decision	Sally Gill	Cathy Harvey
<b>May 15</b>				
Community Transport	Explanation of the Community Transport Grant Programme	Information	Robin Riley	Robin Riley
Great War Commemorative Fund	An update on the Community Commemoration fund	Information	Cathy Harvey	Neil Bettison
Innovation Fund	Consider the parameters to apply to the 5% of the Grant Aid Budget set aside for new proposals	Decision	Sally Gill	Cathy Harvey
Grant Aid Update	Update on the implementation of the three year agreements approved in March 15	Information	Cathy Harvey	Paul Roberts
Working with Communities Delivery Plan	Details of the work programme for the Community & Voluntary Sector team	Information	Cathy Harvey	Cathy Harvey
Sports Grant Programme	Outline proposals and timetable for Sports Grants	Information		
<b>October 15</b>				
State of The Sector	To inform members of plans to conduct a State of the Sector report.	Information	Cathy Harvey	Paul Roberts
Online Funding Portal	Update on provision of a NCC online Funding Portal	Information	Cathy Harvey	Paul Roberts
Innovation Fund	Consider proposals for use of the Youth focussed innovation fund	Decision	Cathy Harvey	Paul Roberts
Infrastructure Support	Update on design and delivery of the infrastructure grant aid allocation	Information	Cathy Harvey	Paul Roberts
Arts Grant Aid	Outline proposals and timetable for Arts Grants	Information	Cathy Harvey	TBC
Sports Grant Aid	Decisions on awards to be made from the Sports grant programme	Decision	Chris Rolle	Chris Rolle

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>For Decision or Information?</u>	<u>Lead Officer</u>	<u>Report Author</u>
<b>January 16</b>				
Grant Aid Update	Update on the implementation of the three year agreements approved in March 15	Information	Cathy Harvey	Paul Roberts
Annual Review 2014/15	Provision of information on the 2014/15 Grant Programme	Information	Cathy Harvey	Joanne Fletcher