

**16 July 2020**

**Agenda Item: 5**

## **REPORT OF SERVICE DIRECTOR GOVERNANCE CUSTOMERS AND EMPLOYEES**

### **LOGISTICS AND TERMS OF REFERENCE**

#### **Purpose of the Report**

1. To inform the committee of the terms of reference of the COVID 19 Resilience Recovery and Renewal Committee and proposed meeting cycle.

#### **Information**

2. The County Council on 11 June 2020 established the Committee with the following terms of reference:
  1. Responsibility for oversight of the Council's approach to resilience, recovery and renewal in respect of the COVID-19 pandemic, including but not limited to:
    - a. Reviewing the Council's response to COVID 19, and identifying any short term actions arising, which improve operational and corporate resilience.
    - b. Policy development in respect of the Council's recovery from COVID 19, including preparedness for future waves of COVID 19.
    - c. Policy development in respect of the Council's approach to the renewal of the local economy.
    - d. Policy development in respect of the renewal and reform of local government services, including the future structure of local government in Nottinghamshire.
  2. If any report comes within the remit of more than one committee, to avoid the report being discussed at several committees, the report will be presented and determined at the most appropriate committee. If this is not clear, then the report will be discussed and determined by the Policy Committee.
  3. As part of the detailed work programme the Committee will receive reports on the exercise of powers delegated to Officers relevant to the specific areas under review.

4. The Committee will be responsible for its own projects but, where it considers it appropriate, projects will be considered by a cross-committee project steering group that will report back to the most appropriate Committee.
  5. The Committee will report its findings and make recommendations to Policy Committee.
  6. Approving all Councillor attendance at conferences, seminars and training events within the UK mainland for which a fee is payable including any expenditure incurred, within the remit of this Committee.
3. A Corporate Recovery and Transformation Group (CRTG) chaired by the Deputy Chief Executive and with senior representatives from Service Departments and central corporate functions has been established to ensure that the approach to the recovery process is cross cutting and integrated, both within the authority and in collaboration with the Local Resilience Forum. The purpose of the CRTG is to generate and monitor a forward-facing corporate recovery and transformation plan, oversee the safe reopening of services and premises and ensure that current and emerging government guidance is followed. The work of this group is to be overseen by the Committee.
  4. It is proposed that the Committee meets on a six weekly cycle with the following dates for the first five meetings:
    - Tuesday 15 September – 10.30am
    - Tuesday 3 November – 10.30am
    - Monday 14 December – 10.30am
    - Monday 25 January – 10.30am
    - Tuesday 16 March – 10.30am

### **Other Options Considered**

5. None

### **Reason/s for Recommendation/s**

6. To inform the committee of its terms of reference and initial meeting cycle.

### **Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **RECOMMENDATION/S**

- 1) For members to consider whether they require any further actions in relation to the report.

**Marjorie Toward**

**Service Director Governance Customers and Employees**

**For any enquiries about this report please contact:** – Sara Allmond-  
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### **Constitutional Comments (HD 06/07/2020)**

8. The report recommendations fall within the Committee terms of reference.

### **Financial Comments (RWK 06/07/2020)**

9. There are no specific financial implications arising directly from the report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Establishment of Committees report to Full Council – 11<sup>th</sup> June 2020 (published)

### **Electoral Division(s) and Member(s) Affected**

- All