

**20 June 2013****Agenda Item: 6****REPORT OF CHIEF EXECUTIVE****TERMS OF REFERENCE****Purpose of the Report**

1. To note the Committee's terms of reference.

**Information and Advice**

2. The current terms of reference for the Environment and Sustainability Committee are as follows:-

(a) The exercise of the powers and functions set out below are delegated by the Full Council in relation to environment and sustainability:

- i. All decisions within the control of the Council including but not limited to those listed in the Table below
- ii. Policy development in relation to environment and sustainability, subject to approval by the Policy Committee or the Full Council
- iii. Review of performance in relation to the services provided on at least a quarterly basis
- iv. Review of day to day operational decisions taken by officers
- v. Approval of consultation responses
- vi. Approval of departmental staffing structures as required
- vii. Approving all Councillor attendance at conferences, seminars and training events including any expenditure incurred, within the remit of this Committee and to receive quarterly reports from Corporate Directors on departmental officer travel outside the UK within the remit of this Committee.

(b) If any report comes within the remit of more than one committee, to avoid the report being discussed at several committees, the report will be presented

and determined at the most appropriate committee. If this is not clear, then the report will be discussed and determined by the Policy Committee.

- (c) As part of the detailed work programme the Committee will receive reports on the exercise of powers delegated to officers.
- (d) The Committee will be responsible for its own projects but, where it considers it appropriate, projects will be considered by a cross-committee project steering group that will report back to the most appropriate Committee.

Table
Responsibility for all matters relating to minerals and waste planning not falling within the delegation of any other committee.
Responsibility for all matters relating to Council's role as Waste Disposal Authority.
Responsibility for the Local Improvement Scheme
Responsibility for making observations on planning matters on which the County Council is consulted, in accordance with the agreed protocol
Responsibility for all matters relating to environmental awareness and sustainability
Responsibility for any matter relating to the control of pollution or the management of air quality

### **Other Options Considered**

- 3. None

### **Reason/s for Recommendation/s**

- 4. To inform the committee of its terms of reference.

### **Statutory and Policy Implications**

- 5. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **RECOMMENDATION/S**

- 1) That the report be noted.

**Mick Burrows**  
**Chief Executive**

**For any enquiries about this report please contact: Ruth Rimmington,  
Democratic Services Officer, 0115 9773825**

### **Constitutional Comments**

6. As the report is for noting only, no constitutional comments are required.

### **Financial Comments**

7. There are no financial implications arising directly from this report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

a) Report to County Council – 29 March 2012 (published).

### **Electoral Division(s) and Member(s) Affected**

All