



Meeting ADMINISTRATION COMMITTEE

Date Wednesday, 16th February 2005 (10.30 am – 10.55 am)

Membership

Persons absent are marked with `A`

COUNCILLORS

Vicki Smailes (Chair)
Rita Sharpe (Vice-Chair)

	Roy R J Barsley	A	Yvonne Davidson
	Sue Bennett		T A J Pettengell
	M M Brandon-Bravo		Nellie Smedley
A	Steve Carroll		David Taylor
	John Carter		Mick Warner
	Mrs K L Cutts		

ALSO IN ATTENDANCE

Councillor B G Smith

MINUTES

It was moved, seconded and

RESOLVED:- **2005/024**

The Minutes of the last meeting be agreed as a correct record.

Note

Arising from the above Resolution, the Minute Book was signed by the Chair.

MEMBERSHIP OF THE COMMITTEE

The Head of Members' Services reported orally that Councillor Rita Sharpe and Councillor John Carter had been re-appointed to the Committee in place of Councillor B G Smith and Councillor A Davison.

RESOLVED:-
2005/025

That the changes to membership of the Committee be noted.

APOLOGIES FOR ABSENCE

Apologies for absence were received from:-

Councillor Yvonne Davidson
Councillor Steve Carroll
Councillor M Warner*

* denotes absence on other County Council business.

DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

There were no declarations of interest by Members or Officers.

COUNTY HOSPITALITY BUDGET – FINANCIAL SUMMARY

The Director of Resources had circulated with the agenda a report which gave details of the current position in relation to the County Hospitality Budget.

RESOLVED
2005/026

That the report be noted.

CLES ANNUAL CONFERENCE 30 – 31 MARCH 2005

RESOLVED
2005/027

- (1) That two members of the Labour Group and one member of the Conservative Group be authorised to attend the CLES Annual Conference in Salford from 30 – 31 March 2005.
- (2) That the total estimated cost of £2,111 be met from the 2004/05 budget for Regeneration.

LOCAL AUTHORITY PENSION FUND FORUM EXECUTIVE COMMITTEE MEETINGS

RESOLVED:-
2005/028

That approval be given for Councillor D Pulk to attend meetings of the Executive Committee of the Local Authority Pension Fund Forum during 2005, in his capacity as Deputy Chair of the Forum.

**ATTENDANCE AT THE JOINT COALFIELD COMMUNITIES
CAMPAIGN/ENGLISH PARTNERSHIPS ANNUAL MEMBERS' FORUM –
WAKEFIELD 17 MARCH 2005**

RESOLVED:
2005/029

- (1) That Councillor C P Winterton be authorised to attend the Joint Coalfield Communities Campaign/English Partnerships Annual Members' Forum in Wakefield on 17 March 2005.
- (2) That the estimated cost of £100 be funded from the Members' Budget within the Regeneration Budget.

**BUS STATION STUDY TOUR – LANCASHIRE, LIVERPOOL, SOUTH
YOURKSHIRE AREAS 3 – 4 MARCH 2005**

Members had before them a report of the Director of Environment concerning a request to undertake a two-day study tour of recently constructed bus stations in Lancashire, Liverpool and the South Yorkshire areas on 3 – 4 March 2005.

During consideration of the report Members asked that the possibility of a contribution towards the cost of the Study Tour to be raised with Mansfield District Council and Bassetlaw District Council, it was:-

RESOLVED:-
2005/030

- (1) That approval be give to undertake the two day Bus Station Study Tour in Lancashire, Liverpool and South Yorkshire 3 – 4 March 2005
- (3) That the estimated cost for 10 people is £1500, to include transport, hotel accommodation and all meals, be funded from the Transport Strategy Revenue Budget.
- (3) That the Head of Members' Services approach Mansfield District Council and Bassetlaw District Council to ascertain whether they would be prepared to fund this Study Tour jointly with the County Council.

**REQUESTS FOR URGENT APPROVAL – TRAVEL – ACCOMMODATION
CONFERENCES AND SEMINARS**

RESOLVED:-
2005/031

That the Head of Members' Services report on the following urgent decisions be noted.

Annual Conference at Warwick – 24 – 25 January 2005.

REPORT BACK ON A CONFERENCE OR OTHER APPROVED VISIT

RESOLVED:- **2005/032**

That the arrangements for reporting back be approved.

REACH-OUT AWARDS – GALA PRESENTATION EVENING 12 MAY

RESOLVED:- **2005/033**

- (1) That approval be given to the provision of sponsorship for 100 people at the Reach-out Awards 2005 by covering the provision of the buffet, photographs and audio visual support.
- (2) That the maximum cost to be met from the County Hospitality Budget in connection with this event be set at £2,760.

UNVEILING OF SILVERHILL MINING SCULPTURE

RESOLVED:- **2005/034**

- (1) That approval be given for the provision of hospitality in the form of a buffet for a maximum of 66 people attending the unveiling of the Silverhill Mining Sculpture.
- (2) That the estimated cost of £1,500 will be met from within the Environment Portfolio in 2004/05.

50TH ANNIVERSARY OF THE NOTTINGHAM AND DISTRICT RACIAL EQUALITY COUNCIL

RESOLVED:- **2005/0035**

- (1) That approval be given for the provision of hospitality in the form of a reception to celebrate the 50th Anniversary of the Nottingham and District Racial Equality Council in Nottinghamshire for 123 people.
- (2) That the maximum cost of £1800 be met from the County council's Hospitality Budget.

PLANNING OFFICERS' SOCIETY – MINERALS AND WASTE TOPIC GROUP SUMMER VISIT – 7 AND 8 JULY 2006

RESOLVED:- **2005/036**

- (1) That approval be given to host the summer meeting of the Planning Officers' Society Minerals and Waste Topic Group

- (2) That the maximum cost of £800 be met from the Environmental Planning Revenue Budget.

HOSPITALITY DURING GNIEZNO (WIELKOPOLSKA REGION) SCHOOL VISIT TO TUXFORD SCHOOL – 14 MARCH 2005

RESOLVED:-
2005/037

- (1) That approval be given for the provision of hospitality in the form of a Chairman's Reception at County Hall for 36 people
- (2) That the estimated cost of this reception for 36 people (£430) be met from the Education part of the International Activities and Partnerships Budget within the Leader's Portfolio.

REQUESTS FOR URGENT APPROVAL - HOSPITALITY

RESOLVED:-
2005/038

That the Head of Members' Services' report on the following decisions be noted.

Pensions Investments Sub-Committee Lunch – 4 February 2005.

Evening Reception in County Hall to welcome a Trade visit from Frankfurt on Oder – 2 February 2005.

WIRELESS OFFICE TRIAL

RESOLVED:-
2005/039

That approval be given for the investigation of the benefits of wireless technology for Members.

COUNCILLOR DEVELOPMENT

Members had before them a report of the Head of Members' Services that had been circulated previously.

During discussion, Councillor Mrs Cutts indicated an intention to oppose any further requests for County Council funding arising from the Warwick MPA Course, in which 2 Members are participating.

In response to questions the Head of Members' Services indicated that she would ascertain the position relating to bursaries and circulate appropriate information to Members.

RESOLVED:-
2005/040

That the report be noted.

URGENT ITEM

In accordance with Section 100 (b) (4) of the Local Government Act 1972, the Chair indicated that she had approved the late submission of a report concerning an invitation for Nottinghamshire County Council to become a member of EINET. It was necessary for the report to be considered at this meeting to enable the County Council appoint a representation and nominee.

**THE EUROPEAN INSTITUTE AND NETWORK FOR ENTERPRISE
EDUCATION AND TRAINING (EINET)**

RESOLVED:-
2005/041

- 1) That the County Council become a General Assembly Member of the European and Network for Enterprise Education and Training.
- 2) That, if elected to the Executive Board Member a representative is nominated on behalf of the County Council for a three year period.

CHAIR

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