

## Personnel Committee Work Programme

Title	Brief Summary of Agenda Item	Lead Officer	Report Author
<b>15 December 2021 - 2pm</b>			
Review of communications functions	Approval of implementation of recommendations from review of approach to communications	Marje Toward	Luke Barrett
Update on Review of Apprenticeship Strategy	Update on review	Marje Toward	Gill Elder
<b>26 January 2022 - 2pm</b>			
Gender Pay Gap	Annual update report and approval of actions and publication of data	Marje Toward	Gill Elder
People Strategy	Approval of People Strategy 2022-2025 to enable delivery of the Council Plan	Marje	Gill Elder
NCC Workforce Availability, Sickness Absence Performance and Support to Maintain Employee Health and Wellbeing (Quarter 3 - 2021/22)	Quarterly update and review of progress against annual action plan	Marje Toward	Gill Elder
<b>9 March 2022 - 2pm</b>			
Health and Safety Update	Update on health and safety activity and issues and approval of actions	Marje Toward	John Nilan
<b>20 April 2022 - 2pm</b>			
NCC Workforce Availability, Sickness Absence Performance and Support to Maintain Employee Health and Wellbeing (Quarter 4 - 2020/21)	Quarterly update and review of progress against action plan	Marje Toward	Gill Elder

<b>25 May 2022 - 2pm</b>			
To be confirmed			
<b>13 July 2022 - 2pm</b>			
To be confirmed			
<b>TBA – September 2022</b>			
To be confirmed			
<b>TBA - November 2022</b>			
Graduate Development Programme	Update on progress	Marje Toward	Adrian McKiernan