

Meeting	AUDIT COMMITTEE
Date	7 September 2016 (commencing at 10.30 am)

membership

Persons absent are marked with `A`

COUNCILLORS

Keith Walker (Chairman)
Sheila Place (vice-Chairman)

Reg Adair
Glynn Gilfoyle
Stan Heptinstall
Tom Hollis

David Kirkham
Bruce Laughton
John Wilmott

ALSO IN ATTENDANCE

Tony Crawley)	KPMG LLP
Sayeed Haris)	

OFFICERS IN ATTENDANCE

Jayne Francis-Ward)	Corporate Director, Resources
Sarah Ashton)	
Rob Disney)	Resources
Glen Bicknell)	
Keith Palframan)	

CHANGES TO COMMITTEE MEMBERSHIP

Councillor Glynn Gilfoyle had been appointed in place of Councillor John Clarke for this meeting only. Councillor Bruce Laughton had been appointed in place of Councillor John Handley for this meeting only and Councillor Stan Heptinstall had been appointed in place of Councillor Ken Rigby for this meeting only.

MINUTES OF THE LAST MEETING HELD ON 8 JUNE 2016

The minutes of the last meeting of the Committee held on 8 June 2016, having been circulated, were confirmed and signed by the Chair.

APOLOGIES FOR ABSENCE

None

DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

None

POTENTIAL AREAS FOR DEVELOPMENT FOLLOWING AUDIT COMMITTEE TRAINING

Rob Disney (Head of Internal Audit) introduced the report to discuss potential areas for development following the recent Audit Committee training. Members were also invited to comment on expected timing of any developments to be implemented.

RESOLVED 2016/019

That a training programme be developed for the next administration's Audit Committee, building in most of the suggestions raised in Table 1 of the report.

EXTERNAL AUDIT – ANNUAL GOVERNANCE REPORTS

Glen Bicknell (Senior Accountant) and Sayeed Haris (KPMG's Audit Manager) introduced the report which informed members of the External Auditors' Annual Governance Reports on the County Council and Pension Fund.

RESOLVED 2016/020

- 1) That the matters raised in the report be noted.
- 2) That the letter of representation be noted.

INTERNAL AUDIT CHARTER

Rob Disney (Head of Internal Audit) explained changes in the updated version of the Internal Audit Charter.

RESOLVED 2016/021

That the revised Internal Audit Charter be approved.

FOLLOW-UP OF INTERNAL AUDIT RECOMMENDATIONS

Rob Disney (Head of Internal Audit) introduced the report which informed members of the progress with the implementation of agreed management actions following Internal Audit recommendations.

RESOLVED 2016/022

That the progress detailed in the report and appendix be noted.

That the Committee would ask for more detailed updates on progress from relevant managers as and when they deem it necessary.

WORK PROGRAMME

RESOLVED: 2016/023

That the work programme be noted.

The meeting closed at 11.15 am

CHAIRMAN