

REPORT OF THE LEADER

COUNTY COUNCIL CIVIC SERVICE

Purpose of the Report

1. To seek approval for hospitality at the County Council Civic Service at Southwell Minster on Sunday, 26 June 2016 at 3.00 pm.

Information and Advice

2. Each year the County Council holds a Civic Service in order to formally mark the start of the Chairman's year in office and to help raise awareness of the Chairman's chosen charity.
3. Representatives from the Clergy, Parish/Town Councils, Magistrates, Lord Lieutenant, High Sheriff, County Coroner, Civic Heads, Members of Nottinghamshire County Council, District/Borough Councils, and Chief Executives within Nottinghamshire will be invited to attend. Other attendees will include representatives from the Chairman's chosen charity and the parents/guardians of the young performers involved in the Service.
4. Hospitality is provided at the discretion of the Chairman, with refreshments served at the Minster after the service.

Other Options Considered

5. Different options for holding the Civic Service are available. The specific contents and the format of the day, with reference to the estimated costs, will be finalised in conjunction with the new Chairman following their appointment at Annual Council on 12 May 2016.

Reason/s for Recommendation/s

6. To seek approval for expenditure on hospitality so that the necessary initial planning and arrangements can be made at the earliest opportunity.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are

material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

8. The estimated cost of holding the Civic Service would be £1,300 as detailed in the table below to be met from the County Hospitality budget. This forecast is based on the actual costs of last year's Civic Service.

Item	Cost
Hire of Southwell Minster, organist & staffing	£400
Refreshments following Civic Service	£400
County Arts - Musicians	£300
Printing of Order of Service	£200
TOTAL	£1,300

RECOMMENDATION/S

- 1) That approval be given to the estimated costs of £1,300 in connection with the Civic Service on 26 June 2016 at Southwell Minster being met from the County Hospitality budget.

COUNCILLOR ALAN RHODES
Leader of the County Council

For any enquiries about this report please contact:

Alison Fawley, Democratic Services Officer, Democratic Services

Constitutional Comments (SLB 18/1/16)

9. Policy Committee is the appropriate body to consider the content of this report.

Financial Comments (SES 18/1/16)

10. The financial implications are set out in the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All