

report



Meeting **ADMINISTRATION COMMITTEE**

Date **8 SEPTEMBER 2004**

agenda item number 5(d)

REPORT OF THE HEAD OF MEMBERS SERVICES

COUNTY COUNCIL'S NETWORK (CCN) ANNUAL CONFERENCE 15 – 16 NOVEMBER 2004 AT DUNSTON HALL, NR NORWICH

1. **Purpose of the Report**

To request the approval for the attendance of 4 Members at the County Council's Network (CCN) on 15, 16 November 2004 at Dunston Hall, Nr Norwich.

2. **Background**

The CCN Conference is being hosted by Norfolk County Council. The County Council's Network (CCN) is the largest Specialist Interest Group within the Local Government Association with all 35 English Shire Counties in membership.

The theme of this year's annual conference is "working with our communities

During the course of 2 days the conference will consider this issue from a number of different perspectives and though plenary SESSIMS and workshops explore the role of County Council in ensuring and promoting high quality public services in the communities which they serve.

The total estimated costs of the visit are likely to be:-

| Description | Amount | To be met from |
|-------------------------|---------------|-----------------------|
| Conference or event fee | 1200 | Members Allowances |
| Travelling expenses | 481 | " " |
| Accommodation | 460 | " " |
| Subsistence | 64.96 | " " |

Total £ 2205.96

The County Council's representatives would be staying at the Conference hotel so that they are closer to the business of the event.

Statutory an Policy Implications

This Committee is responsible for appointing Member attendance at conferences under the Travel and Conference policy.

Recommendation

That approval be given for the attendance of 4 Members at the Annual County Council's Network Conference at Dunston Hall, Nr Norfolk on 15 and 16 November 2004 at the cost indicated in the report.

Legal Services Comments (KK)

The Administration Committee has the delegated authority to approve the attendance of Members at Conferences and Seminars. The proposal in this report is therefore within the remit of this Committee.

Director of Resources Financial Comments (R/MB)

The cost of the Conference can be met from the 2004/05 Budget for Members Conference Expenses within the Leaders Portfolio.

Patricia Mayfield
Head of Members Services

Background Papers Available for Inspection

CCN Annual Conference Brochure.

Electoral Divisions Affected

All.