



**Nottinghamshire
County Council**

Forward Plan

Published 7 December 2023

This Forward Plan supersedes all previous Forward Plans.

What is the Forward Plan?

The Forward Plan contains details of Key Decisions to be taken by The Cabinet, Cabinet Members, Chief Officers and any Committees of Cabinet including the City of Nottingham and Nottinghamshire Economic Prosperity Committee. It does not include decisions to be taken by Full Council or any of the Council's other non-executive committees.

What is a Key Decision?

A Key Decision is one made in the exercise of a Cabinet function which is likely:

- a. to result in the County Council incurring expenditure which is, or the making of savings which are, significant, having regard to the County Council's budget for the service or function to which the decision relates;

For this purpose, "significant" shall mean an expenditure or saving of £1million or more for both revenue and capital expenditure.

or

- b. to be significant in terms of its effect on communities living or working in an area comprising two or more electoral divisions in the area of the County Council

How much notice is given of forthcoming decisions?

As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days' notice of new Key Decisions that are listed in this document. Where this is not practicable, such Key Decisions will be taken under urgency procedures as set out in the Constitution.

Notice of Intention to Conduct Business of the Cabinet in Private

Whilst the majority of the business at Cabinet meetings will be open to the public to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information as set out in Part 1 of Schedule 12A of the Local Government Act 1972 (as amended).

The Forward Plan entries indicate any elements of Key Decision reports which are expected to be considered by Cabinet in private along with the relevant grounds for exemption and reasons why that exemption needs to be applied (the 'Public Interest Test').

The Appendix at the end of this document contains a list of any **non-Key Decision** reports which are also due to be considered by Cabinet in private and indicates whether those reports are expected to be fully or partly exempt, along with the relevant grounds for exemption and reasons why that exemption needs to be applied (the 'Public Interest Test').

If you feel that any decisions or reports that are to be discussed in private should be considered in public, please contact Democratic Services (County Hall, West Bridgford, Nottingham, NG2 7QP, democratic.services@nottscc.gov.uk with your reasons. Such representations must be received no later than **14 days** before the Cabinet meeting, the item is due to be considered. This Council is required to consider any representations received as to why an item should not be taken in private and to publish its decision in advance of the decision being taken.

Cabinet Members

N.B. The Leader recently made changes to Cabinet Member titles, portfolios and appointments, effective from 1 December 2023.

Leader	Councillor Ben Bradley MP
Deputy Leader and Cabinet Member – Transformation	Councillor Bruce Laughton
Cabinet Member – Business Management	Councillor Chris Barnfather
Cabinet Member – Adult Social Care	Councillor Matt Barney
Cabinet Member – Children and Families	Councillor Tracey Taylor
Cabinet Member – Communities and Public Health	Councillor Scott Carlton
Cabinet Member – Economic Development and Asset Management	Councillor Keith Girling
Cabinet Member – Education & Special Educational Needs and Disabilities (SEND)	Councillor Sam Smith
Cabinet Member – Finance and Resources	Councillor Richard Jackson
Cabinet Member – Transport and Environment	Councillor Neil Clarke MBE

Constitution - [Current Constitution](#)

Diary of meetings - [Meetings](#)

Changes since the last Forward Plan

Decisions taken

Date Decision taken	Key Decision	Decision Maker	Date of first inclusion in Forward Plan
4/12/23	2023-4 Highways Capital and Revenue Programmes	Cabinet Member – Transport & Environment	23/8/23
4/12/23	A612 Colwick Footway Improvement	Cabinet Member – Transport & Environment	1/9/23
20/11/23	Bus Network Review	Cabinet Member	20/10/23

New items added to this Forward Plan (see below for further information)

Key Decision	Decision maker	Department
Household Waste Recycling Centre inert materials acceptance policy changes	Cabinet Member – Transport & Environment	Place
Nottinghamshire's Admission Arrangements 2025-26 for community and voluntary controlled schools	Cabinet Member – Education and SEND	Children and Families
Award contract to managed service provider for temporary staff	Cabinet Member – Finance and Resources	Chief Executive's

Items withdrawn from this Forward Plan

Key Decision	Reason	For more information contact:

Other changes to existing Forward Plan entries

Where the date on which a decision is expected to be made changes, it will be shown on the page for that item. Previous dates on which that item has been scheduled will remain visible on that page but will be struck through.

Key Decision	Change	For more information contact:
Household Waste Recycling Centre DIY waste acceptance criteria changes	Amended decision title and description	Mick Allen, Mick.Allen@nottsc.gov.uk, 0115 9774684

Cabinet

Decision	Nottinghamshire County Council Data Strategy 2023-28
Date inserted into Forward Plan	20 November 2023
What is the decision to be taken	By delivering this Strategy, our workforce will have access to high quality data that helps them to understand the journeys of people they are working with. This will improve the experience of people accessing our Council services. It will also enable us to work together with people and partners to create positive and sustainable change that helps people to stay healthy, happy and safe in their homes and communities.
Who will be consulted?	Corporate and Senior Leadership Teams
What documents will be considered?	Report
The earliest date the decision can be taken	21/12/2023
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Lynette Rice, lynette.rice@nottscc.gov.uk, 0115 9772780

Decision	Highway Services Contract
Date inserted into Forward Plan	20 November 2023
What is the decision to be taken	To consider the extension of current contractual arrangements for the delivery of highways & transportation maintenance services for a further five years in accordance with the current contractual mechanisms.
Who will be consulted?	This is a contractual decision and no consultation is required.
What documents will be considered?	Report
The earliest date the decision can be taken	21/12/23 8/2/24
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Martin Carnaffin, martin.carnaffin@nottsc.gov.uk, 0115 9774227

Decision	Implementing the roll out of Family Hub Networks in Nottinghamshire
Date inserted into Forward Plan	29 September 2023 (amended 24 October 2023)
What is the decision to be taken	The report seeks approval for the development and implementation of Family Hubs across Nottinghamshire.
Who will be consulted?	<p>Consultation has been completed in the original Family Hub Design sites and co-production activities are taking place with families and other stakeholders. These have used the format of an online survey, hard copy questionnaires, workshops, and events with local families.</p> <p>Statutory consultation to change the use of Children's Centres to Family Hubs began on the 3 October 2023 and will end in December. The Citizen's Portal has been used for the online questionnaire and hard copy questionnaires will be disseminated, with a separate questionnaire for young people. This will then be followed up by workshops and visits to schools and other settings to engage children, young people and their parents and carers.</p>
What documents will be considered?	Report
The earliest date the decision can be taken	09/11/2023 8/2/24
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Irene Kakoullis irene.kakoullis@nottscc.gov.uk 0115 9774431

Decision	Nottinghamshire Healthy Families Programme (0-19): 2024 and beyond
Date inserted into Forward Plan	29 September 2023
What is the decision to be taken	<p>Local Authorities have a statutory responsibility, under the Health and Social Care Act of 2012, to provide public health nursing services, including the Healthy Child Programme, which is known locally as the Nottinghamshire Healthy Families Programme.</p> <p>Approval is sought to enter into a new contract for a co-operation arrangement between the Council and Nottinghamshire Healthcare NHS Foundation Trust (NHFT) for the delivery of the Nottinghamshire Healthy Families Programme from 1st October 2024, for a period of five years with the potential for an extension of up to four years.</p>
Who will be consulted?	<p>Programme of stakeholder engagement and co-production.</p> <p>Scrutiny working group to be established by Overview Committee.</p> <p>Public consultation</p>
What documents will be considered?	Report
The earliest date the decision can be taken	28/03/2024
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Jonathan Gribbin, jonathan.gribbin@nottsc.gov.uk, 0115 9772863

Decision	Annual Delivery Plan 2024/25
Date inserted into Forward Plan	25 October 2023
What is the decision to be taken	Approval of the Council's Annual Delivery Plan for 2024/25.
Who will be consulted?	Extended Leadership Team, Corporate Leadership Team, Cabinet, Elected Members, Departmental Leads
What documents will be considered?	Report
The earliest date the decision can be taken	28/03/2024
Will the report be considered in public?	Fully Public
Decision maker	Cabinet
For more information contact:	Sophie Snodin, Sophie.Snodin@nottscc.gov.uk, 0115 8042743

Leader

Decision	Proposed Sale of Woods Court, Newark
Date inserted into Forward Plan	20 November 2023
What is the decision to be taken	To approve amended terms for the sale of land.
Who will be consulted?	n/a
What documents will be considered?	Report
The earliest date the decision can be taken	21/12/2023
Decision maker	Leader of the Council
For more information contact:	Neil Gamble, Neil.Gamble@nottscc.gov.uk, 01159773045

Deputy Leader and Cabinet Member – Transformation

No Key Decisions are scheduled to be taken by the Deputy Leader and Cabinet Member – Transformation at this time.

Cabinet Member – Business Management

No Key Decisions are scheduled to be taken by the Cabinet Member – Business Management at this time.

Cabinet Member – Adult Social Care

Decision	Urgent and Emergency Care Transformation Programme – approval of external partner on behalf of Nottingham and Nottinghamshire Integrated Care System
Date inserted into Forward Plan	18 May 2023 (amended 10 November 2023)
What is the decision to be taken	The report seeks approval for the Council to be a partner in the commissioning of the system partner by the Nottingham and Nottinghamshire Integrated Care System for the Urgent and Emergency Care transformation work, proportionally contributing to the overall cost of the project. All costs will be covered by the national discharge funding.
Who will be consulted?	All ICS partners are fully involved in this planned programme of work.
What documents will be considered?	Report
The earliest date the decision can be taken	22/06/2023 21/09/2023 11/12/2023
Will the report be considered in public?	Fully Public
Decision maker	Cabinet Member – Adult Social Care
For more information contact:	Iain MacMillan, iain.macmillan@nottscc.gov.uk, 0115 97 72341

Cabinet Member – Children and Families

Decision	Childcare Sufficiency Assessment 2023
Date inserted into Forward Plan	10 November 2023
What is the decision to be taken	<p>That the recommendations of the Childcare Sufficiency Assessment 2023, which enable the Council to fulfil the statutory duty to secure sufficient high-quality childcare, be approved.</p> <p>That the publication of the Childcare Sufficiency Assessment 2023 be approved</p>
Who will be consulted?	The Childcare Sufficiency Assessment has included findings from consultation with parents and carers which was led by the Families Information Service, and consultation with the Nottinghamshire Early Years Consultation Group. Data included has been collected from Nottinghamshire Childcare Providers.
What documents will be considered?	Report Childcare Sufficiency Assessment 2023
The earliest date the decision can be taken	11/12/2023
Decision maker	Cabinet Member – Children Social Care
For more information contact:	Mandy Stratford2, mandy.stratford2@nottscc.gov.uk, 0115 9773110

Cabinet Member – Communities and Public Health

No Key Decisions are scheduled to be taken by Cabinet Member – Communities and Public Health at this time.

Cabinet Member – Economic Development and Asset Management

Decision	Proposed Sale of Land at Bramcote Park
Date inserted into Forward Plan	25 October 2023
What is the decision to be taken	To approve amended terms for the sale of land.
Who will be consulted?	none
What documents will be considered?	Report
The earliest date the decision can be taken	27/11/2023
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	Neil Gamble, Neil.Gamble@nottscc.gov.uk, 0115 977 3045

Decision	Worksop new build office update
Date inserted into Forward Plan	6 July 2023
What is the decision to be taken	Update to include infrastructure to serve residential units.
Who will be consulted?	
What documents will be considered?	Report
The earliest date the decision can be taken	14/8/23 1/12/23
Decision maker	Cabinet Member – Economic Development and Asset Management
For more information contact:	James Lewis, james.lewis@nottsc.gov.uk, 0115 9773516

Cabinet Member – Education and Special Educational Needs and Disabilities (SEND)

Decision	Nottinghamshire's Admission Arrangements 2025-26 for community and voluntary controlled schools
Date inserted into Forward Plan	7 th December 2023
What is the decision to be taken	To consider the outcomes from statutory consultation and to approve the admission arrangements for 2025-2026.
Who will be consulted?	Statutory consultation undertaken between 2 October 2023 and 26 November 2023 – social media; email notification to relevant parties.
What documents will be considered?	Report Determined admission arrangements 2025-2026 Responses to consultation
The earliest date the decision can be taken	05/02/2024
Decision maker	Cabinet Member – Education and SEND
For more information contact:	Claire Wilcoxson, claire.wilcoxson@nottscc.gov.uk, 0115 977 2640

Cabinet Member – Finance and Resources

Decision	Award contract to managed service provider for temporary staff
Date inserted into Forward Plan	7 December 2023
What is the decision to be taken	Approval is sought to award and enter a contract with a managed service provider for temporary staff following a re-procurement process.
Who will be consulted?	No formal consultation is required for this contractual decision, however departmental representatives have been involved in the procurement process and we have engaged with trade unions prior to starting tendering process.
What documents will be considered?	Report
The earliest date the decision can be taken	22/01/2024
Decision maker	Cabinet Member – Finance and Resources
For more information contact:	Hannah Gemmill, Hannah.Gemmill@nottscc.gov.uk, 01158042502

Cabinet Member – Transport and Environment

Decision	Active Travel Fund – B6021 Kirkby Folly Road cycling improvements
Date inserted into Forward Plan	06/03/2023 (amended on 24/05/23)
What is the decision to be taken	A decision whether to proceed following consultation.
Who will be consulted?	<p>Consultation with local County Council members</p> <ul style="list-style-type: none"> • Online questionnaire to public • Opportunity to respond by post or telephone <p>The public consultation started on 8 December 2022 and ran until 21 December 2022.</p>
What documents will be considered?	Report
The earliest date the decision can be taken	10/7/23 4/12/23
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Victoria Margeson, Victoria.Margeson@nottsc.gov.uk, Contact Number 0115 977 3176

Decision	Household Waste Recycling Centre DIY waste acceptance criteria changes
Date inserted into Forward Plan	7 December 2023
What is the decision to be taken	Report to seek approval for the implementation of changes to the Household Waste Recycling Centre DIY waste acceptance criteria in line with Government changes to legislation.
Who will be consulted?	n/a
What documents will be considered?	Report
The earliest date the decision can be taken	08/01/2024
Decision maker	Cabinet Member – Transport and Environment
For more information contact:	Mick Allen, Mick.Allen@nottsc.gov.uk, 0115 9774684

APPENDIX

NON-KEY DECISIONS WHICH WILL BE CONSIDERED BY CABINET IN PRIVATE (AS THE REPORTS WILL CONTAIN PARTLY OR FULLY EXEMPT INFORMATION)

There are no such non-Key Decisions currently.