

**APPENDIX A
CHARGES FOR HIGHWAYS SERVICES - APPLICABLE FROM 1st APRIL 2021**

CATEGORY	Publication, Information, or Service	20/21 charge	21/22 Charge	VAT chargeable?*	Comments
DOCUMENTS	Street Lighting Guide / Code of Practice	£16	£17	Yes	Charge includes postage costs
	Local Transport Plan	£54	£55		Charge includes postage costs
DATA	Paper Copies of plans	Cost	Cost		Cost includes copying, admin and postage costs.
	Traffic Counts	£80*	£82*	Yes	Charge for commercial organisations only. £82 charge for first information + £13 for each additional figure. Provided at cost to litigants.
	Traffic Counts - copy of raw data	£80	£82	Yes	Charge for commercial organisations only, provided at cost to litigants.
	Information to Map producers	Cost	Cost	Yes	Cost includes copying, admin and postage costs.
	Traffic Control & UTC information	£115	£115	Yes	Charge is for standard enquiries. Complex enquiries charged at actual cost All enquiries charged at cost to litigants.
	Road Structure Condition Data	Cost	Cost		Cost covers copying, admin and postage costs.
	Accident Data – No Collisions	£55	£56	Yes	Charges for commercial organisations only
	Accident Data – Full crash report ((up to and including 60 collisions)	£135	£138	Yes	Charges for commercial organisations only
	Accident Data – Concise Major crash report (more than 60 collisions)	Cost	Cost	Yes	Charges for commercial organisations only
	Accident Data – Severity Plot showing location and severity only (up to and including 60 collisions). Charge includes full details.	£240	£245	Yes	Charges for commercial organisations only
Accident Data – Major Severity Plot showing location and severity only (more than 60 collisions). Charge includes full details.	Cost	Cost	Yes	Charges for commercial organisations only	
Accident Data – Balloon plot showing attendant circumstances (up to and including 60 collisions)	£320	£330	Yes	Charges for commercial organisations only	
Accident Data – Major Balloon plot showing attendant circumstances (more than 60 collisions). Charge includes full details	Cost	Cost	Yes	Charges for commercial organisations only	
SERVICES	District Searches - CON29 Questions (see comments)	£17.50	£18	Yes	A revised 'CON29 protocol' from the Law Society puts all the questions together under the banner of CON29. The previous £9 rate for a 'part' search no longer exists. No charge to the Police, DVLA or Town / Parish Councils.
	District Searches - Highway Extent Plan	£37	£38	Yes	No charge to the Police, DVLA or Town / Parish Councils.
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SERVICES (continued)	Property Searches – Search for Public Right of Way	£10.50	£18	Yes	Compulsory rights of way question on the CON29 form. For searches greater than 2km ² customers will need to ask NCC for a quote.
	Property Searches – Search of the Greens and Commons Registers	£32	£33	Yes	Question in three parts (optional question on CON29 form). Additional £18 for a copy of the Common / TVG register and £18.00 for a copy of the documents contained within the Statutory Statement and Declaration Register.
	Production of a Public Right of Way Order Plan for the purposes of Town and Country Planning Act and Highways Act Orders undertaken by Local Planning Authorities.	£50	£52		
	NRSWA - Sample Inspection	£50	£50		Charge set nationally by regulation made under the New Roads and Street Works Act 1991.
	NRSWA - Defect Inspection	£47.50	£47.50		Charge set nationally by regulation made under the New Roads and Street Works Act 1991.
	NRSWA - Investigatory Inspection (3rd Party)	£68	£68		Charge set nationally by regulation made under the New Roads and Street Works Act 1991.
	NRSWA - Investigatory Works	Cost	Cost		Cost includes works, staffing and admin. if defect found. Cost recovery set by regulations under NRSWA
	NRSWA - Remedial Works	Cost	Cost		Cost includes works, staffing and admin. if defect found. Cost recovery set by regulations under NRSWA
	NRSWA - Improvement Plan Inspections	Cost	Cost		Associated costs determined by Codes of Practice made under NRSWA 1991
	NRSWA – Section 50 Street Works Licence	£495	£500		Licence to place apparatus in the Highway. Includes £170 for Admin to grant licence, £185 commuted sum to maintain and operate records and £150 for inspections for each inspection unit (as defined in NRSWA)-
	NRSWA – Section 50 Consent	£315	£320		To work on existing apparatus in the highway. Includes £170 for Admin and £150 for inspections for each inspection unit (as defined in NRSWA)
	Street Works Permit - Major Works	Category 0-2 or traffic sensitive streets: £160 (+ £70 provisional authorisation) Category 3-4 streets: £100 (+ £50 provisional authorisation)	Category 0-2 or traffic sensitive streets: £160 (+ £70 provisional authorisation) Category 3-4 streets: £100 (+ £50 provisional authorisation)		Major Works are those of more than 10 days planned duration OR requiring a TTRO. Provisional Authorisation is required 3 months in advance, and 10 days notice is required for the Permit
	Street Works Permit - Standard Works	Category 0-2 or traffic sensitive streets: £85 Category 3-4 streets: £50	Category 0-2 or traffic sensitive streets: £85 Category 3-4 streets: £50		Standard works are those of between 4 and 10 days planned duration. 10 days notice is required for the Permit
	Street Works Permit - Minor Works	Category 0-2 or traffic sensitive streets: £45 Category 3-4 streets: £30	Category 0-2 or traffic sensitive streets: £45 Category 3-4 streets: £30		Minor works are those of 3 days or fewer planned duration. 3 days notice is required for the Permit.
	Street Works Permit - Immediate Works	Category 0-2 or traffic sensitive streets: £40 Category 3-4 streets: £25	Category 0-2 or traffic sensitive streets: £40 Category 3-4 streets: £25		Immediate works are urgent unplanned works. Permit applications must be received within 2 hours of starting works
Street Works Permit - Permit Variation	Category 0-2 or traffic sensitive streets: £45 Category 3-4 streets: £35	Category 0-2 or traffic sensitive streets: £45 Category 3-4 streets: £35			
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SERVICES (continued)	Signal Switch Offs	Cost	Cost		
	Zebra Crossing switch off	Cost	Cost		
	Construction of Domestic Vehicle Crossings by Via	On quotation	On quotation		Via is obliged to offer quotation, which covers full works cost, design, admin and overheads. Costs vary depending on type of construction and size of access and will also include charges for moving street furniture, e.g. street lighting columns if necessary. Other Utility providers' apparatus must be moved by provider themselves, at the applicant's cost. In some instances, the installation of a crossing may require planning permission from the local Planning Authority which the applicant is responsible for obtaining at their own cost
	Construction of Domestic Vehicle Crossings – Approval when applicants appoint their own contractor	£100	£100		Charge covers cost of initial inspection by Via, any other subsequent inspections, provision of Statutory Undertakers Plans, and the administration of the approval. Applicant is responsible for all construction costs as well as those incurred as a result of any necessary diversionary/protection works for utility apparatus or Authority owned street furniture associated with installing the crossing to Via specifications. In some instances, the installation of a crossing may require planning permission from the local Planning Authority which the applicant is responsible for obtaining at their own cost. A retrospective licence can be issued for works already underway or completed, at a charge of £250
	Construction of Domestic Vehicle Crossings – Provision of historical approval documentation	£25	£26		
	Tourism Signing (Brown)	Cost (see comments)	Cost (see comments)		Initial works and sighting cost and future maintenance/repair costs as set out in T&HC Report 22/11/12.
	Section 38, 278 Agreements	Varies – see comments	Varies – see comments		On S38's charge is generally 7% of the agreement highways infrastructure cost. On S278 charges will be in accordance with the Highways, Transportation and Development guide – 10% of fist £100K plus 6% of the cost over £100K with a minimum of £1,000 for each agreement. Legal fees will be charged separately.
	106 Agreements	Varies – see comments	Varies – see comments		The fees will be equal to the cost of each planning obligation contained within the Agreement usually indexed linked. Legal fees will be charged separately.
	Charging Developers for Advice (min 4 Hrs.)	£67/hr (£268 min. charge)	£69/hr (£276 min. charge)	Note **	Where applicable the rate per hour for commercial work including "non-statutory" advice, design and inspection should be Actual salary x 2.5/1600 with a minimum charge of 4 hours.
	Making up private streets	Cost	Cost		Cost includes works and associated staffing and admin.
	Traffic Calming Schemes	Cost	Cost		Cost includes works, associated staffing and admin, and commuted sum as set out in EC Report 24/6/98
	Rechargeable Works Orders	Cost	Cost	Y/N	Cost covers works, staffing and admin. There is no charge for works associated with events involving the armed forces. For remedial work, costs are recovered against standard schedule of rates
	H Bar Markings	£210	£215		Approval for such provisions will at all times be at the Highway Authority's discretion. Approval of Highway Managers is required. Cost covers design health & safety, admin, works and renewal costs.
	Seasonal Decorations application fee (e.g. Christmas Decorations, Hanging Baskets)	Cost (see comments)	Cost (see comments)		No charge will be made for the first £500 of costs incurred by Via through Parish Councils' applications.
CCTV installations (temporary)	£180	£180			
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SERVICES (continued)	Bikeability training	£128	£130		Charge is payable by schools, per course, which can include up to 12 pupils. Schools may use School Sports Premium funding to cover their cost.
	Traffic Survey Permit	£125 per site (see comments)	£125 per site (see comments)		Fee reduced to £75 if NCC are provided with a copy of the survey data Retrospective permit: £200
	Residents Parking Permit	£25	£25		Charge is per chargeable permit issued in association with residents parking schemes. (Concessions scheme also applies). Information regarding parking schemes is available on the NCC website.
	1 Day Virtual Visitor Permit	£2	£2		
	1 Week Virtual Visitor Parking	£10	£10		
	2 Week Virtual Dispensation	£15 (£25 with less than 48 hours' notice)	£15 (£25 with less than 48 hours' notice)		For non-resident parking when required, or to facilitate building works or similar requiring a vehicle parked in contravention to the restrictions
	Blue Badges	£10	£10		Information regarding parking concessions for people with severe mobility problems is available on the NCC website. Price set nationally.
	Travel plan monitoring	Cost varies based on size of development and build-out rate	Cost varies based on size of development and build-out rate	Note **	Charge covers costs of staff time to undertake a review of the travel plan/annual monitoring reports in the years following its approval and limited liaison with the site travel plan co-ordinator related to travel plan activity. Two charge bands: • Single occupier commercial; single phase of development; up to 200 dwellings – £1,500 pa for 5 years; and £900 pa for subsequent years up to and including year after end of construction. Funding payable from 50% completion of the development (residential and/or commercial) • Multi-occupancy commercial; multi phase development, mixed-use; over 200 dwellings – £3,000 pa for first 5 years; and £1,200pa for subsequent years up to and including year after end of construction. Funding will be payable from the completion of 200 dwellings or 50% completion of the development (residential and/or commercial) whichever occurs first.
	Dedication of Highways HA80 Section 31(6) statements and Declarations. Highways Statement or Highway Statement and Declaration received within one month of each other. Renewal of existing Highway Statement or Declaration which has not changed or a Declaration following on from submission of Statement not received within 1 month.	£157.50 For applications to register a parcel greater than 500ha, applicants will need to ask NCC for a quote. £52	£160 For applications to register a parcel greater than 500ha, applicants will need to ask NCC for a quote. £53		Following regulations introduced in December 2016 for Highways HA80 Section 31(6) statements and declarations there is now no requirement to post s31(6) notices on site.
	Dedication of Highways and Village Greens HA80 Section 31(6) and Commons Act 2006 15A (1) statements and Declarations Combined Highway and Commons Act Statement or Statements and Declaration received within 1month of each other.	£210 For applications to register a parcel greater than 500ha, applicants will need to ask NCC for a quote. £32 per extra notice / parcel of land.	£214 For applications to register a parcel greater than 500ha, applicants will need to ask NCC for a quote. £33 per extra notice / parcel of land.		The requirement to post notices on site still applies to Commons Act Applications.
Public Rights of Way Highways Act and Town and Country Planning Act Diversion or Extinguishment application.	£1570 plus advertising.	£1600 plus advertising			
Commons Act 2006 applications for the correction of registers. Application made under section 19(2)(a) Commons Act 2006. Application made under paragraphs 6-9 schedule 2 Commons Act 2006	No charge / £1050	No charge / £1070		If objections are received to the application, additional fees may also be payable.	

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PUBLIC TRANSPORT CHARGES	Departure charges; Mansfield Bus Station	£0.70 per bus £3.48 per coach	£0.72 per bus £3.61 per coach		The bus and coach operators are required to pay these charges to use the bus station under conditions of use.
	Departure charges; Retford, Newark and Worksop Bus Stations	£0.65 per bus £3.48 per coach	£0.68 per bus £3.61 per coach		The bus and coach operators are required to pay these charges to use the bus station under conditions of use.
	Companions pass for disabled concessionary pass holders	Free	Free		A companions pass is not available for all Disabled Concessionary Pass holders but only those from defined categories.
	Faith bus pass scheme	£410 p.a	£416		
	Catchment bus pass Scheme	£117 per term	£119 per term		
	Post 16 bus pass scheme	£164 pa	£166 pa		
	Replacement Concessions pass for elderly or disabled.	£10	£10		
LOCAL AUTHORITIES (TRANSPORT CHARGES) REGULATIONS 1998	Skip License	£35	£36		The license fee covers staffing, admin and inspection costs. A license will be issued for a maximum of 14 days An unlicensed skip will incur a charge for a retrospective license for the day on which it is found. Any request for a license beyond that day will be treated as a new application.
	Access Scaffold license, first two weeks	0-5m: £101 6-10m: £168 11-20m: £224 Additional 20m sections: £84	0-5m: £103 6-10m: £170 11-20m: £228 Additional 20m sections: £86		Charge covers staffing, admin and inspections (charged as set under NRSWA). See note †
	Access Scaffold license, additional weeks	0-10m: £78 10-20m: £84 Additional 20m section: £45	0-10m: £80 10-20m: £86 Additional 20m section: £46		Charge covers staffing, admin and inspections (charged as set under NRSWA). See note †
	Mobile Tower Scaffold licence, per day	£83 for first day £78 for additional days	£85 for first day £80 for additional days		Charge covers staffing, admin and inspections (charged as set under NRSWA). See note †
	Mobile Access Platform licence, per day	£167 for first day £78 for additional days	£171 for first day £80 for additional days		Charge covers staffing, admin and inspections (charged as set under NRSWA). See note †
	Crane licence, per day	£224 for first day £78 for additional days	£228 for first day £80 for additional days		Charge covers staffing, admin and inspections (charged as set under NRSWA). See note †
	Hoarding licence, first two weeks	Up to 20m: £224 Additional 20m sections: £123	Up to 20m: £228 Additional 20m sections: £126		Charge covers staffing, admin and inspections (charged as set under NRSWA). See note †. Length of hoarding to be measured along all sides of enclosed area which abut the highway (usually 3 sides). Site cabins without hoarding/fencing are charged at the same rate as if hoarding/fencing present. Maximum length of storage without hoarding is 5m but Street Works Safety Code applies.
Hoarding license, additional weeks	Up to 20m: £78 Additional 20m sections: £45	Up to 20m: £80 Additional 20m sections: £46		Charge covers staffing, admin and inspections (charged as set under NRSWA). See note †. Length of hoarding to be measured along all sides of enclosed area which abut the highway (usually 3 sides). Site cabins without hoarding/fencing are charged at the same rate as if hoarding/fencing present. Maximum length of storage without hoarding is 5m but Street Works Safety Code applies.	
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LOCAL AUTHORITIES (TRANSPORT CHARGES) REGULATIONS 1998 (continued)	Temp. Excavations in the Highway - initial licence for two weeks.	£390	£400		Charge covers staffing, admin and inspections (charged as set under NRSWA). S171 Consent required. See note †
	Temp. Excavations in the Highway - each extra week, based on one inspection per week	£80	£80		Charge covers staffing, admin and inspections (charged as set under NRSWA). S171 Consent required. See note †
	Materials stored on the highway	£167 first two weeks £80 subsequent weeks	£171 first two weeks £80 subsequent weeks		Charge covers staffing, admin and inspections (charged as set under NRSWA). See note †
	Remedial works final inspection (where necessary) for scaffolds or hoarding up to 20m, mobile tower scaffold, mobile access platform, crane, materials stored on the highway, or temporary excavations on the highway	£68	£68		
	Remedial works final inspection (where necessary) for each additional 20m, or part thereof, of scaffold or hoarding	£40	£40		
	Licence to Construct Cellar under Highway	£167	£170		Charge covers staffing, admin and inspection.
	Licence to Construct Cellar Opening in Highway	£167	£170		Charge covers staffing, admin and inspection.
	Licence to Construct Cellar Light in Highway	£167	£170		Charge covers staffing, admin and inspection.
	Response to Emergency on the Highway	Cost	Cost		Cost covers works, including remedial works where applicable, as per standard schedule of rates
	T.R.O.s: Various in Accordance with Regulations. .	Cost	Cost		
	Temporary Order	£525 + advertising	£535 + advertising		Charge covers all activities associated with providing the service but charge set in line with NRSWA guidance as follows: Fixed charge applies to standard orders and notices but charge may be varied for more complex circumstances; Charge may be waived for appropriate armed forces or charity event closures if advertising is not required
	Temporary Notice	£380	£390		Charge covers all activities associated with providing the service but charge set in line with NRSWA guidance as follows: Fixed charge applies to standard orders and notices but charge may be varied for more complex circumstances; Charge may be waived for appropriate armed forces or charity event closures if advertising is not required
	New Signs - licence to allow additional signs on the Highway e.g. providing direction to private land or premises	Cost	Cost		Costs include staffing and admin costs.
	New Signs - placing of signs	Cost	Cost		Costs include works, design, manufacture and placing of signs, plus a commuted maintenance sum.
	Pavement Café Licenses	£250 for initial license, then £150 annual renewal (50% fee for premises placing 6 chairs or fewer on the pavement)	£255 for initial license, then £155 annual renewal (50% fee for premises placing 6 chairs or fewer on the pavement)		The license grants permission to place tables, chairs and barriers on the highway for a set period subject to the conditions imposed by the County Council or its Agent Charge covers staffing, admin and inspection costs.
Sponsorship of planting in the highway	See comments	See Comments		There will be no charge for processing application forms. All planting proposals will be subject to a preliminary assessment by the County Council's Accident Investigation Unit. There is no charge for this assessment however, if any problems are identified it may be necessary for a safety audit to be carried out. A charge will be made for this safety audit and the applicant will be contacted beforehand to ensure they consent to pay.	
FLOOD AND WATER MANAGEMENT ACT 2010	Water Course Consents	£50	£50		All work involved in the administration of a consent and any necessary inspections.
	Sustainable Drainage Scheme approval	£350 to £7,500	£350 to £7,500		Charges made from 1st October 2012 as per national statute. Cost will vary in line with size of development being approved

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