



meeting	Administration Committee	
date	26 th April 2006	agenda item number

REPORT OF THE HEAD OF MEMBERS' SERVICES

NATIONAL CONFERENCE SPORTS PROVISION FOR CHILDREN AND YOUNG PEOPLE TUESDAY, 13TH JUNE 2006 LIVERPOOL FOOTBALL CLUB, ANFIELD, LIVERPOOL

1. Purpose of Report

To seek approval for

- (a) attendance at/participation the Sports Provision for Children and Young People National Conference.
- (b) the travel, accommodation necessary in connection with the event.

2. Information and Advice

Under the Travel and Accommodation Policy and other arrangements approved by the full Council on 7 October 2004, the Administration Committee is the appropriate body for considering/approving attendance at a range of events and the travel and accommodation requirements arising therefrom.

This report describes a proposal which is within the Committee's decision-making powers but which cannot be considered at a scheduled meeting of the Committee. The Chief Executive has the power to take a decision in urgent cases, subject to consultation with the Chair and Vice-Chair of the Administration Committee and the Leader of the main Minority Group.

You are asked to consider whether attendance at the event should be approved (including number of representatives), together with any necessary travel, accommodation or other arrangements.

The information included within the following sections of the report should ensure compliance with normal decision-making rules. If attendance is approved, the details referred to below will be used to compile the public Register, which is available on the Council's web-site. Details of the decision

will also be included with the papers for the next convenient meeting of the Administration Committee.

3. Reasons for considering the proposal within urgency procedures

The date of the event was confirmed on Thursday, 20th April 2006 outside scheduled meetings of the Administration Committee.

4. Reasons for attendance

The National Conference – Sports Provision for Children and Young People takes place in Liverpool on 13th June 2006. The Labour Group has requested that one Member of their Members attend for the following reasons.

Approval is sought for (who) to attend for the following reasons:-

Delegates will hear from Government of the latest updates on the roll out of the PESSCL strategy and their under ambitions for promoting sports and active lifestyles to children and young people.

- Explore Sport England's Community Sports approach to provision which gives grassroots organisations a great role in providing opportunities with communities.
- Discuss how to put sport at the heart of cultural an regeneration programmes
- Examine how schools can open up their facilities to promote access to sports facilities outside school hours.
- explore funding routes and approaches to PFI and PPP.

5. Travel and Accommodation requirements

The County Council's representative(s) will require (hotel accommodation, rail/air travel etc).

The costs associated with each person's attendance at the event are as follows:-

Description	Amount	To be met from
Conference or event fee	£295.00	Members' Allowances Budget
Travelling expenses	£ 55.00	Members' Allowances Budget
Accommodation	£115.00	Members' Allowances Budget
Subsistence	£ 16.24	Members' Allowances Budget
Insurance	£	
Other (describe)		

The total cost to the Council would therefore be £481.24.

The travelling expenses shown above are for standard class rail travel.

The figures shown for accommodation are in respect of rooms at a hotel located within a reasonable distance from the event.

6. Statutory and Policy Implications

This report is necessary to ensure compliance with the Council's Travel and Accommodation policy and current arrangements for approving attendance at conferences, seminars and Member Training events. The needs of individual travellers will have been considered when compiling the report and, where departures from the policy are recommended, consideration should be given to the reasons given.

7. RECOMMENDATIONS

That approval be given for one Member to attend the National Conference for Sports Provision for Children and Young People on Tuesday, 13th June 2006 at Liverpool Football Club, Anfield, Liverpool.

**P A HOLT-MURPHY
HEAD OF MEMBERS' SERVICES**

Legal Services' Comments (KK)

The Administration Committee is responsible for approving expenditure to be incurred for Member attendance at conferences and seminars including expenditure on travel, accommodation and associated costs. The proposal in this report, insofar as it is in accordance with the Council's Travel and Accommodation Policy, is within the remit of this Committee.

Director of Resources Financial Comments (MB)

The financial implications are outlined in the report.

Background Papers Available for Public Inspection

E-mail request from Councillor J O'Riordan dated 20 April 2006.

Electoral Division(s) Affected

