

## **Community Safety Committee**

**Tuesday, 14 June 2016 at 14:00**

**County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP**

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### **AGENDA**

- |   |  |         |
|---|--|---------|
| 1 | Apologies for Absence  |         |
| 2 | Minutes of last meeting held on 26 April 2016  | 3 - 6   |
| 3 | Declarations of Interests by Members and Officers:- (see note below)<br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) |         |
| 4 | Community Safety Budget - Request for funding  | 7 - 12  |
| 5 | Community Safety Update  | 13 - 20 |
| 6 | Update on the Work of the Community and Voluntary Sector Team  | 21 - 26 |
| 7 | Update on Key Trading Standards Matters  | 27 - 34 |
| 8 | Update on Emergency Management and Registration Services   | 35 - 40 |
| 9 | Work Programme   | 41 - 44 |

### **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact David Ebbage (Tel. 0115 977 3141) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting **COMMUNITY SAFETY COMMITTEE**

Date **Tuesday 26 April 2016 at 2.00 pm**

**membership**

Persons absent are marked with 'A'

**COUNCILLORS**

Glynn Gilfoyle (Chairman)

Chris Barnfather  
Maureen Dobson  
Bruce Laughton  
Philip Owen

Alice Grice  
David Martin  
Darrell Pulk  
Stuart Wallace

**OFFICERS IN ATTENDANCE**

Rob Fisher  
Sarah Houlton  
Paul McKay  
Mark Walker

} Adult Social Care, Health & Public Protection

David Ebbage

} Resources

Sally Gill  
Cathy Harvey

} Place

**MINUTES OF THE LAST MEETING**

The minutes of the last meeting held on 1 March 2016 were confirmed and signed by the Chairman.

**APOLOGIES FOR ABSENCE**

None

Councillor Owen had replaced Councillor Wallace for this meeting only  
Councillor Martin had replaced Councillor Madden for this meeting only

**DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS**

None.

## **ASHFIELD 'DRAGON'S DEN' CELEBRATION EVENT**

Pupils from Selston Academy gave Members a brief presentation on their campaign 'Don't judge a book by its cover' to challenge prejudice and promote respect.

### **RESOLVED 2016/020**

That the presentation be noted.

## **PRESENTATION ON SUBSTANCE MISUSE**

Tristan Snowdon Poole, Public Health Manager, gave a short presentation to Members on Improving Services to Reduce Substance Misuse.

### **RESOLVED 2016/021**

That the presentation be noted.

## **COMMUNITY SAFETY BUDGET – REQUEST FOR FUNDING**

Sarah Houlton, Team Manager, provided information for Members on payments made from the Community Safety Initiatives Budget for 2015/16 (£47,662) and sought approval for payments from the Community Safety Initiatives Budget for 2016/17 (£132,000).

### **RESOLVED 2016/022**

- 1) That the final spend of £47,622 from the Community Safety Initiatives Budget for 2015/16 be noted
- 2) That the proposed spends from the Community Safety Initiatives Budget for 2016/17 be approved:
  - a. Vulnerable Persons Panels: Social Worker (up to £32,000)
  - b. Contribution to the work of the Safer Nottinghamshire Board: Locality Working (£100,000).

## **COMMUNITY SAFETY UPDATE**

Sarah Houlton updated the committee about Key Community Safety matters. She outlined the following points in the report:-

- The New Psychoactive Substances: Second Workshop date had been confirmed for 17<sup>th</sup> July, which 64 delegates have confirmed they will be attending.

The committee requested a report back with more details on the Automatic Number Plate Recognition Cameras (ANPR) in 6 months' time.

### **RESOLVED 2016/023**

That the various developments in the areas of work contained in the report be noted.

## **UPDATE ON THE WORK OF THE COMMUNITY AND VOLUNTARY SECTOR TEAM**

Sally Gill, Group Manager, Planning updated Members on the work of the Community and Voluntary Sector Team. -

### **RESOLVED 2016/024**

That the work undertaken by the Community and Voluntary Sector team be noted.

## **UPDATE ON KEY TRADING STANDARDS MATTERS**

Mark Walker, Trading Standards updated the Committee on Key Trading Standards matters. He outlined the following points in the report:-

- There are 188 traders in the Trading Standards Approved Trader Scheme. Receiving over 200 calls regarding the directories and over 16,000 website searches in the last 30 days.
- Operation Spinnaker – 10 out of the 12 pleaded guilty with Fraudulent Trading and Fraud by False Representation offences

### **RESOLVED 2016/025**

That the updates from the previous meeting and the various developments in the areas of work contained in the report be noted.

## **UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES**

Rob Fisher, Service Director, South Nottinghamshire and Public Protection, updated Members on recent activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

### **RESOLVED 2016/026**

That the update on recent key activities and events in the work of the Emergency Planning Team and Registration and Celebratory Services be noted.

## **CHANGES TO THE TRADING STANDARDS STAFFING STRUCTURE**

Mark Walker proposed changes to the Trading Standards staffing structure.

### **RESOLVED 2016/027**

That the proposed changes to the Trading Standards staffing structure as set out in paragraphs 11 and 12 be approved

## **SAVINGS AND EFFICIENCIES PROGRAMME UPDATE – COMMUNITY SAFETY PORTFOLIO**

Paul McKay updated the Committee on progress with budget savings projects being delivered by the Adult Social Care, Health and Public Protection (ASCH&PP) Department over the period 2015/16 to 2019/20.

## **RESOLVED 2016/028**

That the progress over 2015/16 on budget saving projects coming under the remit of the Community Safety Committee been delivered by the Adult Social Care, Health and Public Protection Department be noted.

### **PROPOSAL TO INCLUDE BRITISH PASSPORT APPLICATION CHECKING AS PART OF THE COUNTY COUNCIL'S NATIONALITY CHECKING SERVICE**

Rob Fisher introduced the report seeking approval to introduce a new fee for delivering the Home Office 'Joint Citizenship Application and Passport' service as part of the County Council's Nationality Checking Service.

## **RESOLVED 2016/029**

That the new fee of an additional £10 for joint citizenship and passport application as part of the County Council's Nationality Checking Service be approved.

### **UPDATE ON EMERGENCY MANAGEMENT & REGISTRATION SERVICES**

Rob Fisher provided an update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services. He outlined the following in his report:-

- South Muskham & Little Carlton have now finished their emergency plans.
- A match day inspection took place at Field Mill for the visit of Notts County. Very strong emotions from both sets of supporters which resulted in some disruption. A number of individuals injured including a Councillor.
- Healthy statistics on the number of marriages and civil ceremonies taking place in County Venues.

## **RESOLVED 2016/030**

That the recent key activities and events in the work of the Emergency Planning Team and Registration and Celebratory Services be noted

### **WORK PROGRAMME**

## **RESOLVED 2016/031**

That the work programme be noted.

The meeting closed at 4.07pm

## **CHAIRMAN**

14<sup>th</sup> June 2016

Agenda Item: 4

## **REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND PUBLIC PROTECTION.**

### **COMMUNITY SAFETY BUDGET UPDATE: REQUEST FOR FUNDING.**

#### **Purpose of the Report**

1. To seek approval for committing a total of **£22,680** funding from the Community Safety Initiatives Budget for 2016/17.

#### **Information and Advice**

##### **Community Safety Budget**

2. Each year, a proportion of the Community Safety Budget is allocated to initiatives across the County that are designed to reduce crime, disorder and anti-social behaviour, reduce the fear of crime and increase levels of community safety and confidence within our communities. Initiatives are targeted at vulnerable communities, and are designed to tackle the issues that are causing the most harm to communities and individuals.
3. Funding approved to date from the “initiatives” element of the Community Safety Budget for 2016/17 are summarised in the following table:

The total funding available within the Community Safety Initiatives budget for 2016/17 is:	<b>£212,380</b>
Funding from the OPCC for the Community Safety Team acting as the “Accountable Body” for the grant received from the OPCC*.	<b>£25,000</b>
<b>Total</b>	<b>£237,380</b>
Vulnerable Persons Panels: Social Worker	(up to) £32,000
Contribution to the work of the Safer Nottinghamshire Board: Locality Working	£100,000
<b>Current balance</b>	<b>£105,380</b>

(\*£25,000 received from the Office of the Nottinghamshire Police and Crime Commissioner (OPCC) for acting as the “Accountable Body” for the grant received from OPCC. Monitoring and co-ordinating use of this funding, ensuring maximum impact by effective interface with other funding sources. Providing lead officer support to SNB Champions for priority thematic/geographic work areas. Providing communication messages as appropriate.)

## **The Heartstone Odyssey - A new Cohesion and Integration Project for Schools and their Communities (£5,000)**

4. Various Community Safety initiatives previously supported by this committee have received national recognition e.g. Dragons Den, Anne Frank exhibition, “I-Pledge To Keep on Track” and “Take Five”, hence the approach made by Heartstone to deliver the ‘Heartstone Odyssey’ project across the County.
5. Heartstone, is a non-profit national organisation which uses story fiction, photo-documentary and historically based story themes, to raise social and environmental issues with children and young people. All Heartstone stories are intended to help build greater contact, communication and understanding across different nationalities, cultures and backgrounds, to recognise the common human experience and see past stereotypes and prejudice.
6. ‘The Heartstone Odyssey’ was Heartstone’s first story and helped to found the organisation in 1990. The ‘Heartstone Odyssey’ project follows out of a fantasy story centred on a female heroine, and documents her quest to overcome intolerance, prejudice and racism in collaboration.
7. The Odyssey book is designed for 8-12 year olds, an addictive epic adventure story in its own right which works on different levels, equally appealing to adults given the issues it covers and historical context. It has secured the interest of Barrie Osborne, producer of the Lord of the Rings trilogy, who is currently working on taking the story to the big screen as a major motion picture series produced as a collaborative project between the UK, India, the US and New Zealand.
8. If approved, The Community Safety Team, Equality and Diversity Team and County Youth Arts and Inspire will work together with Heartstone to co-ordinate the ten participating schools across the county in having the 10 groups in place ready for an autumn start. Heartstone can bring £5,000 match funding for each £5,000 input from an area.
9. In Nottinghamshire the Community Safety team are working with County Youth Arts to bring the project to groups of disabled young people, as well as working with schools recruited to participate in June in Gypsy, Roma and Traveller History Month to build on the theme of tackling prejudice and celebrating diversity.
10. The Community Safety Team, Equality and Diversity Team and County Youth Arts and Inspire will work together to co-ordinate the participating groups locally, where the project happens in their individual locations. There will be a follow up session and a final event when all the individual exhibitions created by the groups will be brought together for a ‘celebration’.
11. The Community Safety Team will report back to this committee about progress and evaluation of the project.

## **Safer Nottinghamshire Board Workshop (£680)**

12. The Safer Nottinghamshire Board (SNB) is the county-wide executive group responsible for the strategic direction and partnership focus to tackle crime, disorder and anti-social behaviour in the County, promoting community safety and Nottinghamshire as a “safe”



County. The SNB is chaired by the Chief Executive of the County Council. The SNB is currently being reviewed in order to ensure that it remains fit for purpose and as effective as possible in the changing community safety landscape.

13. An integral part of this review will be a workshop where members of SNB can explore the developing potential and benefits of better integrated services for community safety issues, enabling all partners to offer an improved service to the communities of Nottinghamshire. The workshop will look at the principles of integrated working and ascertain the pathways required for the engagement and agreement of partners to achieve the benefits that come from this approach.
14. The workshop will be held on 15 July 2016, and as a key member of SNB the Chair of this Committee will attend.
15. In order to facilitate the operation of this workshop, key to establishing the future direction of activity to improve community safety in Nottinghamshire, a contribution of £680 from the initiatives element of the Community Safety Budget for 2016/17 is sought.
16. The outcomes of the review of SNB will be reported to this committee later in the year.

#### **Dragon's Den Style Project 8 (£3,500)**

17. The Community Safety Committee have been advocates of the Dragons Den initiative for several years. This year's Dragon's Den Style Project 8 will focus on promoting emotional and physical health, well-being and build resilience to tackle vulnerability and prevent a range of crimes, including bullying and particularly cyber- bullying, and keep young people safe in the real world and online.
18. The need for this project has been identified through the findings of the Nottinghamshire Cyber-survey 2015 and feedback from young people and teachers who have previously participated in Dragon's Den Style Projects.
19. Six Academies from Ashfield have been recruited to participate, inviting year 10 students to promote emotional health, well-being and build resilience and peer support, to prevent crimes such as; bullying, cyber-bullying, relationship abuse, and child sexual exploitation and hate crime. The aims of this project are to:
  - Raise the confidence levels and knowledge base of teaching staff to increase their capacity to address issues around emotional health, well-being and to build resilience;
  - Raise students' awareness of the importance of self-care and personal resilience and resilience across their school and their local community;
  - Assist teachers within the schools to provide support to the teams of students to work on their own ideas in terms of adopting a problem solving approach to promote emotional health, well- being and build resilience across their school and community, to prevent a range of negative behaviours and potential crimes;
  - Increase self-care, emotional well-being and capacity and resilience amongst students enabling them to design a peer support approach/ campaign for their school.
20. The request of £3,500 will contribute to the costs of providing teacher training, student workshops and the celebration event, which will be held in 2017. Match funding of £3,500 for

the project will be provided by the Office of the Nottinghamshire Police & Crime Commissioner.

### **Promoting Community Cohesion (£10,000)**

21. Building cohesive, confident and stronger communities is especially important within the current climate. The Community & Voluntary Sector team has been working with different communities across Nottinghamshire to help support local activities which promote community cohesion. These activities bring individuals together to celebrate the uniqueness of localities by helping to encourage and empower communities to take ownership and pride in the places they live and the people they live with. Examples of this include:

- Promoting intergeneration projects
- Supporting Eastern European family events
- Supporting cultural events
- Contributing to LGTB activity

22. A request for £10,000 from the initiatives budget for 2016/17 is being made to continue this work. The aim is to help to create a common shared vision and sense of belonging to support:

- People from different backgrounds to have similar life opportunities
- People to understand and know their rights and responsibilities
- People to trust one another and trust local institutions to act fairly
- A focus on what new and existing communities have in common, alongside a recognition of the value of diversity
- Strong and positive relationships between people from different backgrounds.

### **Hawtonville Community (£3,500)**

23. Following publication of Hawtonville Neighbourhood Study, officers from Newark and Sherwood District Council approached Nottinghamshire County Council's Community and Voluntary Sector team requesting support for the Neighbourhood Partnership in enhancing community development through a multi-agency approach which develops capacity in the community prior to a more sustainable capital investments in local facilities. The key themes arising from the study and which will inform the partnerships 3 year delivery plan include:

- Image and Safety
- Community spirit, good neighbours, health, lifestyle and supporting the young and older generation
- Strong learning culture and opportunity for all

24. A key concern is the lack of capacity within the community to engage and to mitigate this the partnership is currently in the process of recruiting a Community Development Worker for the area. The role of this worker will include being a trusted visual presence, prompting participation, identifying local champions to lead a community group to deliver community activities and to support the management of the community centre.

25. As part of a multi-agency approach it is recommended that the Community Safety Committee makes contributions from the community safety initiatives budget of £3,500 for 2016/17 and £3,500 for 2017/18. Additional support will be provided by the C&VS team which includes plans to regenerate local community facilities including Hawtonville Community Centre via an application to Reaching Communities Fund (Lottery) to undertake refurbishment of the community centre.

## **Other Options Considered**

26. There will be other options for use of the 2016/17 community safety initiatives budget and proposed spends of the remaining **£82,700** balance will be the subject of future reports to the Community Safety Committee.

## **Reason/s for Recommendation/s**

27. Community Safety remains one of the key concerns for the residents of Nottinghamshire. The recommendations contained within this report will enable funding to action a range of targeted projects, specifically designed to combat issues of crime and disorder, anti-social behaviour and fear of crime. Any reductions in these issues will encourage the development of strong, healthy and vibrant communities thus reducing risks to those deemed as vulnerable within those communities.

## **Statutory and Policy Implications.**

28. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

29. The proposed **£22,680** can be met from within the Community Safety Initiatives Budget for 2016/17.

## **RECOMMENDATION/S:**

30. That Members approve the proposed spends from the Community Safety Initiatives Budget for 2016/2017:

- a) The Heartstone Odyssey - A new Cohesion and Integration Project for Schools and their Communities (£5,000)
- b) Safer Nottinghamshire Board Workshop (£680)
- c) Dragons Den 8 (£3,500)

- d) Promoting Community Cohesion (£10,000)
- e) Hawtonville Community (£3,500)

## **PAUL MCKAY**

### **Service Director, South Nottinghamshire & Public Protection**

31. For any enquiries about this report please contact: Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460 or Yvette Armstrong, Community Safety Officer, Trading Standards & Community Safety x 73058.

### **Constitutional Comments (KK 25/05/2016)**

The proposals in this report are within the remit of the Community Safety Committee.

### **Financial Comments (KAS 26/05/2016)**

The financial implications are contained within paragraph 29 of the report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Minutes of the Safer Notts Board meeting 8<sup>th</sup> April 2016.
- PCC Grant Thornton Review of Community Safety 2015

### **Electoral Division(s) and Member(s)**

All

14<sup>th</sup> June 2016

**Agenda Item: 5**

## **REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND PUBLIC PROTECTION.**

### **COMMUNITY SAFETY UPDATE**

#### **Purpose of the Report**

1. To update the Community Safety Committee about key Community Safety matters.

#### **Information and Advice**

##### **Best Bar None Volunteer Assessors.**

2. As the Best Bar None Scheme enters into its second year, an appeal seeking volunteers to become trained assessors has been circulated to staff via the Intranet, which has been proactively supported by the Chair of this Committee, the Service Director for Access and Public protection and the Community Safety Team.
3. As an assessor, successful applicants will be invited to attend a fully funded training session to gain the skills needed to fulfil this duty. The assessor's role will then be to assess up to four licensed premises over a period of several months, each assessment taking approximately 1-2 hours to complete (dependent upon the size and nature of the premises). Dates and venues will be confirmed.
4. The Community Safety Team has received several responses from colleagues wishing to play a part in reducing alcohol related crime and disorder across the county.

##### **New Psychoactive Substances (NPS):**

5. The Psychoactive Substances Act 2016 came into force on 26 May 2016 and the main provisions are:
  - Makes it an offence to produce, supply, offer to supply, possess with intent to supply, possess on custodial premises, import or export psychoactive substances; that is, any substance intended for human consumption that is capable of producing a psychoactive effect.
  - Excludes legitimate substances, such as food, alcohol, tobacco, nicotine, caffeine and medical products from the scope of the offence, as well as controlled drugs, which

continue to be regulated by the Misuse of Drugs Act 1971.

- Exempts healthcare activities and approved scientific research from the offences under the act on the basis that persons engaged in such activities have a legitimate need to use psychoactive substances in their work.
- Includes provision for civil sanctions – prohibition notices, premises notices, prohibition orders and premises orders (breach of the 2 orders will be a criminal offence) – to enable the police and local authorities to adopt a graded response to the supply of psychoactive substances in appropriate cases.
- Provides powers to stop and search persons, vehicles and vessels, enter and search premises in accordance with a warrant, and to seize and destroy psychoactive substances

Penalties:

- Up to 7 years in prison for the supply, production, possession with intent to supply, importation or exportation of a psychoactive substance for human consumption.
  - Up to 2 years in prison for possessing a psychoactive substance in a custodial institution.
  - Prohibition and premises orders, which will allow police to shut down head shops and online dealers in the UK, with up to 2 years in prison for those who fail to comply.
  - Police powers to seize and destroy psychoactive substances, search people, premises and vehicles, and to search premises by warrant if necessary
6. As advised at April's Community Safety Committee, the Community Safety & Trading Standards Service in collaboration with Public Health and Police colleagues will be delivering a second New Psychoactive Substances (NPS) workshop event on Thursday 7<sup>th</sup> July 2016.
7. The Community Safety team have also contributed to Public Space Protection Orders (PSPOs) consultations for Mansfield, Worksop and Retford offering comment on proposed conditions within the orders to ban the use of NPS, as well as advising on national best practice.

## **ANPR Shield Evaluation**

8. Members will recall research figures quoted in paragraph 10 in the Community Safety Budget Update report (26<sup>th</sup> of April 2016) prompted discussion regarding the impact of the ANPR cameras installed in the Ashfield south area of the County.
9. The report stated that in 2013 to help combat high levels of burglary, research shows there was a 35% reduction in burglaries in the first year, with a further drop of 41% the following year.
10. Members suggested hearing more contextual information showing the comparative reduction in burglary rates compared to equivalent areas that do not have the ANPR shield. Members also suggested a 6 month update would be useful in measuring the impact of the shield.
11. A further ANPR update will be presented by Chief Inspector Andy Rooke at November's Community Safety Committee, to give more information about outcomes achieved to

date and use of the ANPR shield across the County.

### **Hate Crime – Members training.**

12. The Community Safety Team have supported the Holocaust Centre in developing a specific half day training course targeted at members, covering topics around tackling prejudice and building strong communities.
13. It is anticipated that these days will include a number of challenging case studies in relation to current issues which members are unlikely to be familiar with. E.g. addressing issues with trans students in schools.
14. It is envisaged this training will also form part of the induction process packs for newly elected members after the next County Council election.

### **Honour Based Violence and Forced Marriage Road Show**

15. The Community Safety Team have secured commitment from Karma Nirvana, a National Charity leading the way in raising awareness of honour based violence and forced marriage, to host a half day road show for Nottinghamshire on the 28<sup>th</sup> June 2016 in the Assembly Rooms at County Hall.
16. As one of 10 national road shows funded by the Department for Communities and Local Government, the aim of this event, which will facilitate 75 delegates, is to:
  - Empower women's voices who are often not heard as they experience greater barriers impacted by honour systems and forced marriages.
  - Work in partnership so that women in our region are not only aware of national services but also what is locally available to them to increase local reporting and reduce isolation.
17. The Service's Gypsy and Traveller Liaison Officer will present on how this agenda relates to Gypsy Romany Traveller (GRT) communities. This is a first for the national roadshows, enabling the Community Safety team to work in partnership with Karma Nirvana in leading the way on this agenda.
18. The Vice Chair of the Community Safety Committee, Councillor Grice, will be attending and opening the event.

### **Gypsy Roma and Traveller History Month (June)**

19. The Gypsy Roma and Traveler History Month was established in Britain in 2008 as a way of raising awareness of these communities and their contributions to society, and to offset negative stereotyping and prejudices.
20. Gypsies, Roma and Travelers are the largest ethnic minority community in the European Union with over 12 million people across the EU and some 300,000 in the UK. In many countries, they are marginalised and sometimes suffer extreme levels of prejudice and discrimination.



21. The Community Safety team, in partnership with the Southwell Diocese, and the Office of the Nottinghamshire Police and Crime Commissioner will support The Gypsy Roma Traveller Conference to be held at Christ Church, Newark on the 14<sup>th</sup> June.
22. This event, provides a unique opportunity in hearing how Gypsy Roma Travelers (GRT) experience services and how this information can be used to enhance and improve service provision. Topics will include Health; Education and Policing.
23. In promoting and supporting the British Values Agenda, the Community Safety Team is also providing support in presenting information to a select group of schools as part of the GRT History Month. The aim of the project is to raise awareness for pupils and staff, which will include an initial assessment and a summative assessment to show distance travelled.
24. Two performances of the Crystal's Vardo play, which focuses on a young Gypsy girl who has been bullied at school, will be hosted by local academies and also attended by pupils from feeder primary schools. Three academies will also receive materials for embedding into the curriculum with train the teacher input.

### **Safer Nottinghamshire Board: Priority Areas for Action & Strategic Risk Assessment**

25. The Safer Nottinghamshire Board (SNB) is currently being reviewed to ensure that it continues to be fit for purpose and focussed in its role to offer a strategic direction and focus for community safety issues affecting Nottinghamshire. As part of this process, the SNB have adopted a new approach to identify those community safety issues that present the greatest risk and challenges to our communities.
26. The new approach, headlined by a "Strategic Risk Assessment" was undertaken earlier this year, and SNB members calculated the "threat, harm and risk" of current and emerging problem issues. From these, SNB have identified 7 strategic priorities that will form the basis of their attention for 2016/17. These are:
  - Vulnerable people
  - Human trafficking/modern day slavery
  - Domestic abuse
  - New and emerging communities
  - Hate crime
  - Youth crime reduction
  - Crime in rural areas
27. Each of these strategic priorities will be allocated a "Champion" from within the membership of the SNB and be co-ordinated and supported by a Community Safety Officer from the County Council's Community Safety Team. Each priority will develop a costed action plan to ensure targeted and effective actions in 2016/17.
28. In addition, SNB also identified 6 further key issues that need to be addressed to improve community safety in Nottinghamshire. These are issues, where effective work may already be ongoing, with detailed plans and strategies, but where there remains a need to better co-ordinate work with the community safety agenda. These are:



- Sexual abuse
- Violence
- Serious and Organised crime
- Substance misuse
- Reducing Re-offending and Offender Management
- Anti-social Behaviour

29. Effective links and relationships currently ongoing for each of these key issues will be progressed by SNB to ensure that the impact on community safety is recognised and addressed. Key to this work will be the identification of opportunities for better co-ordinated activity from individual agencies and service areas.

### **Grant Offer from The Police and Crime Commissioner.**

30. The Safer Nottinghamshire Board (SNB) has received a grant offer from the Nottinghamshire Police and Crime Commissioner (PCC) for 2016/2017. The total of the grant is £737,038. This is a grant designed to assist with the reduction of crime in Nottinghamshire and create safer communities.

31. The PCC has stipulated that from the grant the following amounts be utilised as follows:

- |                                  |          |
|----------------------------------|----------|
| • Integrated Offender Management | £100,000 |
| • PCC - Hate Crime Post          | £47,500  |
| • Neighbourhood Working          | £285,000 |

32. The remaining balance of the grant, £304,538, can be used at the discretion of SNB, although formal agreement is required from the PCC. SNB have agreed that this discretionary amount of the grant will be used to fund activity on the strategic priorities detailed above. Discussions are being finalised with the PCC for the formal agreement to this use of the funding.

33. This grant enables key community safety activity to take place in Nottinghamshire. Wherever possible, the community safety initiatives budget of this committee will be used to add value and broaden the scope of this activity. Members will recall, for example, that at the last meeting of this committee, £100,000 was agreed to fund neighbourhood working.

34. This has meant that the neighbourhood plans that have been developed for 2016/2017 have not only been broader in scope and impact, but have also taken a more holistic and wider partnership focussed approach, and as a result are better able to reflect community priorities for improving community safety.

### **Preventing Violent Extremism in Nottinghamshire.**

35. Community Safety Officers from the County Council have been responsible for the development and implementation of the "Prevent Action Plan for Nottinghamshire". Approved and managed by SNB (though the Hate Crime Champion), the plan promotes a multi-agency approach and has been agreed for use by all service areas of the County Council and the District and Borough Councils. Other partners are now being included,

for example, Nott's Fire and Rescue and Health.

36. The plan has key areas for actions that must be undertaken to mitigate the risk of violent extremism. These include the training and awareness of staff, the use of council premises by outside bodies, the use of IT equipment owned by and housed within local authority (or commissioned service provider) premises. The plan also clarifies the referral mechanism for referrals should any concerns come to the attention of staff or service users. A particular emphasis has been work with schools staff in Nottinghamshire to promote this plan as part of safeguarding responsibilities.
37. So far, in 2016, almost 4,000 staff from the County Council District and Borough Councils have received detailed training and awareness. The Community Safety Team have co-ordinated the development of an e-learning package for this issue that is now available to all staff. This activity has been funded by a one-off grant that was made to each local authority of £10,000.
38. Ongoing work will include the scoping for the need and provision of further training and awareness and as part of this information on Violent Extremism will be made available to Elected Members.

### **Vulnerable Person Panels: Second Social Worker Role**

39. Funding is available from the Office of the Nottinghamshire Police and Crime Commissioner (£24.3k) and the South Nottinghamshire Community Safety Partnership (£21k) to fund the 12 months secondment of a second social worker role within the Community Safety team. The first seconded social worker has been in post since mid-February 2016 and is already demonstrating the value of the role and also the need for extra officer capacity to achieve the desired outcomes.
40. The social workers will work to strengthen the county's Vulnerable Person Panels' (VPPs) capability in responding to cases involving a mental health dimension. Attending Vulnerable Person Panels they will make recommendations about how vulnerable people who do not meet the social care eligibility criteria can be supported. For those individuals eligible for social care they will make the appropriate referral.
41. Also, in order to explore where service gaps are, a small number of high complexity cases will be held from different districts. The post holders will work with partners and other stakeholders, including the Safer Nottinghamshire Board and the Nottinghamshire Health and Wellbeing Board, to make recommendations about the support provided to vulnerable people going forward.

### **Other Options Considered**

42. None

### **Reason/s for Recommendation/s**

43. It is recommended that the Community Safety Committee notes the various Development's in the areas of work contained in this report.

44. The report is a regular update to the Community Safety Committee to keep them abreast of local and national developments and out community safety work.

## **Statutory and Policy Implications**

45. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

46. This report contains no additional financial implications, with activity reported or that proposed being contained within the existing service budget.

## **RECOMMENDATIONS**

- 1) It is recommended that the Community Safety Committee notes the various developments in the areas of work contained within this report.

**PAUL MCKAY**

**Service Director, South Nottinghamshire & Public Protection**

**For any enquiries about this report please contact: Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460 or Yvette Armstrong, Community Safety Officer, Trading Standards & Community Safety x 73058.**

## **Constitutional Comments**

None

## **Financial Comments (KAS 26/05/16)**

The financial implications are contained within paragraph 46 of this report.

## **Background Papers and Published Documents**

- Home Office 'Prevent Action Plan'
- Police and Crime Plan 2016 - 2018
- The Psychoactive Substances Act 2016.

## **Electoral Division(s) and Member(s) Affected**

All

**14<sup>TH</sup> June 2016****Agenda Item: 6**

## **REPORT OF THE CORPORATE DIRECTOR OF PLACE**

### **UPDATE ON THE WORK OF THE COMMUNITY AND VOLUNTARY SECTOR TEAM**

#### **Purpose of the Report**

1. To update members of the Community Safety Committee on the work of the Community and Voluntary Sector Team.

#### **Information and Advice**

2. The priorities of the team have been identified as working in partnership with the voluntary and community sector:
  - to improve preventative and core services that help strengthen the local community;
  - to streamline the corporate grant aid process; and
  - to promote localism by working with communities to increase community involvement in the way services are shaped and delivered.
3. A key strategic priority for the Council is to ensure that Nottinghamshire has strong communities that are safe and thriving. The reality of the challenges faced means that the Council of the future will be different in the way it is shaped, organised and how services are delivered. The Council is committed to working in partnership with local communities, voluntary groups and volunteers to provide services.
4. Work being undertaken by the team seeks to support ways to develop and strengthen engagement with communities, moving towards a changed landscape of local services with new and innovative models being implemented. The contribution made to improving public services and well-being in Nottinghamshire by communities and the voluntary sector is recognised and supported through both an extensive grant aid programme and direct hands-on support from Community Officers.
5. Over recent years economic circumstances have drastically changed how organisations are funded with the result that only the most well organised third sector groups can thrive and provide a valuable contribution to the local community. Only by being robustly established and equipped to respond to new challenges can the wealth of voluntary sector organisations across the County maximise the positive impact that they have on local communities.

## **Working with Communities**

6. The work of the Community and Voluntary Sector Team underpins the Council's commitment to building on its reputation of working in partnership with the community and voluntary sector to help build local capacity. The range and scope of activities which members and officers are involved in seek to help to drive programmes with communities to deliver local solutions and move towards providing services in a different way.
7. The Council has several important roles to play in supporting communities to:
  - Build a strong sense of community, capacity and pride through collaborative partnerships.
  - Engage in the planning and delivery of services.
  - Generate and sustain their own capacity to respond to the challenges which Nottinghamshire faces.
8. Building confident and stronger communities is especially important within the current climate and the Team has been working with different communities across Nottinghamshire to help support local activities. These activities bring individuals together to celebrate the uniqueness of localities by helping to encourage and empower communities to take ownership and pride in the places they live and the people they live with. Examples of this include:

### **Blidworth Parish Library**

9. Supporting the Parish Council and working with colleagues from Inspire to look at the potential for the development of the existing Library to be community run with the site providing parish council office space, and a community kitchen and café.

### **Porchester Festival**

10. Supporting a group of volunteers to deliver a Community Festival over the weekend of 1-3 July 2016. Activities will include: 2 School Fayres, Bowls Club Open Day, Craft Sessions, Community Cinema, Music events at 3 pubs, Jazz on the Lawn at St James Church Mapperley, Sports club taster sessions, Story time at the Library, Food tasters, A Community Marquee with local services available locally, A Community walk around the Parish Boundary etc. The C&VS team are helping in a number of ways including the establishment of a Festival Facebook page and volunteering on the weekend.

### **Rainworth Pentaque**

11. Assistance is being provided to this new sports club with setting up a constitution, membership arrangements and funding applications. The C&VS team will also be helping with the organisation of fundraising and taster sessions for the local community.

### **Age Concern Carlton & District**

12. This group have been operating in Carlton & District for many years and have successfully remained self-sufficient with excellent fundraising work through their Charity Shop and Tea Room. The past 12 months has seen a significant increase in the costs associated with transporting lonely and isolated older people to their day centre and lunch club activities.

13. They calculate that over the past 3 years transport costs will have increased by £20,000 per year following reductions in subsidised transport. They have made up some of the increased costs by making modest increases in charges and improving the productivity of their commercial activities. The C&VS team have helped identify a number of external funding bodies that the group could seek support from and will be assisting with any applications that are made.

### **Armed Forces Champion**

14. The office of the Lord Lieutenant, Royal British Legion Nottinghamshire are linking a number events through June and July 2016 that involve Councillor Ian Campbell, NCC Armed Forces Champion. These include:
- 5<sup>th</sup> June - Royal British Legion Parade and Service at Southwell Minster.
  - 6<sup>th</sup> June TBC - the launch of the 'Supporting Our Armed Forces' webpage on the County Council's public website.
  - 20<sup>th</sup> June - Armed Forces Day Flag raising event at County Hall. Cllr Campbell will be the 'Master of Ceremonies'.
  - 1<sup>st</sup> July - Somme 100 Years Commemorations at County Hall, including a reading of "The Short but Terrible Rush".
  - 10<sup>th</sup> July - Memorial Window dedication service in Southwell Minster. Also planned are a number of award ceremonies to present the 'Legion d'Honneur' to Nottinghamshire recipients.
15. Future Developments: The Military Civil Integration – HQ 7 Infantry Brigade & HQ East are proposing that the Armed Forces Champions forum form part of the County Civil Military Partnership Board. The board would meet four to six times a year to discuss any Armed Forces community issues, play an important role in scrutinising any 'Community Covenant Fund' bids at a local level and make recommendation as to which bids should go forward to the regional and national panels. The structure has yet to be set but it is anticipated that the County Council's Armed Forces Champion would have a pivotal role.

### **Battle of the Somme Commemoration Event**

16. 2016 marks the centenary of the Battle of the Somme. The commemoration is being led by the Department for Culture, Media and Sport on behalf of the UK Government in partnership with the Commonwealth War Graves Commission and the Royal British Legion to build a programme of events which reflect the significance of the First World War Somme campaign.
17. The Somme was one of the bloodiest battles of the First World War, resulting in over one million casualties. There will be a range of events taking place in the UK and France to mark the centenary period, for which more information will be available in due course. The C&VS Team are working on a commemoration event to be held at County Hall on 1<sup>st</sup> July 2016.
18. The itinerary will include - Part one: The Chairman's reception in the Civic Suite; The County Choir performing two period songs and the hymn 'Amazing Grace'; readings by Cllr Alan Rhodes, Leader of the County Council and Cllr Ian Campbell, Armed Forces Champion; the symbolic blowing of whistles to signify the order to advance, 'OVER THE TOP'; and a Military salute. The Venerable (Air Vice Marshall) Robin Turner CB DL RAF Retd will conduct the service.



19. Part two includes an exhibition and film show, 'Fighting For Our Heritage', in the assembly rooms. Guests will be served a choice of lunch of Trench Stew or Vegetable Curry at 1:15pm.

## **Promoting Community Cohesion**

### **Netherfield Forum – Loco [Locomotive] Centre Family Day**

20. The Loco Centre Family Day on 14<sup>th</sup> May 2016 provided an opportunity for the residents of Netherfield and Colwick to get together and celebrate all things Family. The event was held at the Loco Centre and gave the youth users of the Centre the opportunity to showcase their activities and clubs. On the day there was a Craft Fair, a Bake Sale, Magic Show, Inflatables, Disco, BBQ and numerous other activities. The event was promoted through schools, Sure Start, local businesses and community groups, with the aim to bring together the diversity of the local community and appreciate the positive contributions made in the community by children & young people.

The event had the following broad aims to:

- Develop a sense of pride and belonging to the local area.
  - Develop strong and positive relationships between people from different backgrounds.
  - Develop local understanding of the support available in the local community so that people from different backgrounds can have similar life opportunities.
  - Give people the opportunity to mix and meet with the community.
21. Over 250 local people attended the event and the £250 contribution from the Community Safety Cohesion fund was a welcome addition to the 150+ hours of volunteer input. A member of the C&VS Team assisted with planning and promoting the event and was there on the day to support the volunteers.

### **Newark & Sherwood Partnership Plus**

22. The C&VS Team have provided support to help deliver the Partnership Plus Delivery Plan, this includes specifically helping to improve community cohesion through engagement with UK / Eastern European communities. This is in the initial stages, the team will be supporting a community event taking place in the Bridge ward where consultation and engagement with community members will be undertaken in order to establish local concerns and issues. The team will also be conducting a mapping exercise to establish the demographic profile of the area. The overall aim is to promote social cohesion and reduce tension between different communities.

## **Other Options Considered**

23. The report sets out how the Council priorities are being addressed.

## **Reason/s for Recommendation/s**

24. To inform Members of Community Safety Committee of work undertaken to support the community and voluntary sector in Nottinghamshire

## **Statutory and Policy Implications**

25. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only),



the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

26. To note the work undertaken by the Community and Voluntary Sector Team.

**Tim Gregory**  
**Corporate Director, Place**

**For any enquiries about this report please contact:**

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## **Constitutional Comments**

This report is for noting only

## **Financial Comments (SES 6/06/16)**

There are no specific financial implications arising directly from this report.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

## **Electoral Division(s) and Member(s) Affected**

- All



June 2016

Agenda Item: 7

**REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND  
PUBLIC PROTECTION.****UPDATE ON KEY TRADING STANDARDS MATTERS****Purpose of the Report**

1. To update the Committee on key Trading Standards matters.

**Information and Advice**

2. **Food Standards Agency's (FSA) Strategic Review to Regulating Food Businesses –**  
The FSA launched a strategic review of the way that food businesses are regulated, at its Board Meeting in January. The review, billed as a radical one, represents a very significant moment in UK food regulation, and could have significant implications on the work of the service going forward.
3. The review launch was followed up with a number of events throughout the country. The aim of the events were to put the five guiding principles that support the review to the Local Authority regulators and to seek their views on how it should be taken forward. The five key principles are:
  - *Business Transparency:* This is essential in building and maintaining confidence in the industry
  - *Proportionate Enforcement:* There is enormous variation in food businesses, in their size, the type of food they produce, the processes they use, and their attitude to food safety and authenticity. They therefore need differing levels of support, and different levels of scrutiny, and as such the FSA are considering how to segment businesses. To do this there is a need for good quality, up to date information about them.
  - *Clearer Picture Better Decisions:* There is a wealth of information concerning food businesses that could be used to build a better picture of business behaviour. The aim is to use this information which will come from improvements in registration of businesses, industries own data and other sources such as consumers. The FSA will be looking to fill in any gaps and not repeat the work of others.
  - *Aligning Incentives:* Business that do the right thing and are compliant should be rewarded through less regulatory burden from the regulators i.e. a risk based approach through earned recognition.

- *Fairer Funding:* Businesses should be willing to meet the cost of regulation with those that are less compliant paying more.
4. The FSA has now collated all the feedback from those events and have put together a blueprint of an overarching future model. This was put to the FSA Board on the 18 May. This model will form the basis of the next stage of engagement, along with testing and piloting the approach.
  5. The overarching model has four phases to it:
    - *Set-up:* To enable the businesses to understand the expected standards and to ensure that all the information held about a business is up to date.
    - *Segmentation:* To devise a risk based categorisation of businesses based on the size of business, their systems, and the type of product they are selling/producing.
    - *Assurance:* This will be different for different businesses, but will be a system by which the businesses evidence compliance with the standards the FSA has set. Some of this will be by 3<sup>rd</sup> party audit, and some through regulatory visits.
    - *Intervention:* Where a business is not meeting the required standards or level of performance there will need to be some intervention to modify their behaviour. The FSA will be reviewing the sanctions that are available to ensure that they are suitable to tackle non-compliances effectively and swiftly.
  6. The overarching model has been subdivided into two models, one for big businesses, and one for small and medium Enterprises (SME's). The models use the phases above in a format tailored to the type of business. For example, for SME's, there is more of an emphasis on the set-up phase i.e. concentrating advice during the pre-trading part of the cycle.
  7. As the review is at a very early stage in its development, the detailed impact on the way that Trading Standards would deliver its obligations as a food regulatory body is unknown. The FSA are promoting this review as one that will deliver a radical change in how food businesses are regulated in order to ensure the production and sale of "food we can trust". We will keep the Committee abreast of developments.
  8. **Illicit Tobacco** - The Standardised Packaging of Tobacco Products Regulations 2015 came into force on 20th May 2016, affecting both cigarettes and hand rolling tobacco products. At the present time, it is difficult to predict with certainty how this will affect the supply of illicit tobacco, due to the 1 year transitional period that allows businesses to dispose of non-conforming stock.
  9. Experience suggests that perpetrators selling illicit tobacco products respond to such changes, and once illicit tobacco is sold in standardised packaging, this will make identifying illicit products more challenging. There will eventually be a security method of identifying illicit products, which is still under development (waiting for manufacturers to

provide). One potential fear is that there may be a flood in the market of illicit tobacco if illicit suppliers identify a need to get rid of their stock in a hurry.

10. The new Regulations will also have an impact on the offences which Trading Standards can pursue; the pictorial warning has been standardised, and it is expected the counterfeiters will have this design replicated quickly and accurately, thus reducing the frequency of this offence. However the team are working closely with Public Health and other partners to ensure that the team is able to identify and adapt as the marketplace changes.

11. Officers continue to work closely with Public Health, the Police and other Local Authorities. It is recognised that illicit tobacco supplies are used by Organised Criminal Gangs. The Service is currently working with partners in looking at the 'bigger picture' of the criminal aspect of illicit tobacco and developing tactics to tackle this. The intelligence officer continues to work with our officers and PC Richard Cornell by linking the intelligence and where best to place resources for tackling shops both in Nottinghamshire and regionally.

12. **Safeguarding the Vulnerable** – the Service continues to intervene to protect our more vulnerable residents:

- A meeting has been held with the Royal Bank of Scotland (RBS) to find out how we can work together to protect vulnerable adults. The meeting was very useful for both Trading Standards and the RBS. Officers now have a named contact to ring with any concerns about a vulnerable person who has an RBS account. A similar arrangement has been set up with Nat West Bank, and also Nottingham Building Society. These details have been shared with the County Council's Client Finance team and some social worker teams.
- Barclays Bank have invited Nottinghamshire Trading Standards to give a presentation around their work on scams and doorstep crime at a regional meeting of branch managers on 22<sup>nd</sup> June. Following the presentation, information will then be shared with Trading Standards colleagues in the East Midlands region and also with social care colleagues.
- Officers continue to raise awareness of the benefits of multi-agency scams prevention work by giving presentations at a number of partner agency meetings including the county council's START teams, the new Connect services and the Nottinghamshire Safeguarding Adults Board Partnership meeting. Joint working continues with the County Council's Client Finance team to protect the finances of vulnerable scam victims. Discussions are being held with Nottinghamshire Fire and Rescue with regards to supporting their Safe and Well Checks.
- Trading Standards currently has a Police Community Support Officer (PCSO) seconded to the Service for 6 months to assist with scams prevention work. The secondment is funded from Community Safety initiatives funding. A visit by the PCSO to a Hucknall address recently resulted in 25kg of scam mail being removed from the vulnerable residents' kitchen. Some of the post was quite old, dating back to 2003, while other post was found to be more recent. The husband and wife, both in their 70s, had recently had to deal with the death of their son. Many of the letters received were from psychics and clairvoyants, which were preying on their vulnerability.

Officers are considering referring the couple to Connect and for bereavement counselling.

13. **Animal Health – Newark Livestock Market** – Trading Standards Officers are executing a 6 week plan of action at the market to trace livestock to ensure that animal disease controls are working properly at a regional and national level. Officers will liaise closely with the Animal & Plant Health Agency (APHA) during the exercise, who have control over the market licence, and have asked for support.
14. Intelligence suggests that some animal keepers may not be observing the required 7 day standstill period. This exercise is designed to ensure that all appropriate legislation is fully complied with.
15. **Illegal Landings** - update training has been provided to all Trading Standards staff to ensure that the service is able to respond appropriately to any reports of illegally imported animals, as part of our disease contingency responses. It has been recognised that the incidence of illegal imports of animals (primarily cats and dogs) in the East Midlands is on the rise.
16. The Service will also be testing its animal disease contingency plans later this year, when it will invite key regional partners to take part in an animal disease contingency planning exercise.
17. **Explosives** – Trading Standards Officers are working with Bassetlaw District Council Environment Health regarding a car business in the area which requires an explosives licence in order to store a large number of airbag detonators. The work comes as a result of a UK national product recall. Trading Standards Officers are liaising with all relevant parties to ensure the detonators are stored safely, and to subsequently licence the premises.
18. **Regional “Scambusters” Team** - Operation Strut – On 26<sup>th</sup> April, as part of an ongoing investigation into the activities of a Leicester City based second hand car business, a day of enforcement coordinated by the team resulted in the arrest of 4 individuals.
19. The investigation commenced following a significant number of complaints that customers had purchased defective and in some cases dangerous vehicles from the dealer. During sales customers were also offered or sold worthless warranties. Often when customers tried to return the vehicles to the seller they have been met with a denial that the fault exists or refusals to rectify the fault. On occasions threats have been made to returning purchasers.
20. The execution of entry warrants at 5 Leicester addresses involved officers from East Midlands Trading Standards Services, the Police East Midlands Special Operations Unit (EMSOU), Northamptonshire, Leicestershire, Lincolnshire, and Nottinghamshire Police Forces, the National Crime Agency and the Driver and Vehicle Standards Agency (DVSA).
21. The investigation into these fraudulent activities continues, which may result in further arrests.

22. Operations Summit and Spinnaker – members will recall that these two investigations have been before the Crown Court. Both cases were due to be sentenced during May but due to the non-availability of some parties these hearings have not taken place
23. A new date for the sentencing of Gareth Bryan and Martin Jacks (Op Summit) who were responsible for a large roof coating/ building work fraud that targeted the elderly and vulnerable with victims spread across the East Midlands and wider has now been set for 16<sup>th</sup> June 2016.
24. The sentencing of the 10 individuals involved in the fraudulent publishing investigation Operation Spinnaker has been now set for the 27<sup>th</sup> and 28<sup>th</sup> October 2016.
25. **Legal Action Update** - Eight defendants pleaded guilty in the Nottingham Crown Court to a number of different charges under the Fraud Act 2006, the Companies Act 2006 and the Legal Service Act 2007. The eight were found to be mis-selling trust documents to older and vulnerable adults, alleging that the documents would ring fence their properties against having to pay for care home fees.
26. Sentencing of the eight was on the 13<sup>th</sup> and 15<sup>th</sup> of May 2015. The three main defendants were given prison sentences, one to four and a half years, and two to four years. The so called legal consultant and four salespeople were given suspended prison sentences, they were ordered to complete unpaid work all of 200 hours and one individual was given a curfew order for six months. A Proceeds of Crime hearing has been listed for the 6<sup>th</sup> and 7<sup>th</sup> October 2016.
27. At a Hearing of Ashfield District Council's Licensing Sub-committee on the 12<sup>th</sup> August 2015, a decision was made to revoke the alcohol licence for Biedronka, 8-10 Outram Street, Sutton in Ashfield. The review was brought by Nottinghamshire County Council Trading Standards Service. It followed a seizure of counterfeit tobacco, and a previous licence review relating to illicit tobacco, where conditions were imposed on the licence that no illicit, counterfeit or illegal goods should be present or stored at the premises. The company were appealing the decision, but have now withdrawn their application.
28. Paul and Peter Dye appeared in the Nottingham Crown court on the 25<sup>th</sup> August 2015. They pleaded guilty to the sale of illicit tobacco in shops at Stapleford and Netherfield on two separate occasions. Peter Dye was sentenced to 12 months in prison, and Paul Dye to 2 years in prison. On 22nd December 2015, a Confiscation Order was granted in relation to Mr Paul Dye. It was declared that Paul Dye had benefited from his criminality amounting to £42,942.75 and he was ordered to pay £11,000.10 within 28 days or face a default prison sentence of 8 months. Peter Dye's Proceeds of Crime case will be heard on the 21<sup>st</sup> July 2016
29. Murwan Muhamed of the Famous Shop, Eastwood pleaded not guilty to charges at the Nottingham Magistrates Court on the 5<sup>th</sup> November 2015, and is now due for trial on the 8<sup>th</sup> June 2016 at the Nottingham Magistrates Court. He is charged with the possession of illicit and dangerous cigarettes. The delay with this case is with the legal aid funding. This is currently the third person to have been prosecuted for these types of offences operating from this same shop.



30. This is the first time Mr Muhammed has been dealt with by Nottinghamshire Trading Standards Service, previous defendants are Baba Mirza, fined £240 with £333 costs, Azad Abdulla, fined £1030 with £333 costs, and Mr Amir Ahmadi who has been prosecuted by the service on two occasions, on the first occasion he was fined £360 with £333 costs and on the second occasion he was given 120 hours unpaid work with £350 costs and he was required to undertake a rehabilitation activity. On the 16<sup>th</sup> June 2016, a further defendant Mr Rekant Osman, found in possession of dangerous cigarettes at this premise, is also now due to appear in the Nottingham Magistrates Court.
31. On the 5<sup>th</sup> December 2015 Afsana Ahmed of Sutton Mini Market, Sutton in Ashfield was in the Nottingham Crown Court, following charges of supply of illicit and dangerous cigarettes. He pleaded guilty to the charges, he was sentenced to 10.5 months in prison. A POCA hearing is listed for the 17<sup>th</sup> June 2016. There have currently been two other defendants prosecuted for similar offences from the same shop, these being Omid Khoshaab, he was caught twice in the shop and was given £100 fine and £120 costs, Mr Bilind Ahmed who again was caught twice was given £240 fine and £100 costs. Mr Osmany also of the Sutton Mini market, pleaded not guilty to charges at the Mansfield Magistrates Court on the 23 February 2016 he is due for trial on the 3rd June 2016. He is charged with the possession of illicit and dangerous cigarettes.
32. Mr Hosmand Zada and Mr Edris Zadeh from Biedronka at Sutton in Ashfield appeared in the Mansfield Magistrates court initially on the 21<sup>st</sup> August 2015. They were charged with sale and possession of illicit cigarettes and tobacco. Mr Zada pleaded guilty on the 8<sup>th</sup> September 2015 and was given 60 hours unpaid work. Mr Zadeh was sent to the Crown Court and appeared on the 25<sup>th</sup> January 2016, he pleaded guilty to the charges and was sentenced to 9 months in prison, a POCA hearing is listed for the 15<sup>th</sup> June 2016. Mr Hosmand Zada was further prosecuted for similar offences on the 23rd February 2016, he received a custodial sentence of 8 weeks suspended for 12 months and had to complete a further 60 hours unpaid work and costs of £600. We have previously prosecuted Adam Barzani from the same shop he was fined £900 with £460 costs.
33. Luqman Ahmed and Nicheer Taha of Kubus Mini Market, Worksop, appeared in the Mansfield Magistrates court on the 1<sup>st</sup> October 2015 charged with the possession of counterfeit cigarettes. They were found with over 1000 packets of illicit cigarettes. Three brands of which have found to be unsafe in that they will not self-extinguish if left unattended. Their case was sent to the Crown Court and a plea and case management hearing was heard on the 5<sup>th</sup> December 2015. Mr Taha has pleaded not guilty to the charges and Mr Ahmed has pleaded to some offences but is due to go to trial in August of 2016 for the remaining charges. Mr Luqman Ahmed has been prosecuted by Trading Standards in the past along with his brother Sam Ahmed, Luqman Ahmed was fined £100 and £60 costs and Sam Ahmed £200 fine with £260 costs.
34. On the 13<sup>th</sup> April 2016, Mr Alizadeh and Mr Saidi of Outram General Stores Sutton in Ashfield appeared in the Mansfield Magistrates court, they were charged with the possession of dangerous and counterfeit cigarettes. Mr Alizadeh pleaded guilty to the charges and was given 80 hours unpaid work with £470 costs. Mr Saidi pleaded not guilty and is listed for trial on the 27<sup>th</sup> June 2016. In the previous 12 months Trading Standards have prosecuted five other defendants connected with this shop. Mr Rassul who has been dealt with twice had a combined sentence of 180 hours unpaid work and £300 costs, Mr Kumal £165 fine and £50 costs, Mr Hussaini who has been caught twice was given 150



hours unpaid work and £800 costs, Mr Kheder 60 hours unpaid work and £200 costs and Mr Mohamed £360 fine and £220 costs.

35. On the 22nd April 2016 Mr Hassan, Mr Salah and Mr Kadir were arrested for the supply and possession of counterfeit and dangerous cigarettes. The supply is connected to the retail store Andrews News and Booze at Sutton in Ashfield. All three were sent to the Crown Court and appeared on the 23<sup>rd</sup> May. Mr Khadir pleaded guilty to the charges, whilst Hassan and Salah pleaded not guilty. A further hearing is listed for the 6<sup>th</sup> June and a trial date has been set for the 26<sup>th</sup> September 2016. Mr Salah had been previously dealt with by Trading Standards, selling dangerous cigarettes in the same shop he was given a 4 month suspended prison sentence with 130 hours unpaid work. Another defendant previously dealt with was Ms Rudminate and she was given a conditional discharge and costs of £190.
36. James Grozier of National Trade Windows is due for trial in the Northern Derbyshire Magistrates court on the 12<sup>th</sup> July 2016. Mr Grozier has been charged with Fraud offences and offences under the Consumer Protection from Unfair Trading Regulations. He has been taking deposits for work, namely replacement double glazed windows and then not completing the work or refunding the deposits. Mr Grozier has been prosecuted by this Service on two previous occasions for the same type of offences, he has been given a total of 392 hours unpaid work and ordered to pay compensation of £6935.
37. Sherzad Mohammad of Annesley Road Stores, Hucknall appeared in the Nottingham Magistrate's court on the 10<sup>th</sup> May 16 charged with the supply and possession of counterfeit and dangerous cigarettes. His case has been sent to the Crown court and he will appear on the 7<sup>th</sup> June 16. Annesley Road Stores is a new premise but Mr Mohammad is also charged with his involvement in Hucknall Mini Market. There have been a number of seizures and resulting prosecutions for Hucknall Mini Market including Aziz Hussain who was given 70 hours unpaid work and costs of £150, Soren Khder who was given £150 fine and £800 costs and Dana Mira who was given 100 hours unpaid work and £750 costs.

### **Other Options Considered**

38. None

### **Reason/s for Recommendation/s**

39. This is an information report

### **Statutory and Policy Implications**

40. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

41. This report contains no additional financial implications, with activity reported or that proposed being contained within existing service budget.

## **RECOMMENDATION/S**

- 1) It is recommended that the Community Safety Committee notes the updates from the previous meeting and the various developments in the areas of work contained in the report.

**Paul McKay, Service Director, South Nottinghamshire & Public Protection.**

**For any enquiries about this report please contact:**

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## **Constitutional Comments**

As this report is for noting only, Constitutional Comments are not required

## **Financial Comments (AGW – 31/05/2016)**

As noted in paragraph 41., there are no financial implications from this report.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

## **Electoral Division(s) and Member(s) Affected**

- 'All'

**14 June 2016****Agenda Item: 8****REPORT OF THE SERVICE DIRECTOR FOR SOUTH NOTTINGHAMSHIRE  
AND PUBLIC PROTECTION  
UPDATE ON EMERGENCY PLANNING AND REGISTRATION SERVICES****Purpose of the Report**

1. To provide an update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

**Information and Advice****Emergency Planning**Emergency response training for the Corporate Leadership Team

2. On 3 May, the emergency planning team delivered an emergency response management training event for the County Council's Corporate Leadership Team and other senior managers. These included members of the County Council's 'Risk, Safety and Emergency Management Board' who could each be involved in managing key aspects of the County Council's response to an emergency. The three-hour event comprised a series of short briefings on key topics interspersed with an evolving major emergency scenario looking at various stages of the County Council's part in emergency response.
3. The briefings were on topics including the local multi-agency response structure and the UK national response, as well as the County Council's internal arrangements for emergency response coordination and business continuity. These were supported by a presentation from Councillor Gilfoyle on the role and expectations of Elected Members.
4. The scenario used to illustrate response options and challenges was based on an imaged serious rail crash occurring during a heatwave. Participants were led through the key issues likely be faced first during the initial few hours, then those after two days, and finally those expected after two months.

Resilience of Critical Infrastructure

5. During May, two members of the emergency planning team attended a table-top emergency response exercise organised by the 'Midlands Category 2 Utilities and Transport Forum' and the 'Trent Catchment Flood Group' (TCFG). The event was hosted by the Environment Agency (EA), and other key Local Resilience Forum (LRF) partners were represented as well as colleagues from other LRFs across the East and

West Midlands. The Forum was established in 2011 as a means of networking and to enable dialogue between utility organizations with regional coverage and representatives of local agencies.

6. Attendees were placed in one of four groups; Power, Water, Communications and Roads, and were joined by members of the TCFG plus an EA 'Subject Matter Expert'. Following a Met Office and EA initial incident report, the exercise began with a local brief, followed by discussion and then feedback. The exercise recreated a Tactical Coordinating Group discussion focussing on decision making in response to a loss of critical infrastructure following a major flood event.
7. Learning from the event will be used further revise our own LRF emergency plans for flooding and loss of critical infrastructure, as well as looking to standardise some aspects of emergency plans across the Midlands area. This will aid the response of organisations to a widespread cross-border incident.

#### Business Continuity Awareness Week

8. Week beginning Monday 16 May was the UK Business Continuity Institute's 'Business Continuity Awareness Week'. This opportunity was taken to remind the managers of critical County Council services of their duty to prepare effective plans for the continuance of the service under all circumstances. As part of this, managers were reminded to ensure that key suppliers and contractors also have adequate business continuity arrangements in place. Also, the team worked with communications colleagues to send out 'tweets' over the course of the week to encourage local businesses to have plans in place to enable them to continue to trade during interruptions such as power cuts.
9. The County Council aims to be a resilient organisation, able to continue to provide vital services irrespective of fires, floods, loss of ICT or power cut, or any other business interruption. When a plan needs to be updated, or if a business impact analysis is required, or if a plan needs to be exercised, all of the information required by managers is maintained on a business continuity OneSpace site.

#### Syrian Refugee Resettlement

10. The Group Manager for Emergency Planning and Registration has continued to fulfil the 'Single Point of Contact' role in coordinating the County Council's involvement in the government's Syrian Refugee Resettlement Programme (SRRP). This has included working with internal and external partners in planning for further arrivals of Syrian families following those that came to Nottingham and Nottinghamshire before Christmas.
11. At time of writing, arrangements have been completed for a family to be accommodated in Beeston in early June. Broxtowe Borough Council has booked transport and a property has been prepared. Refugee Forum staff and translators will be in attendance to welcome the family from the plane, along with two people from the group of resettled families that arrived before Christmas. Appropriate school places have been allocated and a GP surgery has been identified and registered. Similar preparations are being

made for further arrivals in to Nottingham City and Rushcliffe Borough at the end of June.

### Incidents

12. On 23 May, the emergency planning team was alerted to a series of bomb hoax calls to a small number of schools right across the UK (believed to up to 30). None had been sent to Nottinghamshire schools, however one had been sent to a primary school in Nottingham City, and it was possible there would be more to come and these might affect County schools. The calls took the form of automated, computerised messages containing menacing threats. Police advised that that similar incidents have happened before and are likely to happen again, and that schools should maintain their 'normal vigilance' and respond in accordance with their emergency plans if they receive a threatening call. Schools around the UK that did received the calls were evacuated and then searched.
13. On the same day, the Nottinghamshire Police Control Room alerted the emergency planning team that a shoe box sized suspicious package had been found in the Idlewells Shopping Centre in Sutton-in-Ashfield. The area was evacuated and the Explosive Ordinance Disposal Team attended from Chilwell. A controlled explosion was carried out and Police crime scene officers recovered evidence. The library in the Idlewells Centre was evacuated for just over two hours, however Sutton-in-Ashfield Registration Office (which is in the library) was not open for appointments at the time of the incident.

### Safety of Sports Grounds

14. The emergency planning team carries out routine match-day safety inspections at high-profile, sensitive or unusual fixtures at major sports ground across the County. These included one at the Mansfield Town verses Notts County fixture on 16 April. Following this fixture an incident is currently being investigated by the emergency planning team. The outcomes will be reported to the Safety Advisory Group for the ground, with a view to identifying the causes and lessons to be learned to reduce the risk of similar incidents occurring in the future.
15. A series of annual audit and safety inspections has been arranged over the summer. The inspection of Southwell Racecourse takes place on 27 June, and inspections of Nottingham Forest and Mansfield Town Football Clubs will take place on 7 July. Match-day inspections have been planned at Trent Bridge Cricket Ground for the One-Day cricket international matches between England and Sri Lanka on 21 June and between England and Pakistan on 30 August.

### EPS Hillsborough Event

16. The Emergency Planning Society held a workshop at Nottingham Forest Football Club on Thursday 26 May 2016, to examine a range of emergency management issues that were identified during the Hillsborough Inquests. Issues considered related to strategic, tactical and operational matters.

17. The workshop was the first to be organised following the recent Hillsborough inquests, and specific consideration was given to crowd safety, security, emergency planning and response implications arising from the verdicts. There was discussion also of issues of beyond sport and sporting events, including in respect of the transport sector, local authorities and leisure event organisers. These were examined with a view to taking the events in 1989 and considering what lessons and issues are applicable in 2016.
18. The event was attended by County Council officers involved in 'Safety of Sports Ground' work, and Councillor Alice Grice in her capacity as Vice Chairman of the County Council Committee that is charged with the overview of this area of work.

## **Registration and Celebratory Services**

### Registration office accommodation

19. Various changes of registration accommodation, previously approved by the Finance and Property Committee, are now coming to fruition. In May, the previous office in Carlton was closed, to be replaced by an office in Arnot Hill House, Arnold. At the same time a full birth, death and notice appointment service is being operated from County Hall pending the return to The Hall in West Bridgford in spring 2017. Importantly, the diary for wedding ceremony bookings at The Hall has now been opened and bookings are now being taken for ceremonies to take place there from 1st June 2017. Once the Hall is fully operational, the ceremonies service currently operating from The Welbeck will be ceased. This is expected to be from 31 July 2017.

### GRO Stock and Security Audit

20. In the early part of this year officers from the UK General Register Office (GRO) carried out an audit of the systems and practices of the Nottinghamshire Local Registration Service in respect of the use of secure certificate stock. This was the first audit undertaken in Nottinghamshire since the amalgamation of the previous five Registration Districts in the County, which took effect from 1 July 2009.
21. The Nottinghamshire Registration Service handles around 15,000 certificates each year, for the registration of births, deaths and marriages, and each one is a legal document that could be used for fraudulent purposes if lost or stolen. Audits are undertaken by GRO to provide assurance to the Registrar General and HM Passport Office Senior Information Risk Owner (SIRO) that Local Authorities have systems and processes in place to protect certificate stocks. The audit involved examination of the security arrangements around the receipt, storage and use of certificates. In addition, a review took place of the data storage arrangements and security of, and access to, registration records and information. Audit visits were made to offices in Worksop, Basford, Retford, Newark, Ollerton, Mansfield, Sutton-in-Ashfield, Southwell, Eastwood, Hucknall, Rushcliffe, Carlton and Beeston, plus the offices in Kings Mill Hospital and West Bridgford Library. The visit included:
  - A full check of secure certificate stock issued to all principal officers for reconciliation against records held by the Registrar General

- Review of procedures in relation to receipt, control and issue of certificate stock and associated record keeping
  - Review of wider security arrangements over locality and storage of certificate stock
  - Review of the security of and access to registration records and information
  - A review of data storage arrangements
22. During the course of their visit, the auditors found they were unable to reconcile just one certificate (dating from 2009 against their records). Other adverse findings included some local office practices around the management of keys for access to secure certificate stock. On the positive side, the report noted that it was encouraging that, in all offices, when stock is delivered it is immediately stored in a secure area and subsequently checked against the consignment note for completeness. Also that certificate stock is then stored in sequential order in appropriate safes, and that there are good security practices in place around transportation of marriage stock and registers.
23. The overall result is given as one of four levels of assurance: Low, Limited, Reasonable or High. The assessment of the Nottinghamshire Service was “Reasonable’ meaning that a “Reasonable level of assurance achieved with some scope for improvement in existing arrangements. Action required”. The Registration Management Team have considered the detail of the audit report and are implementing actions arising from this.

### **Other Options Considered**

24. None.

### **Reason/s for Recommendation/s**

25. To update the Committee on this area of work contained within its remit.

### **Statutory and Policy Implications**

26. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

27. There are no financial implications for Emergency Planning or Registration budgets.

## **RECOMMENDATION**

It is recommended that the Committee:



- 1) Notes the update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

**PAUL MCKAY**

**Service Director, South Nottinghamshire and Public Protection**

**For any enquiries about this report please contact:**

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### **Constitutional Comments**

28. As this report is for noting only, no Constitutional Comments are required.

### **Financial Comments**

29. There are no financial implications

### **Background Papers and Published Documents**

- 'Stock and Security Assurance, Nottinghamshire Local Registration Service' GRO Local Government Delivery Partnership Unit

### **Electoral Division(s) and Member(s) Affected**

- All



**14 June 2016****Agenda Item: 9****REPORT OF CORPORATE DIRECTOR, RESOURCES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's updated work programme for 2015/16.

**Information and Advice**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

**Other Options Considered**

4. None.

**Reason/s for Recommendation/s**

5. To assist the committee in preparing its work programme.

**Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

**RECOMMENDATION/S**

- 1) That the committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

**Jayne Francis-Ward**  
**Corporate Director, Resources**

**For any enquiries about this report please contact:**

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### **Constitutional Comments (SLB)**

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

### **Financial Comments (NS)**

8. There are no financial implications arising directly from this report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

All.

## **COMMUNITY SAFETY COMMITTEE - WORK PROGRAMME (AS AT 14 June 2016)**

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
<b>14 June 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
<b>19 July 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
<b>27 September 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area	Sally Gill	Cathy Harvey
Update on Key Trading	Update on key issues in this service area	Paul McKay	Mark Walker

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
Standards matters			
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration.	Paul McKay	Rob Fisher
<b>8 November 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on ANPR Cameras		Paul McKay	Sarah Houlton