

WORK PROGRAMME

Purpose of the Report

1. To give Members an opportunity to consider the work programme for the Panel and to suggest further topics for inclusion (see appendix).

Information and Advice

2. The work programme is intended to assist with the Panel's agenda management and forward planning. The draft programme will be updated and reviewed regularly in conjunction with the Chairman and Vice-Chairman of the Panel.
3. At the informal meeting of the Panel held on 7 June 2013, Members agreed that a development session should be arranged to assist new Members in understanding the roles and responsibilities of the Panel and to enable all Members to reflect further on the strategic direction and focus of the Panel. At the meeting on 24 June 2013, the Panel agreed that this session should take place on the morning of 16 September 2013, ahead of the Panel meeting scheduled for that afternoon.
4. However, in light of the subsequent delay in getting Secretary of State approval to appoint two further Independent members and the fact that some Members were unable to attend on 16 September, the Chairman and Vice-Chairman subsequently agreed that the development session should be postponed until the afternoon of the Panel meeting on 30 October 2013, in order to maximise attendance and to involve all new Members.
5. Further to Members' requests at the Panel meeting of 24 June 2013, regular updates on the issue of Domestic Violence have been added to the work programme and review of the costs of the Commissioner's Office has been added to the work programme for April 2014.

Other Options Considered

6. All Members of the Panel are able to suggest items for possible inclusion in the work programme.
7. The Work Programme has been updated following discussions around the Commissioner's update report at the last meeting. The regular standing items and statutory requirements have also been scheduled into the proposed meeting timetable.

Reasons for Recommendation/s

8. To enable the work programme and the schedule of Panel meetings to be developed further.

RECOMMENDATION/S

- 1) That the work programme be noted.
- 2) That Members suggest any further topics for possible inclusion in the work programme.

Background Papers and Published Documents

- 1) Minutes of the previous meeting of the Panel (published).

For any enquiries about this report please contact:-

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Nottinghamshire Police and Crime Panel

Work Programme (as at 5 September 2013)

<u>Agenda Item</u>	<u>Brief Summary</u>
30 October 2013 – 10.30am	
Appointment of Independent Members	The Panel will consider the recommendations of the sub-group which has acted as the recruitment panel for the two new Independent Members.
Police and Crime Plan	Update on progress against objectives.
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance issues within the Force.
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner or Deputy Police and Crime Commissioner.
Alcohol Strategy – TO BE CONFIRMED	Panel to comment on the draft Alcohol Strategy.
Zero Base Budget Review – update	Update on the review being undertaken by the Commissioner and the Force.
30 October 2013 – pm	
Panel Development Session	Development Session for all Panel Members to clarify roles / responsibilities and strategic direction / focus of the Panel.
16 December 2013 – 2.00pm	
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance issues within the Force.
Domestic Violence update	Regular update on progress with this issue and the related strategic themes and key activities.
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner or Deputy Police and Crime Commissioner.
3 February 2014 – 2.00pm	
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance

<u>Agenda Item</u>	<u>Brief Summary</u>
Performance).	issues within the Force.
Police and Crime Plan	Annual Review
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner or Deputy Police and Crime Commissioner.
Proposed Precept and budget 2014/15	To consider the Commissioner's proposed budget and Council Tax precept.
28 April 2014 – 2.00pm	
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance issues within the Force.
Domestic Violence update	Regular update on progress with this issue and the related strategic themes and key activities.
Review of the Costs of the Commissioner's Office	To review the ongoing costs of the Commissioner's Office, including benchmarking against other Commissioner's Offices nationally.
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner or Deputy Police and Crime Commissioner.
18 June 2014 – 10.30am - Annual Meeting	
Appointment of Chairman and Vice-Chairman	To appoint the Chairman and Vice-Chairman of the Panel for the 2013/14 year.
Review of Balanced Appointment Objective.	The Panel will review its membership to see whether any actions are required in order to meet the requirements for:- <ul style="list-style-type: none"> • the membership to represent all parts of the police force area and be politically balanced; and • members to have the skills, knowledge and experience necessary. •
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance issues within the Force.
Complaints update	Regular update on any complaints received against the

<u>Agenda Item</u>	<u>Brief Summary</u>
	Police and Crime Commissioner or Deputy Police and Crime Commissioner.