



meeting ADMINISTRATION COMMITTEE

date 30 June 2004

agenda item number

REPORT OF THE DIRECTOR OF EDUCATION

Education hospitality budget – financial summary for 2003/2004

Purpose of Report

1. To report details on the position of spending on Education hospitality in the 2003/04 financial year.

Information and Advice

Background

2. Attached as an **appendix** is a statement of transactions charged to Education Hospitality during the financial year 2003/04.

Statutory and Policy Implications

3. This report has been compiled after consideration of implications in respect of finance, equal opportunities, personnel, Crime and Disorder and those using the service. Where such implications are material, they have been described in the text of the report. Members' attention is however drawn to the following:-

Financial Implications

4. The costs identified on the attached appendix have been met from the Education Hospitality Budget, Operations and Community Services Hospitality Budget, the Student Support Service Hospitality Budget and the Advisory and Inspection Service Budget.

RECOMMENDATION

5. That the report be noted.

PAM TULLEY

Director of Education

Legal Services' Comments (KMS/01.06.04)

6. This report is for noting only.

Director of Resources' Financial Comments (PWH)

7. The financial implications are set out in paragraph 4 and the appendix to the report.

Background Papers Available for Inspection

Nil.

M19C1125

Education Hospitality Budget 2003/04

Date	Event	Expenditure
		£
2003/2004	Statutory Education Appeals Panel meetings	137.40
2003/2004	7 x School Council Visits	1538.60
April/July 2003	Meetings with Learning and Skills Council	19.20
June/October 2003	Meetings with East Midlands Regional Advisory Committee on Special Needs	121.40
June/September/October 2003/January 2004	Meetings with DfES	226.66
July 2003	Meeting with the Catholic Diocese	74.00
July 2003	New Zealand Civic Reception (approved by Administration Committee April 2003)	507.92
September 2003	Meeting with AMOSHE providing student support	23.25
September 2003	Meeting with New College Nottingham	16.45
October 2003	Reception for Schools in Difficult Circumstances (approved by Administration Committee September 2003)	504.35
October 2003	Members visit to Environmental Education Centres	250.00
December 2003	Friends of Hathersage Christmas event (approved by Arrangements Committee November 2003)	266.30
February 2004	Official Opening of The Peter Donnelly Centre (approved by Administration Committee January 2004)	467.50
Total		4,153.03