



**REPORT OF THE ASSISTANT CHIEF EXECUTIVE
AND MONITORING OFFICER**

MEMBERS' ATTENDANCE, NOVEMBER 2011 TO JANUARY 2012

Purpose of the Report

1. To receive a summary of members' attendance for the period November 2011 to January 2012.

Information and Advice

2. The Standards Committee on 18 October 2011 agreed that members' attendance at meetings would be reported to the committee on a quarterly basis. This is the first such report.
3. Appendix 1 summarises members' attendance for the period 1 November 2011 to 31 January 2012. It shows the number of meetings which each member attended, and where apologies were given, the reason for the absence summarised in the categories agreed by the committee.

Other Options Considered

4. This report is for noting only.

Reason/s for Recommendation/s

5. The procedure agreed by the committee in 2011 requires consideration of this monitoring report.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION

- 1) That the report be noted.

Jayne Francis-Ward
Assistant Chief Executive and Monitoring Officer

For any enquiries about this report please contact:

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Constitutional Comments

1. As the report is for noting only, Constitutional Comments are not required.

Financial Comments (MB 16/02/12)

2. There are no specific financial implications arising from the report.

Background Papers

None

Electoral Division(s) and Member(s) Affected

All