

**Annex A –  
A description of the role of Deputy Police and Crime  
Commissioner for Nottinghamshire**



**Nottinghamshire Police & Crime Commissioner**

Forces Headquarters |  
Sherwood Lodge Arnold |  
Nottingham | NG5 8PP

**T** 0115 844 5998

**E** [officepcc@notts.police.uk](mailto:officepcc@notts.police.uk)

[www.nottinghamshire.pcc.police.uk](http://www.nottinghamshire.pcc.police.uk)

# Deputy Police and Crime Commissioner

Salary: £62,720 (pro rata)

Office of the Police & Crime Commissioner (OPCC)

Responsible to: The Police and Crime Commissioner (and to the Chief Executive as Head of Paid Service)



**NOTTINGHAMSHIRE**  
**POLICE & CRIME**  
**COMMISSIONER**

## Job Purpose

To deputise for the Police and Crime Commissioner (PCC) in discharging such delegable functions as the PCC determines, to improve the PCC's resilience arrangements.

To take a strategic lead on the specific areas set out within this Job Description, to ensure successful delivery of themes deemed by the PCC to be critical to the achievement of Police and Crime Plan objectives.

To work co-operatively with the OPCC, Nottinghamshire Police, a wide range of partners and stakeholders and the diverse communities of Nottinghamshire to help identify opportunities to secure improved outcomes for local people.

---

## Office of the Nottinghamshire Police & Crime Commissioner Values

**RESPECT** – Everyone feels valued and respected on a personal and professional level. We operate on a basis of trust and have honest and open conversations in order to advance our objectives.

**COMMITMENT TO PUBLIC SERVICE** – We proudly and professionally serve our communities and aim to place their needs, views, and interests at the heart of everything we do.

**ONE TEAM** - The OPCC is a welcoming and supportive place to work where we recognise each other's contribution and collaborate across teams and partnerships to become stronger and more resilient.



## Key Responsibilities

### Principal Accountabilities

1.	Deputising for the PCC in discharging such delegable functions in accordance with the Joint Corporate Governance Framework, and in circumstances as determined by the PCC (or, in the absence of the PCC, by the Chief Executive, OPCC) to improve the PCC's resilience arrangements.
2.	Championing the PCC's commitment to preventing and tackling Violence Against Women and Girls (VAWG) by overseeing delivery of Nottinghamshire's VAWG Strategy, leading projects, initiatives and activities, and representing the PCC at associated meetings and events to ensure progress against Nottinghamshire's VAWG Strategy and the objectives of the PCC's Police and Crime Plan.
3.	Working directly with the OPCC's Head of Commissioning & Partnerships and Head of the Violence Reduction Partnership team to develop and improve links and engagement with women's organisations and groups across Nottinghamshire to enhance understanding of the PCC's role and responsibilities, further Police and Crime Plan objectives.
4.	Working directly with OPCC's Head of Communications & Engagement on strengthening links between the PCC, OPCC, Police and local communities with a particular emphasis on engagement and participation with young people, Black and minority ethnic communities, those with disabilities and other underrepresented communities to help improve access to, and public trust and confidence in, policing, criminal justice and victims' services.
5.	Working directly with the OPCC's Chief Executive to explore opportunities for collaborative working between the PCC/OPCC and Nottinghamshire Police and the Mayor of the East Midlands and the East Midlands Combined County Authority in areas which would support the PCC's role and responsibilities and achievement of the PCC's Police and Crime Plan objectives.
6.	Undertaking additional or other duties, which are within the skills and competences held, to meet the needs of the business.

### Sphere of activity

The Deputy Police and Crime Commissioner (Deputy PCC) is an appointment by the Police and Crime Commissioner (PCC) provided for under section 18(1) of the Police Reform and Social Responsibility Act 2011 (the 2011 Act).

Under section 18(10) of the 2011 Act, the Deputy PCC is a member of the PCC's staff managed by the OPCC's Chief Executive as Head of Paid Service. Thus, the Deputy PCC is subject to a



contract of employment and terms and conditions applicable to the PCC's staff with one exception; the Deputy PCC post is not politically restricted.

**Financial:**

Act in accordance with Delegations, Financial Regulations, Financial Instructions, policies procedures, and guidance at all times.

**Internal:**

The PCC, OPCC's Senior Leadership Team, Chief Officer Team, Police Officers and Staff at all levels.

**External:**

Members of Parliament, the Home Office, Ministry of Justice, Lord Lieutenancy, High Sheriff of Nottinghamshire, Council Leaders, Local Councillors, Local Authority Chief Executives, the APCC, NPCC and other strategic partners as necessary.

**Other: N/A**

Prepared by:

Signature:

Date: