

Meeting IMPROVEMENT AND CHANGE SUB-COMMITTEE

Date 22 March 2021 (commencing at 10.30 am)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Reg Adair (Chairman)

John Cottee
Jim Creamer
Kate Foale
Tony Harper

Richard Jackson
David Martin
Diana Meale
Philip Owen

OTHER MEMBERS PRESENT

Councillor Mrs Kay Cutts MBE

OFFICERS IN ATTENDANCE

Mark Davies
Phil Cooper
Rob Disney
Keith Ford
Jo McCarthy
Sue Milburn
Marie Rowney
Marjorie Toward

Chief Executive's Department

Derek Higton
Adrian Smith

Place Department

1. MINUTES

The Minutes of the last meeting held on 4 January 2021, having been previously circulated, were confirmed and signed by the Chairman.

2. APOLOGIES FOR ABSENCE

None

3. DECLARATIONS OF INTERESTS

None

4. IMPROVEMENT AND CHANGE IN THE PLACE

Adrian Smith, Corporate Director, Place Department presented the report which gave an update on the approach to service improvement and transformation within the Department and on progress since the last report in November 2019.

RESOLVED 2021/04

That there were no actions required in relation to the report.

5. A NEW SMARTER WORKING VISION FOR THE COUNTY COUNCIL

Derek Higon, Service Director, Place and Communities introduced the report and Phil Cooper, Project Manager, gave a presentation on the new Smarter Working Vision, responding to Members' comments and queries.

RESOLVED 2021/05

- 1) That no actions arising from the report were required.
- 2) That an update report be scheduled within the work programme for consideration by the Sub-Committee within the next six months.

6. TRANSFORMATION AND CHANGE AND PERFORMANCE, INTELLIGENCE AND POLICY TEAMS

Sue Milburn, Group Manager, introduced the report which provided an update on progress with implementing the approved high level structures for the Transformation and Change and Business Intelligence functions and sought approval for the proposed full structures and funding arrangements and for a review of the new model and structures to be undertaken in early 2022.

RESOLVED 2021/06

- 1) That the proposed detailed structure for the Transformation and Change and Business Intelligence teams be approved.
- 2) That the funding arrangements as set out in paragraphs 29-33 of the report be approved and a request for permanent contingency of up to £0.27m, as set out in paragraph 33 of the report, be made to Finance and Major Contracts Management Committee
- 3) That further update reports on the implementation of the model and the definition, initiation and delivery of the cross-Council transformation programme be made to future meetings of the Sub-Committee.
- 4) That the new model and structures for transformation and change be reviewed in early 2022, with the outcome of the review and any consequent recommendations reported to the Sub-Committee.

7. PROGRESS REPORT ON DELIVERY OF IMPROVEMENT AND CHANGE PROGRAMMES, PROJECTS AND SAVINGS

Jo McCarthy, Portfolio Manager, introduced the report which provided an update, by exception, on departmental Improvement and Change portfolios and outlined progress towards delivery of the Council's current savings and strategically significant programmes and projects.

RESOLVED 2021/07

- 1) That no actions arising from the report were required.

8. TECHNOLOGY UPDATE

Mark Davies, Interim Head of ICT, introduced the report which summarised ICT work being undertaken and planned for completion in the next 12 months.

In response to issues raised by Members during the debate, Mark Davies agreed to share with Members further information about the Coviz tracking application and any plans for including Members in the Partner Printing solution post-election.

RESOLVED 2021/08

- 1) That further updates on the work to improve service area delivery and efficiency, as detailed in the report, be submitted to future meetings of the sub-committee.

9. MY NOTTS APP – PLANNED IMPROVEMENTS AND PROGRESS UPDATE

Marie Rowney, Group Manager, introduced the report and gave a presentation around statistics, feedback, improvements and progress to date with the My Notts App.

During discussions, Members requested that a further tile about reporting drainage issues be added to the app.

RESOLVED 2021/09

- 1) That the details shared about current statistics, usability, proposed changes and options be noted.
- 2) That the My Notts app be updated in line with the request made by Members.

10. WORK PROGRAMME

RESOLVED 2021/10

That no amendments were required to the Work Programme

The meeting closed at 12.41 pm

CHAIRMAN