



Nottinghamshire
County Council

Report to ADMINISTRATION COMMITTEE

13 DECEMBER 2011

Agenda Item:

REPORT OF GROUP MANAGER, TRANSPORT POLICY AND PROGRAMMES ENVIRONMENT AND RESOURCES

REPORT TITLE LOCAL IMPROVEMENT SCHEME (LIS) EVENT

Purpose of the Report

1. To seek approval for hospitality to be provided at the Local Improvement Scheme event on Tuesday 15 May 2012.

Information and Advice

2. The Local Improvement Scheme is a key County Council initiative to raise the quality and sustainability of the County's environment. Whilst the County Council is the project's main driver, a large number of partner organisations ranging from government agencies to local community and environmental groups participate in its development and delivery. This event will be an opportunity for potential collaborators to find out more about the initiative and for new investors and partners to indicate their continued willingness to support LIS and generate new ideas for innovative improvement schemes.
3. It is proposed to hold the event from 10.00 to 13.30 on Tuesday 15 May 2012 at the Cedric Ford Pavilion, Newark. The centre is fully accessible for people with impaired movement and has a purpose built conference facility. Approximately 350 guests will be invited, including County Council Members and representatives from parish councils, local strategic partnerships, town centre management groups and community groups. A buffet lunch will be provided. The estimated cost of providing hospitality is in the region of £6,000.

The cost per delegate is £17.00 per head, this cost will be found from the 2012/13 LIS annual budget. The cost covers the cost of the venue and the provision of refreshments. The maximum number of delegates will not exceed 350.

Other Options Considered

4. Options considered include not having an event, however this would mean missing out on the opportunity to publicise the work of the County Council and for potential investors to hear about the scheme. Alternative venues have been investigated including County Hall and the Water Sports Centre which were unable to accommodate the numbers of delegates expected to attend, based on previous year's figures in one room.

Statutory and Policy Implications

5. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

It is RECOMMENDED that approval be given for the Local Improvement Scheme event to be held on the 15th May 2012 at the Cedric Ford Pavilion, Newark.

Name of Report Author(s)	Gary Wood
Title of Report Author(s)	Group Manager, Transport Policy and Programmes Environment and Resources

**For any enquiries about this report please contact: Sue Jaques, LIS Programme Manager
x74368**

Constitutional Comments (SLB 21/11/2011)

4. The Committee has authority to consider the matters set out in the report. The Delegation to Administration Committee contained in Part III of the Council's Constitution, Responsibility for Functions, includes delegation to authorise hospitality to be offered by the County Council.

Financial Comments (MB 21/11/11)

5. The cost can be met from the 2012/13 LIS budget.

Background Papers

None

Electoral Division(s) and Member(s) Affected

All