

**Personnel Committee**

**Date:** Wednesday, 13 June 2012  
**Time:** 10:00  
**Venue:** County Hall  
**Address:** County Hall, West Bridgford, Nottingham NG2 7QP

**AGENDA**

- |           |   |                |
|-----------|---|----------------|
| <b>1</b>  | <b><u>Appointment of Chairman and Vice-Chairman</u></b>   | <b>1-2</b>     |
|           | To note the appointment by the County Council of Councillor Andy Stewart as Chairman of the Committee and Councillor Michelle Gent as Vice-Chairman |                |
| <b>2</b>  | <b><u>To note the Membership of the Committee as follows:-</u></b>  | <b>1-2</b>     |
|           | Councillors John Allin, Vince Dobson, Sybil Fielding, Michelle Gent, Kevin Rostance, Mel Shepherd MBE, June Stendall, Andy Stewart and Lynne Sykes  |                |
| <b>3</b>  | <b><u>Minutes of last meeting held on 23 November 2011</u></b>  | <b>3 - 4</b>   |
|           | Details   |                |
| <b>4</b>  | <b><u>Apologies for Absence</u></b>   | <b>1-2</b>     |
|           | Details   |                |
| <b>5</b>  | <b><u>Declarations of Interest</u></b>  | <b>1-2</b>     |
|           | (a) Personal<br>(b) Prejudicial   |                |
| <b>6</b>  | <b><u>Terms of Reference</u></b>  | <b>5 - 8</b>   |
|           | Details   |                |
| <b>7</b>  | <b><u>Sickness absence performance as at 31 March 2012</u></b>  | <b>9 - 26</b>  |
|           | Details   |                |
| <b>8</b>  | <b><u>workforce monitoring info</u></b>   | <b>27 - 36</b> |
|           | Details   |                |
| <b>9</b>  | <b><u>Work related Learning Opportunities at NCC</u></b>  | <b>37 - 44</b> |
|           | Details   |                |
| <b>10</b> | <b><u>Revised Staffing Structur HR</u></b>  | <b>45 - 52</b> |
|           | Details   |                |
| <b>11</b> | <b><u>Work Programme</u></b>  | <b>53 - 60</b> |
|           | Details   |                |
| <b>12</b> | <b><u>Overview of relevant service area - School Meals Service</u></b>  | <b>61 - 68</b> |
|           | Details   |                |

