

meeting ADMINISTRATION COMMITTEE

date 9 NOVEMBER 2011 agenda item number

REPORT OF THE SERVICE MANAGER MEMBER SUPPORT

LGA ANNUAL CONFERENCE & EXHIBITION 28-30 June 2011 BIRMINGHAM ICC

1. Purpose of the Report

- 1.1 To consider the attendance of five Members and the Chief Executive at the LGA Annual Conference and Exhibition.

2. Information and Advice

- 2.1 The Local Government Association Annual Conference and Exhibition brings together representatives from all sectors in a forum where crucial issues affecting our local communities are discussed. The detailed agenda is determined nearer the date to reflect current issues.

Members attend every year and find the conference very beneficial.

- 2.2 The cost per person of attendance is estimated as

Conference fee	519.00
Accommodation	230.00
Travel	40.00
Total	789.00

The costs for Members is met from the Members' Allowance budget.

3. Statutory and Policy Implications

- 3.1 This report has been compiled after consideration of implications in respect of finance, equal opportunities, personnel, crime and disorder, human rights and those using the relevant service, where such implications are material, they have been described in the text of the report.

4. RECOMMENDATION

- 4.1 That consideration be given to approve five Members and the Chief Executives attendance at the LGA Annual Conference & Exhibition 28th-30th June 2011 in Birmingham.

Legal Services Comments (SLB 21/10/2010)

The Committee has authority to consider the matters set out in this report by virtue of paragraph 10.2 of the Delegation to Administration Committee, which authorises the Committee to approve expenditure to be incurred for Member attendance at conferences and seminars, and associated travel and accommodation costs.

Comments of the Service Director Finance

The cost of the conference will be taken into account when preparing the 2011/12 budget for Members Allowances. (MB 26/10/10)

Background Papers Available for Inspection

Conference booklet

Electoral Division(s) and Member(s) Affected

All.