

## minutes

Meeting     ADMINISTRATION COMMITTEE

Date        3 October 2012 (commencing at 10.00 am)

### **membership**

Persons absent are marked with 'A'

### **COUNCILLORS**

Mrs Kay Cutts (Chairman)  
Alan Rhodes (Vice-Chairman)

Reg Adair  
Chris Barnfather  
Steve Carroll  
Mel Shepherd MBE

June Stendall  
Martin Suthers OBE  
A Jason Zadrozny

### **OFFICERS IN ATTENDANCE**

Mike Bradford – Senior Accountant  
Ruth Rimmington – Democratic Services Officer

### **MEMBERSHIP**

It was reported that Councillor Steve Carroll had been appointed the Committee in place of Councillor Joyce Bosnjak for this meeting only.

### **MINUTES OF THE PREVIOUS MEETING**

The minutes of the last meeting of the Committee held on 11 September 2012 having been circulated to all Members, were taken as read and were confirmed and signed by the Chair.

### **APOLOGIES FOR ABSENCE**

None.

## **DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS**

Councillor Mrs Kay Cutts and Martin Suthers OBE declared a private non-pecuniary interest in agenda item 6 (a) – County Councils Annual Network Conference as potential attendees at the event.

## **COUNTY HOSPITALITY BUDGET FINANCIAL SUMMARY**

### **RESOLVED 2012/42**

That the report be noted.

## **APPOINTMENTS TO OUTSIDE BODIES**

### **RESOLVED 2012/43**

The appointment of new nominations to the Outside Bodies as described in the report was approved.

## **MEMBERS' ATTENDANCE AT CONFERENCE AND SEMINARS AND OTHER COUNTY COUNCIL BUSINESS / OFFICERS' TRAVEL OUTSIDE OF THE UNITED KINGDOM**

- (a) **County Council's Annual Network Conference 19 & 20 November 2012**

### **RESOLVED 2012/44**

That the attendance of Councillor Mrs Kay Cutts and Councillor Martin Suthers at the County Councils Annual Network Conference in Staffordshire on 19 & 18 November 2012 be approved.

- (b) **Independent Persons Regional Workshops**

### **RESOLVED 2012/45**

That the attendance of the Independent Person at the Independent Persons Regional Workshop be approved together with any reasonable associated travel expenses.

## **HOSPITALITY**

- (a) **Civic Reception for Olympic and Paralympics Participants**

### **RESOLVED 2012/46**

That approval be given for the County Council to host a civic reception on 9 October 2012, for Nottinghamshire residents engaged in the 2012 Olympic and Paralympics Games as participants, coaches and officials.

**(b) Nottinghamshire Sports Awards**

**RESOLVED 2012/47**

That approval be given for the County Council to host the annual Nottinghamshire Sports Awards on the evening of 12 February 2013 at the East Midlands Conference Centre.

**(c) Hospitality for the County Council's Annual Christmas Concert Awards**

**RESOLVED 2012/48**

That approval be given for hospitality to be provided at the annual Christmas Concert on 13 December 2012.

**COUNCILLORS' DIVISIONAL FUND – PUBLICITY PROTOCOL**

**RESOLVED 2012/49**

The report and draft protocol were noted.

**TRAVEL REQUEST FOR SOCIAL WORKER AND LOOKED AFTER CHILD**

**RESOLVED 2012/50**

That approval be give for a social worker and a looked after child to travel to Spain on 24 October to 27 October 2012 (four nights), together with any necessary travel and accommodation arrangements being met.

The meeting closed at 10.15 am.

**CHAIRMAN**