



## **Minutes**

Meeting PERSONNEL COMMITTEE

Date Wednesday 16 September 2020 (commencing at 2.30pm)

### **Membership**

Persons absent are marked with an 'A'

### **COUNCILLORS**

Neil Clarke MBE (Chairman)  
Keith Walker (Vice-Chairman)

|   |                 |                  |
|---|-----------------|------------------|
| A | Maureen Dobson  | Stuart Wallace   |
|   | Errol Henry JP  | Gordon Wheeler   |
|   | John Longdon    | Jonathan Wheeler |
|   | Sheila Place    | Yvonne Woodhead  |
|   | Helen-Ann Smith |                  |

### **OFFICERS IN ATTENDANCE**

|                 |  |
|-----------------|--|
| Sarah Ashton    | Democratic Services Officer  |
| Marjorie Toward | Service Director – Customers, Governance and Employees             |
| Gill Elder      | Head of Human Resources  |
| Sarah Stevenson | Group Manager, Business Support Centre and Employee Service Centre |

### **TRADE UNION IN ATTENDANCE**

|                |        |
|----------------|--------|
| Karen Eddy     | UNISON |
| James Minto    | UNISON |
| Adrian Morgan  | UNISON |
| Cheryl Pidgeon | UNITE  |

### **1. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 8 July 2020, having been circulated to all Members, were taken as read and confirmed and signed by the Chairman.

### **2. APOLOGIES FOR ABSENCE**

The following apology for absence was received:

- Councillor Maureen Dobson (other reasons)

### **3. DECLARATIONS OF INTEREST**

None.

### **4. NOTTINGHAMSHIRE COUNTY COUNCIL WORKFORCE AVAILABILITY AND SUPPORT TO MAINTAIN EMPLOYEE HEALTH AND WELLBEING**

#### **RESOLVED 2020/15**

- 1) That the Committee agreed the further progress work with Public Health colleagues in areas of domestic abuse, the winter flu vaccination programme and health promotion opportunities to effect lifestyle changes to reduce obesity and encourage smoking cessation.
- 2) That the Committee agreed to receive a report on further information on the reasons for the links between flexible working, reduced absence and workforce availability at January 2021.
- 3) That the Committee agreed to receive a further report on the workforce's engagement and actions with recovery at November's Committee meeting.

### **5. NOTTINGHAMSHIRE COUNTY COUNCIL WORKFORCE PROFILE INFORMATION 2020**

#### **RESOLVED 2020/16**

- 1) That the Committee considered the actions set out in the report and no additional actions were required at this time.
- 2) That the publication of the annual Workforce Information Report 2020 on the Council's public website in compliance with the Council's statutory public sector duty be approved.
- 3) That the Committee agreed to receive an annual update report setting out the situation as at April 2021 and would be included in the work programme.

### **6. UPDATE REPORT ON ACTIONS TO SUPPORT THE COUNCIL'S BLACK WORKFORCE**

#### **RESOLVED 2020/17**

- 1) That the actions identified in the Draft Equalities (Support for Black Employees) Action Plan be agreed.
- 2) That the Committee agreed to receive an update on progress made towards meeting the actions at January 2021 Committee meeting.

## **7. STAFFING RESOURCES FOR THE MCCLLOUD JUDGMENT PROJECT**

### **RESOLVED 2020/18**

- 1) That the establishment of a temporary post of Project Manager, Band B for a period of two years and that the costs would be funded by the Pension Fund be approved.
- 2) That the Committee agreed to receive a further report on the proposed resource requirements of a McCloud project team.

## **8. WORK PROGRAMME**

### **RESOLVED 2020/19**

That the work programme be updated according to recommendations made during this meeting and the work programme be approved.

The meeting closed at 15.35pm.

**CHAIRMAN**