

report



meeting	Administration Committee	
date	6 April 2005	agenda item number

REPORT OF DIRECTOR OF CULTURE AND COMMUNITY

TRAVEL TO ATTEND THE CHILDRENS' DAY MINI BASKETBALL TOURNAMENT IN POZNAN

Purpose of Report

1. To seek approval for the travel of County Council employees to the 27th Children's Day Mini-Basketball Tournament in Poznan, Poland, 25th to 31st May 2005.

Information and Advice

2. Under the Travel and Accommodation Policy and other arrangements approved by the full Council on 7 October 2004, this Committee is the appropriate body for considering/approving attendance at a range of events and the travel and accommodation requirements arising therefrom.
3. This report describes a proposal which is within the Committee's decision-making powers and Members are asked to consider whether attendance at the event should be approved (including the number of representatives), together with any necessary travel, accommodation or other arrangements.
4. The information included within the following sections of the report should ensure compliance with normal decision-making rules. If attendance is approved, the details referred to below will be used to compile the public Register, which is available on the Council's web-site.

Reasons for attendance

5. The 27th Children's Day Mini-Basketball Tournament takes place in Poznan, Poland. 24 girls and boys and 6 supervisors and coaches would attend the event. They would depart on 25th May and return on 31st May. There will be significant benefits from attendance. It will:

- Help to develop the participating children, educationally, culturally and in terms of sporting ability;
- Develop the participating children in terms of their confidence and self-esteem;
- Continue to build Nottinghamshire County Council's excellent relationship with our partner, the City of Poznan;
- Help ensure the overall success of the international tournament in Poznan.

Travel and Accommodation requirements

6. The party will travel by coach and stay at a hotel in Poznan on the same site as the event. Total costs of the event are currently estimated at £5,747. The intention is that the regional and international budget will contribute £1,440 with the remainder being provided by the participants.
7. Approval under the travel and accommodation policy is sought for the attendance of six supervisors and coaches who are all County Council employees.

Statutory and Policy Implications

8. This report is necessary to ensure compliance with the Council's Travel and Accommodation policy and current arrangements for approving attendance at conferences, seminars and Member Training events. The needs of individual travellers will have been considered when compiling the report and, where departures from the policy are recommended, Members should consider the reasons given.

RECOMMENDATIONS

9. That approval is given for the attendance of six supervisors and coaches, who are all County Council employees, at the Poznan mini-basketball tournament between 25th and 31st May 2005.

Legal Services' Comments

The Administration Committee has the delegated authority to approve officer travel outside of the UK in excess of 4 days. Insofar as the proposal in this report is in accordance with the Council's Travel and Accommodation Policy and relates to officers of the Council, the proposal is within the remit of this Committee.

Director of Resources' Financial Comments (C.C)(P.B)

As indicated in the report the cost of £1,440 will be funded from the 2005/2006 Regional and International Budget within the Leader Portfolio.

Background Papers Available for Public Inspection

E-mail letter of invitation dated 25 February 2005 from MKK Pyra Poznan

Electoral Division(s) Affected

All